

TO: Members of the Educational Policies Council (EPC)

FROM: Therese E. Tillett, associate vice president, curriculum planning and administration

SUBJECT: EPC meeting schedule and deadlines for Academic Year 2024-2025

DATE: Monday, 20 May 2024

Meetings begins at 3:20 p.m. via Microsoft Teams. The meeting

EPC MEETING DATES

Monday, 26 August 2024

o Submission deadline: Monday, 5 August 2024

Monday, 16 September 2024

o Submission deadline: Monday, 26 August 2024

Monday, 21 October 2024

Submission deadline: Monday, 30 September 2024

Monday, 18 November 2024

o Submission deadline: Monday, 28 October 2024

Monday, 16 December 2024

Submission deadline: Monday, 25 November 2024

Tuesday, 21 January 2025 and Monday, 27 January 2025

o Submission deadline: Monday, 9 December 2024

 January is the final meeting(s) for approving course and program proposals for fall 2025 implementation* (see next page for admission revisions). Monday, 17 February 2025

o Submission deadline: Monday, 27 January 2025

Monday, 24 March 2025

Submission deadline: Monday, 3 March 2025

Monday, 21 April 2025

Submission deadline: Monday, 31 March 2025

 April is the final meeting for university policy proposals for fall 2025 implementation.

Monday, 19 May 2025

Submission deadline: Monday, 28 April 2025

 May is the final meeting for approving new course proposals for spring 2026 implementation.

 May is the final meeting for approving college policy proposals for fall 2025 implementation.

 May is the final meeting for approving program description, admission and program learning outcome revisions. Admission revisions will be published in the 2025 catalog for fall 2026 implementation. See next page for admission revisions.

2025-2026 University Catalog published 27 May 2025

* Exceptions to the December deadline are proposals to establish or inactivate a degree or major, or to offer a major fully online, in an accelerated delivery or at another campus or location—all of which require additional and external steps for approvals. Please work with the Office of Curriculum Services to determine a timeline for implementation for this type of proposals.

Office of Curriculum Services

Implementation of Revisions to Program Admission Criteria

Because the admission window for a term is so far in advance (see below), the implementation date for revisions to a program's admission criteria cannot follow the same deadlines as other program revisions.

- Fall 2025: Admission for all students opens 1 August 2024.
- Spring 2026:
 - o Admission for CCP, international and graduate students opens 1 April 2025.
 - o Admission for domestic undergraduate students opens 1 August 2025.
- Summer 2026: Admission for all students opens 1 August 2025.
- Fall 2026: Admission for all students opens 1 August 2025.

Therefore,

- 1. A revision to a program's admission criteria will be implemented for the next admission window unless a later term is requested.
- 2. Revisions will be implemented only after approval by the Educational Policies Council (EPC).
- 3. Revised admission criteria will be noted in the next-published University Catalog after current admission criteria (e.g., *Effective for fall 2026 admission term...*).

EPC Approval of Admission Revision	College May Request Effective Term	First Noted in Catalog	
August 2024	Fall 2025	Fall 2025	
September 2024	Spring 2026 or Fall 2026	Fall 2025	
October 2024	Spring 2026 or Fall 2026	Fall 2025	
November 2024	Spring 2026 or Fall 2026	Fall 2025	
December 2024	Spring 2026 or Fall 2026	Fall 2025	
January 2025	Spring 2026 or Fall 2026	Fall 2025	
February 2025	Spring 2026 or Fall 2026	Fall 2025	
March 2025	Spring 2026 or Fall 2026	Fall 2025	
April 2025	Fall 2026	Fall 2025	
May 2025	Fall 2026	Fall 2025	





Educational Policies Council AGENDA

Monday, 16 September 2024, 3:20 PM

Join the Teams Meeting

Meeting ID: 225 684 186 25| Passcode: Vq6ori

Dial in by phone 330-349-5345 | Conference ID: ID: 779 363 418#

I. Approval of Minutes

A. Meeting on 20 May 2024

View minutes

II. Presentation

A. Orientation for New and Returning Members

Edward Dauterich, chair of EPC Office of Curriculum Services

III. Policy Proposals Review

A. Action Items

Item	Proposal	Overview
EXECUTIVE EDUCATIONAL POLICIES COUNC	CIL (prese	nted by Associate Vice President Therese Tillett)
1 Hold Policy for Courses Not Taught	View	Revise policy to include decreasing length of time
		for the process, from eight years to six (fall 2024)
COLLEGE OF ARTS AND SCIENCES		
Department of Modern and Classical Langu	age Stud	ies (presented by Associate Professor Jessie Carduner)
2 Foreign Language Placement	View	Revised policy requires qualifying exam results to
		receive proficiency waiver for students with an Ohio
		Seal of Biliteracy <i>(fall 2025)</i>

B. Lesser Action Items

	ltem	Proposal	Overview
ΑI	MBASSADOR CRAWFORD COLLEGE OF BU	JSINESS A	AND ENTREPRENEURSHIP
1	General Degree Requirements for a	View	Inactivate policy; content is listed on each relevant
	Bachelor of Business Administration		program page in the University Catalog (fall 2025)

IV. Program Proposals Review

A. Information Items

	ltem	Proposal	Overview
Α	MBASSADOR CRAWFORD COLLEGE OF BU	JSINESS A	AND ENTREPRENEURSHIP
1	Business Administration - Ph.D.	View	Suspend admission temporarily to Finance and
			Marketing concentrations (fall 2025)



	ltem	Proposal	Overview		
CO	COLLEGE OF APPLIED AND TECHNICAL STUDIES				
2	Peace Officers Training Academy - Undergraduate Certificate		Inactivate program at the Kent Campus and establish program at a new location in Twinsburg (not Twinsburg Academic Center); program continues at Trumbull Campus (spring 2025)		

B. Lesser Action Items

	Item	Proposa	Overview
A۱	MBASSADOR CRAWFORD COLLEGE OF BU	SINESS A	ND ENTREPRENEURSHIP
De	partment of Information Systems and Bu	siness An	alytics
1	Business Analytics - M.S.	View	Revise course requirements (fall 2025)
De	partment of Management		
2	Business Management - B.B.A.	View	Revise course requirements (fall 2025)
3	Human Resource Management - B.B.A.	View	Revise course requirements (fall 2025)
4	Human Resource Management - Minor	View	Revise course requirements (fall 2025)
CC	LLEGE OF AERONAUTICS AND ENGINEER	RING	
5	Aviation Management - B.S.	View	Revise outcomes, course requirements, roadmap (fall 2025)
6	Professional Pilot - Minor	View	Revise course requirements; admission to program remains suspended (fall 2025)
7	Unmanned Aircraft Systems Flight Operations - B.S.	View	Revise outcomes, graduation requirements, roadmap (fall 2025)
CC	LLEGE OF ARCHITECTURE AND ENVIRON	MENTAL	· · · · · · · · · · · · · · · · · · ·
8	Construction Management - M.S.	View	Revise course requirements (fall 2025)
9	Healthcare Design - M.H.D.	View	Revise description, admission requirements, course
	ū		requirements, graduation requirements, roadmap (fall 2025)
10	Landscape Architecture - M.L.A. I	View	Revise course requirements (fall 2025)
-	DLLEGE OF ARTS AND SCIENCES		· · · · · · · · · · · · · · · · · · ·
De	partment of Anthropology		
	Anthropology - M.A.	View	Revise course requirements (fall 2025)
De	partment of Computer Science and Depa	rtment of	·
	Data Science - M.S.	View	Revise course requirements, roadmap (fall 2025)
De	partment of Computer Science		
13	Computer Science - M.S.	View	Revise course requirements (fall 2025)
14	Computers and Geosciences - Minor	View	Revise course requirements (fall 2025)
De	partment of Geography		
15	Environmental Studies - B.A.	View	Revise course requirements (fall 2025)
Scl	hool of Political Science		· · · · · · · · · · · · · · · · · · ·
16	Nonprofit Management - Graduate Certificate	View	Revise outcomes, course requirements (fall 2025)
CC	DLLEGE OF PUBLIC HEALTH	1	
17		LEGE	Revise admission requirements (fall 2025)
UN	IIVERSITY COLLEGE		
18	Exploratory Program - Non-Degree	View	Inactivate all concentration; establish outcomes; revise description, course requirements, roadmap (fall 2025)



V. Course Proposals Review

A. Lesser Action Items - University Requirements Curriculum Committee (fall 2025)

Co	urse and Title	Proposal	Overview
D۱۱	/ERSITY REQUIREMENT		
1	FR 10089 Basic Conversational French (Global)	View	Establish
2	FR 20089 Basic Professional French (Global)	View	Establish
3	HIST 31104 Migrations to America, 1607 to Present (Domestic)	View	Revise
EX	PERIENTIAL LEARNING REQUIREMENT		
4	AFS 20200 Recovering the Past: Kent to Memphis	View	Inactivate
5	AFS 31092 Practicum in African Theatre Arts	View	Inactivate
6	CS 49998 Research	View	Revise
7	FR 10089 Basic Conversational French	View	Establish
8	FR 20089 Basic Professional French	View	Establish
9	NSE 10095 National Student Exchange	View	Inactivate
ΚE	NT CORE REQUIREMENT		
10	CS 10051 Computer Science Principles (Mathematics and Critical Reasoning)	View	Revise
11	HONR 10197 Freshman Honors Colloquium I (Composition)	View	Revise
12	HONR 10297 Freshman Honors Colloquium II (Composition)	View	Revise
WF	RITING-INTENSIVE COURSE REQUIREMENT		
13	PHY 30020 Intermediate Physics Laboratory	View	Revise
14	RPTM 46030 Dynamics of Leisure Behavior	View	Revise

B. Lesser Action Items – Course Changes (fall 2025)

Course and Title	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHI	P	
Department of Information Systems and Business Analytics		
1 CIS 84045 Social Issues in Information Systems	View	Inactivate
2 CIS 84080 Innovation, Adoption, Diffusion	View	Inactivate
3 CIS 84081 Information Systems Strategy and Innovation	View	Inactivate
COLLEGE OF AERONAUTICS AND ENGINEERING		
4 AERN 35660 Instrument Flight Theory	View	Revise
5 ENGR 13585 Computer Aided Engineering Graphics	View	Inactivate
6 ENGR 21020 Survey of Electricity and Electronics	View	Revise
7 ENGR 21022 Survey of Electricity and Electronics Laboratory	View	Revise
8 ENGR 25200 Statics	View	Revise
9 ENGR 25400 Dynamics	View	Revise
10 ENGR 26305 Networking I	View	Revise
11 ENGR 35550 Law and Ethics for Engineers	View	Revise
12 ENGR 36305 Networking II	View	Revise
13 ENGR 36306 Networking II Laboratory	View	Revise
14 ENGR 46305 Network Security	View	Revise
15 ENGR 46306 Network Security Laboratory	View	Revise
16 ENGR 46312 Wireless Network and Telecommunication Systems	View	Revise
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
17 SWK 34141 Practice Content for Social Work II	View	Revise
COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN		
18 CMGT 62108 Advanced Construction Scheduling	View	Establish



Course and Title	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
Department of Africana Studies		I
19 AFS 33200 Ancient African Civilizations	View	Inactivate
20 AFS 34100 Islamic West Africa	View	Inactivate
Department of Computer Science		
21 CS 13001 Computer Science I: Programming and Problem Solving	View	Revise
22 CS 42202 Numerical Computing II	View	Revise
23 CS 43301 Software Development for Robotics	View	Revise
24 CS 44001 Computer Science III - Programming Patterns	View	Revise
25 CS 53301 Software Development for Robotics	View	Revise
26 CS 54001 Computer Science III - Programming Patterns	View View	Revise
27 CS 69099 Capstone Project 28 CS 89098 Research	View	Revise Revise
Department of Geography	view	Revise
29 GEOG 37010 Geography of Ohio	View	Revise
30 GEOG 41065 Applied Climatology to:	View	Revise
Data Analysis for Climate and the Environment	view	Revise
31 GEOG 51065 Applied Climatology to: Data Analysis for Climate and the Environment	View	Revise
32 GEOG 71065 Applied Climatology to:	View	Revise
Data Analysis for Climate and the Environment		
Department of History		ı
33 HIST 31035 The Global Cold War	View	Revise
34 HIST 31056 Europe in the Renaissance	View	Revise
35 HIST 31071 America and the World Through 1898	View	Revise
36 HIST 31072 America and the World: 1898-1945	View	Revise
37 HIST 31073 America and the World Since 1945	View	Revise
38 HIST 31100 Reconstruction and the Later South	View	Revise
39 HIST 31106 Progressive America - Reformers, Crusaders and Radicals: America, 1893-1929	View	Revise
40 HIST 31108 Recent America: The United States, 1945-Present	View	Inactivate
41 HIST 31131 History of Colonial Africa, 1880-1994	View	Revise
Department of Mathematical Sciences		
42 MATH 32044 Ordinary Differential Equations	View	Revise
43 MATH 42031 Mathematical Models and Dynamical Systems	View	Revise
44 MATH 42045 Partial Differential Equations	View	Revise
45 MATH 42202 Numerical Computing II	View	Revise
Department of Physics		
46 PHY 35101 Classical Mechanics	View	Revise
47 PHY 44802 Astrophysics	View	Revise
48 PHY 45301 Thermal Physics	View	Revise
49 PHY 45501 Electromagnetic Waves and Modern Optics	View	Revise
50 PHY 46301 Introduction to Nuclear and Particle Physics	View	Revise
51 PHY 46401 Introduction to Solid State Physics	View	Revise
School of Multidisciplinary Social Sciences and Humanities		
52 LSTU 61098 Liberal Studies Essay	View	Revise



Course and Title	Proposal	Overview			
School of Peace and Conflict Studies					
53 PACS 60004 Organizational Conflict and Cooperation View					
PACS 60006 Post-Conflict Peacebuilding View					
55 PACS 60021 Power, Conflict and the Politics of Gender	View	Revise			
56 PACS 60070 Conflict Transformation and Reconciliation	View	Revise			
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES					
School of Foundations, Leadership and Administration					
57 RPTM 56030 Dynamics of Leisure Behavior	View	Revise			
58 SPAD 56030 Dynamics of Leisure Behavior	View	Inactivate			
School of Health Sciences					
59 SPA 34105 Phonemic Bases of Speech and Language	View	Inactivate			
60 SPA 43600 Fundamentals of Educational Audiology	View	Inactivate			
61 SPA 64307 Dysarthria	View	Inactivate			
62 SPA 70711 Speech-Language Pathology for The Audiologist	View	Inactivate			
63 SPA 70715 Central Auditory Processing: Evaluation and Management	View	Inactivate			
64 SPA 70716 Adult Hearing-Aid Fitting and Selection	View	Inactivate			
65 SPA 70718 Cochlear Implants	View	Inactivate			
66 SPA 70720 Pediatric Amplifications	View	Inactivate			
67 SPA 70722 Audiologic Management of The School-Age Child	View	Inactivate			
68 SPA 70723 Audiologic Treatment of Adults	View	Inactivate			
69 SPA 70724 History of Audiology	View	Inactivate			
70 SPA 70727 Cultural Issues in Deafness	View	Inactivate			
1 SPA 70730 Practice Management in Audiology View					
72 SPA 74307 Dysarthria	View	Inactivate			
COLLEGE OF PODIATRIC MEDICINE					
73 ORT 80132 Rehabilitative Medicine	View	Inactivate			
COLLEGE OF THE ARTS					
School of Theatre and Dance					
74 THEA 41804 Millinery Techniques	View	Establish			
75 THEA 51804 Millinery Techniques	View	Establish			
GRADUATE COLLEGE					
76 GCOL 60098 Research	View	Establish			
77 GCOL 61093 Workshop in College Teaching to:	View	Reactivate			
GCOL 61001					
78 GCOL 61094 College Teaching	View	Reactivate			
79 GCOL 61095 Special Topics	View	Establish			
80 GCOL 61096 Individual Investigation	View	Establish			
81 GCOL 61195 Special Topics Seminar	View	Establish			
82 GCOL 71093 Workshop in College Teaching to:	View	Reactivate			
GCOL 71001					
83 GCOL 71094 College Teaching	83 GCOL 71094 College Teaching View Reactiva				
84 GCOL 80098 Research View Establis					
85 GCOL 81095 Special Topics View Establis					
B6 GCOL 81096 Individual Investigation View Est					
87 GCOL 81195 Special Topics Seminar	View	Establish			



Course and Title	Proposal	Overview
UNIVERSITY COLLEGE		
88 UC 10095 Special Topics in University College	View	Revise
89 UC 20007 Life Beyond KSU	View	Revise
90 UC 20010 Career Navigation: Constructing Possibilities	View	Revise
91 UC 20193 Variable Title Workshop in University College	View	Revise
92 UC 20201 Destination Kent State Student Leader Training to:	View	Revise
Peer Success Academy		
93 UC 20203 Theory and Practice of Peer Tutoring	View	Revise
94 UC 30202 Destination Kent State Student Success Leader Seminar to:	View	Revise
Flashes 101: Peer Success Mentor Seminar		
95 UC 31000 McNair Research Methods I	View	Revise
96 UC 31001 McNair Research Methods II	View	Revise
97 UC 40010 McNair Scholars Seminar I	View	Revise
98 UC 40201 Destination Kent State Student Leader Training to:	View	Revise
Peer Success Trainer Seminar		
99 UC 40202 Destination Kent State Intern Seminar to:	View	Revise
Flashes 101: Peer Success Coach Seminar		
100 UC 41010 McNair Scholars Seminar II	View	Revise

VI. Next Meeting Monday, 21 October 2024



Meeting Minutes
Monday, 16 September 2024
VIEW THE MEETING

Leadership present: Secretaries Therese E. Tillett, Joanna Liedel, Jennifer S. Kellogg, Amy Nuesch, Christa N. Ord, Kristi M. Kamis

Administrators present: Interim Associate Provost Scott C. Sheridan; Deans Peggy Shadduck, Deborah F. Spake

Faculty present: Professors Karen Gracy, Steven N. Rugare, Athena Salaba; Associate Professors Brian R. Barber, Michael J. Ensley, Michael R. Fisch, Samuel Kim, Bathany Lanese, Abe G. Osbourne, JD Ponder, Pamela L. Stephenson, Jonathan F. Swoboda; Assistant Professors Tianyuan Guan, Christopher W. Totten; Lecturers Lisa M. Davis, Olivia B. Krise

Faculty not present: Associate Professor Vanessa J. Earp; Senior Lecturer Tracy A. Laux; Associate Lecturer Shelley K. Marshall

Students present: Lisa Onyao

Guests: Sonia Alemagno, Donna Alexander, Mandy Anderson, J.R. Campbell, Jessie Carduner, Frank Congin, Alicia Crowe, Chris Dorsten, Susan Emens, James Hannon, Amirhossein Jabbari, Deric Kenne, Kelsen LaBerge, Liz Piatt, Matthew Rollyson, Hollie Simpson, Alison Smith, Kathy Spicer, Dee Warren, Sharon Wohl, Cathy Zingrone

Secretary Tillett called the meeting to order at 3:20p.m., on Monday, 16 September 2024, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 20 May 2024

Professor Salaba made a motion to approve, and Associate Professor Ensley seconded.

With no comments or corrections, the minutes passed unanimously.

II. Presentation

A. Orientation for New and Returning Members

About EPC—VIEW
Reading CIM proposals—VIEW
Trainings—VIEW

III. Policy Proposals Review

A. Action Items

Executive Educational Policies Council

1. Hold Policy for Courses Not Taught—Revise policy to include decreasing length of time for the process, from eight years to five (*fall 2024*)

VIEW THE DISCUSSION

Dean Shadduck made a motion to approve, and Dean Spake seconded the motion.

Secretary Tillett stated that the policy has been in effect since 2007 and was implemented in 2011. The principle of the policy is that the university catalog reflects courses being taught. There has been a two-step process with this policy. If a course has not been taught in five or more consecutive years, it is classified as "on hold." It allows Curriculum Services to notify the unit that the course has not been offered in five or more years and is in danger of being inactivated. The course remains in the catalog and can still be listed in program requirements. If a course is on hold for three years and nothing has been done, then the Provost Office has the authority to inactivate it. Curriculum Services notifies the academic unit of the inactivation, and the course appears on an EPC agenda. Within those three years on hold, the course can be offered. The academic unit would notify Curriculum Services that they would like to offer the course. It is taken off hold in banner and after the semester is over, Curriculum Services checks to make sure it is successfully offered and taught. If it is not taught, then the course goes back on hold. The provost asked Executive EPC to review the policy to see if the timeframe could be shortened. Currently, it is eight years before a course is put on hold. Executive EPC reviewed other 32 institutions' hold policy. Half of the institutions had a policy similar to Kent State with a two-step process. The other half had a one-step process. Inactivating the course if it had not been taught in so many years. After reviewing, the Executive EPC recommends reducing the timeframe by two years. After four years not taught, the course is put on hold for two years. After the two years on hold and six years not taught, the course would be inactivated. Information in the policy has been updated and clarified for better understanding of what courses are exempt of the policy and how courses can be reactivated after inactivation.

With no questions, comments or concerns, the item passed unanimously.

College of Arts and Sciences

Department of Modern and Classical Language Studies

2. Foreign Language Placement—Revised policy requires qualifying exam results to receive proficiency waiver for students with an Ohio Seal of Biliteracy (fall 2025)

VIEW THE DISCUSSION

Associate Professor Carduner said that the department is proposing a minor change to the foreign language placement policy. The change involves the section about waivers for foreign language requirements. This is for students that know a language, other than English, and do not have foreign language credits on their transcript. This includes students who took a language in high school, at home or through an online language program (i.e., Duolingo). This revision will add information about students needing to provide evidence of the seal with a certificate or test scores and distinguishing between levels based on scores.

Associate Professor Ensley made a motion to approve the item, and Assistant Professor Totten seconded the motion.

Dean Smith asked if when reviewing high school transcripts and the seal is present if they should be looking for another document with the test scores.

Associate Professor Carduner said yes, that is the hope. Students were sending their certificates and test scores in the beginning, but now some are only referring to the high school transcript. However, the scores are not displayed, and the department needs the scores to know how to place the student.

Associate Lecturer Alexander asked if there was an image of the seal on the transcript.

Associate Professor Carduner said she only has seen one on a transcript. She typically gets a copy of the certificate.

Secretary Tillett asked if an academic unit gets anything about the seal if they should send it to the Department of Modern and Classical Languages.

Associate Professor Carduner said yes.

Secretary Tillett suggested bringing this as a topic to the EPC Subcommittee—Transfer Credit Committee.

With no further questions or comments, the item passed unanimously.

With no further questions or comments, Secretary Tillett concluded the meeting at 4:26pm.

Respectfully submitted,

Christa N. Ord Operations and Special Projects Coordinator, Curriculum Services Office of the Provost





Educational Policies Council AGENDA

Monday, 21 October 2024, 3:20 PM

Join the Teams Meeting

Meeting ID: 290 742 704 437 | Passcode: cYbFFm Dial in by phone: 330-349-5345 | Conference ID: 856 178 044#

I. Approval of Minutes

A. Meeting on 16 September 2024

View minutes

II. Presentations

A. Writing-Intensive Course Report

University Requirements Curriculum Requirements Co-Chair Alison Smith Writing-Intensive Course Subgroup Chair R. (Dirk) Remley View report

III. Program Proposals Review

A. Information Items

	Item	Proposal	Overview			
CC	LLEGE OF ARTS AND SCIENCES					
Scl	hool of Biomedical Sciences					
1	Biomedical Sciences-Physiology Interdisciplinary - M.S.	View	Suspend admission temporarily (fall 2025)			
2	Biomedical Sciences-Physiology Interdisciplinary - Ph.D.	View	Suspend admission temporarily (fall 2025)			
CC	LLEGE OF NURSING					
3	Adult/Adolescent Sexual Assault Nurse Examiner - Graduate Certificate	View	Suspend admission temporarily (fall 2025)			
CC	COLLEGE OF PUBLIC HEALTH					
4	Public Health - M.P.H.	View	Suspend admission temporarily on the Independence and Twinsburg locations (fall 2025)			

B. Lesser Action Items

Item	Proposal	Overview		
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP				
Department of Accounting				
1 Accounting - M.S.A.	View	Revise outcomes, course requirements (fall 2025)		
Department of Economics				
2 Economics - B.B.A.	View	Revise progression requirements (fall 2025)		



	ltem	Proposal	Overview
CO	LLEGE OF APPLIED AND TECHNICAL STU	IDIES	
3	Office Technology - A.A.B.	View	Revise delivery to online only; revise course requirements, roadmap (fall 2025)
4	Physical Therapist Assistant Technology - A.A.S.	View	Revise course requirements (fall 2025)
CO	LLEGE OF ARTS AND SCIENCES		
Dep	partment of Earth Sciences		
5	Earth Science - Minor	View	Revise outcomes, course requirements (fall 2025)
6	Environmental Geology - Minor	View	Revise outcomes, course requirements (fall 2025)
7	Geology - B.S.	View	Revise course requirements (fall 2025)
CO	LLEGE OF PUBLIC HEALTH		
8	Clinical Epidemiology - M.S.		Revise course requirements (fall 2025); revise admission requirements (spring 2026);
9	Clinical Research - Graduate Certificate	View	Revise course requirements
10	Public Health - B.S.P.H.	View	Revise course requirements, roadmap (fall 2025)
11	Public Health - Minor	View	Revise course requirements (fall 2025)

IV. Course Proposals Review

A. Lesser Action Items - University Requirements Curriculum Committee (fall 2025)

Course and Title	Proposa	Overview
DIVERSITY REQUIREMENT		
1 HIST 41071 Ideas in Action: U.S. Intellectual History <i>(Domestic)</i> to: HIST 30030	View	Revise
WRITING-INTENSIVE COURSE REQUIREMENT		
2 VCD 45000 Graphic Design Perspectives	View	Inactivate

B. Lesser Action Items – Course Changes (fall 2025)

Co	Course and Title Pr				
CC	DLLEGE OF AERONAUTICS AND ENGINEERING				
1	ENGR 26306 Networking I Laboratory	View	Revise		
CC	DLLEGE OF APPLIED AND TECHNICAL STUDIES				
2	RADT 14006 Radiographic Procedures I	View	Revise		
3	RADT 14021 Radiographic Procedures II	View	Revise		
CC	DLLEGE OF ARTS AND SCIENCES				
De	epartment of Computer Science				
4	CS 52202 Numerical Computing II	View	Revise		
De	epartment of History				
5	HIST 31032 Seventeenth-Century Europe to:	View	Revise		
	The Global Crisis of the Seventeenth Century				
6	HIST 41000 Introduction to Public History to:	View	Revise		
	HIST 31000				
7	HIST 41020 Nineteenth-Century Europe to:	View	Revise		
	HIST 30040				
8	HIST 41024 Modern European History, 1914-1945 to:	View	Revise		
	HIST 30049				
9	HIST 41025 Modern European History: 1945-Present to:	View	Revise		
	HIST 30050				



Cou	urse and Title	Proposal	Overview
10	HIST 41041 History of Germany, 1871-Present to:	View	Revise
	HIST 30060		
11	HIST 41058 Jefferson-Jackson Era, 1789-1848 to:	View	Revise
	HIST 30111		
12	HIST 41062 The United States: The Westward Movement to:	View	Revise
	HIST 30112		
13	HIST 41077 New Deal America and Beyond to:	View	Revise
	HIST 30010		
14	HIST 41085 The Sixties in America to:	View	Revise
	HIST 30020		
15	HIST 41112 History of Modern China	View	Inactivate
16	HIST 41129 The Holocaust: The Destruction of European Jewry, 1938-1945 to:	View	Revise
	HIST 30070		
17	HIST 42297 Colloquium: China and Japan	View	Inactivate
18	HIST 43797 Colloquium on Victorian England	View	Inactivate
19	HIST 48800 Seminar in Modern African American History	View	Inactivate
20	HIST 51000 Public History	View	Inactivate
21	HIST 51024 Modern European History, 1914-1945	View	Inactivate
22	HIST 51025 Modern European History: 1945 to Present	View	Inactivate
23	HIST 51058 The Jefferson-Jackson Era, 1789-1848	View	Inactivate
24	HIST 51062 The United States: The Westward Movement	View	Inactivate
25	HIST 58800 Seminar in Modern African American History	View	Inactivate
26	HIST 60092 Public History Internship to:	View	Revise
	Graduate History Internship		
27	HIST 70092 Public History Internship to:	View	Revise
	Graduate History Internship		
28	HIST 71000 Public History	View	Inactivate
29	HIST 71024 Modern European History, 1914-1945	View	Inactivate
30	HIST 71025 Modern European History: 1945 to Present	View	Inactivate
31	HIST 71058 The Jefferson-Jackson Era, 1789-1848	View	Inactivate
	HIST 71062 The United States: The Westward Movement	View	Inactivate
33	HIST 72140 The Sixties: A Third World View	View	Inactivate
34	HIST 78800 Seminar in Modern African American History	View	Inactivate
	partment of Mathematical Sciences		
35	MATH 57057 Advanced Concepts of Geometry to:	View	Revise
	MATH 67057		
36	MATH 57067 Advanced Concepts of Probability and Statistics to:	View	Revise
	MATH 67067		
37	MATH 57077 Advanced Concepts of Algebra to:	View	Revise
_	MATH 67077		
	partment of Philosophy	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
38	PHIL 41033 Philosophy of Imagination	View	Inactivate
39	PHIL 41034 Philosophy of Psychology and Psychiatry	View	Inactivate
40	PHIL 41037 Renaissance and Early Modern Philosophy and Science	View	Inactivate
41	PHIL 41045 Metalogic	View	Revise
42	PHIL 41045 Metalogic	View	Inactivate
43	PHIL 41091 Seminar in World Philosophy	View	Inactivate
44	PHIL 51033 Philosophy of Imagination	View	Inactivate



Coi	urse and Title	Proposal	Overview			
45	PHIL 51034 Philosophy of Psychology and Psychiatry	View	Inactivate			
46	46 PHIL 51037 Renaissance and Early Modern Philosophy and Science View					
47	PHIL 51045 Metalogic	View	Inactivate			
48	PHIL 51091 Seminar in World Philosophy	View	Inactivate			
49	9 PHIL 60201 Seminar: History of Philosophy View					
50	PHIL 69194 College Teaching of Philosophy	View	Inactivate			
51	PHIL 69198 First Year Paper	View	Inactivate			
52	PHIL 69997 Colloquium	View	Inactivate			
De	partment of Political Science					
53	POL 30450 Urban Politics and Policy	View	Revise			
СО	LLEGE OF COMMUNICATION AND INFORMATION					
Sch	nool of Communication Studies					
54	COMM 65680 Intercultural/International Communication	View	Inactivate			
55	COMM 65686 Intercultural and Intergroup Communication	View	Revise			
56	COMM 65766 Communication in a Global Society	View	Inactivate			
57	COMM 75680 Intercultural/International Communication	View	Inactivate			
58	COMM 85766 Communication in a Global Society	View	Inactivate			
Sch	nool of Media and Journalism					
59	MDJ 20008 Research and Measurement in Advertising and Public Relations	View	Revise			
60	MDJ 22000 Photography Basics	View	Inactivate			
61	MDJ 40006 Law of Media and Journalism	View	Revise			
62	MDJ 40022 Film as Communication	View	Inactivate			
63	MDJ 41111 Fashion Publishing	View	Revise			
64	MDJ 50006 Law of Media and Journalism	View	Revise			
_	nool of Visual Communication Design					
65	VCD 20010 Design Research and Methods	View	Revise			
66	VCD 43002 Typography II	View	Revise			
67	VCD 43051 Type High Press	View	Revise			
68	VCD 43060 Typeface Design	View	Revise			
69	VCD 55000 Graphic Design Perspectives	View	Inactivate			
_	LLEGE OF PODIATRIC MEDICINE		1111111111111			
70	GMD 80316 Medicine I	View	Inactivate			
71	GMD 80326 Medicine II	View	Inactivate			
_	LLEGE OF PUBLIC HEALTH		1111111111111			
72	BST 52019 Biostatistics in Public Health to:	View	Revise			
-	BST 62019		1101100			
73	BST 63012 Survival Analysis in Public Health	View	Revise			
74	BST 63013 Experimental Designs in Public Health Research	View	Revise			
75	BST 63014 Applied Regression Analysis of Public Health Data	View	Revise			
76	BST 73011 Multivariate Analysis in Public Health	View	Inactivate			
77	BST 83012 Survival Analysis in Public Health	View	Revise			
78	BST 83014 Applied Regression Analysis of Public Health Data	View	Revise			
79	EHS 52018 Environmental Health Concepts in Public Health to:	View	Revise			
	EHS 62018					
80	EPI 52017 Fundamentals of Public Health Epidemiology to:	View	Revise			
	EPI 62017	VICVV	1.00130			
81	EPI 63014 Epidemiology of Chronic Diseases	View	Revise			
82		View	Revise			
<u> </u>	z edd .5 zpiacimology of infectious biseases	VICVV	1 10 1130			



Cou	Course and Title Proposal C					
83	EPI 63016 Principles of Epidemiologic Research	View	Revise			
84	EPI 63017 Epidemiological Analysis	View	Inactivate			
85	EPI 63018 Observational Designs for Clinical Research	View	Inactivate			
86	EPI 63019 Experimental Designs for Clinical Research	View	Revise			
87	EPI 63020 Advanced Epidemiology and Clinical Research Methods	View	Revise			
88	EPI 63034 Longitudinal Data Analysis	View	Revise			
89	EPI 72028 Methods of Evidence Based Public Health	View	Revise			
90	EPI 73026 Design and Implementation of Health Surveys	View	Revise			
91	EPI 73027 Biological Basis of Public Health	View	Revise			
92	EPI 80199 Dissertation I	View	Revise			
93	EPI 83016 Principles of Epidemiologic Research	View	Revise			
94	HPM 52016 Public Health Administration to:	View	Revise			
	HPM 62016					
95	HPM 53010 Community Health Needs Assessment to:	View	Revise			
	HPM 63020					
96	HPM 60192 Applied Practice Experience in Health Policy and Management	View	Revise			
97	HPM 63004 Public Health Policy, Law and Ethics	View	Revise			
98	HPM 63005 Financial Management for Public Health Organizations	View	Revise			
99	HPM 63006 Cost Benefit Analysis in Public Health Programs	View	Revise			
100	HPM 63007 Public Health Programs: Planning, Implementation and Evaluation	View	Revise			
101	HPM 63012 National Health Reform	View	Inactivate			
102	HPM 72015 Emerging Issues in Public Health Policy and Management	View	Revise			
103	HPM 72030 Grant Writing in Public Health	View	Revise			
104	HPM 73022 Strategic Management of Public Health Organizations	View	Revise			
105	HPM 73031 Public Health Policy Analysis	View	Revise			
106	HPM 81000 Public Health Law and Regulation	View	Revise			
107	SBS 60020 Program Evaluation II: Application in The Real World	View	Revise			
108	SBS 60192 Applied Practice Experience in Social and Behavioral Sciences	View	Revise			
109	SBS 63008 Grant Writing in Social and Behavioral Sciences	View	Revise			
110	SBS 63030 Seminar in Social and Behavior Sciences	View	Revise			
111	SBS 73018 Theories of Prevention Science	View	Revise			
112	SBS 73019 Evaluation Research Methods in Prevention Science	View	Revise			
113	SBS 73020 Advanced Research Methods in Prevention Science	View	Revise			
114	SBS 80198 Directed Research in Prevention Science	View	Revise			

V. Next Meeting Monday, 18 November 2024



Meeting Minutes
Monday, 21 October 2024
VIEW THE MEETING

Leadership present: Chair Edward Dauterich, Secretaries Therese E. Tillett, Joanna Liedel, Jennifer S. Kellogg, Amy Nuesch, Christa N. Ord, Kristi M. Kamis

Administrators present: Interim Associate Provost Scott C. Sheridan; Deans Peggy Shadduck, Deborah F. Spake

Faculty present: Professors Alan A. Brandyberry, Karen Gracy, Robert D. Jewell, Steven N. Rugare, Athena Salaba, J Vick; Associate Professors Brian R. Barber, Vanessa J. Earp, Michael J. Ensley, Michael R. Fisch, Kwangtaek (Samuel), Kim, Bethany G. Lanese, Abe G. Osbourne, JD Ponder, Pamela L. Stephenson, Jonathan F. Swoboda; Assistant Professors Stephanie G. Fussell, Tinyuan Guan, Christopher W. Totten; Senior Lecturer Tracy A. Laux; Associate Lecturer Shelley K. Marshall; Lecturer Olivia B. Krise

Faculty not present: Professor Athena Salaba; Lecturer Lisa M. Davis

Students present: Lisa Onyao

Guests: Sonia Alemagno, Donna Alexander, Scott Bunge, Frank Congin, Alicia Crowe, Chris Dorsten, Susan Emens, James Hannon, Amirhossein Jabbari, Dirk Remley, Hollie Simpson, Alison Smith, Kathy Spicer, Deirdre Warren, Sharon Wohl, Cathy Zingrone

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 21 October 2024, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 16 September 2024

Dean Shadduck made a motion to approve the minutes, and Associate Professor Barber seconded.

With no comments or corrections, the minutes passed unanimously.

II. Presentations

A. Writing-Intensive Course Report—LINK TO REPORT

VIEW THE PRESENTATION

Dean Smith stated that last May, the URCC finished its review of the writing intensive course requirement. It was submitted to EPC with recommendations. The WIC is an upper division course in a major. It is designated to provide writing assignments and writing experience. Those assignments need to involve revision opportunities on themes pertinent to the major and is a

program requirement with at least 50% of the grade in the course based on writing. Enrollment is capped at 25 students. The instructor is to be a full-time faculty member. To obtain WIC designation on their transcripts and meet that qualification, the student must earn a C or higher. Kent State has had the WIC requirement since the mid 1980's when there was a national academic movement referred to as writing in the discipline. The Writing Skills Committee at Kent State at that time formed and reported to EPC. By 1987, there was a subcommittee of EPC on writing and that culminated in a proposal to require a writing course in the majors. This proposal was approved by EPC and Senate and was up and running by 1994. Since then, URCC has reviewed the WIC from 2007 to 2014 and now in 2024. When URCC did the review of the state universities in Ohio, they found that at one time they also had their version of WIC. Kent State is now almost unique in offering a third writing requirement. Putting a lot of weight and distinctiveness on the value that Kent State places on writing skills. URCC did a faculty survey and data from IR. The survey showed that about 75% of the WIC courses are taught by full-time instructors, 16% by part-time faculty, 5% by graduate students and 5% by others which are administrators. The courses are 93% still capped at 25 students or less. There are a few that have very large sections. After looking at the peer institutions, faculty surveys and IR data, URCC voted to continue support of the WIC requirement while developing some new and previously recommended initiatives that had never quite happened. The recommendations from URCC are:

- 1. Faculty workshops or access to useful tools
- 2. Department/school level development and monitoring
- 3. Kent Core English requirements should be standard prerequisites for all WIC courses
- 4. Integrating AI policies and related instruction specific to disciplinary uses of AI tools to create texts into the WIC courses
- 5. WIC checklist on the URCC website to remind WIC instructors of course requirements

Secretary Tillett asked why the recommendation for monitoring the 50% course grade was put that the school/department level rather than the URCC continuing to monitor.

Dean Smith said that URCC sees these after the fact. URCC is not in a position to know what is happening on the ground each semester for these courses. Since the departments are, URCC thought it would be useful for the departments to remind their faculty of the 50% requirement.

Secretary Tillett asked if there is a post-assessment the URCC does where after a new WIC is approved.

Dean Smith said that it is not something the URCC does but is something to consider.

Senior Lecturer Laux asked for confirmation that the 25-student cap is a requirement.

Dean Smith replied, yes.

Professor Remley added that the course is really hard to teach, so that is why it is set at 25. The department or school might be able to monitor that much more closely and frequently than URCC has to this point.

Dean Smith said the data shows 93% are kept within the 25 students or less requirement. However, there might be instructional or curricular reasons why some have had more students, or it might be an occasional occurrence.

Senior Lecturer Laux asked about the large sections that were mentioned.

Dean Smith clarified that "large sections" meant more than 25.

Associate Professor Barber stated that a URCC handbook was mentioned and asked where that could be found.

Dean Smith clarified that the recommendation was to put some WIC guidelines on the URCC website, but it has not been done yet.

Associate Dean Wohl said due to capping the size of the class to 25, it puts a large burden on colleges, like Architecture, as many of their faculty have to teach WIC. Associate Dean Wohl gave concern for all colleges, departments and schools being able to accommodate the 25-student cap.

Dean Smith said that, when reviewing other universities, the WIC used to be a requirement that everyone did. However, now they have moved onto writing courses.

Professor Remley added that some universities they saw had moved a writing course into upper division, so students were still integrating some kind of discipline specific writing requirement. Looking at skills desired by employers, they value written communication skills which are among the top five. That reinforces the desire to have that kind of instruction in that practice. There are some English faculty very willing to develop training materials as resources for colleges that might be interested in understanding more about how to teach writing in the discipline.

Associate Professor Ponder asked if there were reasons some sections exceeded the course cap requirement.

Professor Remley said the URCC tried to do the survey and research in the way that it had been done previously, but a few dynamics prevented that from happening. The committee surveyed the instructors directly rather than going through certain administration paths. Exceeding the cap was not among the questions as it was not anticipated. The URCC was evaluating if the cap requirement was held. It is a good follow-up survey. The class caps were 97% still below 30 students which is okay depending on the kind of writing going on.

Associate Professor Ponder said that if the pressures to exceed the 25 cap are coming from administrators, then it is not a requirement. For future iterations, Associate Professor Ponder suggested understanding and pressing on this question to where they see a potential to exceed the cap and where those pressures are coming from to understand what is causing things to fluctuate.

Associate Professor Totten expressed support for workshops to help with implementing writing intensive in specific courses such as capstone courses.

Dean Smith said that there are more colleges now than when the WIC started. So, that is also an aspect that changes the landscape.

Secretary Tillett asked if the committee discussed or saw in the survey anything about requiring the minimum C grade for the WIC.

Dean Smith said the URCC asked if the grade was reflective of the writing or what it is reflecting. A substantial number of the faculty thought the grade did reflect the writing. Some did not think that it was reflective. There were not any responses that made the committee think there would be difficulty maintaining a C, but there were questions that came up about what the C means.

Professor Remley added that in writing studies, there is some debate regarding how to grade certain kinds of writing assignments and on what to base the most weight on. There is an approach where you base considerable amount of weighting on the skills demonstrated. Another approach that emphasizes the labor that the student puts into writing including drafts and revisions. This is an active debate within writing studies. At the same time, there are some instructors who will emphasize more of the labor, because it places a bit less stress on their own grading labor and removes some of the emphasis on the spelling, grammar and punctuation elements.

Secretary Tillett replied that this information comes from experts in writing studies and Kent State is enforcing a writing requirement on disciplines and on faculty who are not experts in writing studies.

Professor Remley said that there are three in the writing studies program in the Department of English that have discussed that issue and possible support for faculty and other disciplines on how to design decent, effective kinds of writing assignments while being able to manage the labor of grading, writing assignments and going beyond teaching just the content material. There is a group of people that are ready to respond to a call for action regarding developing various workshops and support materials to be placed online.

Secretary Tillett asked if the WIC requirements were reviewed for relevance since the requirement was created so long ago.

Dean Smith said the committee did review the requirements. The fundamental aspect is that someone has to grade all of this which is where the 25-student cap came from. The modern issue is that there are not enough faculty in a department to cover everything and also handle these small classes. If a WIC is going to be offered, everyone felt that it should be a meaningful course which is one that the faculty member actually gets to review what the student has done and give them feedback.

Professor Rugare said the biggest constraint that makes WIC difficult to deal with is that it can only be one course in the program. There are many electives offered that could be WIC courses. If students could take a WIC course at some point in their curriculum, that is an elective would be so much easier in terms of budget and staffing.

Dean Smith said Professor Rugare could do that and gave an example of the Department of Philosophy which offers all of their upper division courses as WIC's.

Associate Professor Ponder asked what the range of credit hours that Kent State currently has for WIC's.

Dean Smith said it depends, because if it is a one credit add on, then it is just that one credit it put onto a three-credit course.

Associate Professor Ponder asked if there is a minimum number of hours for a WIC.

Dean Smith replied that there are one credit courses that have been attached to another course.

Secretary Tillett added that typically one credit course WIC courses tend to be internship courses. Outside of the one credit psych or biology course, they tend to be ranges where they are internship courses.

Associate Professor Totten asked, depending on where things land for T28, if there is some opportunity for schools and colleges to get together to talk about their own implementation of the WIC.

Dean Smith agreed that it would be a good idea.

Professor Remley added that they could do a follow-up survey asking for college-specific feedback related to what each college perceives to be value designs of the WIC and how they might be able to implement the WIC beyond the parameters that the university has set so far.

Secretary Tillett asked what URCC is asking for EPC to do with this report.

Dean Smith said EPC may need to decide if the requirement is going to continue. It is a good requirement, but it is expensive, has a cap and all of the other features which are difficult. The URCC felt strongly that the WIC is valuable and should continue. The committee would like to know how EPC feels about it.

Chair Dauterich asked if CTL or FPDC has been approached about any of this. Also, if moving forward with the requirement, how does the university reach out to those developing AI and discuss this with writing experts?

Dean Smith said those conversations should happen before there is a decision about WIC. As a result of this report, the question then becomes what could be adjusted here or could it be adjusted? This would be to accommodate the current needs of the colleges and departments.

Chair Dauterich asked about the classifications at the end of the report as some seem concerning.

Dean Smith replied that is what was reported.

Professor Remley added that the report is from IR, so that is just the numbers they got.

Chair Dauterich suggested asking how the courses are assigned.

Interim Associate Provost Sheridan said that if this is going to move forward to look at the cost of instruction. If this does go forward, it should be kept in mind with all the changes going on and considerations of curricular efficiencies.

Dean Smith agreed that the expense is clear and that is what happens with capped classes. Looking across the landscape of the state, one of the things that is seen is that the formal WIC has disappeared. Universities have turned to those two writing courses.

Assistant Professor Fussell asked of the sample of 72 faculty members, how many teach the WIC course?

Dean Smith said 142 WIC-teaching faculty were invited to the survey. Of the 142, 72 responded.

With no further questions or comments on the WIC or other agenda items, Chair Dauterich concluded the meeting at 4:42pm.

Respectfully submitted,

Christa N. Ord

Christa N. Ord

Operations and Special Projects Coordinator, Curriculum Services

Office of the Provost





Educational Policies Council AGENDA

Monday, 18 November 2024, 3:20 PM

Join the Teams Meeting

Meeting ID: 233 552 011 495 | Passcode: k9vr6B

Dial in by phone: 330-349-5345 | Conference ID: 605 222 302#

I. Approval of Minutes

A. Meeting on 21 October 2024

View minutes

II. T28 Action Items

A. Temporary moratorium on new units, programs and courses

Associate Provost Scott Sheridan

View list of proposed new units, programs and courses

B. Program suspension/inactivation process

Associate Vice President Therese Tillett

View process

III. Academic Unit Proposals Review

A. Action Items

	ltem	Proposal	Overview
OF	FICE OF THE PROVOST (presented by Associa	te Provos	t Scott Sheridan)
1	Center for Educational Leadership Services	View	Inactivate academic centers and institutes that
	Center for Emerging Technologies in Aerial		colleges have determined to be long dormant
	Application Research		(fall 2025)
	Center for Environmental Technology and		
	Applied Research		
	Center for Executive Education and		
	Development		
	Center for Health Promotion		
	Center for Privacy and the First Amendment		
	Center for the Study and Development of		
	Minority Businesses		
	Center for the Study of Librarianship		
	Center for the Treatment and Study of		
	Traumatic Stress		
	Cuban Studies Institute		
	Institute for Applied Linguistics		
	Institute for Bibliography and Editing		



Item	Proposal	Overview
Institute for Library and Information		
Literacy Education		
International Institute for Human Service		
Workforce Research and Development		
Motor Development Center		

IV. Policy Proposals Review

A. Action Items

	ltem	Proposal	Overview
GR	ADUATE POLICIES COUNCIL (presented by C	o-Chairs	Brian Barber and Sean Broghammer)
1	Dissertation for the Doctoral Degree	View	Revise policy to add the Ed.D. degree in programs requiring a dissertation; decrease dissertation committee membership from four to three members; and require student's advisor to have full graduate faculty status in their college and be in the student's program area (fall 2025)
2	Residence Requirement	View	Revise policy to add a residence restriction for graduate certificates and minors, which was previously only in the graduate transfer policy (fall 2025)
3	Time Limits for Graduate Degrees	View	Revise policy to include all graduate programs, which necessitated policy name change to "Time Limits for Graduate Programs"; remove time limits for passing candidacy and oral exams; remove requirement that transfer coursework must be earned within six years; increase limit for post-master's doctoral students, from nine to 10 years, to align with post-master's doctoral students; among other changes (fall 2025)
UN	IDERGRADUATE POLICIES COUNCIL (present	ted by Co-	-
4	Flexibly Scheduled Course Sections	View	Inactivate policy; instead, the information will become a definition in the Glossary of Academic Terms (fall 2025)
5	Graduation Planning System (GPS)	View	Revise policy language to reflect the connection of the audit to the catalog year in force and its use for graduation clearance (fall 2025)
6	Not Permitted to Continue	View	Revise policy to add appeal information; remove never-implemented business processes; and rename policy to "Program Progression Requirements – Undergraduate" (fall 2025)
7	Pass/Fail Grade		Revise policy to update name to "Credit/No Credit" and remove restriction of maximum one course per semester (fall 2025)
OF	FICE OF CURRICULUM SERVICES (presented		
8	Ensemble Course Schedule Type	View	Establish new schedule type for music ensemble courses to be published in the Curriculum Guidelines for purposes of scheduling and determining credit-to-contact ratio (fall 2025)



B. Lesser Action Items

	Item	Proposa	Overview
CC	DLLEGE OF EDUCATION, HEALTH AND HUMA	AN SERVI	CES
1	Requirements for Admission to Advanced	View	Revise policy to add application dates and
	Study		update language (fall 2025)

V. Program Proposals Review

A. Action Items

	ltem	Proposa	Overview		
ΑN	IBASSADOR CRAWFORD COLLEGE OF BUSIN	NESS AN	D ENTREPRENEURSHIP		
De	partment of Marketing and Entrepreneurshi	p (presen	ted by Chair Haithem Zourrig)		
1	Managerial Marketing - B.B.A.	View	Inactivate program; admission was suspended spring 2024 <i>(fall 2025)</i>		
CO	LLEGE OF APPLIED AND TECHNICAL STUDIE	S (preser	nted by Associate Dean Susan Emens)		
2	Enology - A.A.S.	View	Suspend admission (spring 2025) and inactivate program (fall 2025)		
3	Environment Management - A.T.S.	View	Suspend admission (spring 2025) and inactivate program (fall 2025)		
4	Viticulture - A.A.S.	View	Suspend admission (spring 2025) and inactivate program (fall 2025)		
CO	LLEGE OF EDUCATION, HEALTH AND HUMA	N SERVI	CES		
Sch	School of Health Sciences (presented by Interim Director John McDaniel)				
5	Athletic Training - B.S.	View	Inactivate program; admission was suspended fall 2020 <i>(fall 2025)</i>		

B. Information Items

Item	Proposal	Overview			
COLLEGE OF AERONAUTICS AND ENGINEERING					
1 Aviation Maintenance Management - B.S. View Suspend admission temporarily (summer 2025)					
2 Aviation Management and Logistics - M.S. View Suspend admission temporarily (fall 2025)					
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES					
School of Foundations, Leadership and Admin	istration				
3 Hospitality and Event Management - B.S.	View	Suspend admission (summer 2025) and			
	inactivate (fall 2025) ONLY at the Ashtabula				
	Campus; revise course requirements,				
progression requirement (fall 2025)					

C. Lesser Action Items

	ltem	Proposal	Overview			
ΑN	AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP					
1	1 Dual Degree - M.Arch./M.B.A. View Revise course requirements (fall 2025)					
CO	LLEGE OF AERONAUTICS AND ENGINEERIN	IG				
2 Aviation Management - Minor View Revise course requirements (fall 2025)						
COLLEGE OF APPLIED AND TECHNICAL STUDIES						
3	Office Software Applications -	View	Revise delivery to online only, outcomes, course			
	Undergraduate Certificate		requirements, roadmap (fall 2025)			
CO	COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN					
4	Architectural History - Minor	View	Revise outcomes, course requirements			
	-		(fall 2025)			



	Item	Proposal	Overview		
5	Architecture - M.Arch.	View	Establish three concentrations: Accelerated Track, Full-Path Track, Prior-Standing Track;		
			revise description, outcomes, admission		
			requirements, course requirements (fall 2025)		
6	Dual Degree - M.Arch./M.B.A.	View	Revise course requirements (fall 2025)		
7	Dual Degree - M.Arch./M.U.D.	View	Revise course requirements (fall 2025)		
8	Historic Preservation - Minor	View	Revise outcomes, course requirements (fall 2025)		
9	Urban Design - M.U.D.	View	Revise description, course requirements (fall 2025); revise admission requirements (fall 2026)		
CO	LLEGE OF ARTS AND SCIENCES				
Dep	partment of Computer Science				
10	Artificial Intelligence - M.S.	View	Revise course requirements, progression		
			requirement (fall 2025); revise admission		
			requirements (spring 2026)		
_	partment of History				
_	,	View	Revise course requirements, roadmap (fall 2025)		
_	partment of Philosophy				
	Philosophy - B.A.	View	Revise course requirements (fall 2025)		
13	Philosophy - Minor	View	Revise course requirements (fall 2025)		
Sch	ool of Multidisciplinary Social Sciences and	d Humanit	ties		
14	Studies in Globalization, Identity and Space - Minor	View	Inactivate minor (fall 2025)		
CO	LLEGE OF EDUCATION, HEALTH AND HUM	AN SERVI	CES		
Sch	ool of Foundations, Leadership and Admin	istration			
15	Hospitality Management - Undergraduate Certificate	View	Revise course requirements (fall 2025)		
Sch	ool of Health Sciences				
16	Nutrition - B.S.	View	Revise course requirements, roadmap (fall 2025)		
17	Nutrition - M.S.	View	Revise course requirements (fall 2025)		
18	Speech Language Pathology - M.A.	View	Revise course requirements, roadmap (fall 2025)		
19	Speech Pathology and Audiology - B.S.	View	Revise course requirements, roadmap (fall 2025)		
Sch	ool of Lifespan Development and Educatio	nal Scienc			
20 Human Development and Family Science Yiew Inactivate all concentrations; revise description, course requirements, roadmap (fall 2025)					
			1 7 1 9 7		

VI. Course Proposals Review

A. Lesser Action Items – University Requirements Curriculum Committee (fall 2025)

Co	ourse and Title	Proposal	Overview
DI	VERSITY REQUIREMENT		
1	AFS 33100 The African American Family: Historical Perspectives (Domestic)	View	Inactivate
2	ANTH 48212 Kinship and Social Organization (Global)	View	Inactivate
3	ANTH 48360 Anthropology of Gender and Sexuality (Global)	View	Inactivate
4	ANTH 48630 Pacific Island Cultures (Global)	View	Inactivate
5	ANTH 48830 Human Behavioral Ecology and Evolution (Global)	View	Inactivate
6	PHIL 31070 African and African-American Philosophies (Domestic)	View	Inactivate
7	PHIL 31072 American Indian Philosophies (Domestic)	View	Inactivate



Course and Title	Proposal	Overview
8 PHIL 31075 Philosophy and Culture (Global)	View	Inactivate
EXPERIENTIAL LEARNING REQUIREMENT		
9 ANTH 48830 Human Behavioral Ecology and Evolution	View	Inactivate
10 MMTG 45099 Integrated Marketing Strategy	View	Inactivate
11 OTEC 26650 Medical Billing Procedures	View	Revise
12 OTEC 26692 Internship for Administrative Professionals to:	View	Revise
Internship for Office Technology		
WRITING-INTENSIVE COURSE REQUIREMENT		
13 ANTH 48830 Human Behavioral Ecology and Evolution	View	Inactivate
14 MMTG 35011 Marketing Tools	View	Inactivate

B. Lesser Action Items – Course Changes (fall 2025)

Cou	urse and Title	Proposal	Overview
ΑM	IBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Dep	partment of Accounting		
1	ACCT 43020 Advanced Financial Accounting	View	Revise
2	ACCT 53009 Accounting Data Analytics	View	Inactivate
Dep	partment of Information Systems and Business Analytics		
3	BA 34156 Business Analytics II	View	Revise
4	BA 54011 Systems Simulation	View	Inactivate
5	BA 54038 Analytics in Practice	View	Revise
6	BA 54050 Data Visualization	View	Revise
7	BA 54052 Text Analysis and Natural Language Processing	View	Revise
8	BA 64005 Analytics for Decision Making	View	Revise
9	BA 64013 Nonparametric and Robust Statistics	View	Inactivate
10	BA 64017 Multivariate Statistics	View	Inactivate
11	BA 64018 Quantitative Management Modeling	View	Revise
12	BA 64019 Research Seminar in Supply Chain Management	View	Inactivate
13	BA 64020 Advanced Statistical Models	View	Inactivate
14	BA 64023 Linear Statistical Models and Applications	View	Inactivate
15	BA 64026 Supply Chain Management	View	Revise
16	BA 64028 Global Supply Chain Business Models	View	Inactivate
17	BA 64029 Supply Chain and Vendor Management Strategies	View	Inactivate
18	BA 64036 Business Analytics	View	Revise
19	BA 64037 Advanced Data Mining and Predictive Analytics	View	Revise
20	BA 64041 Operations, Service and Supply Chain Management	View	Inactivate
21	BA 64047 Manufacturing Technology and Strategy	View	Inactivate
22	BA 64060 Fundamentals of Machine Learning	View	Revise
23	BA 64061 Advanced Machine Learning	View	Revise
24	BA 64082 Database Management and Database Analytics	View	Revise
25	BA 64092 Internship in Business Analytics	View	Revise
26	BA 64099 Capstone Project in Business Analytics	View	Revise
27	BA 74005 Statistics for Management I	View	Inactivate
28	BA 74013 Nonparametric and Robust Statistics	View	Inactivate
29	BA 74017 Multivariate Statistics	View	Inactivate
30	BA 74018 Quantitative Management Modeling	View	Inactivate
31	BA 74019 Research Seminar in Supply Chain Management	View	Inactivate
32	BA 74020 Advanced Statistical Models	View	Inactivate



Cou	urse and Title	Proposal	Overview
33	BA 74023 Linear Statistical Models and Applications	View	Inactivate
34	BA 74037 Advanced Data Mining and Predictive Analytics	View	Revise
35	BA 74041 Operations Management	View	Inactivate
36	BA 74047 Manufacturing Technology and Strategy	View	Inactivate
37	BA 74060 Fundamentals of Machine Learning	View	Establish
38	BA 74061 Advanced Machine Learning	View	Revise
39	BA 74082 Database Management and Database Analytics	View	Revise
40	BA 84011 Systems Simulation	View	Inactivate
41	BA 84012 Scheduling and Planning	View	Inactivate
42	BA 84015 Stochastic Models	View	Inactivate
43	BA 84023 Linear Statistical Models	View	Inactivate
44	BA 84047 Value and Supply Chain Management	View	Inactivate
45	CIS 54008 Managing Agile Digital Transformation Projects	View	Revise
46	CIS 54041 Managing Cybersecurity	View	Revise
47	CIS 54046 How to Lead and Manage Digital Transformation	View	Revise
48	CIS 64042 Globalization and Technology Strategy	View	Revise
49	CIS 74042 Globalization and Technology Strategy	View	Revise
50	CIS 74080 Emerging Hardware and Software Technologies	View	Inactivate
51	CIS 74081 Data Communications and Networking in Business	View	Inactivate
52	CIS 84007 Philosophy of Science and Business Models	View	Inactivate
53	CIS 84082 Database Management Systems	View	Inactivate
54	CIS 84095 Special Topics in Information Systems Research	View	Revise
_	partment of Marketing and Entrepreneurship		
55	MMTG 35021 Research for Marketing Decisions	View	Inactivate
56	MMTG 35024 Marketing Tools Laboratory	View	Inactivate
57	MMTG 35025 Marketing Communications Laboratory	View	Inactivate
58	MMTG 35026 Marketing Research Laboratory	View	Inactivate
59	MMTG 35030 Sales and Sales Management	View	Inactivate
60	MMTG 45020 Competitive Market Analysis	View	Inactivate
61	MMTG 45039 Promotion Management	View	Inactivate
62	MMTG 45195 Special Topics in Managerial Marketing	View	Inactivate
	LLEGE OF AERONAUTICS AND ENGINEERING		
63	AERN 32100 Advanced Aircraft Composite Technology	View	Revise
64	AERN 32200 Avionics Maintenance for Glass Cockpits	View	Revise
65	AERN 35339 Fixed Base Operator Operations	View	Revise
66	AERN 35340 Airport Management	View	Revise
67	AERN 35341 Air Transportation Systems	View	Revise
68	ENGR 11000 Introduction to Engineering	View	Inactivate
69	ENGR 25500 Aerodynamics for Engineers I	View	Revise
70	ENGR 30001 Applied Thermodynamics	View	Revise
71	ENGR 33364 Metallurgy and Materials Science	View	Revise
72	ENGR 41065 Solid Modeling and Solidification Simulation	View	Revise
73	ENGR 43550 Computer-Aided Manufacturing	View	Revise
74	ENGR 45121 Aerospace Propulsion for Engineering	View	Revise
_	LLEGE OF APPLIED AND TECHNICAL STUDIES	1.000	1.07150
75	EERT 12000 Electric Circuits I	View	Revise
76	EERT 12001 Electric Circuits II	View	Revise
77	EERT 12005 Electrical/Electronic Drawing	View	Revise
	==::: :=:::: =::::::::::::::::::::::::	7.000	



Course and Title	Proposal	Overview
78 EERT 12010 Introduction to Electronics	View	Revise
79 EERT 22004 Digital Systems	View	Revise
80 EERT 22011 Electronic Systems	View	Revise
81 ENGT 30000 Advanced Manufacturing	View	Revise
82 ENGT 33010 Computer Hardware for Animation	View	Revise
83 MERT 12000 Engineering Drawing	View	Revise
84 MERT 12004 Manufacturing Processes	View	Revise
85 MERT 22003 Computer-Aided Tool Design	View	Revise
86 MERT 22005 Statics	View	Revise
87 MERT 22012 Fluid Power	View	Revise
88 MERT 32004 Machine Design	View	Revise
89 OTEC 16620 Word Processing I	View	Revise
90 OTEC 16621 Word Processing II	View	Revise
91 OTEC 16625 Business Presentations	View	Revise
92 OTEC 16639 Database Applications	View	Revise
93 OTEC 16680 Computer Keyboarding	View	Revise
94 OTEC 26611 Spreadsheet Applications	View	Revise
95 OTEC 26622 Desktop Publishing I	View	Revise
96 OTEC 26623 Desktop Publishing II	View	Revise
97 OTEC 26635 Administrative Resource Management	View	Revise
98 OTEC 26636 Project Management for Administrative Professionals	View	Revise
99 OTEC 26655 ICD Coding	View	Revise
100 OTEC 26691 Seminar for Administrative Professionals to:	View	Revise
Seminar for Office Technology		
101 OTEC 26695 Special Topics in Information Technology for Administrative	View	Revise
Professionals to:		
Special Topics in Office Technology		
102 OTEC 26696 Individual Investigation: Information Technology for Administrative	View	Revise
Professionals to:		
Individual Investigation: Office Technology		
103 RADT 14006 Radiographic Procedures I	View	Revise
104 RADT 14018 Imaging Equipment	View	Revise
105 RADT 14024 Radiographic Procedures III	View	Revise
106 RADT 14034 Image Acquisition and Processing	View	Revise
107 RADT 24058 Diversified Employment Skills	View	Revise
COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN		
108 LARC 40095 Special Topics in Landscape Architecture	View	Establish
109 LARC 66995 Special Topics in Landscape Architecture to:	View	Revise
LARC 50095		
110 UD 60703 Urban Design Studio III	View	Revise
COLLEGE OF ARTS AND SCIENCES		
Department of Africana Studies		
111 AFS 10101 Elementary Kiswahili I	View	Inactivate
112 AFS 10102 Elementary Kiswahili II	View	Inactivate
113 AFS 25200 East African-Kiswahili Cultures	View	Inactivate
114 AFS 26000 Legacies of Slavery	View	Inactivate
115 AFS 40120 Contemporary Issues in African-American Education	View	Inactivate



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Course and Title	Proposal	Overview
School of Health Sciences		
150 NUTR 23016 World Food Customs and Nutrition	View	Establish
151 NUTR 33522 Introduction to Nutrition Assessment	View	Revise
152 NUTR 43016 World Food Customs and Nutrition	View	Inactivate
153 NUTR 43511 Medical Nutrition Therapy I	View	Inactivate
154 NUTR 43512 Macronutrient Nutritional Biochemistry	View	Revise
155 NUTR 43513 Micronutrient Nutritional Biochemistry	View	Revise
156 NUTR 43514 Medical Nutrition Therapy II	View	Inactivate
157 NUTR 43540 Medical Nutrition Therapy I	View	Establish
158 NUTR 43541 Medical Nutrition Therapy I Laboratory	View	Establish
159 NUTR 43542 Medical Nutrition Therapy II	View	Establish
160 NUTR 43543 Medical Nutrition Therapy II Laboratory	View	Establish
161 NUTR 53016 World Food Customs and Nutrition	View	Inactivate
162 NUTR 53511 Medical Nutrition Therapy I	View	Inactivate
163 NUTR 53514 Medical Nutrition Therapy II	View	Inactivate
164 NUTR 53540 Medical Nutrition Therapy I	View	Establish
165 NUTR 53541 Medical Nutrition Therapy I Laboratory	View	Establish
166 NUTR 53542 Medical Nutrition Therapy II	View	Establish
167 NUTR 53543 Medical Nutrition Therapy II Laboratory	View	Establish
168 NUTR 61015 Nutrition and Disease	View	Establish
169 NUTR 63521 Nutrition and Disease: Clinical Applications	View	Revise
170 SPA 14500 Introduction to Psycholinguistics for Communication Sciences and	View	Establish
Disorders	1.01.	_5.0.5
171 SPA 43402 Audiometry	View	Revise
172 SPA 43404 Aural Rehabilitation	View	Revise
173 SPA 53402 Audiometry	View	Revise
174 SPA 53404 Aural Rehabilitation	View	Revise
175 SPA 60708 Critical Analysis of Research	View	Establish
School of Lifespan Development and Educational Sciences	11011	
176 ASEI 49625 Inquiry Seminar for American Sign Language/English Interpreting	View	Revise
177 ASEI 59625 Inquiry Seminar for American Sign Language/English Interpreting	View	Revise
178 HDF 24012 Child Development to:	View	Revise
Relationships and Development Across Childhood	11011	1101150
179 HDF 44020 Adolescent Development to:	View	Revise
Relationships and Development Across Adolescence and Emerging	11011	1101150
Adulthood		
180 HDF 44021 Family Intervention Across the Lifespan to:	View	Revise
Family Intervention and Advocacy	1.01.	. 101.50
181 HDF 44022 Families, Gender and Power	View	Revise
182 HDF 44030 Family Life Education Methodology to:	View	Revise
Family Life Education and Prevention	1.01.	. 101.50
183 HDF 44035 Assessment and Strategies in Case Management to:	View	Revise
Trauma-Responsive Assessment and Strategies		
184 HDF 44037 Positive Youth Development	View	Revise
185 HDF 44038 Professional Child and Youth Work Practice to:	View	Revise
Professional Child and Youth Practice	VICVV	
186 HDF 44039 Bereavement, Trauma and Other Losses to:	View	Revise
Bereavement and Loss	VICVV	1101130
Defeatement and 2000		



Course and Title	Proposal	Overview
187 HDF 54020 Adolescent Development to:	View	Revise
Relationships and Development Across Adolescence and Emerging		
Adulthood		
188 HDF 54021 Family Intervention Across the Lifespan to:	View	Revise
Family Intervention and Advocacy		
189 HDF 54022 Changing Roles of Men and Women to:	View	Revise
Families, Gender and Power		
190 HDF 54037 Positive Youth Development	View	Revise
191 HDF 54038 Professional Child and Youth Work Practice to:	View	Revise
Professional Child and Youth Practice		
192 HDF 54039 Bereavement, Trauma and Other Losses to:	View	Revise
Bereavement and Loss		
193 SPED 43042 Intensive Reading Interventions and Phonics	View	Establish
194 SPED 53042 Intensive Reading Interventions and Phonics	View	Establish
DIVISION OF ACADEMIC AFFAIRS		
195 MSCI 10180 Introduction to Leadership I	View	Revise

VII. Next Meeting Monday, 16 December 2024



Meeting Minutes
Monday, 18 November 2024
VIEW THE MEETING

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Joanna Liedel, Jennifer S. Kellogg, Amy Nuesch, Christa N. Ord, Kristi M. Kamis

Administrators present: Interim Associate Provost Scott C. Sheridan; Deans Peggy Shadduck, Deborah F. Spake

Faculty present: Professors Alan A. Brandyberry, Karen Gracy, Robert D. Jewell, Steven N. Rugare, Athena Salaba; Associate Professors Brian R. Barber, Vanessa J. Earp, Michael J. Ensley, Michael R. Fisch, Samuel Kim, Bethany G. Lanese, Abe G. Osbourne, JD Ponder, Pamela L. Stephenson, Jonathan F. Swoboda; Assistant Professors Stephanie G. Fussell, Tinyuan Guan, Christopher W. Totten; Senior Lecturer Tracy Laux; Associate Lecturer Shelley K. Marshall; Lecturers Lisa M. Davis, Olivia B. Krise

Faculty not present: Professor J Vick

Guests: Sonia Alemagno, Mandy Anderson, Maureen Blankemeyer, Sean Broghammer, Scott Bunge, Frank Congin, Scott Courtney, Alicia Crowe, Chris Dorsten, Susan Emens, James Hannon, Amirhossein Jabbari, Jay Jonas, Ebone Jones, John McDaniel, Stephen Mitchell, Christa Porter, Dirk Remley, Matthew Rollyson, Hollie Simpson, Alison Smith, Kathy Spicer, Dee Warren, Jennifer Wiggins-Lyndall, Cathy Zingrone, Haithem Zourrig

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 18 November 2024, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 21 October 2024

Associate Professor Barber made a motion to approve the minutes, and Associate Professor Fisch seconded.

With no comments or corrections, the minutes passed unanimously.

II. T28 Action Items

A. Temporary moratorium on new units, programs and courses

View the Item Discussion

Interim Associate Provost Sheridan stated that the T28 framework is currently being discussed. The goal is to have a final model for academic reorganization through or by February 2025. The Provost's Office would like to put a temporary moratorium on the establishment of new courses, majors, concentrations, minors and certificates through February 2025. Even though the agenda

does not have a specific end date on it, this is not intended to be something that is long lasting. This is largely aimed at all the discussions about reorganization and potential movements. The Provost's Office felt it was in the best interest to put a pause on a lot of these proposals until the conversation is done. There are going to be exceptions to the moratorium including:

- 1. Courses that are considered "new" because of significant revisions to an existing course, which results in "new" course paired with the inactivation of the current course.
- 2. Courses that are created to slash with an existing course at a different level (e.g., new 4-level course to slash with an existing 5-level course), or courses that are moving levels, so that "new" course is paired with the inactivation of the current course at a different level.
- 3. Courses that are created as a new requirement in a program.

Dean Spake asked if concentrations being elevated to majors, like Public Health to gain STEM designation, if those could be considered in the exceptions to the moratorium since they are not creating something new.

Interim Associate Provost Sheridan said he would talk to the provost about it.

Dean Shadduck asked, since College of Applied and Technical Studies is not part of T28, what language should be used to communicate to the faculty and staff about the moratorium.

Interim Associate Provost Sheridan said the Provost's Office is looking at this from the perspective of the overall university system with regard to new curricular proposals. A lot of that was couched in between T28. Another thing the office kept in mind is the financial aspects of where the university is right now. There are a lot of components, such as reducing curricular complexity. Interim Associate Provost Sheridan said he is reviewing courses and programs with low enrollment and review things from a holistic approach. For right now, the office wanted to put a hold on things for a couple months while they are sorting out T28.

Professor Ensley stated that there does not seem to be a vision behind this. It is not saving money to not put these classes on the books. In general, from discussion with faculty, there seems to be no vision behind this and why it is happening. They have not had a chance to discuss it in either CCC or CAC. At this time, the sense is that faculty do not really support this.

Interim Associate Provost Sheridan stated he understood the points made. He reminded that this would be only for the next three months.

Chair Dauterich asked if these items get put on the March agenda, would that be enough time for them to be effective for fall 2025.

Secretary Tillett stated that the curriculum process and deadlines are not changing. For example, a new major, like MPH, which would be a new major those concentrations if that appeared on the March agenda there is a possibility it could be approved for fall 2025.

Associate Professor Barber made a motion to approve the minutes, and Associate Lecturer Marshall seconded.

Associate Professor Ponder asked if the moratorium was effective immediately.

Interim Associate Provost Sheridan stated that it would affect future EPC meetings going through the meeting in February. The ones that are on the agenda today fit the exception criteria.

Associate Professor Ponder asked about courses approved at a CCC, even though they did not show up here, would be put on hold until post February 2025.

Interim Associate Provost Sheridan said, correct.

Chair Dauterich asked for clarification that the list of proposed new units, programs and courses are being postponed.

Interim Associate Provost Sheridan said, yes. Those are the ones that Therese pulled from the agenda.

Associate Dean Warren asked, if there are going to be program exceptions, would Interim Associate Provost Sheridan communicate that to the colleges. There is one Arts and Sciences program wanting to inactivate a major and replace it with a broad minor.

Interim Associate Provost Sheridan asked Associate Dean Warren to send the details.

Associate Dean Crowe stated that EHHS faculty pulled out a concentration from a program that has a lot of students, streamlined the program, got rid of all the others that are not as popular and pulled those out into a minor. The program was requiring a minor but opening up choice to a lot which would include creating the minor so that ³/₄ of the students in the major would have the minor that they already are basically taking in the degree right now. If the proposal is passed, later they will be cutting off the courses that students are currently already taking because they will be moved into a minor for them to streamline the program and to get rid of other parts of the program. Associate Dean Crowe expressed concern about this proposal not being allowed on the agenda and another proposal streamlining. Longer term, it would be great for the college to know ahead of time so that they may not do this.

Interim Associate Provost Sheridan asked Associate Dean Crowe to send details of this so he can understand better.

Associate Professor Lanese asked for clarification on the process of submitting information for an exception.

Interim Associate Provost Sheridan replied that he discussed the concentration elevation with Sonia today. Dean Alemagno is already aware of the situation.

Assistant Professor Fussell asked when the moratorium would be voted on.

Chair Dauterich said that this is an action item for today. Things can be done to not vote on it, but right now, this would be something that the council will take a vote on.

Associate Lecturer Marshall asked about the items held from the November agenda that fall under the moratorium exceptions, if those would be added to the January agenda.

Interim Associate Provost Sheridan said, yes.

Chairperson Zourrig asked if the moratorium would affect the special topic course topics.

Interim Associate Provost Sheridan said the moratorium is for the establishment of new courses.

Chair Dauterich added that the moratorium would not affect courses that are already established like special topics courses.

Assistant Professor Fussell asked about special topics courses that have been offered and they want to make a regular course. Can this not move forward or is it part of the exceptions?

Secretary Tillett said if it is going to be a requirement in a program, it would be part of the exceptions. If it is going to be a prerequisite to a course in a program, then it most definitely should be a requirement in the program.

Senior Lecturer Laux asked if the council is voting on the moratorium or the moratorium with an appeals process to the provost.

Interim Associate Provost Sheridan said that it could certainly be possible to add the appeals process to the moratorium item.

Professor Salaba added that the council needs to know if the exceptions criteria are the only items allowed or if there can be more exceptions.

Chair Dauterich asked if anyone would like to make a friendly amendment to the moratorium item.

Senior Lecturer Laux made a friendly amendment of the moratorium that includes an appeal process to the Provost Office.

Chair Dauterich asked for a motion to approve the friendly amendment.

Senior Lecturer Laux made a motion to approve the friendly amendment, and Associate Lecturer Marshall seconded.

The moratorium with the friendly amendment for an appeals process to the provost passed with 17 yeas and 5 nays.

B. Program suspension/inactivation process

View the Discussion

Secretary Tillett stated that the item being voted on is about removing suspended programs from applications. Curriculum Services would like to work with admissions to decide the term for suspension or pulling the program off applications once there is evidence showing faculty approved the program suspension and the is a CIM proposal is in the workflow. The proposal goes through the same workflow steps. Secretary Tillett said she is asking to be able to work with admissions to remove the program from applications before it comes to EPC and possibly to the CCC. The reason being is so that none can be applying to the program in the interim while

the proposal is still working its way through the CCC and coming to EPC which may be a month or two. Steps after the evidence of faculty vote to suspend and CIM proposal in the workflow:

- 1. Curriculum Services requests application data for the open admission terms.
- 2. Following individuals convene to review application data and decide suspension term:
 - a. Vice President for Enrollment Management
 - b. Associate Provost for Academic Affairs
 - c. Dean of Graduate College
 - d. Associate Vice President for Admissions
 - e. Associate Vice President of Curriculum Planning and Administration
- 3. The provost is notified of the suspension decision and term.
- 4. Admissions works with the college to craft the communication to be sent to applicants.

Senior Lecturer Laux made a motion to approve, and Dean Shadduck seconded the motion.

Secretary Tillett added that the provost, department chair and assistant/associate dean are notified of the suspension decision and term.

Assistant Professor asked for clarification on suspension and inactivation.

Secretary Tillett explained that a lot of people get confused between suspension and inactivation, because they are used differently. Suspension can be thought of as a pause in admissions with a goal to reopen admissions within five years. Suspension allows change to a program with not having to deal with new students coming in. Suspension can also be a step before inactivating. A program could pause admission and teach out students, but not allow new students to come in. The goal would then be to inactivate. Suspension can be used for different intentions, but suspension is not inactivation.

Professor Rugare said that this clarification is needed, because a lot of people may be confused.

Secretary Tillett agreed and that she has seen the possible confusion in meeting minutes. Faculty will decide not to suspend a program, because they want to make revisions. Which they can do during a suspension or pause. Current students can change their program to the suspended program, and it still displays in the catalog and search majors and degrees with a notation that the program is "not accepting applications as this time." To reopen the program, a CIM proposal should be submitted to reopen admissions.

Professor Salaba suggested using "suspension of admissions to a program" rather than "program suspension" to help with confusion.

Secretary Tillett agreed and said, going forward, she would "admission suspended." The caveat, if a program has been suspended for five years and nothing has been done with it, then the provost has the authority to inactivate the program. So, it would have a possible end date after five years of suspension.

With no other comments or questions, the item passed with one nay.

III. Academic Unit Proposals Review

A. Action Items

Office of the Provost

View the Discussion

1. Center for Educational Leadership Services, Center for Environmental Technology and Applied Research

Interim Associate Provost Sheridan stated that the Provost's Office asked all campus deans to look at all centers that were affiliated with each of the respective units. This was done initially as part of the plan to do center reviews more broadly. The first request was to see which centers are still active. Administration came up with 15 different academic centers and institutes that are not actually active. This proposal is to eliminate those centers and institutes that fall into that category. The list is attached to the agenda, and all show the approvals through the relevant deans in the process.

Dean Shadduck made a motion to approve, and Professor Salaba seconded the motion.

Senior Lecturer Laux stated that the reason there is a discussion to do more generally review institutes is because it is university policy that each and every center and institute at Kent State will undergo review every five years.

With no other questions or comments, the item passed unanimously.

IV. Policy Proposals Review A. Action Items Graduate Policies Council

View the Discussion

1. Dissertation for the Doctoral Degree—Revise policy to add the Ed.D. degree in programs requiring a dissertation; decrease dissertation committee membership from four to three members; and require student's advisor to have full graduate faculty status in their college and be in the student's program area (*fall 2025*)

Associate Professor Barber stated that the committee wanted to provide clarity and alignment with the current university practice regarding the committee size and structure. The revised policy includes the education doctorate degree that is in the College of EHHS in the programs that do require a dissertation. It also decreases the dissertation committee membership from a minimum of four members to three. That is in light of some programs or units that may not have four members to allow them to fully staff dissertation committees. It requires that a student's advisor have full graduate faculty status in their college and be someone from the student's program area. Note that this committee structure proposed as a minimum and it is basically driven by program size, number of faculty, etcetera. To date, this has been done through some rounds of support and there was a university review period from August 30th to September 27th where members of the university were able to provide feedback on the draft. The committee has responded to that. The committee also has support from GDAC and the provost as of earlier this month.

Associate Professor Fisch made a motion to approve, and Senior Lecturer Laux seconded the motion.

Associate Professor Ponder asked for a definition of "program area" that is listed in the document.

Associate Professor Barber explained that it is an academic unit where the student is receiving their curriculum. He said he is not sure if there is a university definition.

Senior Lecturer Laux asked if these are all catalog policies and not university policies.

Associate Professor Barber said they all do go through the catalog, and some are in the policy register.

Secretary Tillett clarified that all of these policies are only in the catalog. Not the university policy register.

With no further questions or comments, the item passed unanimously.

2. Residence Requirement—Revise policy to add a residence restriction for graduate certificates and minors, which was previously only in the graduate transfer policy (fall 2025) Associate Professor Barber clarified that this is in regard to the "residence" requirement and not the "residency" requirement. The residency requirement means being on campus and having a certain number of hours that a student would take as an in-person student. The residence requirement essentially refers to taking courses at Kent and can be online. The rationale for this proposal is to limit the transfer credit for graduate certificates and minors to 50%, meaning that students have to take the majority of their courses through Kent State University. This was a restriction that was listed in the Transfer of Graduate Credit policy, but because it pertains solely to transfer from other institutions. The committee added language related to hours for graduate students around certificates and minors. The history of this is that it was due to the five-year review cycle, but the committee is proposing this on behalf of GDAC who brought this to our attention. The current residence requirement does not address certificates and minors. The previous amendment of this policy was done in August of 2010. So, it has been a while since it has been updated. This has received support from the university review period that was August 30th – September 27th. Also, the Dean of Graduate College, on behalf of GDAC, supported this as well as the provost earlier this month.

Associate Lecturer Marshall made a motion to approve, and Associate Professor Fisch seconded.

With no questions or comments, the item passed unanimously.

3. Time Limits for Graduate Degrees—Revise policy to include all graduate programs, which necessitated policy name change to "Time Limits for Graduate Programs"; remove time limits for passing candidacy and oral exams; remove requirement that transfer coursework must be earned within six years; increase limit for post-master's doctoral students, from nine to 10 years, to align with post-master's doctoral students; among other changes (*fall 2025*) Associate Professor Barber stated that setting time limits for graduate programs is fairly common. There are some examples in the proposal. Once the policy was implemented in GPS degree audit, it was apparent that the policy is not as clear as its intention and put in practice differently across colleges. In less than two years of having graduate programs active in GPS degree audit, there were 290 exceptions submitted to waive those time limits. In addition, there

are recent revisions to the Transfer of Graduate Credit policy which included removing Kent State courses as transfers that have prompted a need to examine this policy. That subcommittee conducted research on proposed changes to time limits for graduate degree policies and presented those proposed revisions to GDAC in August. The university review feedback was sent to GPC who made those updates and resubmitted the proposal on their behalf. So far, the support that we received in feedback through the university review period beginning August 30th. It was also approved by GDAC and the provost provided support earlier this month.

Senior Lecturer Laux made a motion to approve, and Lecturer Marshall seconded the motion.

With no comments or questions, the item passed unanimously.

Undergraduate Policies Council

4. Flexibly Scheduled Course Sections—Inactivate policy; instead, the information will become a definition in the Glossary of Academic Terms (*fall 2025*)

Director Liedel stated that the first two policies are joint with UPC and GPC as they both affect undergraduate and graduate students. Flexibly Scheduled Courses policy is one that the committee reviewed and decided it was actually not a policy. It was just a definition of what flexibly scheduled courses were and felt that policies really needed to be things that affect students. We do not have all of the definitions under the catalog. The committee felt it should move to the glossary of academic terms. The definition is pulled straight from what the catalog policy read. The committee also put it in the glossary of academic terms which is available in the catalog. A link for open learning for students and/or faculty who may refer to some other courses as open learning that refers back to that as well as part of term courses so that they can see because those are all under the umbrella of flexibly scheduled courses. The information is also on the Curriculum Services website. The proposal is to remove it from the catalog and put it in the glossary of academic terms.

Senior Lecturer motioned to approve, and Associate Professor Barber seconded.

With no questions or comments, the item passed unanimously.

5. Graduation Planning System (GPS)—Revise policy language to reflect the connection of the audit to the catalog year in force and its use for graduation clearance (*fall 2025*) Director Liedel explained that the committee felt that what was in the catalog actually read like a definition or advertisement of what GPS was rather than defining for the students why it matters to them and what GPS means to them in their program. The committee updated the format, updated the language to reflect the connection of the audit to the catalog year that is enforced as well as it's use for graduation clearance so that students understood it's importance. The graduate policy will be coming forward soon.

Associate Lecturer Marshall made a motion to approve, and Dean Shadduck seconded the motion.

With no questions or comments, the item passed unanimously.

6. Not Permitted to Continue—Revise policy to add appeal information; remove never-implemented business processes; and rename policy to "Program Progression Requirements – Undergraduate" (*fall 2025*)

The committee consulted with advising deans and others. One of the proposed changes is to change the name to "Progression Requirements." The policy was last reviewed in 2015. At that time, the committee established a very detailed, step-by-step process for removal of students from programs who were not making progress toward a degree. The progression requirements are really about moving forward. Not just about graduation and the requirements that they have to do with. In the audit, the committee did a survey out to 68 programs that were identified in the catalog undergraduate programs as having program progression requirements. They are listed in that area of the catalog. The feedback showed that the process outlined in the policy was not systematically enacted or enacted by almost anyone. There were some business practices that needed established and other things were not. Programs had different interpretations of what they felt program progression requirements were. Some of them actually view them as graduation requirements and not points in their program where they might be held up. The committee found that programs rarely reference "Not Permitted to Continue." Almost all of them refer to them as progression requirements both in their communication with the students. The proposal changes the name to "Progression" policy to reflect not only what it is called in the catalog, but what program areas routinely refer to it as. The committee removed the detailed business practices which was not implemented and not used by the areas. The committee wanted to make sure the program progression allowed for programs to remove students if they were not making progress, but not give them a detailed map of how they had to do it. The committee also included language for an appeal process. They felt, just like with dismissal from the university and other things, if students felt that there was an unfair reason for being removed from the program, that it was appealable. The committee also talked about what came through the survey and other groups to help strengthen the process and consistency of communication as these programs are communicated to students so that there is a more routine way that students are notified and what steps they need to take in order to remain in good academic standing in those programs.

Associate Lecturer Marshall made a motion approve, and Professor Rugare seconded the motion.

7. Pass/Fail Grade— Revise policy to update name to "Credit/No Credit" and remove restriction of maximum one course per semester (*fall 2025*)

Director Liedel explained that the committee wanted to rename the policy. The proposal recommends changing the name from "Pass/Fail" to "Credit/No Credit." The biggest reason is it is a designation that more accurately reflects what the students have earned. A "Z" grade is not actually going into their GPA as an "F" grade. It does not affect their GPA. So, calling it a fail is not correct and does not get calculated into the GPA. The committee also reviewed what other universities do. Very few called them "Pass/Fail." Most of them call them "Credit/No credit" as well. They were very similar to Kent State's in the fact that new students either receive credit or it just did not affect them if it was not a passing grade. The other suggestion that was given was to remove the restriction of one course per semester part of the policy that limits students to take 12-credit hour pass/fail limit during their college career. There was also a limit that they could only do one per semester. The committee felt the 12-credit hour limit boxed them in enough that it should not say one per semester since there was a limit overall. This is a very underused policy by many students partly because you cannot use it for Kent Core or for anything in the major or minor. So, it is really about exploration and allowing students to take something that they may have interest in but is not going towards their actual program requirements.

Associate Professor Ensley made a motion to approve, and Senior Lecturer seconded the motion.

With no comments or questions, the item passed unanimously.

Office of Curriculum Services

View the Discussion

8. Ensemble Course Schedule Type—Establish new schedule type for music ensemble courses to be published in the Curriculum Guidelines for purposes of scheduling and determining credit-to-contact ratio (*fall 2025*)

Program Coordinator, Kristi Kamis, stated that the ensemble course schedule type is being proposed by the School of Music for their ensemble courses. Ensemble courses include their large music performance courses. The reason that they are establishing this is that they are currently using an array of different schedule types to classify their ensemble courses, and they want to standardize it so that it is standard across an array of ensemble courses that they offer. They are basing it a lot as well on the out-of-class practice that is required with these courses because as they are playing their instruments, it does require a lot of outside practice. They have incorporated that into the schedule type.

Associate Professor Swoboda made a motion to approve, and Associate Lecturer Marshall seconded.

With no questions and comments, the item passed unanimously.

V. Program Proposals Review

A. Action Items

Ambassador Crawford College of Business and Entrepreneurship Department of Marketing and Entrepreneurship

1. Managerial Marketing – B.B.A.—Inactivate program; admission was suspended spring 2024 (fall 2025)

View the Discussion

Chairperson Zourrig said that the program started in 2005. Students, at that time, had different needs. There has been a shift where the department is seeing students looking for more flexible programs and shifts in workforce skills. Over the years, the department has seen a decline in enrollment for Managerial Marketing. The FAC has decided to rework offerings for programs. There are different concentrations within the Marketing – B.B.A. With the decline in enrollment, the department has decided to eliminate the program.

Associate Lecturer Marshall motioned to approve, and Associate Professor Ponder seconded the motion.

With no questions or comments, the item passed unanimously.

College of Applied and Technical Studies

- 2. Enology A.A.S.—Suspend admission (*spring 2025*) and inactivate program (*fall 2025*)
- 3. Environment Management—Suspend admission (*spring 2025*) and inactivate program (*fall 2025*)
- 4. Viticulture A.A.S.— Suspend admission (*spring 2025*) and inactivate program (*fall 2025*)

View the Discussion

Chair Dauterich asked if Associate Dean Emens would like to discuss the programs as a slate.

Associate Dean Emens said, yes. The Environment Management program is an associate of technical studies degree. Enrollment has dropped over the years. There are currently no full-time faculty members in the program. The college has another pathway for students to pursue the degree which is through the Individualized – A.T.S. Students would not be harmed if they wanted to pursue this pathway as the college could still bring in their green certificate and give them a block of credit. The second and third program are both A.A.S. in Enology and Viticulture. Both programs have had declining enrollment over the years. Currently, the Enology program has eight students and Viticulture has three. The advisory board felt like students did not need to have an associate degree to be successful in this discipline area. There are currently two certificate programs; one in Enology and one in Viticulture. The college is working with those industry experts to revise those two programs and then the pathway which will provide for students if they want to pursue an associate degree in the A.T.S. Individualized program where they could bring both certificates in and seamlessly allow the students to move forward with an associate degree. So, the college is not clocking any pathways by inactivating the two-degree programs.

Senior Lecturer Laux made a motion to approve, and Associate Professor Barber seconded the motion.

With no questions or comments, the item passed unanimously.

College of Education, Health and Human Services School of Health Sciences

5. Athletic Training – B.S.—Inactivate program; admission was suspended fall 2020 (*fall 2025*) View the Discussion

The undergraduate athletic training program graduated the last cohort in spring 2023. The school migrated and moved accreditation to the master's degree level in accordance with the accrediting body. There are no longer allowed to be any undergraduate athletic training programs anywhere in the country. In accordance with that change over there being no more programs allowed, and no students enrolled, it has been a year and half since the last cohort graduated. The school needs to inactivate the program because the school can no longer house it from an accreditation standpoint and the graduate level accredited program is already up and running.

Dean Shadduck made a motion to approve, and Associate Professor Ensley seconded the motion.

With no comments or questions, the item passed unanimously.

Associate Professor Blankemeyer asked to request to have the Human Development and Family Science - B.S. item removed from today's agenda.

Chair Dauterich asked if there was any kind of formal process to remove the item from the agenda.

Secretary Tillett said that if the college wants to remove it from the agenda, it will be marked as "withdrawn."

Associate Professor Blankemeyer asked if they will be able to present it once the moratorium is removed later at a different EPC meeting.

Secretary Tillett said yes. It can be brought back at any time.

Associate Professor Kim asked about the reactivation of a course if it will be returned or held until after February.

Secretary Tillett said it would be held back and put on for March with an effective term of spring 2026.

VI. Process Review Discussion Item

1. Curriculum Disputes Process

View the Discussion

Senior Lecturer Laux asked to bring forward discussion on the process for handling curriculum disputes. Senior Lecturer Laux stated that last year, a school director and curricular body disagreed on an action item. Everyone was brought to EPC to make their case and EPC voted upon it. It is predicted that this may happen more often. He said he met with the provost recently and with Secretary Tillett and the provost to discuss how to handle EPC items that get either approved by the unit administrator but disapproved by the curricular committee or vice versa. Since this has not been discussed before, contractually, a lot of the role of the curricular committees is advisory. After discussion, the solution was that the disputed item would either go through Exec EPC that makes the decision whether it goes through to the EPC agenda or not or EPC makes the decision like any other curricular issue and votes upon it. Senior Lecturer Laux asked for input from EPC members on if it should be handled by Exec EPC or the EPC body.

Dean Shadduck said it makes sense for Exec EPC to handle this, because it is likely to be able to go into greater depth in understanding the reasons behind the issue than can be done in a larger group.

Associate Professor Ensley asked if EPC would hear from both sides if it came to EPC.

Senior Lecturer Laux said, yes. Both parties would make their case.

Associate Lecturer asked if it came to Exec EPC if both parties would come to a meeting and then Exec make a recommendation to EPC.

Senior Lecturer said that is what they would do. They would either vote to put it on the agenda and EPC would vote upon it or to stop it at that level.

Associate Professor Fisch asked about the advisory of the committees. If they are able to veto something, they are given too much power. Rather, they could advise on what to do.

Senior Lecturer Laux said then it will go into the hands of Senate, because they have the primary responsibility for curricular issues. Senate has that veto power. The faculty get to weigh in during the curricular approval process, but Senate is more than advisory.

Professor Rugare suggested it should come to the whole EPC since it is the body that would see it before Senate. It should be deliberated. Hearing from a CAC member along with the dean would make sense.

Meeting Minutes

Chair Dauterich asked if anyone would like to make a motion to turn this into an action item and vote to send it to either Exec EPC or EPC when these situations arise.

Associate Professor Ensley made a motion to move the item to an action item, and Associate Professor Fisch seconded the motion.

Chair Dauterich said the motion has been made and seconded in moments of conflict between CAC's, FAC's and administration bringing an issue to the floor. The item would go onto EPC to make a decision.

Associate Professor Ponder suggested considering a limit on how long the conversations can be occurring. The concern is it would go the entire meeting.

Chair Dauterich said a limit could be handled at an Exec discussion about the process when this does happen.

Senior Lecturer Laux suggested doing what Senate does with the two meeting rule. Materials would be submitted and briefly discussed at one meeting and then EPC has until the other meeting to digest everything and vote upon it at the subsequent meeting.

Chair Dauterich stated that the motion is to send the disputed items between CAC's, CCC's, FAC's and administration to the full EPC for a vote.

With no further questions or comments, the item passed with one abstention.

Respectfully submitted,

Christa N. Ord

Christa N. Ord

Operations and Special Projects Coordinator, Curriculum Services

Office of the Provost





Educational Policies Council AGENDA

updated 12-Dec-24

Monday, 16 December 2024, 3:20 PM

Join the Teams Meeting

Meeting ID: 216 268 923 23 | Passcode: oqaNFQ By phone: 330-349-5345 | Conference ID: 206 511 534#

- I. Approval of Minutes
 - A. Meeting on 18 November 2024 View minutes
- II. Subcommittee Report Out
 - A. Credit Transfer Committee Co-Chair Misty Sommers
- III. Council Business
 - A. Action Item: Dispute resolution process View proposed process
 - B. Discussion item: Voting status for inactivation of minors and certificates View item
- IV. Policy Proposals Review
 - A. Action Items

	ltem	Proposal	Overview		
(GRADUATE POLICIES COUNCIL (presented by Co-Chairs Brian Barber and Sean Broghammer)				
1	Academic Standing - Graduate Student	View	Revise policy		

B. Lesser Action Items

	ltem	Proposal	Overview
C	COLLEGE OF ARTS AND SCIENCES		
1	Foreign Language Requirements	View	Revise policy (fall 2025)



V. Program Proposals Review

A. Action Items

Item	Proposal	Overview			
COLLEGE OF APPLIED AND TECHNICAL STUDIES					
(presented by Dean Peggy Shadduck and Assis	stant Prof	essor Linda Ruse)			
1 Insurance Studies - B.S. View Revise degree name to Bachelor of Applied Stud (new degree to Kent State); seek approval for a 9 credit hour bachelor's degree; revise delivery to online only; revise description, course requireme roadmap (fall 2025 pending final approvals)					
COLLEGE OF ARTS AND SCIENCES					
Department of Biological Sciences (presented	d by Profe	essor Helen Piontkivska)			
2 Botany - B.S.		Revise major name to Plant Biology; revise course requirements, roadmap (fall 2025)			
Department of History (presented by Dean M	landy Mu	nro-Stasiuk and Associate Professor Kevin Adams)			
3 History - Ph.D.	View	Suspend admission temporarily (spring 2025)			
COLLEGE OF EDUCATION, HEALTH AND HU	MAN SEF	RVICES			
School of Lifespan Development and Education	tional Sci	ences			
(presented by Associate Professor Maureen Blankemeyer)					
4 Child and Youth Practice - Minor		Establish minor to be offered at Kent Campus (fall 2025)			

B. Information Items

	ltem	Proposal	Overview	
CO	LLEGE OF ARTS AND SCIENCES	•		
De	partment of Modern and Classical Langu	age Stud	ies	
1 Arabic - Minor View Suspend admission temporarily (fall 2025)				
2	Business German - Minor	View	Suspend admission temporarily (fall 2025)	
3	Business Spanish - Minor	View	Suspend admission temporarily (fall 2025)	
4	German - B.A.	View	Suspend admission temporarily (spring 2025)	
5	German - Minor	View	Suspend admission temporarily (fall 2025)	
6	Russian - Minor	View	Suspend admission temporarily; revise description, learning outcomes, course requirement (fall 2025)	
7	Russian Literature, Culture and Translation - B.A.	View	Suspend admission temporarily (spring 2026)	
CO	LLEGE OF EDUCATION, HEALTH AND HU	JMAN SE	RVICES	
Scł	nool of Foundations, Leadership and Adr	ninistratio	on	
8	Hospitality and Event Management - Minor	View	Suspend admission temporarily at the Ashtabula Campus (summer 2025); revise delivery to add	
			mostly online; revise course requirements, graduation requirements (fall 2025)	
Scł	hool of Lifespan Development and Educa	tional Sci		
9	International Family Science - Minor		Suspend admission temporarily (fall 2025)	
CO	LLEGE OF PUBLIC HEALTH	1		
10		View	Initial proposal to establish new major; currently a concentration in the Public Health major (full proposal to come to EPC for a vote at a later date)	



	ltem	Proposal	Overview
11 Social and Behavioral Sciences - M.P.H. View Initial proposal to establish new major; curr		Initial proposal to establish new major; currently a	
			concentration in the Public Health major (full
			proposal to come to EPC for a vote at a later date)

C. Lesser Action Items

	ltem	Proposal	Overview
ΑM	BASSADOR CRAWFORD COLLEGE OF BU		
1	Business Administration - Ph.D.	View	Revise outcomes, description (fall 2025); revise admission requirements (fall 2026)
Dep	partment of Marketing and Entrepreneur	ship	
2	Entrepreneurship for Non-Business Majors - Minor	View	Revise course requirements (fall 2025)
COL	LEGE OF AERONAUTICS AND ENGINEER	RING	
3	Cybersecurity Engineering - B.S.	View	Revise description, admission requirements, course requirements, roadmap (fall 2025)
COI	LEGE OF APPLIED AND TECHNICAL STU	DIES	
4	Computed Tomography - Undergraduate Certificate	View	Revise course requirements, roadmap (fall 2025)
5	Electrical/Electronic Engineering Technology - A.A.S.	View	Revise course requirements, roadmap (fall 2025)
6	Engineering Technology - B.S.	View	Revise course requirements (fall 2025)
7	Magnetic Resonance Imaging - Undergraduate Certificate	View	Revise course requirements, roadmap (fall 2025)
8	Nursing ADN - A.A.S.	View	Revise course requirements (fall 2025)
9	Occupational Therapy Assistant - A.A.S.	View	Revise outcomes, roadmap (fall 2025)
COI	LEGE OF ARTS AND SCIENCES		
10	Foreign Language College Requirement, B.A.	View	Revise foreign language requirements for B.A. degrees in the college (fall 2025)
Dep	partment of Africana Studies		
11	Africana Studies - Minor	View	Revise course requirements (fall 2025)
Dep	partment of Mathematical Sciences		
12	Mathematics - B.A.	View	Revise description, outcomes, course requirements (fall 2025)
Dep	partment of Modern and Classical Langu	age Stud	ies
13	French - B.A.	View	Revise description, course requirements, roadmap (fall 2025)
14	French - Minor	View	Revise course requirements (fall 2025)
15	German Studies - Minor	View	Revise course requirements (fall 2025)
Dep	partment of Psychological Sciences		
16	Neuroscience - B.S.	View	Revise course requirements, roadmap (fall 2025)
17	Psychological Science - Ph.D.	View	Revise course requirements (fall 2025)
Dep	partment of Sociology and Criminology		
18	Sociology - M.A.	View	Revise admission requirements (fall 2026)
19	Sociology - Ph.D.	View	Revise course requirements (fall 2025); revise admission requirements (fall 2026)
Sch	ool of Peace and Conflict Studies		· · · · · · · · · · · · · · · · · · ·
20	Peace and Conflict Studies - Minor	View	Revise minor name to Negotiation, Mediation and Conflict Management; revise outcomes, description course requirements (fall 2025)



	ltem	Proposal	Overview			
COI	COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES					
Sch	ool of Foundations, Leadership and Adı	ministratio	on			
21	Higher Education Administration - Ph.D.	View	Revise course requirements (fall 2025)			
22	Higher Education Administration and Student Affairs - M.Ed.	View	Revise course requirements (fall 2025)			
23	23 Sport Administration - B.S. View Revise course requirements, roadmap (fall 2025)					
Sch	ool of Lifespan Development and Educa	ational Sci	ences			
24	Human Development and Family	View	Inactivate all concentrations; revise description,			
	Science - B.S.		course requirements, roadmap (fall 2025)			
COL	LEGE OF THE ARTS					
Sch	ool of Art					
25	25 Studio Art - M.A. View Revise description, outcomes, course requirements roadmap (fall 2025)					
26	Studio Art - M.F.A.	View	Revise outcomes, course requirements, roadmap (fall 2025)			

VI. Course Proposals Review

A. Lesser Action Items – University Requirements Curriculum Committee (fall 2025)

Co	urse and Title	Proposal	Overview			
D۱۱	/ERSITY REQUIREMENT					
1	AFS 30010 African and African-American Philosophies (domestic)	View	Inactivate			
2	PH 10002 Introduction to Global Health (global)	View	Revise			
EX	PERIENTIAL LEARNING REQUIREMENT					
3	ATTR 15092 Practicum in Athletic Training I	View	Inactivate			
4	ATTR 25092 Practicum in Athletic Training II	View	Inactivate			
5	ATTR 35092 Practicum in Athletic Training III	View	Inactivate			
6	ATTR 45192 Practicum in Athletic Training IV	View	Inactivate			
7	ATTR 45292 Internship in Athletic Training I	View	Inactivate			
8	ATTR 45392 Internship in Athletic Training II	View	Inactivate			
9	ENGR 45799 Aircraft Design I	View	Revise			
10	ENGR 46099 Computer Engineering Technology Capstone	View	Revise			
11	ENGR 48099 Engineering Capstone I	View	Revise			
12	HEM 43099 Capstone: Strategic Hospitality and Event Management	View	Revise			
WF	WRITING-INTENSIVE COURSE REQUIREMENT					
13	GERO 44030 Adult Development and Aging to:	View	Revise			
	Relationships and Development Across Adulthood					

B. Lesser Action Items – Course Changes (fall 2025)

Course a	nd Title	Proposal	Overview		
AMBASS	AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP				
Departm	nent of Accounting				
1 ACC	T 53043 Internal Audit and Fraud Examination	View	Revise		
Departm	ent of Information Systems and Business Analytics				
2 CIS 4	44151 Innovating with Digital Technologies and Artificial Intelligence	View	Revise		
3 CIS 4	44295 Special Topics in Information Systems	View	Revise		
4 CIS	54151 Innovating with Digital Technologies and Artificial Intelligence	View	Establish		
5 CIS !	54295 Special Topics in Information Systems	View	Establish		



Cou	urse and Title	Proposal	Overview
6	CIS 84008 Theory Development in Information Systems Research	View	Establish
7	CIS 84009 Artificial Intelligence and Cybersecurity Management	View	Establish
8	CIS 84083 The Bright and Dark Sides of Digital Technologies	View	Establish
9	CIS 84084 Business Value of Digital Transformation	View	Establish
Dep	partment of Marketing and Entrepreneurship	·	
10	MKTG 45020 Competitive Market Analysis	View	Revise
11	MMTG 45023 Customer Analysis to:	View	Revise
	MKTG		
CO	LLEGE OF AERONAUTICS AND ENGINEERING		
12	AERN 25351 Fundamentals of Air Traffic Control Laboratory	View	Revise
13	AERN 45040 Labor Relations in the Aviation Industry to:	View	Revise
	Labor Relations in Aviation		
14	AERN 45130 Physiology and Human Factors of Flight to:	View	Revise
	Physiology and Human Factors in Aviation		
15	ENGR 15300 Introduction to Engineering Analysis Using MATLAB® to:	View	Revise
	Engineering Computing and Problem Solving		
16	ENGR 15301 Introduction to Engineering Analysis Using MATLAB® Lab to:	View	Revise
	Engineering Computing and Problem Solving Laboratory		
17	ENGR 28105 Fundamentals of Networked Infrastructure	View	Establish
18	ENGR 28106 Fundamentals of Networked Infrastructure Laboratory	View	Establish
19	ENGR 33870 Facility Design and Material Handling	View	Revise
20	ENGR 38105 IOT Security in Engineering Systems	View	Establish
21	ENGR 38106 IOT Security in Engineering Systems Laboratory	View	Establish
22	ENGR 38205 Network Instrumentation and Forensic Analysis	View	Establish
23	ENGR 38206 Network Instrumentation and Forensic Analysis Laboratory	View	Establish
24	ENGR 48191 Advanced Cybersecurity Seminar	View	Establish
25	ENGR 48200 Wireless Mesh Network Security	View	Establish
26	ENGR 58004 Optimal Control Theory to:	View	Revise
	ENGR 68004		
27	ENGR 60000 Project Management in a Technological Environment	View	Revise
28	ENGR 65501 Advanced Fluid Mechanics	View	Establish
29	ENGR 65502 Computational Fluid Dynamics	View	Establish
30	ENGR 68013 Spacecraft Propulsion	View	Establish
31	ENGR 78004 Optimal Control Theory to:	View	Revise
	ENGR 88004		
32	ENGR 85501 Advanced Fluid Mechanics	View	Establish
33	ENGR 85502 Computational Fluid Dynamics	View	Establish
34	ENGR 88013 Spacecraft Propulsion	View	Establish
CO	LLEGE OF AERONAUTICS AND ENGINEERING / COLLEGE OF APPLIED AND TEC		
35	ENGR 31010 Engineering and Professional Ethics to:	View	Revise
_	ENGT		
	LLEGE OF APPLIED AND TECHNICAL STUDIES		
36	AHS 12005 Concepts in Lifespan Development	View	Revise
37	AHS 12010 Professionalism in Healthcare	View	Revise
38	AHS 22002 Clinical Kinesiology	View	Revise
39	AHS 22003 Clinical Kinesiology Laboratory	View	Revise
40	AHS 24010 Medical Terminology	View	Revise
41	ATS 11001 Introduction to Vacuum Systems	View	Revise



Cou	urse and Title	Proposal	Overview
42	ATS 11002 Overview of Manufacturing Maintenance	View	Revise
43	EERT 11000 Introduction to Semiconductor and Cleanroom	View	Revise
44	EERT 22008 Fundamentals of Electrical Machines and Drives	View	Establish
45	EERT 32005 Instrumentation	View	Revise
46	ENGT 33225 Industrial Control Systems	View	Revise
47	GAE 32000 Fuel Cell Technology	View	Revise
48	GAE 42002 Energy Management Systems	View	Revise
49	GAE 42004 Advanced Fuel Cell Technology	View	Revise
50	MA 10001 Fundamentals of Medical Assisting	View	Revise
51	MA 10002 Medication Administration for Medical Assistants	View	Revise
52	MA 10003 Phlebotomy for Medical Assistants	View	Revise
53	MA 10004 Electrocardiogram Fundamentals for Medical Assistants	View	Revise
54	MA 10005 Basic Clinical Medical Assisting Procedures	View	Revise
55	MA 10006 Reimbursement for Physician Services	View	Revise
56	MA 10007 Advanced Clinical Medical Assisting	View	Revise
57	MERT 22007 Strength of Materials	View	Revise
58	MERT 34002 Advanced Solid Modeling	View	Revise
59	OTA 10000 Foundations in Occupational Therapy	View	Revise
60	OTA 10002 Occupational Performance in Psychosocial Health	View	Revise
61	OTA 10003 Occupational Therapy Interventions for Practice I	View	Revise
62	OTA 10010 Occupational Therapy Interventions for Practice II	View	Revise
63	OTA 20001 Occupational Therapy Management and Leadership Skills	View	Revise
64	OTA 20002 Occupational Performance in Physical Health	View	Revise
65	OTA 20003 Occupational Therapy Interventions for Practice III	View	Revise
66	OTA 20004 Occupational Performance in Pediatric Populations	View	Revise
67	OTA 20006 Occupational Performance in Physical Health II	View	Revise
68	PTST 10000 Introduction to Physical Therapist Assistant	View	Revise
69	PTST 10001 Principles of Patient Care in Physical Therapy	View	Revise
70	PTST 10003 Clinical Conditions I	View	Revise
71	PTST 10004 Physical Therapy Procedures I	View	Revise
72	PTST 10010 Transitions in Physical Therapy	View	Revise
73	PTST 10011 Introduction to Therapeutic Exercise	View	Revise
74	PTST 11005 Physical Therapy Practice I	View	Revise
75	PTST 20003 Clinical Conditions II	View	Revise
76	PTST 20004 Physical Therapy Procedures II	View	Revise
77	PTST 20006 Physical Rehabilitation Procedures	View	Revise
78	PTST 20008 Clinical Conditions III	View	Revise
79	PTST 20011 Physical Therapist Assistant Management of the Medically Complex	View	Revise
	Patient		
80	PTST 20020 Clinical Competencies for the Foreign Trained Physical Therapist	View	Revise
81	PTST 22005 Physical Therapy Practice II	View	Revise
82	PTST 22007 Physical Therapy Practice III	View	Revise
83	RADT 14003 Introduction to Radiologic Technology	View	Revise
84	RADT 14096 Individual Investigation in Directed Readings in Radiologic	View	Revise
	Technology		
85	RADT 21095 Special Topics in Radiologic Technology	View	Revise
86	RADT 24008 Radiobiology and Radiation Protection	View	Revise
87	RADT 24016 Imaging Physics	View	Revise



Course and Title	Proposal	Overview
88 RADT 24048 Radiographic Techniques	View	Revise
89 RADT 24096 Individual Investigation in Radiologic Technology	View	Revise
90 RADT 24196 Individual Investigation in Advanced Readings in Radiologic Technology	View	Revise
91 RIS 44030 Computed Tomography Image Production I	View	Revise
92 RIS 44044 Magnetic Resonance Imaging Procedures I	View	Revise
93 RIS 44045 Magnetic Resonance Imaging Procedures II	View	Revise
94 RIS 44047 Computed Tomography Procedures I	View	Revise
95 RIS 44048 Computed Tomography Procedures II	View	Revise
96 RIS 44051 Magnetic Resonance Equipment and Image Acquisition I	View	Revise
97 RIS 44052 Magnetic Resonance Equipment and Image Acquisition II	View	Revise
98 RIS 44062 Computed Tomography Image Production II	View	Revise
99 RIS 44066 Magnetic Resonance Imaging Techniques	View	Revise
100 RIS 44068 Computed Tomography Techniques	View	Revise
101 VTEC 10206 Pharmacology	View	Inactivate
102 VTEC 20003 Veterinary Pharmacology II	View	Revise
103 VTEC 20003 Vetermary Friatmacology II	View	Inactivate
COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN	View	mactivate
104 UD 66896 Urban Design Practicum Project	View	Establish
COLLEGE OF ARTS AND SCIENCES	View	LStabilsii
Department of Africana Studies		
105 AFS 33101 African American History: Slavery to Freedom	View	Inactivate
106 AFS 34200 Black Music Revisited	View	Inactivate
	View	Inactivate
107 AFS 35200 African Social and Political Systems	view	mactivate
Department of Biological Sciences	View	Dovice
108 BSCI 30360 General Ecology	View	Revise Revise
109 BSCI 30518 Vertebrate Anatomy 110 BSCI 30560 Invertebrate Zoology	View	Revise
111 BSCI 30580 Entomology	View	Revise
112 BSCI 30582 Ornithology	View	Revise
113 BSCI 40146 Developmental Biology	View	Revise
114 BSCI 50146 Developmental Biology	View	Revise
115 BSCI 70146 Developmental Biology	View	Revise
Department of Chemistry and Biochemistry	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	C-4-1-1:-1-
116 CHEM 10058 General Chemistry for Life Sciences I	View	Establish
117 CHEM 10059 General Chemistry for Life Sciences II	View	Establish
118 CHEM 20481 Basic Organic Chemistry I	View	Revise
Department of Computer Science	\(\mu_i \)	Davida
119 CS 13011 Computer Science IA: Procedural Programming	View	Revise
120 CS 13012 Computer Science IB: Object Oriented Programming	View	Revise
121 CS 20062 Advanced Programming with Python	View	Revise
122 CS 41045 Metalogic	View	Inactivate
123 CS 42201 Numerical Computing I to:	View	Revise
Numerical Linear Algebra		Б.
124 CS 42202 Numerical Computing II to:	View	Revise
Numerical Approximation and Optimization		D .
125 CS 44004 Drone Programming	View	Revise
126 CS 51045 Metalogic	View	Inactivate



Course and Title	Proposal	Overview
127 CS 52201 Numerical Computing I to:	View	Revise
Numerical Linear Algebra		
128 CS 52202 Numerical Computing II to:	View	Revise
Numerical Approximation and Optimization		
129 CS 54004 Drone Programming	View	Establish
130 CS 61002 Algorithms and Programming I	View	Revise
131 CS 61004 Operating Systems and Architecture	View	Revise
Department of Mathematical Sciences		
132 MATH 42201 Numerical Computing I to:	View	Revise
Numerical Linear Algebra		
133 MATH 42202 Numerical Computing II to:	View	Revise
Numerical Approximation and Optimization		
134 MATH 52201 Numerical Computing I to:	View	Revise
Numerical Linear Algebra		
135 MATH 52202 Numerical Computing II to:	View	Revise
Numerical Approximation and Optimization		
Department of Modern and Classical Language Studies		I
136 MCLS 40654 Computers in Second Language Teaching to:	View	Revise
Technology and Second Language Acquisition		
137 MCLS 50654 Computers in Second Language Teaching to:	View	Revise
Technology and Second Language Acquisition		
138 MCLS 60622 Teaching Literature and Culture	View	Revise
139 SPAN 48215 Advanced Spanish Composition and Conversation	View	Revise
140 TRST 60100 Practice of Translation	View	Establish
141 TRST 60630 Career Paths in the Language Industry	View	Establish
142 TRST 80098 Research in Translation Studies	View	Revise
Department of Philosophy		
143 PHIL 31002 Medieval Philosophy	View	Revise
144 PHIL 31080 Foundations in the History and Philosophy of Science	View	Inactivate
145 PHIL 32091 Seminar: Philosophical Reflections	View	Inactivate
Department of Psychological Sciences		
146 PSYC 31634 Animal Cognition	View	Inactivate
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Health Sciences		
147 ATTR 15001 Introduction to Clinical Athletic Training I	View	Inactivate
148 ATTR 15011 Introduction to Clinical Athletic Training II	View	Inactivate
149 ATTR 35039 Therapeutic Modalities	View	Inactivate
150 ATTR 45017 Professional Development in Athletic Training	View	Inactivate
151 ATTR 45038 Organization and Administration of Athletic Training	View	Inactivate
152 ATTR 45039 Therapeutic Rehabilitation	View	Inactivate
153 ATTR 45096 Individual Investigation in Athletic Training	View	Inactivate
154 ATTR 46095 Special Topics in Athletic Training	View	Inactivate
School of Lifespan Development and Educational Sciences		
155 GERO 54030 Adult Development and Aging to:	View	Revise
Relationships and Development Across Adulthood		
School of Teaching, Learning and Curriculum Studies	1	
156 ADED 20000 Topics in Social Justice in Teaching and Learning	View	Revise
157 ADED 43315 Teaching Literature in the Secondary Schools	View	Revise



Course and Title	Proposal	Overview
158 ADED 43335 Teaching Language and Composition	View	Revise
159 ADED 53315 Teaching Literature in the Secondary Schools	View	Revise
160 CI 57330 Reading and Writing in Adolescence/Adulthood	View	Revise
161 ETEC 47403 Instructional Design	View	Revise
162 ETEC 57403 Instructional Design	View	Revise
COLLEGE OF THE ARTS		
School of Art		
163 ARTE 31001 Art Education: Foundations and Concepts - Elementary	View	Revise
School of Fashion and Design		
164 FDM 30162 Fashion Design Studio II	View	Revise
165 FDM 40121 Fashion Portfolio I	View	Revise
166 FDM 60005 Research Methods in the Fashion Industry	View	Revise
167 FDM 60015 Fashion Systems Thinking	View	Revise
168 FDM 60025 Global Consumer in the Fashion Industry	View	Revise
169 FDM 60092 Fashion Industry Practicum	View	Revise
170 FDM 60099 Fashion Industry Practicum Capstone	View	Revise
171 FDM 65045 Fashion Industry Merchandise Management	View	Revise
172 FDM 65055 Entrepreneurial Leadership and Sustainability in the Fashion Industry	View	Revise
173 FDM 65096 Individual Investigation in the Fashion Industry	View	Revise
174 FDM 65100 Sustainable Supply Chain and Life Cycle Assessment in the Fashion Industry	View	Revise
175 FDM 65110 Circular Economy Strategies in the Fashion Industry	View	Revise
176 FDM 65120 Fiber and Textile Innovation	View	Revise
177 FDM 65220 Innovations in the Fashion Retail Industry	View	Revise
DIVISION OF ACADEMIC AFFAIRS		
178 MSCI 10185 Introduction to Leadership II	View	Revise
179 MSCI 10191 Leadership Seminar I	View	Revise
180 MSCI 10195 Special Topics in Military Science	View	Revise
181 MSCI 20180 Survey of American Military History	View	Inactivate
182 MSCI 20181 Leadership Assessment I	View	Revise
183 MSCI 20183 Leadership Assessment II	View	Revise
184 MSCI 20191 Leadership Seminar II	View	Revise
185 MSCI 20195 Special Topics in Military Science	View	Revise
186 MSCI 30160 Leadership Development	View	Revise
187 MSCI 30170 Organizational Leadership	View	Revise
188 MSCI 30180 American Military Operations	View	Revise
189 MSCI 30191 Leadership Seminar III	View	Revise
190 MSCI 30195 Special Topics in Military Science	View	Revise
191 MSCI 40160 Military Management and Ethics	View	Revise
192 MSCI 40170 The Professional Military Officer, Management and Law	View	Revise
193 MSCI 40191 Leadership Seminar IV	View	Revise
194 MSCI 40195 Special Topics in Military Science	View	Revise

VII. Next Meetings

Tuesday, 21 January 2025 Monday, 27 January 2025

Monday, 17 February 2025

Monday, 24 March 2025

Monday, 21 April 2025



Meeting Minutes
Monday, 16 December 2024
VIEW THE MEETING

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Joanna Liedel, Jennifer S. Kellogg, Amy Nuesch, Christa N. Ord, Kristi M. Kamis

Administrators present: Deans Peggy Shadduck, Deborah F. Spake

Administrators not present: Interim Associate Provost Scott C. Sheridan

Faculty present: Professors Alan A. Brandyberry, Karen Gracy, Robert D. Jewell, Athena Salaba; Associate Professors Brian R. Barber, Vanessa J. Earp, Michael J. Ensley, Michael R. Fisch, Samuel Kim, Bethany G. Lanese, Abe G. Osbourne, JD Ponder, Pamela L. Stephenson, Jonathan F. Swoboda; Assistant Professors Tinyuan Guan, Christopher W. Totten, Yuening Zhang; Senior Lecturer Tracy Laux; Associate Lecturer Shelley K. Marshall; Lecturers Lisa M. Davis, Olivia B. Krise

Faculty not present: Professors Steven Rugare, J Vick; Assistant Professor Stephanie Fussell

Students present: Lisa Onyao

Guests: Kevin Adams, Sonia Alemagno, Mandy Anderson, Maureen Blankemeyer, Thomas Brewer, Scott Bunge, Frank Congin, Alicia Crowe, Chris Dorsten, Susan Emens, James Hannon, Amirhossein Jabbari, Eric Jefferis, Ebone Jones, Chia-Ling Kuo, Kelsen LaBerge, Emily Metzgar, Stephen Mitchell, Mandy Munro-Stasiuk, Helen Piontkivska, Christa Porter, Linda Ruse, Hollie Simpson, Alison Smith, Misty Sommers, Kathy Spicer, Sue Wamsley, Dee Warren, Cathy Zingrone

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 16 December 2024, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 18 November 2024

Senior Lecturer Laux made a motion to approve the minutes, and Associate Lecturer Marshall seconded.

With no comments or corrections, the minutes passed unanimously.

II. Subcommittee Report Out A. Credit Transfer Committee A. Credit Transfer Committee

WATCH THE REPORT

Assistant University Registrar, Misty Sommers, stated that the items that were discussed this fall were the Transfer of Undergraduate Credit policy. It was discussed in late spring and revisited in the fall. Feedback was given by the committee. The updated format and edits were overseen by Joanna Liedel and then reviewed again with the committee in early October. Notes were finalized at the end of October so it could be posted for the academic policy review. Information on the fall review cycle was presented to give faculty a chance to ask for clarification on areas where there were common questions. The committee took a more in depth look at the Ohio Seals on high school transcripts and what they might mean for Ohio students coming into Kent State as well as how those deals might be connected to alternative credits on a Kent State student's record. Topics that the committee will be discussing are an informational update on statewide certificate credits and marketing handouts that are available for the programs that benefit from ITAG credits, graduate transfer credit and the policies that guide the process so the group can share feedback and how to help educate the faculty who are approving that. In September, Misty sent out an invitation to faculty who are involved with the syllabus to review to see if any of them were interested in joining the EPC subcommittee, but did not hear back. Another recent email regarding faculty transfer training received some interested parties who completed the recorded training and the after-video quiz. Misty is hoping to get the committee's feedback on a paired advisor training session being created for the spring after winter break and then review which additional areas to offer training for next.

Secretary Tillett asked where the committee is on the best practices guidelines for review and approval of transfer coursework.

Misty explained that faculty training was developed. It was basically a webinar to go ahead and update faculty on how to review if they were involved with evaluating transfer credits coming in from a student or looking at syllabi. The training was completed in fall 2022 and started training faculty in fall 2023. The first session had great turn out and the video of the session was dispersed to faculty. There is a questionnaire at the end that they can take and when they will get an emailed badge saying they have completed the training. For the first session, an invitation was sent to the faculty on the transfer credit list. There was 50% compliance with that. More than that came, but 50% filled out the questionnaire at the end. She said she gets good feedback on the training.

Secretary Tillett asked if the training information is also available in a written document.

Misty said yes, the slides from the training are in a PDF form.

III. Council Business

A. Action Item: Dispute resolution process

VIEW THE DISCUSSION

Chair Dauterich explained that the document itself was brought about because of a recent dispute and what is going on with T28. The executive committee agreed that it would be good to have a formal, internal process for EPC in case of a dispute between a curricular body and administration or two different curricular bodies. The document discusses how to initiate the process and who is able to do it. Once these disputes are reported to EPC then the item will

become an action item on the EPC agenda if they were not already designated as an action item. One representative from each disputing faculty curricular body would be invited and the administrator or the designated delegate for the administrator would come and present. Supporting information would be submitted. The document discusses the submission guidelines. The document also talks about what will happen during the discussion at EPC. The EPC will then take a vote if there is a disputed item and then the results will be communicated to Faculty Senate via the chair and the provost. If someone does not like EPC's decision, they can appeal to Faculty Senate for additional consideration. That Faculty Senate decision would be final if it is specified in the EPC approval process or would then go to the next appropriate body.

Dean Shadduck made a motion to approve, and Associate Professor Ensley seconded.

Senior Lecturer Laux asked for clarification that the final decision for the item would be at a curricular body (i.e., EPC, Faculty Senate) and is final decision on the advice from faculty.

Chair Dauterich said yes.

With no further questions or comments, the item passed unanimously.

B. Discussion Item: Voting status for inactivation of minors and certificates

VIEW THE DISCUSSION

Chair Dauterich stated that to establish a minor or certificate, it takes EPC to vote on the item. However, when they are up for inactivation, they do not need voted on. The Exec EPC saw there was a discrepancy.

Secretary Tillett added name changes. Maybe the inactivation or the name change of a major requirements a vote at EPC, because it also requires a vote at Faculty Senate, Board of Trustees and they must be submitted to ODHE. However, it is kind of unusual that EPC votes to approve a new certificate and minor, but not to approve a name change or inactivation of said certificate or minor. Secretary Tillett said she wanted to discuss this with EPC to see how members felt and if there should be a vote on these items for an inactivation or name change.

Chair Dauterich said, for consistency, it would be interesting to do the same things. However, it can be left as it is.

Senior Lecturer Laux said he likes the idea of balance. However, he is leaning towards keeping it the same unless someone has an issue with it or if it ever becomes problematic.

Secretary Tillett added that she does not know if anyone has ever had an issue. The only time there is an issue with a name change is when faculty may feel there is encroachment. It does not create any more paperwork to raise these to action items. It is just a matter of that EPC would have to vote on it rather than just find it on the agenda and review it.

Associate Lecturer Marshall asked if the inactivations and name changes usually get resolved before they are on the agenda if there is a conflict or do they come to the agenda even when there is remaining conflict.

Secretary Tillett explained that if there is a conflict, it tends to be another discipline, department or college. It does not happen very often, but it just depends on whether they see it and if they are to pay attention to the agenda. She said that her office always tries to ensure that if it looks similar to another program's name, that they ask the unit to reach out to the other unit to discuss. However, the office does not always know if there is encroachment based on terminology. That is also the same with conflict over a course. It depends on who and when they see it on the agenda or when they hear about it.

Chair Dauterich added that someone could always turn an information or lesser action item to an action item to be voted on at any time.

Associate Professor Ponder said talking about inactivations of minors does serve to bring awareness to the situation. Particularly, if other programs have those minors listed in informal ways as suggested education.

Associate Professor Ponder made a motion to change the voting status inactivations for minors and certificates, and Senior Lecturer Laux seconded.

Chair Dauterich said there is a motion on the floor to change the process so that inactivations of both minors and certificates will be action items.

Secretary Tillett asked for confirmation that it would not include name changes.

Chair Dauterich said no as it is not listed on the item.

With one nay, the item passed.

IV. Policy Proposals Review A. Action Items

Graduate Policies Council

1. Academic Standing – Graduate Student—Revise policy VIEW THE DISCUSSION

Associate Professor Barber stated that the Academic Standing policy was part of the review cycle for the committee last year. The committee took some time on this one and made quite a few changes. Changes made by the committee are:

- 1. Removed variance by credit hour—eight credit hours of grades lower than a "B" or more than four credit hours of grades lower than a "C.
- 2. Focused on a GPA of 3.0 whereas it was not consistent in the past policy version.
- 3. Referred to other policies rather than duplicating information.
- 4. Added in references to minors, certificates, endorsements, licensures and non-degree as not counting toward completion requirements, but are, in fact, counted in the GPA.
- 5. CPM specific outcomes were moved to a separate section.
- 6. Clarified probation and the amount of time allotted to be in good standing.
- 7. Suggested the students may not begin a new graduate assistantship while they are on probation. They may continue in a role, but not be hired into a role while on probation.

Associate Lecturer Marshall made a motion to approve, and Associate Professor Ponder seconded.

Secretary Tillett asked about students being put on academic probation at the end of the semester in which their overall GPA and graduate courses within the current program is below 3.0. She asked if it was the semester and overall GPA or semester GPA with only the courses in the program.

Associate Professor Barber stated that there is no program GPA at the graduate level right now. So, it is their semester GPA, overall GPA.

Secretary Tillett added that a student could be taking a graduate course that would not count towards their program or is a prerequisite.

Associate Professor Barber explained that is why they put in the language to specify that those minors, certificates and so on do not count toward the completion requirements, but they do count toward the GPA. There was some confusion at one point with the prior version as to whether or not they counted toward the GPA as well. The committee responded that they do count.

Secretary Tillett asked if this would display in banner or how department chairs or program coordinators be aware if a graduate student is on probation.

Associate Professor Barber said he is not exactly sure how that is going to be handled as that is part of the procedural side.

Secretary Tillett stated that the policy proposal says that enrollment is permitted only on a termby-term basis until probation is removed. She asked if that meant that a student cannot register on their own until they are off probation.

Associate Professor Barber said he believes that is what it means.

Secretary Tillett asked a follow-up question if the expectation is that the registration restriction will be added to the student that they cannot register until they do something like see an advisor.

Associate Professor Barber said he thinks that is the intention, but it could be clearer. The committee can make the adjustment to be clear in the language on that sentence.

Secretary Tillett asked about the section that says students must obtain a minimum 3.0 semester GPA the first semester after probation. Failure to do so will result in academic dismissal. She asked if that meant they have one semester on probation and if in the second semester back, they are still below the 3.0 if they would be automatically dismissed.

Associate Professor Barber said he thinks that is the idea. Essentially, it means that they have not improved their GPA for a year. Therefore, if they have not improved it to a 3.0 in a year, they would move into the dismissal category and follow the procedures there.

Secretary Tillett stated that departments need to know about this, because she believes this is new.

Associate Professor Barber explained that these were passed through GDAC and went for a 30-day review and several other feedback. When policy revision goes into effect, there is probably some notification that needs to occur. That is probably something EPC needs to be aware of. When policies are revised through subcommittees, they do go into effect at some point, and someone needs to let people know.

Secretary Tillett said she recommends discussing with the registrar that it is something that is expected of that office. Otherwise, it is not going to show up in banner.

Associate Barber assured the registrar had a lot of input into the policy through the committee.

With no further questions or comments, the item passed unanimously.

V. Program Proposals Review

A. Action Items

College of Applied and Technical Studies

1. Insurance Studies – B.S.—Revise degree name to Bachelor of Applied and Technical Studies (new degree to Kent State); seek approval for a 90-credit hour bachelor's degree; revise delivery to online only; revise description, course requirements, roadmap (*fall 2025 pending final approvals*)

VIEW THE DISCUSSION

Dean Shadduck stated that Kent State currently offers a Bachelor of Science degree with a major in insurance studies. That degree, like most, has several parts to it. One part is the full Kent core and then also has the major requirements and an electives list. The insurance studies degree has enough with the required courses and general electives to reach 120 credit hours. The reason for the proposal is that there is an emerging national trend toward looking at applied degrees, such as insurance studies, to determine whether appropriate learning outcomes could be met with fewer than 120 credit hours. This fall, the Higher Learning Commission, Kent State's accrediting body, launched a new, substantive change application specifically for what are called "reduced credit bachelor degrees." The proposal is to change from a Bachelor of Science to a Bachelor of Applied Studies. It is Kent State's first use of this new process through Higher Learning Commission. The reasons to consider a different bachelor's degree for a subset of students served by Kent State can be summarized in several points. Some applied areas, such as the insurance industry, where there is a high demand for workers. A shorter path to completion of an applied bachelor's degree may meet some industry needs. A second reason to look at this is that for adult learners who are already working in an applied field, such as in the insurance field, career advancement by earning a bachelor's degrees can be very important. Finding a way to accelerate that process can increase the number of citizens who are getting higher education rather than selecting not to attend college at all. This is an opportunity to open doors for people who would not have considered higher education. The third reason to look at this approach is to keep Kent State competitive in a changing world. Kent State really needs to expand the kinds of higher education we can provide, thereby attracting students who would not engage, or have engaged otherwise. Reduced credit bachelor's degrees are being proposed by several nearby competitor institutions. Having the College of Applied and Technical Studies (CATS) offer a different bachelor's degree is one way for Kent State to set a tone for a high-quality degree, but one that is different from other bachelor degrees that the university offers. The college proposes to offer a different bachelor's degree with continued high quality is to keep essential components of the bachelor's degrees at Kent State which are full Kent Core and full 39-hour upper division

course requirements. The way to reduce credit is a little bit of a reduction in the required courses within the major. In this case, it would be two introductory business management technology courses. The larger change is to reduce the credit hours in the courses that students are choosing, including the major electives list and the general electives list. The target audience for this are students who are adults already working at jobs in the insurance industry.

Associate Lecturer Marshall made a motion to approve, and Dean Spake seconded the motion.

Associate Professor Ponder asked for more understanding of the "less than 120 credit hour" options mean.

Dean Shadduck explained that there has been a lot of discussion in higher education about whether bachelor degrees that are not fully 120 hours, but have fewer required hours are an option that should be seriously considered. There are other universities across the country as well as other accrediting bodies that are really entering into this area. What is being proposed is a different degree. It is purposefully named different to differentiate it. This is a different approach to a traditional bachelor's degree. The Higher Learning Commission stepped into this realm, because there is a whole national working group made up of several different universities that are piloting this kind of thing and different accrediting bodies that are piloting this. The Higher Learning Commission was taking a hard look and setting up a process to follow. There is a 10-15-page application that goes to Higher Learning Commission. This is a growing pressure to consider the option of whether students are getting a valuable bachelor's degree. With significant learning, there are different approaches that people are taking. For example, Brigham Young University is doing something where they are doing more stacking of lower level. That is why it was pointed out that the college thinks upper-level requirement of 39 credit hours was important to have. There are some others that are choosing to reduce the core. The college, again, said that it is not the direction Kent State should try, but that we should see those pieces as the essence of what we do in a bachelor's degree. This proposal is an attempt to show that a 90-credit hour degree can be done. It does not necessarily fit everywhere, but for selected degrees and selected audiences of learners it may be a very good option.

Professor Jewell asked about the criteria for determining whether a program were to qualify for this technical educed credit hour degree. He asked, for Ambassador Crawford College of Business and Entrepreneurship, if accounting or finance be considered for a 90-credit-hour degree.

Dean Shadduck said faculty from the university should probably have a deep discussion and debate about the broader issue. The insurance studies major seemed like a good starting point and very obvious for this 90-credit hour degree option. Exactly where those lines are and what should or should not be considered is something that would need to be debated by faculty in different disciplines if they chose to consider this. The College of Applied and Technical Studies has programs that are direct career pathways. They are not, in most cases, programs that are heading people toward graduate education. Therefore, those seem very clear through the college but may not be as clear through other colleges.

Professor Jewell replied he is not sure how the council can approve it without any specific criteria. The council does not have a way to judge whether the program would qualify properly or not if there is not some sort of standard for which to compare it. Another concern is if

accounting decided to go this way and other departments did not want to, would there be an interdepartmental competition for students? Programs competing for students based on credit hours; 90 versus 120. It is a really serious precedent that would be set if the university adopts this lower credit hour degree.

Professor Salaba added that she agrees that a broader conversation needs to be done before we can start looking at individual proposals. This proposal is a new type of bachelor's degree that is different from what Kent State is offering or, at least, what the requirement is so far it says that a bachelor degree requires 120 credit hours minimum. What is needed first is allowing 90 credit bachelor degrees and then criteria of what those 90 credit degrees would be. She said she can see many units wanting to change their program from 120 to 90. What would qualify needs to be discussed.

Dean Shadduck reiterated that the college, with this proposal, is not going to claim that they have the magic answer to exactly what guidelines the university might like to put forward on some of this. The college is certainly trying to trigger some of these questions by bringing forth a proposal like this and trying to bring on that seems quite clear as a good candidate. Some additional discussion is needed. The process for bringing that was to bring one forward. The college thinks it is a really good opportunity and would love to have Kent State be a leader rather than a follower. A concern she has is that the university debates things for three or four years before making a decision on it. She said Kent State, in her opinion, will get left in the dust because others are moving fast and hard in this field. Dean Shadduck's recommendation is to possibly limit to two or three proposals in the College of Applied and Technical Studies that the university puts forth to pilot and try them while also establishing guidelines, limits, directions and strategy for anything broader for the university.

Professor Jewell stated that if insurance studies is an obvious candidate, then there must be some set of criteria that made this one be brought forth.

Dean Shadduck said it is very much related to target audience. The target audience is primarily adult learners who are already engaged in this applied field and are aiming for a more accelerated pathway to earning a bachelor's degree. That target audience are people where the bachelor's degree is the end result. Not just trying bypass something else and choose some easy path. They are trying to achieve a very clear, important goal. She does not think it would work for every degree.

Professor Jewell replied that there would be no way to preclude anybody from signing up for this. It could ultimately end up where 25% are the expected target market, but the other 75% are other students. He said he is concerned that this places Kent State between a community college degree and bachelor's degree. Getting ahead of something is not a good enough reason. That is at the risk of belaboring it without having some real clear criteria.

Assistant Professor Ruse added that there is a tremendous need for employees and insurance now. Several years ago, when the insurance studies program first started, Ohio Governor Kasich started ensuring Ohio futures and all these initiatives to get government agencies to work with insurance companies to get the workforce ready for this enormous need in the industry. It is projected that 108,000 jobs are going to be available in the next 8 to 10 years in Ohio alone, because insurance employees, such as the baby boomers, are all getting ready to leave around the

same time. So, there is going to be all sorts of jobs. A program like this would enable these students to be ready for all these great opportunities. Ohio Insurance Institute estimated that the average salary in the insurance industry was around \$90,000. By having an accelerated program, you get these individuals out there a year earlier to take advantage of the employment opportunities. Although there is a target audience, it gives other students who might be on the fence about going to college an opportunity in the insurance world that might be persuasive. Also, the parents would be interested in saving that year of tuition and having their child enter into a somewhat lucrative position right off the bat. She said she has a lot of students working in the insurance industry that are stuck, and this program would help them move along and do so faster.

Dean Spake asked for confirmation that, in designing this degree, the amount of business course credit was kept below 25% threshold to not trigger accreditation, which again, is one of the rationales for using a lot of Kent Core in addition to wanting a liberal arts education, it helps to balance out the insurance studies courses with what might otherwise be perceived as business courses so that it is not a business degree.

Dean Shadduck said that is correct. It is not a business degree. It includes 21 hours of direct insurance courses. That is one of the reasons, if it goes down to a 90-hour degree, then it needed fewer hours that could be interpreted as business, or it would have triggered a different kind of accreditation than is to handle this degree. That is why the two BMRT courses were eliminated from the required major courses. Linda has taken a hard look and is working also directly with the BMRT faculty to make sure that those major concepts are incorporated in the insurance courses without going over the hours.

Assistant Professor Ruse added that there are several elements of what is covered in the business classes that are being eliminated in the program already. It is a regulated industry. So, arguably, there is more compliance coverage in the insurance studies classes than a lot of other programs.

Dean Spake reiterated that the business content needs to be less than 25% of the curriculum or it becomes a business degree. Ambassador Crawford College of Business and Entrepreneurship is not quite ready for a 90-credit hour business degree.

Dean Shadduck said it is 21 of the 90 hours and is less than 25%.

Senior Lecturer Laux suggested either tabling the proposal or voting to either move it to Faculty Senate or not.

Chair Dauterich agreed and said that the council can decide to table the proposal or vote. If no one wants to table it, then it can go for a vote.

No members chose to table the item. Chair Dauterich called for a vote.

The item passed with one nay vote and one abstention.

College of Arts and Sciences Department of Biological Sciences

2. Botany – B.S.—Revise major name Plant Biology; revise course requirements, roadmap (*fall* 2025)

VIEW THE DISCUSSION

Professor Piontkivska stated that this proposal is essentially housekeeping to change the name to fit the offering of courses a bit better. Botany is Greek derived word and plant biology is a little bit more user friendly. The department is not changing anything in the program. There is a minor exception, because Department of Chemistry now offers general chemistry for life sciences courses. So, the department edited the roadmap to facilitate students taking either gen chem or gen chem for life sciences. Otherwise, it is essentially the same program. The reason is that the faculty who wanted to do that is to make it somewhat user friendly for students to find course offerings. The program usually has 25-30 majors. These folks go on to have careers in environmental sciences or other interdisciplinary things. That is why plant biology is a better name.

Senior Lecturer Laux made a motion to approve, and Associate Lecturer seconded the motion.

With no questions or comments, the item passed unanimously.

Department of History

3. History – Ph.D.—Suspend admission temporarily (spring 2025)

VIEW THE DISCUSSION

Dean Munro-Stasiuk stated that one of the things they do in the college is monitor all the programs systematically. That is done through collected metrics in the college office and then through program review. After looking at a lot of metrics and discussions within the college, dean's office and the history department, Dean Munro-Stasiuk initiated this and asked the department to consider pausing admissions to their Ph.D. program effective this year. The reason for this is financial, data related to student outcomes and related to diminishing interest in the program for potential students. To put this into context for the entire department, because the department itself has for a little over 100 undergraduate majors. So, it is pretty healthy in that respect. The Ph.D. program has 15 students. So, it is pretty small. What is clear is that faculty in history are particularly passionate about their research and preserving the doctoral program and the current students also have a great sense of pride in their program. That is not being diminished through the proposal. In terms of the financials, one of the real big issues is the program itself receives no SSI from the state and never has. A snapshot from last year, master's and doctoral programs combined in history received a total revenue, before we removed the administrative fees, a little over \$238,000 from the tuition and fees from students. Only \$13,619 comes from the doctoral tuition. So, it is a tiny fraction. Looking at the revenue available to the college and department from the doctoral program, once you remove the administrative fees, it literally produces only \$7,000. This is nowhere near enough to support 9 doctoral students. Looking at the cost side of the programs, it is a little bit more difficult to separate the absolute cost between the masters and the doctoral education. Between the two programs just last year, the college spent about \$139,000 in stipends, \$85,000 in tuition, \$9,000 in insurance and \$336,000 in faculty workload entirely dedicated to the graduate programs. So, both the master's and Ph.D. program. Looking at the graduate level, that is a net loss of \$450,000. Graduate education is expensive. It is never really going to necessarily pay for itself unless you are lucky enough to have a program that is attractive to self-paying students and those kinds of things.

Quite often, with the doctoral program, that is not the case. The hope would be that those costs would be offset by undergraduate education within that same department or even within another area of the college if it is deemed that the department or program is important enough to keep. The issue is that the entire department was in deficit by about \$700,000 last year. Total revenues generated in the department were not enough to offset any of the graduate education. So, for the college, it was a decision if the program is important enough to keep subsidizing it from all other monies that the college is making. Another thing that was reviewed was student success measures as well as the second set of criteria. Looking at the documentation, there is a lot of information on this. Currently, there are nine students in the program. Almost half of them are year seven or beyond. This is a program trend. Students take quite some time to finish. At the end of their sixth year, only 25% of those graduate students had graduated. Looking at an 8-year graduation rate, 33% of their students actually completed after eight years. This is a low number. It does take longer in history, but it is still really low. To offset this, when thinking about how much of the faculty time has actually been used to work with these students, it is very high. This program has been reviewed externally three times and internally reviewed once in the last two decades. All four of the program reviews were critical. They used language like "low quality," "not viable" and "3rd tier." In 2004, the external review committee considered this a third-tier program that should rethink its purpose and structure. The committee also recommended that if the university wanted to make it more competitive then it needed invested in, but there was no investment. The internal university review showed that the program is clearly at the minimum size. They recommended suspending admissions for fall 2006. That did not happen. In the 2012 external review, the committee stated that even when relatively prestigious institutions are cutting their Ph.D. programs, there is not a convincing rationale for continuing the doctoral program in history. Graduate recruitment and placement is poor. The overall quality of the graduate program is inadequate to justify a Ph.D. program and the recommended abolishing the program. Nothing happened after that review. The most recent review in 2020 states that if the college wishes to continue supporting the program, it needs to invest heavily in faculty resources, because graduate students do not have the depth of faculty, they need for a strong doctoral education. They praised the current faculty for being dedicated. However, it also said if the college is not willing to make that investment, then the department should seriously consider discontinuing the doctoral program and investing everything in the M.A. program which would allow the faculty to participate in the M.A. program and the undergraduate program. Distributing the workload over the two programs instead. She said she recommends taking the \$336,000 in faculty time and reinvesting that into the master's program and also in teaching more undergraduate courses since there is a demand there. She said she believes this will have no impact on the faculty other than the fact that they will not be mentoring Ph.D. students eventually but will still be teaching and mentoring master's and undergraduate students.

Associate Professor Adams said he is attending to represent the consensus of the FAC against suspending admissions to the Ph.D. program. One thing to emphasize is the lack of state subsidy which ended in the early 1990's when the state of Ohio began to condense programs across a variety of fields. This is why the action plan that was approved by the dean's office and the provost in 2020 and 2022 had a culminating step, an application to the state of Ohio for subsidy, because that was seen as the only way to move forward to make this a viable program. In relation to the program review, the end result was to create a reimagined focus program with thematic concentrations that connect with faculty expertise, KSU's unique institutional history and analytical trends in the discipline. That has been done over the last four years. Students have been admitted to the program including two first year students who have come from Texas and

New Jersey to take advantage of the reimagined program. The preference to the faculty would be to ask that the action plan be allowed to serve its natural lifespan and apply for state subsidy. The department asked that it be allowed to seek external funding within a defined timeframe via foundations in partnership with the Western Reserve Historical Society and their connections in Columbus. Along with federal monies for certain fields like African history, which have been done quite well. In the meantime, students would still be admitted but not funded. New lines would not be offered. This would not be a burden on existing resources in terms of workload. There are no distinct doctoral level classes. The students are coming in and taking classes with master's students, so there will not be any savings in terms of faculty workload. It would be a strategic misstep given the reanimation of SB-83 which has within its provisions the creation of a mandatory civics course that resembles the American institution's requirements found in many states across the union. If that is to come to pass, the department along with political science will be tasked to serve another 4000 students per year approximately capacity which cannot be met at the present time. If this is a scenario that comes to pass, there will be a need for Ph.D. lines in history to help expand those sections and serve as adjuncts once they pass their doctoral exams to help meet demand. He encouraged to hold off on this until that all plays out.

Senior Lecturer Laux made a motion to approve the item, and Dean Shadduck seconded the motion.

Senior Lecturer Laux said when he read the item, it says suspend admission temporarily. He asked what temporarily means.

Secretary Tillett explained that from a university policy standpoint, temporarily is a maximum of five years. At which point, if it is not reopened or revised and reopened, then the provost has the authority to inactivate it. It can be reopened at any time within the five years.

Senior Lecturer Laux asked if there was anything that would be done within the five-year suspension period by either party.

Dean Munro-Stasiuk said she does not foresee reopening the program.

Associate Professor Adams said he would anticipate that the history Chairperson, Ann Heiss, might create a panel of colleagues who are committed to finding funding and pursuing those options to see if they are viable.

Senior Lecturer Laux said looking down the lines at applying for funding or a miracle from the possible passage of a version of SB-83 leading to a need for more Ph.D. programs or fund Ph.D. programs in the state of Ohio.

Dean Munro-Stasiuk said it would be more appropriate to hire a non-tenure track faculty member if needing extra teaching at the undergraduate level and that it is more cost effective.

Senior Lecturer Laux asked about the other local history Ph.D. programs in Northeast Ohio.

Associate Professor Adams replied that there are none in Northeast Ohio. Kent State is the only one left. The state subsidizes at University of Cincinnati, Ohio University and Ohio State University. So, the program has persisted without state subsidy.

The item passed with three nays.

College of Education, Health and Human Services School of Lifespan Development and Educational Sciences

4. Child and Youth Practice – Minor—Establish minor to be offered at Kent Campus (*fall 2025*) VIEW THE DISCUSSION

Associate Professor Blankemeyer stated that the human development and family science program is proposing to eliminate all concentrations. The school still wants to have some child and youth entity available to students since it is so popular. In short, it will be replacing one component of the major concentration with a minor, but a paired down version. The minor is 15 credits whereas the concentration was 26. The school is inactivating one of the minors as well. This was originally on last month's agenda, but because it was considered new, the school appealed since it is essentially no new courses and, basically, pairing down a concentration into a minor. It will be available to all students in other majors as well.

Senior Lecturer Laux motioned to approved, and Associate Professor Barber seconded.

Dean Shadduck asked if the school considered whether any courses that are in human services degree or social work might be good options within the minor that might also allow this minor to be open to students from regional campuses.

Associate Professor Blankemeyer said that they have looked at regional campuses because they do have an HDFS program. They have not looked at social work, but it is certainly something she is willing to bring up with faculty.

Senior Lecturer Laux asked EPC leadership if the establishments on the agenda have gone through the appeal process.

Secretary Tillett explained that the College of Education, Health and Human Services did request an exception for this minor. It was approved by the provost for the reasons Maureen stated. The two public health programs the provost has approved the initial inquiries. It is not the full proposal and is not voted on. The provost did approve initial inquiries to move forward during the moratorium. However, the full proposals for public health were approved by the provost to move forward. The course establishments on the agenda were approved under the exceptions to the moratorium. So, they are either required in a program, slashed with an existing course or it was a substantial revision that culminated in the inactivation of the current course and establishment of a new course.

Associate Professor Ponder pointed out that HDFS 24011 is a prerequisite to four courses in the minor. However, it is not listed in the minor. He asked who the intended audience would be for the minor and if they would already have HDFS 24011 completed. If the students may not have HDFS 24011 completed, he asked why it may not have been added to the minor.

Associate Professor Blankemeyer explained that the primary audience would be HDFS majors, because they will be required to have a minor. HDFS 24011 is required of the majors.

Secretary Kellogg added that a lot of the courses that are required in the program are actually going through for revision to revise those prerequisites. So, looking at the courses with a circle

next to them means that those courses are also going through their own revision and there is a proposal for them. If you click on the blue course link on the proposal, it will only show you the current description. It is not going to show you the revised description.

Associate Professor Ponder asked a follow-up question about whether the revisions would then include no prerequisites for the courses in the minor.

Associate Professor Blankemeyer stated that there are no hidden prerequisites.

With no other questions or comments, the item passed unanimously.

Dean Shadduck expressed concern that in the Cybersecurity Engineering B.S. there are no potential options with Information Technology (IT), Cybersecurity A.A.S. or the Information Technology B.S.

Professor LaBerge said she would have to get with the faculty lead, Denise, on this, but if Dean Shadduck saw anything that could double count to please let them know and they can review them. The college has been trying to give CATS students pathways into bachelor's degrees within, at least, the engineering and engineering technology program.

Senior Lecturer Laux asked if units decide to discuss potential to collaborate on an item going through EPC and then one unit backs out of the collaboration that was discussed at EPC, if there is any recourse for the other unit.

Chair Dauterich said, as it stands with EPC, the item would pass unless someone disputed it during the meeting. Someone could elevate the item to an action item, and it could be voted on. That does not mean that if someone notices it has not been discussed after EPC that it could not be brought up again. So, that particular EPC meeting would not be the end-all be-all. Associate Professor Fisch asked about the consultation for course CS 44004 Drone Programming. There is no consultation with the College of Aeronautics and Engineering.

Associate Dean Warren explained that it is a revision of the course description and not a new course. There is a new slashed version of the existing course also on the agenda.

With no further questions, comments or concerns about items on the agenda, Chair Dauterich concluded the meeting at 5:08pm.

Respectfully submitted,

Christa N. Ord

Christa N. Ord

Operations and Special Projects Coordinator, Curriculum Services

Office of the Provost





Educational Policies Council AGENDA

Tuesday, 21 January 2025, 3:20 PM

Join the Teams Meeting

Meeting ID: 289 047 493 661 | Passcode: vKrM6P By phone: 330-349-5345 | Conference ID: 105 973 661#

I. Approval of Minutes

A. Meeting on 16 December 2024 View minutes

II. Program Proposals Review

A. Action Items

Item	Proposal	Overview		
COLLEGE OF APPLIED AND TECHNICAL STUDIES (presented by Associate Professor Sean Ratican)				
1 eBusiness - Undergraduate Certificate		Suspend admission (spring 2025); inactivate certificate (fall 2025)		
COLLEGE OF COMMUNICATION AND INFO	RMATION	J		
School of Emerging Media and Technology	/ School	of Visual Communication Design (presented by		
Professor Karen Gracy, Dean Amy Reynolds, P	rofessor (Gretchen Rinnert and Assistant Professor David Silva)		
2 User Experience Design - B.S.		Establish major to be offered at Kent Campus (fall 2025 pending final approval)		
School of Information / School of Visual Co	mmunica	tion Design (presented by Professor Karen Gracy,		
College Dean Amy Reynolds and Professor Gre	etchen Rii	nnert)		
3 User Experience Design - Minor		Revise program oversight to be jointly administered, instead, by School of Emerging Media and Technology and School of Visual Communication Design; revise outcomes, course requirements, roadmap (fall 2025)		
COLLEGE OF THE ARTS				
School of Theatre and Dance (presented by Associate Professor Paul Hurley)				
4 Theatre Design, Technology and Production - Minor	View	Establish minor (fall 2025)		
5 Theatre Management - Minor	View	Inactivate minor (fall 2025)		
6 Theatre Sound - Minor	View	Inactivate minor (fall 2025)		
7 Theatre Studies - Minor	View	Establish minor (fall 2025)		



B. Information Items

	ltem	Proposal	Overview	
A۱	BASSADOR CRAWFORD COLLEGE OF BU	ISINESS A	AND ENTREPRENEURSHIP	
De	Department of Management			
1	Dual Degree - M.B.A./M.S. Aviation	View	Suspend admission temporarily (spring 2025);	
	Management and Logistics		revise course requirements (fall 2025)	
CC	LLEGE OF ARTS AND SCIENCES			
De	partment of Modern and Classical Langua	age Studi	ies	
2	Latin - M.A.	View	Suspend admission temporarily (spring 2025);	
			revise course requirements (fall 2025)	
CC	LLEGE OF COMMUNICATION AND INFO	RMATION	I	
3	Communication and Information - Ph.D.	View	Suspend admission temporarily (fall 2026)	
Scl	nool of Information			
4	Knowledge Management - Graduate	View	Suspend admission temporarily (spring 2025);	
	Certificate		revise admission requirements (spring 2026)	
5	Knowledge Management - M.S.	View	Suspend admission temporarily (summer 2025);	
			revise admission requirements (spring 2026)	
CC	LLEGE OF EDUCATION, HEALTH AND HU	MAN SEI	RVICES	
Scl	nool of Foundations, Leadership and Adm	ninistratio	on	
6	Internationalization of Higher Education	View	Suspend admission temporarily (spring 2025)	
	- Graduate Certificate			
7	Recreation Management - Minor	View	Suspend admission temporarily (spring 2025)	
CC	LLEGE OF NURSING			
8	Nursing - M.S.N.	View	Revise delivery to replace in person with mostly	
			online; revise course requirements (fall 2025);	
			revise admission requirements, application	
			deadlines (spring 2026)	
9	Nursing - Ph.D.	View	Revise delivery to replace in person with mostly	
			online; revise admission requirements, application	
			deadlines, course requirements, progression	
			requirements, graduation requirements, roadmap	
			(fall 2025)	

C. Lesser Action Items

	Item	Proposal	Overview	
ΑM	AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP			
Dej	partment of Accounting			
1	Accounting - B.B.A.	View	Revise course requirements (fall 2025)	
Department of Economics				
2	Economics - B.B.A.	View	Revise course requirements, roadmap (fall 2025)	
3	Economics - M.A.E.	View	Revise course requirements (fall 2025);	
			revise admission requirements (spring 2026)	
Dej	partment of Finance			
4	Finance - B.B.A.	View	Revise course requirements, roadmap (fall 2025)	
Dej	partment of Information Systems and Bu	siness An	nalytics	
5	Business Analytics - B.B.A.	View	Revise course requirements, roadmap (fall 2025)	
6	Business Analytics - M.S.	View	Revise course requirements (fall 2025)	
7	Computer Information Systems - B.B.A.	View	Revise course requirements, roadmap (fall 2025)	



	Item	Proposal	Overview
8	Quantitative Business Management -	View	Revise admission requirements (spring 2026)
	Graduate Certificate		
Dep	artment of Management		
9	Business Administration - M.B.A.	View	Inactivate Information Systems concentration,
			which has been suspended since fall 2020; revise
			name of Organizational Leadership concentration
			to Leadership in Conflict Mediation; revise
			description, outcomes, admission requirements,
			course requirements (fall 2025)
10	Dual Degree - M.B.A./M.S.N.	View	Revise course requirements (fall 2025)
11	General Business - B.B.A.	View	Revise delivery to add mostly online; revise
			description, outcomes, course requirements,
			roadmap (fall 2025)
12	Human Resource Management - B.B.A.	View	Revise course requirements, roadmap (fall 2025)
Dep	partment of Marketing and Entrepreneur	rship	
13	Entrepreneurship - B.B.A.	View	Revise course requirements, roadmap (fall 2025)
14	Entrepreneurship for Business Majors -	View	Revise course requirements (fall 2025)
	Minor		
15	Marketing - B.B.A.	View	Revise course requirements, roadmap (fall 2025)
COI	LEGE OF APPLIED AND TECHNICAL STU	DIES	
16	Associate of Arts	View	Revise description, outcomes (fall 2025)
17	Associate of Science	View	Revise description, outcomes (fall 2025)
18	Brewing Technology - Undergraduate	View	Revise delivery to replace in person with mostly
	Certificate		online; revise course requirements, roadmap
			(fall 2025)
19	Enology - Undergraduate Certificate	View	Revise delivery to remove in person; revise course
			requirements, roadmap (fall 2025)
20	Floriculture - Undergraduate Certificate	View	Revise roadmap, course requirements (fall 2025)
21	Viticulture - Undergraduate Certificate	View	Revise delivery to remove in person; revise
			outcomes, course requirements, roadmap
			(fall 2025)
	LEGE OF ARTS AND SCIENCES		
_	partment of Biological Sciences	1 .	
22	Biology - B.A.	View	Revise course requirements, roadmap (fall 2025)
23	Biology - B.S.	View	Revise course requirements, roadmap (fall 2025)
24	Environmental and Conservation	View	Revise course requirements, roadmap (fall 2025)
_	Biology - B.S.		
25	Zoology - B.S.	View	Revise course requirements, roadmap (fall 2025)
_	partment of Computer Science / Department		
26	Data Science - M.S.	View	Revise course requirements, roadmap (fall 2025)
_	partment of English	T .	
27	English - M.A.	View	Inactivate all concentrations; revise description,
			course requirements (fall 2025)
28	English - Ph.D.	View	Revise description, course requirements (fall 2025)
29	English–Rhetoric and Composition -	View	Inactivate concentration (fall 2025)
	Ph.D.		
30	Teaching English as a Second Language	View	Revise course requirements, graduation
	- B.A.		requirements, roadmap (fall 2025)



	ltem	Proposal	Overview	
Dep	artment of Mathematical Sciences			
31	Applied Mathematics - Ph.D.	View	Revise description, admission requirements, course requirements (fall 2025)	
32	Pure Mathematics - Ph.D.	View	Revise description, admission requirements, course requirements (fall 2025)	
Dep	artment of Political Science			
33	Political Science - B.A.	View	Revise course requirements, roadmap (fall 2025)	
Sch	ool of Biomedical Sciences			
34	Biomedical Sciences-Cellular and Molecular Biology - M.S.	View	Inactivate all concentrations; revise application deadlines, course requirements, graduation requirements (fall 2025)	
35	Biomedical Sciences-Cellular and Molecular Biology - Ph.D.	View	Inactivate all concentrations; revise application deadlines, course requirements, graduation requirements (fall 2025)	
36	Biomedical Sciences-Human Evolutionary Biology - Ph.D.	View	Revise admission requirements, application deadlines, course requirements (fall 2025)	
37	Biomedical Sciences-Neurosciences - M.S.	View	Revise admission requirements, application deadlines, description, course requirements, graduation requirements (fall 2025)	
38	Biomedical Sciences-Neurosciences - Ph.D.	View	Revise admission requirements, application deadlines, course requirements, graduation requirements (fall 2025)	
39	Biomedical Sciences-Pharmacology - M.S.	View	Revise admission requirements, application deadlines, course requirements, graduation requirements (fall 2025)	
40	Biomedical Sciences-Pharmacology - Ph.D.	View	Revise admission requirements, application deadlines, course requirements, graduation requirements (fall 2025)	
COL	LEGE OF COMMUNICATION AND INFO	RMATION		
Sch	ool of Emerging Media and Technology			
41	Web Design and Development - Minor	View	Revise course requirements (fall 2025)	
Sch	ool of Information			
42	Health Informatics - Graduate Certificate	View	Revise admission requirements (spring 2026)	
43	Health Informatics - M.S.	View	Revise course requirements (fall 2025); revise admission requirements (spring 2026)	
44	Library and Information Science - M.L.I.S.	View	Revise admission requirements (spring 2026)	
45	School Library Media K-12 - M.L.I.S.	View	Revise admission requirements (spring 2026)	
46	School Library Media Licensure - Non- Degree	View	Revise admission requirements (spring 2026)	
47	User Experience - M.S.	View	Revise course requirements (fall 2025); revise admission requirements (spring 2026)	
Sch	School of Visual Communication Design			
48	Visual Communication Design - B.A.	View	Revise description, course requirements, roadmap (fall 2025)	
49	Visual Communication Design - B.F.A.	View	Revise course requirements (fall 2025)	
50	Visual Communication Design - M.F.A.	View	Revise description (fall 2025); revise admission requirements (spring 2026)	



	Item	Proposal	Overview
COI	LEGE OF EDUCATION, HEALTH AND HU	<u> </u>	
Sch	ool of Foundations, Leadership and Adr	ninistratio	on
51	Professional Studies - B.S.	View	Revise course requirements (fall 2025)
Sch	ool of Health Sciences		
52	Exercise Physiology - M.S.	View	Revise accreditation, outcomes, course requirements (fall 2025)
53	Exercise Physiology - Ph.D.	View	Revise accreditation, outcomes, course requirements (fall 2025); revise admission requirements (spring 2026)
54	Exercise Science - B.S.	View	Revise outcomes, roadmap (fall 2025)
55	School Health Education (P-12) Additional Licensure Preparation - Non-Degree	View	Revise course requirements (fall 2025)
56	Speech Pathology and Audiology - B.S.	View	Revise progression requirements (fall 2025); revise admission requirements (spring 2026)
Sch	ool of Teaching, Learning and Curriculu	m Studies	5
57	Career-Technical Teacher Education - Graduate Certificate	View	Revise delivery to replace in person with online; revise course requirements (fall 2025)
58	Curriculum and Instruction - Ed.S.	View	Revise admission requirements (spring 2026)
59	Curriculum and Instruction - Ph.D.	View	Revise course requirements (fall 2025); revise admission requirements (spring 2026)
60	Early Childhood Education - M.Ed.	View	Revise course requirements, graduation requirements (fall 2025)
61	Early Childhood Education (P-5) Additional Licensure Preparation - Non-Degree	View	Revise course requirements (fall 2025)
62	Early Childhood Education Pre- Kindergarten (3-5 years) Endorsement Preparation - Non-Degree	View	Revise course requirements (fall 2025)
63	Earth Science - B.S.E.	View	Revise course requirements, roadmap (fall 2025)
64	Integrated Language Arts - B.S.E.	View	Revise course requirements (fall 2025)
65	Integrated Science - B.S.E.	View	Revise description, course requirements, roadmap (fall 2025)
66	Life Science - B.S.E.	View	Revise course requirements, roadmap (fall 2025)
67	Life Science/Chemistry - B.S.E.	View	Revise course requirements, roadmap (fall 2025)
68	Physical Science - B.S.E.	View	Revise course requirements, roadmap (fall 2025)
69	Secondary Education - M.A.T.	View	Revise graduation requirements (fall 2025)
COI	LEGE OF NURSING		
70	Adult Gerontology Acute Care Nurse Practitioner - Graduate Certificate	View	Revise delivery to replace in person with mostly online; revise outcomes, course requirements (fall 2025); revise admission requirements, application deadlines (spring 2026)
71	Adult Gerontology Clinical Nurse Specialist - Graduate Certificate	View	Revise outcomes, course requirements (fall 2025); revise admission requirements, application deadlines (spring 2026)
72	Adult Gerontology Primary Care Nurse Practitioner - Graduate Certificate	View	Revise delivery to replace in person with mostly online; revise outcomes, course requirements (fall 2025); revise admission requirements, application deadlines (spring 2026)



	Item	Proposal	Overview
73	Dual Degree - M.B.A./M.S.N.	View	Revise course requirements (fall 2025)
74	Family Nurse Practitioner - Graduate Certificate	View	Revise outcomes, course requirements (fall 2025); revise admission requirements, application deadlines (spring 2026)
75	Nurse Educator - Graduate Certificate	View	Revise outcomes, course requirements (fall 2025); revise admission requirements, application deadlines (spring 2026)
76	Nursing - B.S.N.	View	Revise course requirements, graduation requirements, roadmap (fall 2025)
77	Nursing - D.N.P.	View	Establish Nurse Administration and Executive Leadership concentration; revise name of Systems Leadership concentration to Practice Leadership; revise description, course requirements, roadmap (fall 2025); revise admission requirements, application deadlines (spring 2026)
78	Nursing Administration and Health Systems Leadership - Graduate Certificate	View	Revise outcomes, course requirements (fall 2025); revise admission requirements, application deadlines (spring 2026)
79	Nursing for Registered Nurses - B.S.N.	View	Revise description, course requirements, roadmap, combined program (fall 2025)
80	Psychiatric Mental Health Nurse Practitioner - Graduate Certificate	View	Revise course requirements (fall 2025); revise admission requirements, application deadlines (spring 2026)
81	Women's Health Nurse Practitioner - Graduate Certificate	View	Revise course requirements (fall 2025); revise admission requirements, application deadlines (spring 2026)
COL	LEGE OF PUBLIC HEALTH		
82	Clinical Epidemiology - M.S.	View	Revise course requirements (fall 2025)
83	Clinical Research - Graduate Certificate	View	Revise course requirements (fall 2025)
84	Environmental Health Sciences for Natural Science Majors - Minor	View	Revise admission requirements (fall 2025)
85	Environmental Health Sciences for Non-Natural Science Majors - Minor	View	Revise course requirements, admission requirements (fall 2025)
86	Public Health - B.S.P.H.	View	Revise course requirements, roadmap (fall 2025)
_	LEGE OF THE ARTS		
	ool of Theatre and Dance	1	
87	Dance - B.F.A.	View	Revise course requirements, progression requirements, roadmap (fall 2025)
88	Dance - Minor	View	Revise course requirements (fall 2025)
89	Dance Studies - B.A.	View	Revise course requirements (fall 2025)
90	Musical Theatre - B.F.A.	View	Revise outcomes, course requirements, roadmap (fall 2025)
91	Theatre Design, Technology and Production - B.F.A.	View	Revise outcomes, course requirements, roadmap (fall 2025)
92	Theatre Performance - Minor	View	Revise outcomes, course requirements (fall 2025)
93	Theatre Studies - B.A.	View	Establish General Studies concentration; inactivate concentrations Theatre Management, Theatre and Society; revise description, course requirements, graduation requirements, roadmap (fall 2025)



III. Course Proposals Review

A. Lesser Action Items – University Requirements Curriculum Committee (fall 2025)

Co	urse and Title	Proposal	Overview
D۱۱	/ERSITY REQUIREMENT		
1	ESCI 43189 Wicked Problems: Tackling Global Issues in the 21st Century to:	View	Revise
	ESCI 43001 (removal of diversity)		
2	GEOG 43189 Wicked Problems: Tackling Global Issues in the 21st Century to:	View	Revise
	GEOG 43070 (removal of diversity)		
3	POL 43189 Wicked Problems: Tackling Global Issues in the 21st Century to:	View	Revise
	POL 43001 (removal of diversity)		
4	POL 43289 Wealth, Consumption, Poverty and Hunger: The Politics of Inequality to:	View	Revise
	POL 43002 The Politics of Inequality (removal of diversity)		
5	POL 43389 Good Governance and Sustainable Development to:	View	Revise
	POL 43003 (removal of diversity)		
EXI	PERIENTIAL LEARNING REQUIREMENT		ı
6	AGD 43000 Interactive Game Design to:	View	Revise
	AGD 43099 Game Project (addition of ELR)		
7	BMS 40196 Individual Investigation in Biomedical Sciences	View	Revise
8	BSCI 30275 Local Flora	View	Revise
9	BSCI 40368 Wetland Ecology and Management	View	Revise
10	BSCI 40378 Field Course to South Africa	View	Revise
11	ENGR 33092 Cooperative Education – Professional Development to:	View	Revise
	ENGT 33092 Engineering Technology Internship and Professional Development		
12	ENGT 43092 Engineering Technology Practicum	View	Revise
13	ENOL 22092 Intermediate Enology: Harvest and Crush with Fieldwork	View	Establish
	ENOL 23092 Intermediate Enology: Postharvest with Field Work	View	Establish
	ENTR 27192 Beginning Practicum	View	Inactivate
-	ENTR 37192 Advanced Practicum	View	Inactivate
17	ESCI 43189 Wicked Problems: Tackling Global Issues in the 21st Century to:	View	Revise
	ESCI 43001 (removal of ELR)		
18	GEOG 43189 Wicked Problems: Tackling Global Issues in the 21st Century to:	View	Revise
	GEOG 43070 (removal of ELR)		
19	PH 30103 Food Protection to:	View	Revise
	PH 40103		
20	PH 30105 Water and Wastewater Management to:	View	Revise
	PH 40105		
21	POL 30001 Research Methods	View	Revise
22	POL 43189 Wicked Problems: Tackling Global Issues in the 21st Century to:	View	Revise
	POL 43001 (removal of ELR)		
23	THEA 13092 Bachelor of Fine Arts Freshman Practicum: Design and Technology	View	Inactivate
24	THEA 14092 Bachelor of Fine Arts Introductory Practicum: Design and Technology	View	Establish
25	THEA 41992 Theatre Production Internship to:	View	Revise
	THEA 42999 Porthouse Performance Experience		
26	THEA 42092 Practicum II: Design and Technology to:	View	Revise
_	Practicum: Design and Technology		
27	THEA 43092 Bachelor of Fine Arts Senior Practicum: Design and Technology	View	Inactivate



Course	and Title	Proposal	Overview
KENT C	CORE REQUIREMENT		
28 CH	EM 10062 General Chemistry I Laboratory	View	Revise
29 CH	EM 10063 General Chemistry II Laboratory	View	Revise
30 PO	L 10100 American Politics	View	Revise
WRITIN	WRITING-INTENSIVE COURSE REQUIREMENT		
	GR 33092 Engineering Technology Internship and Professional Development to:	View	Revise
EN	GT 33092		
32 EN	TR 37080 New Venture Creation	View	Revise

B. Lesser Action Items – Course Changes (fall 2025)

Cou	rrse and Title	Proposal	Overview
AM	BASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Dep	partment of Accounting		
33	ACCT 43034 Nonprofit Accounting and Auditing	View	Inactivate
34	ACCT 53001 Financial Reporting I	View	Revise
35	ACCT 53010 Auditing Fundamentals	View	Revise
36	ACCT 53012 Financial Reporting II	View	Revise
37	ACCT 53020 Advanced Financial Accounting	View	Revise
38	ACCT 53033 Income Taxation II - Entity Taxation	View	Revise
39	ACCT 53041 Individual Income Tax	View	Revise
40	ACCT 53089 International Accounting Experience	View	Revise
41	ACCT 63022 Professional Issues and Ethics in Accounting	View	Revise
42	ACCT 63024 Information Technology Audit: Controls and Analytics	View	Revise
43	ACCT 63031 Advanced Auditing Theory and Practice	View	Revise
44	ACCT 63037 Financial Accounting for Decision Making	View	Revise
45	ACCT 63038 Managerial Accounting for Decision Making	View	Revise
46	ACCT 63042 Taxation of Corporations and Shareholders	View	Inactivate
47	ACCT 63043 Taxation of Partnerships and Partners	View	Inactivate
48	ACCT 63045 Tax Research and Planning	View	Revise
49	ACCT 63050 Advanced Accounting Analytics and Technology	View	Revise
50	ACCT 63092 Internship	View	Revise
51	ACCT 63095 Special Topics in Accounting	View	Revise
52	ACCT 63098 Research in Accounting	View	Inactivate
53	ACCT 83031 Auditing Issues	View	Revise
54	ACCT 83098 Research in Accounting	View	Revise
Dep	partment of Economics		
55	ECON 52065 Problems of Monetary and Fiscal Policy	View	Revise
56	ECON 52081 Urban Economics: Cities and Housing	View	Revise
57	ECON 52086 Economics of Health Care	View	Revise
58	ECON 62021 Macroeconomic Environment of Business	View	Revise
59	ECON 62050 Microeconomic Theory I	View	Revise
60	ECON 62051 Macroeconomic Theory I	View	Revise
61	ECON 62052 Data Acquisition and Preparation for Academic Research	View	Revise
62	ECON 62056 Time Series Analysis	View	Revise
63	ECON 62061 Monetary Theory and Policy	View	Revise
64	ECON 62076 International Finance	View	Revise
65	ECON 64004 Quantitative Methods in Business Administration I	View	Revise
66	ECON 72021 Macroeconomic Environment of Business	View	Revise



Course and TitleProposal67 ECON 72050 Microeconomic Theory IView68 ECON 72051 Macroeconomic Theory IView69 ECON 72052 Data Acquisition and Preparation for Academic ResearchView70 ECON 72056 Time Series AnalysisView71 ECON 72061 Monetary Theory and PolicyView	Revise Revise Revise
68 ECON 72051 Macroeconomic Theory I View 69 ECON 72052 Data Acquisition and Preparation for Academic Research View 70 ECON 72056 Time Series Analysis View	Revise
70 ECON 72056 Time Series Analysis View	
70 ECON 72056 Time Series Analysis View	
	Revise
	Revise
72 ECON 72076 International Finance View	Revise
73 ECON 74004 Quantitative Methods in Business Administration I View	Revise
Department of Finance	
74 FIN 36059 Intermediate Investments View	Revise
75 FIN 56055 Advanced Derivative Securities View	Revise
76 FIN 56056 Advanced Fixed Income Management View	Revise
77 FIN 56059 Applied Financial Management Strategies View	Revise
78 FIN 56061 Real Estate Finance View	Revise
79 FIN 56064 International Business Finance View	Revise
80 FIN 56067 Advanced Portfolio Analysis View	Revise
81 FIN 56068 Commercial Bank Management View	Revise
82 FIN 56070 Advanced Commercial Bank Management View	Inactivate
83 FIN 56072 Business Financial Distress and Bankruptcy View	Inactivate
84 FIN 56089 International Finance Experience View	Revise
85 FIN 56280 Golden Flash Asset Management Director View	Revise
86 FIN 66040 International Issues in Banking and Finance View	Revise
87 FIN 66050 Law and Ethics View	Revise
88 FIN 66060 Managerial Finance View	Revise
89 FIN 66061 Financial Management I View	Inactivate
90 FIN 86061 Theories of Financial Decision-Making View	Revise
91 FIN 86062 Seminar in Corporate Finance View	Revise
92 FIN 86064 Seminar in Financial Institutions View	Revise
93 FIN 86066 Seminar in Investments View	Revise
94 FIN 86391 Seminar in Financial Topics View	Revise
Department of Information Systems and Business Analytics	
95 CIS 34054 Using Information Systems and Digital Technologies for Solving View	Revise
Business Problems	
Department of Management	
96 BUS 60092 MBA Internship View	Revise
97 BUS 60095 Special Topics in Business Administration View	Revise
98 BUS 60096 Individual Investigation View	Revise
99 BUS 60098 Research View	Revise
100 BUS 67093 Workshop in Advanced Business Topics View	Revise
101 BUS 70095 Special Topics in Business Administration View	Revise
102 BUS 70198 Research View	Revise
103 BUS 71094 College Teaching View	Revise
104 BUS 80050 Research Design View	Revise
105 BUS 80052 Regression Analysis View	Revise
106 BUS 80054 Analysis of Variance View	Revise
107 BUS 80056 Structural Equation Modeling View	Revise
108 BUS 80091 Doctoral Seminar View	Revise
109 BUS 80095 Special Topics in Business Administration View	Revise
110 BUS 80098 Research View	Revise



Course and Title	Proposal	Overview
111 BUS 80199 Dissertation I	View	Revise
112 BUS 80299 Dissertation II	View	Revise
113 HRM 54091 Seminar in Human Resource Management	View	Revise
114 HRM 54183 Development and Training Human Resources in Organizations	View	Revise
115 HRM 54185 Staffing Human Resources	View	Revise
116 HRM 54445 Global Human Resource Management	View	Revise
117 HRM 54660 Performance Management and Compensation Systems	View	Revise
118 HRM 64263 Employee Selection and Appraisal	View	Revise
119 HRM 64271 Human Resource Management	View	Revise
120 HRM 64399 Applied Topics in Human Resource Management	View	Revise
121 HRM 74263 Employee Selection and Appraisal	View	Revise
122 HRM 84108 Acquiring Human Resources	View	Revise
123 HRM 84191 Seminar in Human Resource Management	View	Revise
124 HRM 84261 Strategic Decision-Making and Human Resource Management	View	Revise
125 HRM 84263 Optimizing Human Resources	View	Revise
126 MGMT 54009 The Business Case for Sustainability	View	Revise
127 MGMT 64050 Essentials of Business Management	View	Revise
128 MGMT 64158 Leadership	View	Revise
129 MGMT 64160 Leadership and Organizational Change	View	Revise
130 MGMT 64184 International Business	View	Revise
131 MGMT 64270 Organizational Analysis and Design	View	Revise
132 MGMT 64275 Global Strategic Management	View	Revise
133 MGMT 64399 Business Strategy	View	Revise
134 MGMT 68051 Business Professional Development I	View	Revise
135 MGMT 68052 Business Professional Development II	View	Revise
136 MGMT 74160 Leadership and Organizational Change	View	Revise
137 MGMT 74185 Business Strategy	View	Revise
138 MGMT 74270 Organizational Analysis	View	Revise
139 MGMT 84112 Research Methodology	View	Revise
140 MGMT 84262 Theory of the Firm	View	Revise
141 MGMT 84275 Theoretical and Empirical Global Strategy	View	Revise
142 MGMT 84277 Organizational Behavior and Theory	View	Revise
143 MGMT 84285 Technology and Innovation Strategy	View	Revise
144 MGMT 84291 Seminar in Management Systems	View	Revise
Department of Marketing and Entrepreneurship		
145 ENTR 17001 Start-Up Entrepreneurs	View	Inactivate
146 ENTR 17002 Entrepreneurial Mindset	View	Inactivate
147 ENTR 27056 Introduction to Entrepreneurship	View	Revise
148 ENTR 47070 New Enterprise Formation	View	Inactivate
149 ENTR 65051 Technology Commercialization	View	Inactivate
150 MKTG 45046 Professional Selling to: MKTG 35046	View	Revise
151 MKTG 45049 Sales Force Leadership	View	Revise
152 MKTG 45049 Sales Force Leadership 152 MKTG 45052 Sales and Sales Management	View	Revise
153 MKTG 45060 International Marketing	View	Revise
154 MKTG 55060 International Marketing	View	Revise
155 MKTG 85060 Marketing Strategy	View	Revise
156 MKTG 85064 Buyer Behavior	View	Revise



Course and Title	Proposal	Overview
157 MKTG 85074 Consumer Psychology	View	Revise
158 MKTG 85191 Seminar in Marketing	View	Revise
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
159 AGD 22000 Two-Dimension Communication	View	Revise
160 AGD 33030 Games for Education to: Games for Impact	View	Revise
161 AHS 12000 Basic Principles of Pharmacology	View	Revise
162 BMRT 21000 Business Law and Ethics I	View	Revise
163 EERT 22002 Industrial Controls	View	Revise
164 EERT 22006 Electrical Machines	View	Revise
165 EERT 22014 Microprocessors and Robotics	View	Revise
166 ENOL 12000 Science of Wine and Beer Production I	View	Establish
167 ENOL 22000 Science of Wine and Beer Production II	View	Establish
168 ENOL 22001 Advanced Winery and Brewery Microbiology and Sanitation	View	Establish
169 HORT 26001 Occupational Regulations and Safety	View	Revise
COLLEGE OF ARTS AND SCIENCES		
Department of Biological Sciences		
170 BSCI 20021 Basic Microbiology	View	Revise
171 BSCI 30140 Cell Biology	View	Revise
172 BSCI 30171 General Microbiology	View	Revise
173 BSCI 30267 Plant Physiology	View	Revise
174 BSCI 40143 Eukaryotic Cell Biology	View	Revise
175 BSCI 40148 Principles of Infectious Disease	View	Revise
176 BSCI 40170 Stream Biology	View	Revise
177 BSCI 40174 Immunology	View	Revise
178 BSCI 40380 Biogeochemistry	View	Revise
179 BSCI 40430 Animal Physiology	View	Revise
180 BSCI 40517 Medical Histology	View	Revise
181 BSCI 50143 Eukaryotic Cell Biology	View	Revise
182 BSCI 50170 Stream Biology	View	Revise
183 BSCI 50174 Immunology	View	Revise
184 BSCI 50270 Plant Ecology	View	Establish
185 BSCI 50368 Wetland Ecology and Management	View	Revise
186 BSCI 50378 Field Course to South Africa	View	Revise
187 BSCI 50517 Medical Histology	View	Revise
188 BSCI 60110 Careers and Professional Skills for Biologists to:	View	Revise
Careers and Professional Skills for Life Scientists		
189 BSCI 70143 Eukaryotic Cell Biology	View	Revise
190 BSCI 70170 Stream Biology	View	Revise
191 BSCI 70174 Immunology	View	Revise
192 BSCI 70270 Plant Ecology	View	Establish
193 BSCI 70368 Wetland Ecology and Management	View	Revise
194 BSCI 70378 Field Course to South Africa	View	Revise
195 BSCI 70517 Medical Histology	View	Revise
196 BSCI 80110 Careers and Professional Skills for Biologists to:	View	Revise
Careers and Professional Skills for Life Scientists	1.000	
Department of English		
197 ENG 02114 ESL Academic Reading 1	View	Establish
198 ENG 65044 Research Design	View	Inactivate
	VICV	activate



Course and Title	Proposal	Overview
199 ENG 66705 Narrative Functions and Consequences	View	Establish
200 ENG 66706 Methods in the Study of Literature to:	View	Revise
Understanding Research Methods and Design in Literature and		
Writing Studies		
201 ENG 66707 Practicing Narrative Research Methods and Design	View	Establish
202 ENG 75044 Research Design	View	Inactivate
203 ENG 76705 Narrative Functions and Consequences	View	Establish
204 ENG 76706 Methods in the Study of Literature to:	View	Revise
Understanding Research Methods and Design in Literature and		
Writing Studies		
205 ENG 76707 Practicing Narrative Research Methods and Design	View	Establish
Department of Geography		
206 GEOG 31064 Climate and the Environment	View	Revise
Department of History		
207 HIST 41060 Comparative Fascism	View	Revise
208 HIST 51060 Comparative Fascism	View	Revise
209 HIST 71060 Comparative Fascism	View	Revise
Department of Political Science		
210 PADM 60475 Capstone Seminar	View	Inactivate
211 PADM 60499 Portfolio and Capstone	View	Establish
212 POL 30003 Political Economy	View	Revise
213 POL 30110 The Congress	View	Revise
214 POL 30120 Presidency and Executive Bureaucracy	View	Revise
215 POL 30130 The Judicial Process	View	Revise
216 POL 40168 Moot Court I	View	Inactivate
217 POL 40171 Moot Court II	View	Inactivate
Department of Sociology and Criminology		
218 CRIM 66899 Proseminar Capstone: Issues in Contemporary Justice	View	Revise
School of Biomedical Sciences		
219 BMS 60110 Career and Professional Skills for Life Scientists	View	Establish
220 BMS 80110 Careers and Professional Skills for Life Scientists	View	Establish
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Communication Studies		
221 COMM 21000 Communication Grammar Review	View	Inactivate
222 COMM 36501 Communication in Health Care	View	Inactivate
223 COMM 36505 Communication, Aging and Culture	View	Inactivate
224 COMM 40001 Advanced Interpersonal Communication	View	Inactivate
225 COMM 45684 Communication Trends, Risks and Warnings	View	Inactivate
226 COMM 46503 Health Communication and Media	View	Inactivate
227 COMM 65591 Seminar in Small Group Communication to:	View	Revise
Seminar in Communication Studies		
228 COMM 65684 Communication and Transnational Trend Analysis	View	Inactivate
229 COMM 66503 Health Communication and Media Effects	View	Inactivate
230 COMM 66506 Health Communication and New Media	View	Inactivate
231 COMM 66507 Interpersonal Communication and Health	View	Inactivate
232 COMM 66508 Health Communication Literacy	View	Inactivate
233 COMM 75591 Seminar in Small Group Communication to:	View	Revise
Seminar in Communication Studies		



235 COMM 86506 Health Communication and New Media 236 COMM 86507 Interpersonal Communication and Health 237 COMM 86508 Health Communication Literacy 238 EMAT 10010 Introduction to Emerging Media and Technology 238 EMAT 10010 Introduction to Emerging Media and Technology to:	Course and Title	Proposal	Overview
236 COMM 86507 Interpersonal Communication and Health 237 COMM 86508 Health Communication Literacy 238 COMM 86508 Health Communication Literacy 238 EMAT 10010 Introduction to Emerging Media and Technology 238 EMAT 10010 Introduction to Emerging Media and Technology to: Technology, Experience Design and Society 239 EMAT 3310 Human-Computer Interaction 240 EMAT 42210 Web Application Development 241 VCD 21000 Introduction to Web Design to: EMAT 4220 VCD 40002 Responsive Web Design to: EMAT 41000 243 VCD 50002 Responsive Web Design to: EMAT 41000 243 VCD 50002 Responsive Web Design to: EMAT 51000 School of Information 244 HI 60412 Clinical Decision Support 245 HI 60415 Health Informatics Inquiry and Assessment 246 HI 80412 Clinical Decision Support 247 HI 80415 Health Informatics Inquiry and Assessment 247 HI 80415 Health Informatics Inquiry and Assessment 248 CD 21000 Introduction to Web Design to: EMAT 247 HI 80415 Health Informatics Inquiry and Assessment 249 VCD 33000 Graphic Design I 248 VCD 21000 Introduction to Web Design to: EMAT 249 VCD 33000 Graphic Design I 249 VCD 33000 Graphic Design I 250 VCD 33101 Interaction Design I 250 VCD 33101 Interaction Design I 250 VCD 33101 Interaction Design I 251 VCD 34004 Visual Ethics 252 VCD 37000 Visual Design for Media to: View Revise 253 VCD 40003 Glyphix Research Laboratory 254 VCD 40035 Glyphix Research Laboratory 255 VCD 40006 Motion Design I 256 VCD 40006 Responsive Web Design to: EMAT 41000 257 VCD 49198 Research Papers and Proposals for Design, Illustration and Photography to: Writing for Professional Practice 258 VCD 50000 Visual Design for Media 260 VCD 57000 Visual Design for Media 261 VCD 57000 Visual Design for Media 262 VCD 57000 Visual Design for Media 263 VCD 57000 Visual Design for Media 264 VCD 450000 Responsive Web Design to: EMAT 41000 265 VCD 57000 Visual Design for Media 266 VCD 60094 College Teaching in Visual Communication Design to: Professional and Teaching Development 267 VCD 57000 Visual Design for Media 268 VCD 57000 Visual Design for Media	234 COMM 86503 Health Communication and Media Effects	View	Inactivate
237 COMM 86508 Health Communication Literacy School of Emerging Media and Technology to: Technology, Experience Design and Society 238 EMAT 1010 Introduction to Emerging Media and Technology to: Technology, Experience Design and Society 239 EMAT 33310 Human-Computer Interaction 240 EMAT 42210 Web Application Development 241 VCD 21000 Introduction to Web Design to: EMAT 242 VCD 46002 Responsive Web Design to: EMAT 41000 243 VCD 56002 Responsive Web Design to: EMAT 51000 School of Information 244 Hi 60412 Clinical Decision Support 245 Hi 60412 Clinical Decision Support 246 Hi 80412 Clinical Decision Support 247 Hi 80415 Health Informatics Inquiry and Assessment 248 VCD 4000 Introduction to Web Design to: EMAT 249 VCD 3000 Graphic Design I 249 VCD 3000 Graphic Design I 249 VCD 33000 Graphic Design I 249 VCD 33000 Graphic Design I 249 VCD 33000 Graphic Design I 249 VCD 3000 Introduction to Web Design to: EMAT 249 VCD 3000 Graphic Design I 249 VCD 3000 Graphic Design I 250 VCD 33101 Interaction Design I 251 VCD 34004 Visual Ethics 252 VCD 37000 Visual Design for Media to: VCD 47000 253 VCD 40053 Glyphix Research Laboratory 254 VCD 43007 Information Design 255 VCD 44006 Motion Design I 256 VCD 44006 Motion Design I 257 VCD 44006 Motion Design I 258 VCD 45007 Responsive Web Design to: EMAT 41000 257 VCD 45008 Responsive Web Design to: EMAT 41000 258 VCD 45000 Responsive Web Design to: EMAT 41000 257 VCD 45008 Responsive Web Design to: EMAT 41000 258 VCD 45000 Responsive Web Design to: EMAT 51000 259 VCD 55000 Responsive Web Design to: EMAT 51000 250 VCD 57000 Visual Design for Media 251 VCD 57000 Visual Design for Media 252 VCD 57000 Visual Design for Media 253 VCD 56000 Responsive Web Design to: Professional and Teaching Development 250 VCD 57000 Visu	235 COMM 86506 Health Communication and New Media	View	Inactivate
School of Emerging Media and Technology 238 EMAT 10010 Introduction to Emerging Media and Technology to: Technology, Experience Design and Society 239 EMAT 33310 Human-Computer Interaction 240 EMAT 42210 Web Application Development 241 VCD 21000 Introduction to Web Design to: EMAT 242 VCD 21000 Introduction to Web Design to: EMAT 242 VCD 46002 Responsive Web Design to: EMAT 41000 243 VCD 56002 Responsive Web Design to: EMAT 51000 School of Information 244 HI 60412 Clinical Decision Support 245 HI 60415 Health Informatics Inquiry and Assessment 246 HI 80412 Clinical Decision Support 247 HI 80412 Clinical Decision Support 248 VCD 21000 Introduction to Web Design to: EMAT 3000 Graphic Design 248 VCD 21000 Introduction to Web Design to: EMAT 249 VCD 33000 Graphic Design I 250 VCD 33101 Interaction Design I 250 VCD 33101 Interaction Design I 251 VCD 34004 Visual Ethics 252 VCD 37000 Visual Design for Media to: VCD 47000 253 VCD 40033 Glyphix Research Laboratory 254 VCD 4005 Research Laboratory 255 VCD 4006 Motion Design I 256 VCD 43007 Information Design 257 VCD 44006 Motion Design I 258 VCD 45007 Research Laboratory 259 VCD 37000 Visual Design I 250 VCD 37000 Visual Design I 250 VCD 37000 Visual Design I 250 VCD 37000 Visual Design For Media to: VCD 47000 253 VCD 40053 Glyphix Research Laboratory 254 VCD 4006 Motion Design I 256 VCD 46002 Responsive Web Design to: EMAT 41000 257 VCD 49198 Research Papers and Proposals for Design, Illustration and Photography to: Writing for Professional Practice 258 VCD 50053 Glyphix Research Laboratory 259 VCD 50053 Glyphix Research Laboratory 250 VCD 50053 Glyphix Research Laboratory 250 VCD 50050 Responsive Web Design to: EMAT 51000 260 VCD 57000 Visual Design for Media 261 VCD 60094 College Teaching in Visual Communication Design to: View Revise EMAT 51000 260 VCD 57000 Visual Design for Media 261 VCD 60094 College Teaching in Visual Communication Design to: View Revise EMAT 51000 260 VCD 57000 Visual Design for Media 262 HIED 66670 Internationalization of Higher Education Inst	236 COMM 86507 Interpersonal Communication and Health	View	Inactivate
Each and 10010 Introduction to Emerging Media and Technology to: Technology, Experience Design and Society 239 EMAT 3310 Human-Computer Interaction 240 EMAT 42210 Web Application Development 241 VCD 21000 Introduction to Web Design to: EMAT 242 VCD 46002 Responsive Web Design to: EMAT 41000 243 VCD 56002 Responsive Web Design to: EMAT 51000 243 VCD 56002 Responsive Web Design to: EMAT 51000 244 HI 60412 Clinical Decision Support 245 HI 60415 Health Informatics Inquiry and Assessment 246 HI 80415 Health Informatics Inquiry and Assessment 247 HI 80415 Health Informatics Inquiry and Assessment 248 VCD 21000 Introduction to Web Design to: EMAT 51000 249 VCD 3000 Graphic Design I 249 VCD 33000 Graphic Design I 250 VCD 33101 Interaction Design I 250 VCD 33101 Interaction Design I 251 VCD 34004 Visual Ethics 252 VCD 37000 Visual Design for Media to: VCD 47000 253 VCD 40053 Glyphix Research Laboratory 254 VCD 43007 Information Design I 255 VCD 4005 Mesearch Papers and Proposals for Design, Illustration and Photography to: Writing for Professional Practice 258 VCD 50005 Glyphix Research Laboratory 259 VCD 49198 Research Papers and Proposals for Design, Illustration and Photography to: Writing for Professional Practice 258 VCD 50005 Glyphix Research Laboratory 259 VCD 50005 Glyphix Research Laboratory 250 VCD 49198 Research Papers and Proposals for Design, Illustration and Photography to: Writing for Professional Practice 259 VCD 50005 Glyphix Research Laboratory 259 VCD 50005 Glyphix Research Laboratory 250 VCD 50005 Glyphix Research Laboratory 251 VCD 49198 Research Papers and Proposals for Design, Illustration and Professional Practice 259 VCD 50005 Glyphix Research Laboratory 250 VCD 50005 Glyphix Research Laboratory 251 VCD 50005 Glyphix Research Laboratory 252 VCD 50005 Glyphix Research Laboratory 253 VCD 400602 Responsive Web Design to: Writing for Professional Practice 259 VCD 50005 Glyphix Research Laboratory 250 VCD 50005 Glyphix Research Laboratory 250 VCD 50005 Glyphix Res	237 COMM 86508 Health Communication Literacy	View	Inactivate
Technology, Experience Design and Society 239 EMAT 33310 Human-Computer Interaction 240 EMAT 42210 Web Application Development 241 VCD 21000 Introduction to Web Design to: EMAT 242 VCD 46002 Responsive Web Design to: EMAT 41000 243 VCD 56002 Responsive Web Design to: EMAT 51000 244 VCD 21000 Introduction 245 VCD 56002 Responsive Web Design to: EMAT 51000 246 VCD 56002 Responsive Web Design to: EMAT 51000 247 VCD 56002 Responsive Web Design to: EMAT 51000 248 VCD 56002 Responsive Web Design to: EMAT 51000 249 VCD 36002 Responsive Web Design to: EMAT 51000 240 VCD 21000 Introduction Support 241 HI 60412 Clinical Decision Support 242 HI 60415 Health Informatics Inquiry and Assessment 245 HI 60415 Health Informatics Inquiry and Assessment 246 HI 80412 Clinical Decision Support 247 HI 80413 Health Informatics Inquiry and Assessment 248 VCD 21000 Introduction to Web Design to: EMAT 249 VCD 33000 Graphic Design 248 VCD 21000 Introduction to Web Design to: EMAT 249 VCD 33000 Graphic Design I 249 VCD 33000 Graphic Design I 250 VCD 33101 Interaction Design I 250 VCD 34004 Visual Ethics 251 VCD 34004 Visual Ethics 252 VCD 37000 Visual Design for Media to: VCD 47000 253 VCD 40053 Glyphix Research Laboratory 254 VCD 43007 Information Design 255 VCD 44006 Motion Design I 256 VCD 43007 Information Design I 257 VCD 49198 Research Papers and Proposals for Design, Illustration and Photography to: Writing for Professional Practice 258 VCD 50053 Glyphix Research Laboratory 259 VCD 50053 Glyphix Research Laboratory 250 VCD 50050 Glege Feaching in Visual Communication Design to: View Revise Photography to: View Revise EMAT 51000 250 VCD 57000 Visual Design for Media 251 VCD 60094 College Teaching in Visual Communication Design to: View Revise Professional and Teaching Development COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES School of Foundations, Leadership and Administration 262 HIED 66670 Internationali	School of Emerging Media and Technology		
EMAT 33310 Human-Computer Interaction View Revise 240 EMAT 42210 Web Application Development View Revise 241 VCD 21000 Introduction to Web Design to: EMAT 242 VCD 46002 Responsive Web Design to: EMAT 41000 243 VCD 56002 Responsive Web Design to: EMAT 51000 School of Information 244 HI 60412 Clinical Decision Support 245 HI 60415 Health Informatics Inquiry and Assessment 246 HI 80415 Hill Hormatics Inquiry and Assessment 247 HI 80415 Health Informatics Inquiry and Assessment 248 VCD 21000 Introduction to Web Design to: EMAT 249 VCD 33000 Graphic Design I 249 VCD 33000 Graphic Design I 249 VCD 33000 Graphic Design I 250 VCD 33101 Interaction Design I 251 VCD 34004 Visual Ethics 252 VCD 37000 Visual Design for Media to: View Revise 253 VCD 40053 Glyphix Research Laboratory 254 VCD 40053 Glyphix Research Laboratory 257 VCD 44006 Motion Design I 258 VCD 44006 Motion Design I 259 VCD 44006 Motion Design I 250 VCD 49198 Research Papers and Proposals for Design, Illustration and Photography to: Writing for Professional Practice 258 VCD 50033 Glyphix Research Laboratory 259 VCD 46002 Responsive Web Design to: EMAT 41000 257 VCD 49198 Research Papers and Proposals for Design, Illustration and Photography to: Writing for Professional Practice 258 VCD 50033 Glyphix Research Laboratory View Revise 259 VCD 50002 Responsive Web Design to: EMAT 51000 257 VCD 4907 Visual Design for Media 250 VCD 57000 Visual Design for Media 250 VCD 57000 Visual Design for Media 251 VCD 57000 Visual Design for Media 252 VCD 57000 Visual Design for Media 253 VCD 57000 Visual Design for Media 254 VCD 57000 Visual Design for Media 255 VCD 57000 Visual Design for Media 256 VCD 57000 Visual Design for Media 257 VCD 57000 Visual Design for Media 258 VCD 57000 Visual Design for Media 259 VCD 57000 Visual Design for Media 250 VCD 57000 Visual Design for Media	238 EMAT 10010 Introduction to Emerging Media and Technology to:	View	Revise
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241 VCD 21000 Introduction to Web Design to: EMAT 242 VCD 46002 Responsive Web Design to: EMAT 41000 243 VCD 56002 Responsive Web Design to: EMAT 51000 243 VCD 56002 Responsive Web Design to: EMAT 51000 244 NCD 56002 Responsive Web Design to: EMAT 51000 245 VCD 56002 Responsive Web Design to: EMAT 51000 246 H16 60412 Clinical Decision Support 247 H18 60412 Clinical Decision Support 248 H16 60415 Health Informatics Inquiry and Assessment 246 H18 60412 Clinical Decision Support 247 H18 60415 Health Informatics Inquiry and Assessment 246 H18 60415 Health Informatics Inquiry and Assessment 247 H18 60415 Health Informatics Inquiry and Assessment 248 VCD 21000 Introduction Design 248 VCD 21000 Introduction to Web Design to: EMAT 249 VCD 33000 Graphic Design I 249 VCD 33000 Graphic Design I 250 VCD 33101 Interaction Design I 250 VCD 33101 Interaction Design I 251 VCD 34004 Visual Ethics 252 VCD 37000 Visual Design for Media to: VCD 47000 253 VCD 40053 Glyphix Research Laboratory 254 VCD 40053 Glyphix Research Laboratory 255 VCD 40054 Motion Design I 256 VCD 4006 Motion Design I 257 VCD 4006 Motion Design I 258 VCD 4006 Motion Design I 258 VCD 4006 Motion Design I 259 VCD 4006 Motion Design I 250 VCD 49198 Research Papers and Proposals for Design, Illustration and Photography to: Writing for Professional Practice 258 VCD 50053 Glyphix Research Laboratory 259 VCD 50002 Responsive Web Design to: EMAT 51000 257 VCD 50002 Responsive Web Design to: EMAT 51000 259 VCD 57000 Visual Design for Media 250 V	239 EMAT 33310 Human-Computer Interaction	View	Revise
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School of Health Sciences		
264 EXPH 63050 Research Process in Athletic Training and Exercise Physiology	View	Revise
265 EXPH 63051 Quantitative and Research Methods in Athletic Training and Exercise	View	Revise
Physiology		
266 EXPH 73050 Research Processes in Athletic Training and Exercise Physiology	View	Revise
267 EXPH 73051 Quantitative and Research Methods in Athletic Training and Exercise	View	Revise
Physiology		
268 HED 11570 Personal Health	View	Revise
269 HED 14020 Medical Terminology	View	Revise
270 HED 21050 Health Education Theories	View	Revise
271 HED 32530 Drug Use and Misuse	View	Revise
272 HED 32544 Human Sexuality	View	Revise
273 HED 42041 Health Coaching	View	Revise
274 HED 42779 Happiness and Health	View	Revise
275 HED 44030 Gambling, Gaming and Health	View	Revise
276 HED 46052 Stress: Recognition and Management	View	Revise
277 HED 52041 Health Coaching	View	Revise
278 HED 52779 Happiness and Health	View	Revise
279 HED 54030 Gambling, Gaming and Health	View	Revise
280 HED 56052 Stress: Recognition and Management	View	Revise
281 HED 64050 Health Behavior	View	Revise
282 HED 84050 Health Behavior	View	Revise
School of Teaching, Learning and Curriculum Studies		
283 ADED 32277 Teaching Science in Secondary Schools	View	Revise
284 ADED 43210 Teaching Reading in Middle and High School with Young Adult	View	Establish
Literature		
285 CI 67001 Fundamentals of Curriculum	View	Revise
286 CI 67224 Teaching Mathematics Using Computers and Calculators to:	View	Revise
Teaching Mathematics with Technology		
287 CI 67225 Research in Mathematics Education	View	Revise
288 CI 77001 Fundamentals of Curriculum	View	Revise
289 CI 77224 Teaching Mathematics Using Computers and Calculators to:	View	Revise
Teaching Mathematics with Technology		
290 CI 77225 Research in Mathematics Education	View	Revise
291 CI 80089 Residency I to:	View	Revise
CI 80001 Proseminar in Curriculum and Instruction I		
292 CTTE 36014 Evaluation Practices in Career Technical Education	View	Revise
293 CTTE 40093 Variable Topic Workshop in Career Technical Education	View	Revise
294 CTTE 44092 In-Service Teaching - Practicum	View	Revise
295 CTTE 44099 In-Service Teaching - Capstone	View	Revise
296 CTTE 45372 Issues in Career Technical Education Subjects	View	Revise
297 CTTE 45377 Career and Technical Education: Advanced Methodologies	View	Revise
298 CTTE 46002 In-Service Teaching	View	Inactivate
299 CTTE 46015 Methods of Career and Technical Education	View	Revise
300 CTTE 46017 Student-Centered Leadership in Career Technical Education	View	Revise
301 CTTE 46019 Coordination of Career Technical Cooperative Education Programs	View	Revise
302 CTTE 46020 Curriculum Guide: Design and Application	View	Revise
303 CTTE 46096 Individual Investigation in Career Technical Education	View	Revise



304 CTTE 50093 Variable Topic Workshop in Career Technical Education View Revise 305 CTTE 54099 in-Service Teaching - Capstone View Revise 306 CTTE 55372 Issues in Career Technical Education Subjects View Revise 307 CTTE 55377 Career and Technical Education Subjects View Revise 308 CTTE 56015 Methods of Career and Technical Education View Revise 309 CTTE 56015 Methods of Career and Technical Education View Revise 309 CTTE 56017 Student-Centered Leadership in Career Technical Education View Revise 310 CTTE 56018 Disadvantaged Youth in Career Technical Education View Revise 311 CTTE 56018 Disadvantaged Youth in Career Technical Education Programs View Revise 312 CTTE 56010 Coordination of Career Technical Cooperative Education Programs View Revise 312 CTTE 56020 Curriculum Guide: Design and Application View Revise 313 CTTE 56090 Individual Investigation in Career Technical Education View Revise 313 CTTE 56009 Individual Investigation in Career Technical Education View Revise 315 CTTE 66003 Analysis of Human Resource Development View Revise 315 CTTE 66003 Analysis of Human Resource Development View Revise 316 CTTE 66004 Program Evaluation in Career Technical Education View Revise 317 CTTE 66005 Special Populations in Career Technical Education View Revise 318 ECED 40125 Inquiry into Professional Practice View Revise 319 ECED 40302 Teaching Phonics and Word Study View Revise 320 ECED 40302 Teaching Phonics and Word Study View Revise 321 ECED 50302 Teaching Phonics and Word Study View Revise 322 ECED 50125 Inquiry into Professional Practice View Revise 324 ECED 50302 Teaching Phonics and Word Study View Revise 325 ECED 50302 Teaching Phonics and Word Study View Revise 326 ECED 50302 Teaching Phonics and Word Study View Revise 327 ECED 60103 Social Studies and the Arts in Preschool Studies Application of Selected Theoretical Principles to the Development of View Revise 326 ECED 50402 Teaching Readers in the Elementary Years View Revise 327 ECED 60103 Social Studies and the Arts in Preschool View Revise 338 ECED 6115	Course and Title	Proposal	Overview
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345 ETEC 67402 Managing School Technology Centers and Programs View Revise 346 ETEC 67410 Simulations and Games in Education View Revise 347 ETEC 67411 Designing Visuals for Education View Revise		View	Revise
345 ETEC 67402 Managing School Technology Centers and Programs View Revise 346 ETEC 67410 Simulations and Games in Education View Revise 347 ETEC 67411 Designing Visuals for Education View Revise	344 ETEC 60299 Thesis II	View	Revise
346 ETEC 67410 Simulations and Games in Education View Revise 347 ETEC 67411 Designing Visuals for Education View Revise			
347 ETEC 67411 Designing Visuals for Education View Revise		View	Revise
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Course and Title	Proposal	Overview
349 ETEC 67426 Managing School Technologies	View	Revise
350 ETEC 67432 Designing Multimedia for Education	View	Revise
351 ETEC 67434 Emerging Technologies for Education	View	Revise
352 ETEC 67435 Virtual and Augmented Reality	View	Revise
353 ETEC 67442 Designing Online and Blended Courses	View	Revise
354 ETEC 67444 Teaching Online and Blended Courses	View	Revise
355 ETEC 67445 Designing Instructional and Performance Solutions	View	Revise
356 ETEC 67449 Research in Online and Blended Learning	View	Revise
357 ETEC 67491 Seminar: Educational Technology	View	Revise
358 ETEC 67492 Practicum and Portfolio	View	Revise
359 ETEC 67495 Special Topics in Educational Technology	View	Revise
360 ETEC 67496 Individual Investigation in Educational Technology	View	Revise
361 ETEC 67498 Independent Research in Educational Technology	View	Revise
362 ETEC 77402 Managing School Technology Centers and Programs	View	Revise
363 ETEC 77410 Simulations and Games in Education	View	Revise
364 ETEC 77411 Designing Visuals for Education	View	Revise
365 ETEC 77420 Research Issues in Educational Technology	View	Revise
366 ETEC 77426 Managing School Technologies	View	Revise
367 ETEC 77432 Designing Multimedia for Education	View	Revise
368 ETEC 77434 Emerging Technologies for Education	View	Revise
369 ETEC 77435 Virtual and Augmented Reality	View	Revise
370 ETEC 77442 Designing Online and Blended Courses	View	Revise
371 ETEC 77444 Teaching Online and Blended Courses	View	Revise
372 ETEC 77445 Designing Instructional and Performance Solutions	View	Revise
373 ETEC 77449 Research in Online and Blended Learning	View	Revise
374 ETEC 77491 Seminar: Educational Technology	View	Revise
375 ETEC 77492 Advanced Practicum and Internship in Educational Technology	View	Revise
376 ETEC 77495 Special Topics in Educational Technology	View	Revise
377 ETEC 77496 Individual Investigation in Educational Technology	View	Revise
378 ETEC 77498 Independent Research in Educational Technology	View	Revise
379 ETEC 87450 Learning with Educational Technologies	View	Revise
380 MCED 60115 Science Technology Engineering and Math Foundations for Early	View	Revise
and Middle Childhood Education		
COLLEGE OF PUBLIC HEALTH	'	
381 BST 60292 Applied Practice Experience in Biostatistics II	View	Revise
382 EHS 50102 Solid and Hazardous Waste Management	View	Establish
383 EHS 50103 Food Protection	View	Establish
384 EHS 50105 Water and Wastewater Management	View	Establish
385 EHS 72018 Environmental Health Concepts in Public Health	View	Establish
386 EPI 52028 Methods of Evidence Based Public Health to:	View	Revise
EPI 62028		
387 EPI 60292 Applied Practice Experience in Epidemiology II	View	Revise
388 EPI 72028 Methods of Evidence Based Public Health	View	Revise
389 HPM 53010 Community Health Needs Assessment to:	View	Revise
HPM 63020		
390 HPM 60192 Applied Practice Experience in Health Policy and Management	View	Inactivate
391 HPM 60292 Applied Practice Experience in Health Policy and Management II to:	View	Revise
HPM 60492		



Course and Title		Overview
392 HPM 60392 Applied Practice Experience in Health Policy and Management	View	Establish
393 HPM 62015 Emerging Issues in Public Health Policy and Management	View	Inactivate
394 HPM 63013 Sex: A Wicked Public Health Problem to: HPM 50001	View	Revise
395 HPM 72015 Emerging Issues in Public Health Policy and Management	View	Inactivate
396 HPM 72016 Public Health Administration	View	Establish
397 HPM 73020 Community Health Needs Assessment	View	Establish
398 PH 10001 Introduction to Public Health	View	Revise
399 PH 20001 Essentials of Epidemiology	View	Revise
400 PH 30002 Introductory Biostatistics	View	Revise
401 PH 30004 Public Health Research	View	Revise
402 PH 30005 Social and Behavioral Science Theories in Public Health	View	Revise
403 PH 30006 Introduction to Environmental Health and Safety	View	Revise
404 PH 30007 Prevention and Control of Diseases	View	Revise
405 PH 30033 Public Health Policy and Decision Making	View	Revise
406 PH 30101 Solid and Hazardous Waste Management to:	View	Revise
PH 40102	view	Revise
407 PH 40001 Sex: A Wicked Public Health Problem	View	Establish
408 SBS 54634 Social Determinants of Health Behaviors to: SBS 64634	View	Revise
409 SBS 60192 Applied Practice Experience in Social and Behavioral Sciences	View	Inactivate
410 SBS 60292 Applied Practice Experience in Social and Behavioral Sciences II to: SBS 60492	View	Revise
411 SBS 60392 Applied Practice Experience in Social and Behavioral Sciences	View	Establish
412 SBS 74634 Social Determinants of Health Behaviors	View	Establish
COLLEGE OF THE ARTS		
School of Theatre and Dance		
413 DAN 17001 Modern 1 to:	View	Revise
Introduction to Modern		
414 DAN 17002 Modern Dance 2 to:	View	Revise
Modern 1		
415 DAN 17004 Jazz 1 to:	View	Revise
Introduction to Jazz		
416 DAN 17005 Jazz 2 to:	View	Revise
Jazz 1		
417 DAN 17010 Ballet 1 to:	View	Revise
Introduction to Ballet		
418 DAN 17011 Ballet 2 to:	View	Revise
Ballet 1		
419 DAN 17051 Modern 3 to:	View	Revise
DAN 27051 Modern 2		
420 DAN 17054 Ballet 3 to:	View	Revise
DAN 27050 Ballet 2		
421 DAN 27070 Jazz Styles I to:	View	Revise
Jazz 2	1.0,,	
422 DAN 27071 Modern 4 to:	View	Revise
DAN 37051 Modern 3		
423 DAN 27073 Ballet 4 to:	View	Revise
DAN 47050		



Course and Title	Proposal	Overview
424 DAN 27170 Jazz Styles II to:	View	Revise
DAN 37148 Jazz 3		
425 DAN 37068 Modern 5 to:	View	Revise
DAN 47051 Modern 4		
426 DAN 37069 Ballet 5 to:	View	Revise
Ballet 3		
427 DAN 47070 Jazz Styles III to:	View	Revise
Jazz 4		
428 THEA 11002 Musical Theatre Performance I	View	Establish
429 THEA 11725 Fundamentals of Theatre Design and Production	View	Establish
430 THEA 20102 Music Theory for Musical Theatre I	View	Establish
431 THEA 20103 Music Theory for Musical Theatre II	View	Establish
432 THEA 20202 Music Theory for Musical Theatre I	View	Inactivate
433 THEA 20203 Music Theory for Musical Theatre II	View	Inactivate
434 THEA 20204 Ear Training and Sight Singing for Musical Theatre I	View	Establish
435 THEA 20205 Ear Training and Sight Singing for Musical Theatre II	View	Establish
436 THEA 21002 Musical Theatre Performance II	View	Establish
437 THEA 31030 Global Theatre Histories	View	Establish
438 THEA 31501 Junior Portfolio Review	View	Inactivate
439 THEA 32000 Bachelor of Fine Arts Portfolio Review	View	Establish
440 THEA 32002 Musical Theatre Performance III	View	Establish
441 THEA 34092 Bachelor of Fine Arts Advanced Practicum: Design and Technology	View	Establish
442 THEA 41308 Musical Theatre Audition	View	Revise
443 THEA 42002 Musical Theatre Performance IV	View	Establish
444 THEA 42040 Shop Management	View	Establish
445 THEA 42062 Presentation Media	View	Establish
446 THEA 51308 Musical Theatre Audition	View	Revise
447 THEA 52040 Shop Management	View	Establish
448 THEA 52062 Presentation Media	View	Establish
449 THEA 61051 Graduate Portfolio Review	View	Establish
450 THEA 62000 Introduction to Graduate Study in Theatre	View	Establish
451 THEA 65192 Teaching Practicum	View	Revise

C. Update to 16 December 2024 EPC Agenda

	ltem	Proposa	Overview		
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP					
Department of Marketing and Entrepreneurship					
1 Entrepreneurship for Non-Business			Revise course requirements (fall 2025)		
	Majors - Minor		Proposal was withdrawn by the college.		

IV. Next Meetings

Monday, 27 January 2025

Monday, 17 February 2025

Monday, 24 March 2025

Monday, 21 April 2025



Meeting Minutes
Tuesday, 21 January 2025
VIEW THE MEETING

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Joanna Liedel, Jennifer S. Kellogg, Amy Nuesch, Christa N. Ord, Kristi M. Kamis

Administrators present: Interim Associate Provost Scott C. Sheridan; Deans Peggy Shadduck, Deborah F. Spake

Faculty present: Professors Alan A. Brandyberry, Karen Gracy, Robert D. Jewell, Athena Salaba, J K. Vick; Associate Professors Brian R. Barber, Michael J. Ensley, Michael R. Fisch, Samuel Kim, Bethany G. Lanese, Abe G. Osbourne, JD Ponder, Pamela L. Stephenson, Jonathan F. Swoboda; Assistant Professors Tinyuan Guan, Yuening Zhang; Senior Lecturer Tracy A. Laux; Associate Lecturer Shelley K. Marshall; Lecturer Olivia B. Krise

Faculty not present: Professors Richard L. Mangrum, Steven N. Rugare; Assistant Professor Christopher W. Totten; Lecturer Lisa M. Davis

Students present: Lisa Onyao

Guests: David Alenquer, Mandy Anderson, Michael Beam, Christina Burnworth, Alicia Crowe, Chris Dorsten, Susan Emens, James Hannon, Paul Hurley, Amirhossein Jabbari, Ebone Jones, Chia-Ling Kuo, Kelsen LaBerge, Emily Metzgar, Tracey Motter, Paul Hurley, Christa Porter, Amy Reynolds, Gretchen Rinnert, Matthew Rollyson, David Silva, Hollie Simpson, Alison Smith, Kathy Spicer, Sharon Wohl, Dong Whi Yoo, Yin Zhang, Melissa Zullo

Chair Dauterich called the meeting to order at 3:20p.m., on Tuesday, 21 January 2025, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 16 December 2024

Associate Lecturer Marshall made a motion to approve, and Professor Salaba seconded the motion.

Chair Dauterich requested a correction to the fourth paragraph removing a "4" in between the word "discusses."

With no other comments or corrections, the minutes passed unanimously.

II. Program Proposals Review

A. Action Items

College of Applied and Technical Studies

1. eBusiness – Undergraduate Certificate—Suspend admission (*spring* 2025); inactivate certificate (*fall* 2025)

VIEW THE DISCUSSION

Associate Dean Emens explained that the college voted to suspend admission for spring 2025 and inactivate for fall 2025. The certificate has had zero to low enrollment over the past several years. The business management technology faculty reviewed it and rather than revise it, they felt they could serve the needs of the students in other ways with their certificates and associate degree. It will not affect any students or faculty.

With no questions or comments, the item passed unanimously.

College of Communication and Information

School of Emerging Media and Technology/School of Visual Communication Design 2. User Experience Design – B.S.—Establish major to be offered at Kent Campus (*fall* 2025)

School of Information / School of Visual Communication Design

3. User Experience Design – Minor—Revise program oversight to be jointly administered, instead, by School of Emerging Media and Technology and School of Visual Communication Design; revise outcomes, course requirements, roadmap (fall 2025)

VIEW THE DISCUSSION

Chair Dauterich suggested these items could be voted on as a slate.

Professor Rinnert stated that the User Experience Design minor was established in 2017. She suggested that a major being started by beginning with a minor. It started with 18 credit hours with 12 credit hours that were from the core. During the academic year of 2021-2022, Professor Rinnert worked on the first version of a major. It was originally presented at EPC in May of 2022. After feedback was received, it was indicated that user experience design (UXD) combined skills are currently being taught by the School of Visual Communication Design (VCD) and the School of Emerging Media and Technology (EMAT). Most VCD undergraduate students that choose a UXD minor are from the schools of VCD and EMAT. This comprises 94% of UXD students. Most VCD undergraduate students (16%) and EMAT undergraduate students (29%) who opt for a minor choose UXD. UXD jobs are growing at a very fast rate. In Ohio, the job change for UXD between 2017 to 2022 was a 43.8% increase. The in-demand skills are a mix of design and technology. All top skills (JavaScript, Cascading Style Sheets, User Experience, Hypertext Markup Language and Front-End Software Engineering) are covered by courses currently taught in VCD and EMAT. The Lightcast report indicated that UXD minor will attract new students in and around the area and possibly transfer students from neighboring universities. The learning outcomes reflect the industry needs and combine conceptual and technical problem-solving skills and design and technology. All of the courses required for the program are currently being offered in VCD and EMAT. No new courses are being created. Course revisions and updates are expected as time goes on. However, the framework and structure are already in place. External support for the proposal comes from Microsoft, Progressive, Goodyear and Safelite. Internal support comes from Communication Studies, Media and Journalism, Art, Computer Science, Information Systems and Business Analytics and Animation Game Design.

Professor Gracy read a statement written in conjunction with the faculty members from the School of Information (iSchool). In the statement, the school requests reconsideration of these programs; specifically, their names. The iSchool has offered the Master of Science in UXD since 2018. After 20+ years of offering an academic program in this area, the school has built significant experience in the field and have a solid track record of collaborating across related disciplines. The school was surprised to learn that, despite the established expertise, the proposals were developed without the school's consultation. While the school has a number of concerns about the proposals, their main concerns are the major and minor names. The school believes the appropriate name should be User Interface Design rather than User Experience Design. The concerns have been communicated to VCD and EMAT but have not seen them satisfactorily addressed. The school believes that, down the line, the inaccurate names will create problems for Kent State students and the institution. They argue that there is a crucial distinction between user experience and user interface (UI). UI being a subset of user experience (UX). The industry recognizes these as distinct disciplines with overlapping but different career paths and skill requirements. This distinction matters for educational programs, because UI focus programs primarily teach visual and interactive design skills. UX programs cover broader topics like research methods, cognitive psychology and collaboration and agile development environments. Students need to understand which career path they are preparing for. This distinction between UI and UX also matters for industry, because companies often have separate roles for UI and UX designers and salary expectations and career trajectories can differ significantly. Clear program names help students plan their educational and career pathways and represent themselves accurately in the job market. The iSchool suggests that the proposed curricula of the minor and the major offer excellent preparation in UI design. By naming them user experience design, however, this may mislead students about the depth and scope of their career preparation. It may create confusion for students when navigating the job market. Additionally, it diminishes Kent State's competitive advantage in offering clearly differentiated undergraduate and graduate pathways.

Associate Professor Fisch made a motion to approve, and Associate Lecturer Marshall seconded the motion.

Senior Lecturer Laux asked for a response from those submitting the proposal as to why there is an issue with changing the name.

Professor Rinnert explained that the iSchool has a misunderstanding of what is taught in the program. She said they do cover a lot of the material the iSchool said they are not covering. Professor Rinnert said they do cover cognitive psychology, human computer interaction, agile programming and workflows and backend research. It is not just based on the interface. It is much more about the background research on developing those products and services. Seeing it as interface design is very limited to the scope of the program.

Assistant Professor Silva added that there was a claim made that the work was done over the summer without faculty consultation. However, these conversations began a couple years ago. Members who have been teaching UX have been contributing through this. Over the summer, more discussions happened when faculty were not on contract, but within the School of Emerging Media and Technology, all of the faculty who have been teaching, including iSchool and UX program, have been contributing. In the EMAT faculty meeting, there was a rich discussion about the UX and UI distinction. A vote was taken and there still stands disagreement,

but the vote to keep the name as it is among the faculty who are teaching these courses maintained the UX name.

Professor Rinnert reminded everyone that they received external and internal support and all approved both the proposal and the name. The program has been taking advice, and this has taken years to put forward.

Senior Lecturer Laux asked if the program name and the conflict was discussed with internal and external support.

Professor Rinnert said yes. The name and the conflict were discussed. The program is going to be overseen and accredited by the National Association of Schools of Art and Design (NASAD).

Professor Salaba said it was a surprise that the minor was first brought to the iSchool in September when the minor was co-created and offered by the iSchool and VCD. She asked for clarification on the decision not to include one of the co-creators of the program; the iSchool.

Professor Rinnert explained that the faculty in the iSchool are currently teaching in EMAT as well. It actually is a clarification and removing some of the redundancies. One of the examples is the user experience introductory course that had a lot of overlap with human computer interaction. The students were saying in their surveys that a lot of the information was being duplicated. By only offering the EMAT course, the redundancy is being removed. Not that the iSchool faculty are not being included. They are involved and in partnership within EMAT and being at EMAT's FAC.

Dean Reynolds added that some of the confusion may have come from her. A few years ago, multiple faculty across the schools shared that the introductory course was relied on too heavily to serve a broad range of students, and it might not have met everyone's needs. An ad hoc group of faculty was created and there were some disagreements in that process. Then it was paused. In August and September, she incorrectly told Karen, Kathy and others that they were not planning on having the minor discussions because she did not think they needed to do that. Dean Reynolds said she knew some of the disagreements were halting the ability for the minor to move forward. The college heard from Curriculum Services that the major and minor needed to go together. Once she got that clarification, that is when she came to a curriculum committee meeting to help clarify. Some of the confusion may have come from a misstatement that they did not need to work on the minor in tandem. They tried to correct that very quickly so that this process could continue to move forward.

Associate Professor Smith said that the existence of the minor is not the problem for the iSchool. The important idea is that they have been teaching user experience design. She said they were asked to remove the word "design" from their program since they do not do visual design in the master's. It would also no longer be required to go under NASAD accreditation process. The reason that works is because UXD does not always include VCD. VCD and graphic design are user interface or user interaction design. They are not the same thing as user experience design which covers a much broader set of things which can be touched on in an undergraduate degree. However, the master's degree has different information in it. The iSchool is focused on research rather than the user. So, there is a difference between user experience design with the word "experience" being the fulcrum around which the concept resides. User interface design or

interaction design is the actual interface. She said she would argue that the degree and the minor are focused on the products and not the user. The iSchool has no problem with the minor other than it should have a clear distinction between what is taught at the master's level and what is taught at the undergraduate level. The school believes there is a strong argument to be made that students coming from Kent State with an undergraduate degree in UI and master's degree in UX walk away with a clearly differentiated set of skills and background in education with a much stronger position in the marketplace. When someone is doing an undergraduate in UX, they may walk away without a clear understanding of the full breadth and importance of the different concepts that are involved in UX that are extremely user focused which is very different a product-focused view of things. The usability class is taken out of minor and undergraduate major. The school is very concerned that someone could graduate with a degree in user experience with no class in usability, which is a very underlying, fundamental principle in user experience design. There is also no introduction class to user experience. Students need to at least get an intro class where they understand what it is.

Director Beam stated that they have discussed the program name at length. With review of job titles and the understanding that the master's degree and the bachelor's degree are at clearly different levels, the entry level roles for a bachelor's degree are called "user experience design." That is the title or division. People who wrote support letters, their titles include "user experience." User experience is the field or discipline, and user interface is a subdiscipline. This is a major that does touch on all of things in the discipline. A combined degree pathway for the B.S. and M.S. was agreed on unanimously. Both VCD and EMAT go into the M.S. in UX. Which they hope will create more continuity between the programs. Director Beam stated that they do have a course in the proposal that was revised which is "Technology, Experience, Design and Society." Part of that class is introducing the role of user experience design (UXD) talking about the different subfields in UXD. Usability is central and important. It has been discussed in several meetings with VCD, EMAT and the iSchool. Three classes were revised to introduce, practice and reinforce usability. There is no disagreement that usability is central to the profession, but that it has been thought through and included in the curriculum.

Chair Dauterich explained that the council could vote on the items, table them or introduce a friendly amendment.

With no comments, Chair Dauterich asked for a vote on the items.

The items passed with one nay and two abstentions.

College of the Arts

School of Theatre and Dance

- 4. Theatre Design, Technology and Production Minor—Establish minor (fall 2025)
- 5. Theatre Management Minor—Inactivate minor (fall 2025)
- 6. Theatre Sound Minor—Inactivate minor (fall 2025)
- 7. Theatre Studies Minor—Establish minor (fall 2025)

VIEW THE DISCUSSION

Chair Dauterich suggested these items could be voted on as a slate.

Associate Professor Hurley stated that currently, in the School of Theatre and Dance, there are eight different theatre minors on the Kent Campus. The school found, in recent years, that more

than half of the minors are not being pursued by students. The school is looking to reduce the eight minors down to three. The proposals are to inactivate Theatre Management and Theatre Sound. The school will propose to inactivate Theatre and Social Change, Scene Design, Scenic Technology, Costume Design and Technology and Lighting Design and Technology at a later time. As a result, the school is going to offer three focused minors in theatre. They will encapsulate what the other seven minors offer. Additionally, the school is proposing to reduce credit hours from 21 to 14-15 credits. The changes are designed to create a more streamlined and focused approach and to align with the university's desire to have a minor between 12-20 credits. It will also better align with accreditation standards. All of courses in all three minors are offered in the School of Theatre and Dance, are revenue positive, they optimize curriculum delivery and improve cost efficiency.

Associate Professor Swoboda motioned to approve, and Associate Professor Fisch seconded the motion.

Associate Dean Wohl said with consideration of T28 and how colleges may work together in the future, she asked if some of the minors the school is inactivating, if those might be of interest to a larger population of students.

Associate Professor Hurley replied that some of them are design focused specifically in their area. Additionally, the school found that to get the degree of training needed, they cannot offer the classes anymore. While the minors could be reimagined with collaboration, at this point, there is a time when they will not be able to be offered, and students are not there for those minors.

Associate Professor Swoboda added that the minors are notoriously under enrolled. The school found that industry design, technology and production are becoming more homogenized. Students are looking for opportunities that are encompassed in the new minors.

With no further questions, comments or concerns, the items passed unanimously.

With no further questions, comments or concerns about items on the agenda, Chair Dauterich concluded the meeting at 4:08pm.

Respectfully submitted,

Christa N. Ord

Christa N. Ord

Operations and Special Projects Coordinator, Curriculum Services

Office of the Provost





Educational Policies Council AGENDA

Monday, 27 January 2025, 3:20 PM

Join the Teams Meeting

Meeting ID: 288 165 599 428 | Passcode: QFfrQf By phone: 330-349-5345 | Conference ID: 941 621 100#

I. Approval of Minutes

A. Meeting on 21 January 2025 View Minutes

II. Program Proposals Review

A. Action Items

	Item	Proposal	Overview			
CC	COLLEGE OF AERONAUTICS AND ENGINEERING (presented by Associate Professor Michael Fisch,					
Professor Kelsen LaBerge, Associate Lecturer Trent True)						
1	Applied Engineering B.S.	View	Revise major name to Industrial Engineering Technology;			
			inactivate all concentrations (Foundry Technology, Applied			
			Engineering and Technology Management); revise			
			description, course requirements, roadmap (fall 2025)			
CC	LLEGE OF COMMUNICATION AND	INFORM	ATION			
Scl	nool of Media and Journalism (pres	ented by i	Associate Professor Mitchell McKenney)			
2	Media and Journalism - M.A.	View	Inactivate major; admission has been suspended since			
			spring 2024 (fall 2025)			
CC	LLEGE OF PUBLIC HEALTH (present	ed by Pro	fessor Thomas Brewer, Professor Eric Jefferis)			
3	Health Policy and Management -	View	Establish major, currently a concentration in the Public			
	M.P.H.		Health major (fall 2025 pending final approvals)			
4	Public Health - M.P.H.	View	Inactivate major (fall 2025 pending final approvals)			
5	Social and Behavioral Sciences -	View	Establish major, currently a concentration in the Public			
	M.P.H.		Health major (fall 2025 pending final approvals)			
CC	LLEGE OF THE ARTS					
Scl	hool of Music (presented by Associat	te Professo	or Hyunjoo Noh)			
6	Conducting - M.M.	1	Inactivate major; program will become a concentration in			
	Š		the Performance major (fall 2025)			
7	Music Composition - M.A.	View	Inactivate major; program will become a concentration in			
	·		the Performance major (fall 2025)			



B. Discussion Items

Item	Proposal	Overview	
AMBASSADOR CRAWFORD COLLEGE	OF BUSI	NESS AND ENTREPRENEURSHIP	
Department of Accounting (presented	by Depar	tment Chair Wei Li)	
1 Accounting, Business Technology	View	Initial proposal to establish new major (full proposal to	
and Analytics - M.S.		come to EPC for a vote at a later date)	
COLLEGE OF ARTS AND SCIENCES			
Department of Modern and Classical	Language	e Studies (presented by Associate Professor Loubna Bilali,	
Associate Professor Jessie Carduner, Ass	ociate Pr	ofessor Teresa Villa-Ignacio)	
2 Translation - M.A. View Establish two concentrations: Language and Technolog and Multilingual Communication; inactive all current concentrations (German, Japanese, Russian, Spanish); revise description, outcomes, admission requirements, course requirements (fall 2025)			

C. Information Items

Item	Proposal	Overview			
COLLEGE OF APPLIED AND TECHNICAL STUDIES					
1 Human Services - A.A.S.	View	Revise delivery to replace in person with mostly online:			
		revise description, outcomes, course requirements,			
		roadmap (fall 2025)			
COLLEGE OF ARTS AND SCIENCES					
Department of Modern and Classical	Language	Studies			
2 Greek - Minor	View	Suspend admission temporarily (fall 2025)			
3 Latin - Minor	View	Suspend admission temporarily (fall 2025)			
COLLEGE OF EDUCATION, HEALTH AN	ND HUMA	AN SERVICES			
School of Lifespan Development and	Educatio	nal Sciences			
4 School Psychology - Ph.D.	View	Suspend admission temporarily (fall 2025)			
5 Special Education - Ed.S.	View	Revise delivery to add mostly online (fall 2025);			
		revise admission requirements (spring 2026)			
6 Special Education - Ph.D.	View	Revise delivery to add mostly online (fall 2025);			
		revise admission requirements (spring 2026)			
COLLEGE OF THE ARTS					
School of Fashion Design and Merchandising					
7 Fashion Industry Studies - M.F.I.S.	View	Revise outcomes, course requirements, roadmap			
		(fall 2025); revise admission requirements (spring 2026);			
		revise delivery to add fully online (fall 2026)			

D. Lesser Action Items

	ltem	Proposal	Overview			
COL	COLLEGE OF AERONAUTICS AND ENGINEERING					
1	Aeronautical Studies - B.S.	View	Revise course requirements (fall 2025)			
2	Aeronautical Systems	View	Revise course requirements, roadmap (fall 2025)			
	Engineering Technology - B.S.					
3	Aerospace Engineering - B.S.	View	Revise course requirements, roadmap (fall 2025)			
4	4 Aerospace Engineering - M.S. View Revise admission requirements, course requiremen		Revise admission requirements, course requirements			
			(fall 2025)			
5	Aerospace Engineering - Ph.D.	View	Revise admission requirements, course requirements			
			(fall 2025)			



	Item	Proposal	Overview
6	Air Traffic and Airspace Management - B.S.		Revise course requirements, roadmap (fall 2025)
7	Aviation Management - B.S.	View	Revise outcomes, course requirements, roadmap (fall 2025)
8	Engineering Technology - M.E.T.	View	Revise course requirements (fall 2025)
9	Mechanical Engineering Technology - B.S.		Revise course requirements, roadmap (fall 2025)
10	Mechatronics Engineering - B.S.	View	Revise outcomes, admission requirements, course requirements, roadmap (fall 2025)
11	Mechatronics Engineering - M.S.	View	Revise course requirements (fall 2025)
12	Mechatronics Engineering - Ph.D.	View	Revise course requirements (fall 2025)
13	Mechatronics Engineering Technology - B.S.	View	Revise course requirements, graduation requirements, roadmap (fall 2025)
14	Professional Pilot - B.S.	View	Revise course requirements, progression requirements, roadmap (fall 2025)
15	Unmanned Aircraft Systems Flight Operations - B.S.	View	Revise outcomes, graduation requirements, roadmap (fall 2025)
COL	LEGE OF APPLIED AND TECHNICA	L STUDIE	ES .
16	Computed Tomography - Undergraduate Certificate	View	Revise course requirements, roadmap (fall 2025)
17	Cybersecurity - A.A.B.	View	Revise course requirements, roadmap (fall 2025)
18	Information Technology - A.A.B.	View	Revise name of Internet/Multimedia Technology concentration to Web Development; revise course requirements, roadmap (fall 2025)
19	Information Technology - B.S.I.T.	View	Revise name of Internet/Multimedia concentration to Web Development; revise course requirements, roadmap (fall 2025)
20	Magnetic Resonance Imaging - Undergraduate Certificate	View	Revise course requirements, roadmap (fall 2025)
21	Radiologic and Imaging Sciences - B.R.I.T.	View	Revise accreditation, course requirements, roadmap (fall 2025)
22	Radiologic Technology - A.A.S.	View	Revise accreditation, course requirements, roadmap (fall 2025)
23	Software Development - Minor	View	Revise delivery to remove in person; revise description, outcomes, course requirements (fall 2025)
COL	LEGE OF ARCHITECTURE AND EN	VIRONM	ENTAL DESIGN
24	Architectural Studies - Minor	View	Revise course requirements (fall 2025)
25	Architecture and Environmental Design - M.S.	View	Revise admission requirements, course requirements (fall 2025)
	LEGE OF ARTS AND SCIENCES		
<u> </u>	partment of Africana Studies	1	
26	Africana Studies - B.A.	View	Revise description, course requirements, graduation requirements, roadmap (fall 2025)
	partment of Mathematical Science		
27	Actuarial Mathematics - B.S.		Add combined program with M.A.E. degree (fall 2025)
28	Applied Mathematics - B.S.	View	Add combined program with M.A.E. degree (fall 2025)
29	Mathematics - B.S.	View	Add combined program with M.A.E. degree (fall 2025)



Dep		Proposal	Overview
-	partment of Modern and Classical	Language	e Studies
30	Business French - Minor	View	Revise minor name to French for the Professions; revise description, outcomes, course requirements (fall 2025)
31	Classics - B.A.	View	Inactivate all concentrations: Greek, Latin, Religion Studies and Classical Civilization; revise description, outcomes, course requirements, roadmap (fall 2025)
32	Japanese - Minor	View	Revise course requirements (fall 2025)
Sch	ool of Multidisciplinary Social Scie	nces and	Humanities
33	Paralegal Studies - Minor	View	Revise course requirements (fall 2025)
34	Paralegal Studies - Undergraduate Certificate	View	Revise course requirements (fall 2025)
COL	LEGE OF COMMUNICATION AND	INFORM	ATION
Sch	ool of Media and Journalism		
35	Advertising - B.S.	View	Revise description, course requirements (fall 2025)
36	Digital Media Production - B.S.	View	Revise description, course requirements (fall 2025)
37	Digital Media Production - Minor	View	Revise location to inactivate on Stark and Trumbull campuses (fall 2025)
38	Journalism - B.S.	View	Revise description, course requirements (fall 2025)
39	Public Relations - B.S.	View	Revise description, course requirements (fall 2025)
COL	LEGE OF EDUCATION, HEALTH AN	ND HUMA	AN SERVICES
Sch	ool of Lifespan Development and	Education	nal Sciences
40	Clinical Mental Health Counseling - M.Ed.	View	Revise course requirements (fall 2025)
41	Counseling - Ed.S.	View	Revise course requirements (fall 2025)
42	School Counseling - M.Ed.	View	Revise course requirements (fall 2025)
43	Special Education - B.S.E.	View	Establish Primary Intervention Specialist (PK-5)
			concentration; revise description, outcomes, course
			requirements, roadmap (fall 2025)
44	Special Education - M.Ed.	View	Revise delivery to add mostly online; revise course requirements (fall 2025)
45	Special Education Early Childhood (PK-5) Initial Licensure Preparation - Non-Degree		Revise course requirements (fall 2025)
46	Special Education Mild/Moderate Needs Additional Licensure Preparation - Non-Degree	View	Revise course requirements (fall 2025)
47	Special Education Moderate/ Intensive Needs Additional Licensure Preparation - Non- Degree	View	Revise course requirements (fall 2025)
48	Special Education Transition-to- Work Endorsement Preparation - Non-Degree	View	Revise delivery to replace in person with fully online; revise admission terms, course requirements, progression requirements, graduation requirements (fall 2025)
Sch	ool of Teaching, Learning and Cur	riculum S	· · ·
49	Career-Technical Teacher	1	Revise delivery to add fully online and mostly online;
	Education - Undergraduate Certificate		revise course requirements (fall 2025)
50	Early Childhood Education - M.A.T.	View	Revise graduation requirements (fall 2025)



	ltem	Proposal	Overview					
COL	LEGE OF PODIATRIC MEDICINE							
51	Podiatric Medicine - D.P.M.	View	Revise course requirements, roadmap (fall 2025)					
COI	LEGE OF PUBLIC HEALTH							
52	Public Health - Ph.D.	View	Revise admission requirements, course requirements (fall 2025)					
	COLLEGE OF THE ARTS							
Sch	ool of Fashion Design and Merch	andising						
53	Fashion Design - B.A.	View	Revise description, outcomes, course requirements, roadmap (fall 2025)					
54	Fashion Design - B.F.A.	View	Revise description, outcomes, course requirements, roadmap (fall 2025)					
55	Fashion Merchandising - B.S.	View	Revise outcomes, course requirements (fall 2025)					
Sch	ool of Music							
56	Audio Recording - Minor	View	Revise minor name to Music in Audio Recording; revise description, outcomes, course requirements, graduation requirements (fall 2025)					
57	Jazz Studies - Minor	View	Revise description, outcomes, admission requirements, course requirements, graduation requirements, (fall 2025)					
58	Music - B.A.	View	Reopen admission to the Jazz Studies concentration; inactivate Contemporary Popular Music concentration; revise location to inactivate on the Stark Campus; revise description, outcomes, course requirements, graduation requirements, roadmap, admission requirements (fall 2025)					
59	Music - B.M.	View	Revise description, outcomes, admission requirements, course requirements, graduation requirements, roadmap (fall 2025)					
60	Music - Minor	View	Revise description, outcomes, admission requirements, course requirements, graduation requirements (fall 2025)					
61	Music Education - B.M.	View	Inactivate all concentrations: Instrumental and Choral General; revise description, outcomes, admission requirements, course requirements, progression requirements, graduation requirements, roadmap (fall 2025)					
62	Music Technology - B.S.	View	Revise outcomes, description, course requirements, progression requirements, graduation requirements, roadmap, admission requirements (fall 2025)					
63	Music Technology - Minor	View	Revise course requirements, graduation requirements (fall 2025)					
64	Performance - M.M.	View	Establish two concentrations (previously majors): Composition and Conducting; inactivate two concentrations: Chamber Music and Collaborative Piano; revise description, outcomes, course requirements, roadmap (fall 2025)					
65	World Music - Minor	View	Revise location to inactivate on Stark Campus; revise outcomes, course requirements, graduation requirements (fall 2025)					



III. Course Proposals Review

A. Lesser Action Items – University Requirements Curriculum Committee (fall 2025)

Co	urse and Title	Proposa	Overview
D۱۱	VERSITY REQUIREMENT		
1	FDM 30289 Florence Fashion Design Studio II (global)	View	Revise
2	MUS 45301 African Ensemble (global)	View	Establish
3	MUS 45315 Asian Music Ensemble (global)	View	Establish
4	NURS 40020 Community Health Nursing (global)	View	Revise
5	SPAN 18489 International Experience in Spain to:	View	Revise
	International Experience (global)		
6	SPAN 28489 International Experience in Spain to:	View	Revise
	International Experience (global)		
7	SPAN 38489 International Experience in Spain to:	View	Revise
	International Experience (global)		
8	SPED 23000 Introduction to Exceptionalities (domestic)	View	Revise
EX	PERIENTIAL LEARNING REQUIREMENT		
9	AERN 45648 Theory of Flight Instruction	View	Revise
10	ARCH 30102 Third-Year Design Studio II	View	Revise
11	ARCH 30112 Third-Year Design Studio II, Florence, Italy	View	Revise
12	ARCS 40022 Urban Design Discourse	View	Revise
13	ENGR 43099 Mechatronics Capstone	View	Revise
14	ENGR 43899 Applied Engineering Capstone to:	View	Revise
	Engineering Technology Capstone		
15	FDM 30289 Florence Fashion Design Studio II	View	Revise
	FDM 30290 New York City Design Studio II to:	View	Revise
	New York City Fashion Design Studio II		
17	FDM 40099 Senior Fashion Design Thesis I	View	Revise
	FDM 40299 Applied Principles in Fashion Merchandising	View	Revise
19		View	Inactivate
20	·	View	Revise
21	HSRV 21192 Internship in Human Services II	View	Revise
22	<u>.</u>	View	Establish
23	MUS 48599 Capstone Recital	View	Establish
24	MUS 48699 Composition Recital	View	Establish
	NURS 40045 Integration of Leadership and Management in Nursing	View	Revise
26		View	Revise
27		View	Revise
28	· · · · · · · · · · · · · · · · · · ·	View	Revise
29	PHIL 30025 Environmental Ethics to: Environmental Philosophy	View	Revise
30	· •	View	Revise
31		View	Revise
	RIS 44092 Computed Tomography/MRI Internship to:	View	Revise
-	Computed Tomography/Magnetic Resonance Internship		
33	SPAN 18489 International Experience in Spain to:	View	Revise
	International Experience		
34	SPAN 28489 International Experience in Spain to:	View	Revise
	International Experience		
35	SPAN 38489 International Experience in Spain to:	View	Revise
	International Experience		
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Co	urse and Title	Proposal	Overview
36	SPED 44092 Field Experience for Mild/Moderate Intervention Specialist to:	View	Revise
	Field Experience 1 for Intervention Specialists		
37	SPED 44192 Field Experience for Moderate/Intensive Intervention Specialist to:	View	Revise
	Field Experience 2 for Intervention Specialists		
38	TAS 20092 Practicum for Technical and Applied Studies	View	Revise
39	VTEC 20392 Practicum in Veterinary Hospital	View	Revise
KEI	NT CORE REQUIREMENT		
40	NUTR 23511 Science of Human Nutrition	View	Revise
WF	RITING-INTENSIVE COURSE REQUIREMENT		
41	ARCS 40114 Theory and Criticism in Architectural Media	View	Revise
42	ENGR 43099 Mechatronics Capstone	View	Revise
43	ENGR 43899 Applied Engineering Capstone to:	View	Revise
	Engineering Technology Capstone		
44	FDM 40270 Fashion Industry Research Methods	View	Revise
45	INS 39001 Insurance Operations	View	Revise
46	MUS 32212 Western Music History II	View	Revise
47	NURS 30070 Health Care Policy	View	Revise
48	NURS 40026 Professional and Evidence-Based Practice for the Accelerated B.S.N.	View	Establish
49	NURS 40874 Evidence-Based Practice for Nurses	View	Establish
50	NURS 47099 Capstone for Professional Nursing Practice	View	Revise

B. Lesser Action Items – Course Changes (fall 2025)

Cou	urse and Title	Proposal	Overview
ΑM	BASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Dej	partment of Economics		
1	ECON 42075 International Economic Relations	View	Revise
2	ECON 52075 International Economic Relations	View	Establish
Dej	partment of Marketing and Entrepreneurship		
3	MKTG 65053 Promotion Management	View	Inactivate
4	MKTG 65057 Marketing Research	View	Inactivate
5	MKTG 75051 Marketing Management	View	Inactivate
6	MKTG 75053 Promotion Management	View	Inactivate
7	MKTG 75057 Marketing Research	View	Inactivate
CO	LLEGE OF AERONAUTICS AND ENGINEERING		
8	AERN 15750 Elements of Flight Theory I	View	Revise
9	AERN 15751 Private Pilot Flight I	View	Revise
10	AERN 15752 Elements of Flight Theory II	View	Revise
11	AERN 15753 Private Pilot Flight II	View	Revise
12	AERN 25350 Fundamentals of Air Traffic Control	View	Revise
13	AERN 35660 Instrument Flight Theory	View	Revise
14	AERN 35661 Instrument Pilot Flight	View	Revise
15	AERN 35665 Commercial Pilot Flight: Navigation	View	Revise
16	AERN 35760 Commercial Pilot Theory	View	Revise
17	AERN 35761 Commercial Pilot Flight	View	Revise
18	AERN 45550 Multi-Engine Pilot - Theory	View	Revise
19	AERN 45551 Multi-Engine Pilot - Flight	View	Revise
20	AERN 45649 Flight Instructor - Airplanes	View	Revise
21	AERN 45660 Flight Instructor - Instruments Theory	View	Revise



Cou	rse and Title	Proposal	Overview
22	AERN 45661 Flight Instructor - Instruments Flight	View	Revise
	CAE 12260 Solving Problems in Aeronautics and Engineering	View	Establish
24	ENGR 15302 MatLab Skills for Engineers	View	Establish
25	ENGR 33657 Introduction to Lean Six Sigma to:	View	Revise
	ENGR 40003 Lean Six Sigma		
26	ENGR 35300 Aircraft Performance and Stability I	View	Revise
27	ENGR 35500 Signals and Circuits	View	Revise
28	ENGR 42710 Additive Manufacturing to:	View	Revise
	Additive Manufacturing and 3D Printing		
29	ENGR 42711 Additive Manufacturing Laboratory to:	View	Revise
	Additive Manufacturing and 3D Printing Laboratory		
30	ENGR 48003 Spacecraft Design	View	Revise
31	ENGR 62710 Additive Manufacturing to:	View	Revise
	ENGR 52710 Additive Manufacturing and 3D Printing		
32	ENGR 62711 Additive Manufacturing Laboratory to:	View	Revise
	ENGR 52711 Additive Manufacturing and 3D Printing Laboratory		
33	ENGR 65270 Human Factors Engineering	View	Establish
34	ENGR 65400 Advanced Dynamics	View	Establish
35	ENGR 65401 Vibrations	View	Establish
36	ENGR 75270 Human Factors Engineering	View	Establish
	ENGR 75400 Advanced Dynamics	View	Establish
38	ENGR 75401 Vibrations	View	Establish
39	ENGR 72710 Additive Manufacturing to:	View	Revise
	Additive Manufacturing and 3D Printing		
40	ENGR 72711 Additive Manufacturing Laboratory to:	View	Revise
	Additive Manufacturing and 3D Printing Laboratory		
COL	LEGE OF APPLIED AND TECHNICAL STUDIES		
41	HSRV 11000 Foundations of Human Services	View	Revise
42	HSRV 11001 Group Methods in Human Services	View	Revise
43	HSRV 11002 Survey of Community Resources	View	Revise
44	HSRV 21000 Dynamics of Helping Relationships	View	Revise
45	HSRV 21001 Assessment Methods in Human Services	View	Revise
46	HSRV 21002 Community Supportive Case Management and Advocacy in Human	View	Revise
	Services		
47	HSRV 21003 Social Welfare in Human Services	View	Revise
48	HSRV 21095 Special Topics in Human Services	View	Inactivate
49	INS 29000 Introduction to Insurance and Risk	View	Revise
50	INS 39000 Insurance Law, Finance and Risk Management	View	Revise
51	INS 49000 Life and Health Insurance	View	Revise
52	INS 49001 Personal Lines Insurance	View	Revise
53	INS 49002 Commercial Insurance	View	Revise
54	IT 11002 Visual Basic Programming	View	Inactivate
	IT 11006 Introduction to Web Site Technology	View	Revise
	IT 11009 Computer Assembly and Configuration	View	Revise
57	IT 13000 Applied Security Essentials	View	Revise
	IT 15000 Fundamentals of Programming for Information Technology	View	Establish
	IT 20001 C++ Programming	View	Inactivate
_	IT 20011 Java Programming	View	Inactivate



Course and Title	Proposal	Overview
61 IT 20021 C# Programming	View	Inactivate
62 IT 20030 Visual and Object-Oriented Programming in Information Technology	y View	Establish
63 IT 21002 Network Setup and Configuration	View	Revise
64 IT 21003 System Administration for Information Technology Professionals	View	Establish
65 IT 21006 Database Programming	View	Establish
66 IT 21009 Seminar in Information Technology	View	Revise
67 IT 21037 Web Scripting	View	Establish
68 IT 22000 Survey of IT Cybersecurity	View	Inactivate
69 IT 36303 Digital Image Editing	View	Revise
70 IT 36304 C++ Programming	View	Establish
71 IT 36305 C# Programming	View	Establish
72 IT 36306 Java Programming	View	Establish
73 IT 36309 Programming Mobile Applications	View	Revise
74 IT 36310 Multimedia Development Tools	View	Inactivate
75 IT 36336 Web Scripting II	View	Inactivate
76 IT 36350 Programming Office Productivity Applications	View	Revise
77 IT 46303 Digital Video Editing	View	Revise
78 IT 46309 Asp.Net Web Programming	View	Revise
79 IT 46340 Data Design and Implementation	View	Revise
80 IT 46350 Database Administration and Reporting Tools	View	Revise
81 MERT 12001 Computer-Aided Design	View	Revise
82 MERT 21096 Individual Investigation in Mechanical Engineering Technology	View	Revise
83 MERT 22095 Special Topics in Mechanical Engineering Technology	View	Revise
84 MERT 42000 Thermodynamics for Engineering Technology	View	Revise
85 RADT 14005 Clinical Education I	View	Revise
86 RADT 14015 Clinical Education II	View	Revise
87 RADT 14025 Clinical Education III	View	Revise
88 RADT 14085 Clinical Education IV	View	Revise
89 RADT 24015 Clinical Education V	View	Revise
90 RADT 24025 Clinical Education VI	View	Revise
91 RIS 34084 Computed Tomography and Magnetic Resonance Imaging Section		Revise
Anatomy I		
92 RIS 34086 Computed Tomography and Magnetic Resonance Imaging Section	al View	Revise
Anatomy II		
93 RIS 41095 Special Topics in Radiologic and Imaging Sciences	View	Revise
94 RIS 44003 Magnetic Resonance Imaging Clinical Education I	View	Revise
95 RIS 44004 Computed Tomography Clinical Education I	View	Revise
96 RIS 44021 Patient Management in Computed Tomography	View	Revise
97 RIS 44031 Patient Management in Magnetic Resonance Imaging	View	Revise
98 RIS 44054 Computed Tomography Clinical Education II	View	Revise
99 RIS 44063 Magnetic Resonance Imaging Clinical Education II	View	Revise
100 RIS 44069 Computed Tomography Clinical Education III	View	Revise
101 RIS 44073 Magnetic Resonance Imaging Clinical Education III	View	Revise
102 RIS 44088 Leadership in Medical Imaging	View	Revise
103 RIS 44096 Individual Investigation in Medical Imaging Directed Readings	View	Revise
104 VTEC 10001 Introduction to Veterinary Technology	View	Revise
105 VTEC 10002 Veterinary Nursing I	View	Revise
106 VTEC 10003 Veterinary Pharmacology I	View	Revise



108 VTEC 10205 Veterinary Nursing II 109 VTEC 20001 Nutrition of Domestic Animals for Veterinary Technicians View Revise 110 VTEC 20002 Diseases of Domestic Animals for Veterinary Technicians View Revise 111 VTEC 20008 Clinical Laboratory II View Revise 112 VTEC 20009 Large Animal Nursing View Revise 113 VTEC 20010 Imaging Techniques View Revise 114 VTEC 20210 Surgery and Anesthesia View Revise 115 VTEC 20215 Veterinary Office Applications View Revise 115 VTEC 20215 Veterinary Office Applications View Revise 115 VTEC 20216 Laboratory and Exotic Animal Medicine View Revise 116 VTEC 20216 Laboratory and Exotic Animal Medicine View Revise 117 ARCH 10111 History of Architecture I View Inactival 118 ARCH 20112 History of Architecture II View Inactival 119 ARCH 20301 Introduction to Building Structures View Revise 120 ARCH 20601 Computer Applications in Architecture II View Revise 121 ARCH 20602 Computer Applications in Architecture II View Revise 122 ARCH 30101 Third-Year Design Studio I View Revise 123 ARCH 40102 Integrated Design Studio I View Revise 124 ARCH 40102 Integrated Design Studio I View Revise 125 ARCH 45210 Renaissance Architecture 126 ARCH 45210 Renaissance Architecture 127 ARCH 45210 Renaissance Architecture 128 ARCH 45210 Renaissance Architecture 129 ARCH 45201 The Skyscraper View Revise 130 ARCH 45201 The Skyscraper View Revise 131 ARCH 45202 Special Topics in Architectural History 131 ARCH 45203 Introduction to Preservation View Revise 133 ARCH 45201 Renaissance Architecture View Revise 134 ARCH 45202 Remerican Architecture View Revise 135 ARCH 45203 Remains Architecture View Revise 136 ARCH 55201 Remains Architecture View Revise 137 ARCH 55201 Remains Architecture View Revise 138 ARCH 55201 Remains Architecture View Revise 139 ARCH 55201 Remains Architecture View Revise 130 ARCH 45201 Remains Architecture View Revise 131 ARCH 55201 Remains Architecture View Revise 132 ARCH 55201 Remains Architecture View Revise 133 ARCH 55201 Remains Architecture View Revise 134 ARCH 55201 Remains Architecture Vie	Course and Title	Proposal	Overview
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110 VTEC 20002 Diseases of Domestic Animals for Veterinary Technicians 111 VTEC 20008 Linical Laboratory II 12 VTEC 20009 Large Animal Nursing 112 VTEC 20010 Imaging Techniques 113 VTEC 202110 Imaging Techniques 114 VTEC 20212 Surgery and Anesthesia 115 VTEC 20215 Veterinary Office Applications 116 VTEC 20216 Laboratory and Exotic Animal Medicine 116 VTEC 20216 Laboratory and Exotic Animal Medicine 116 VTEC 20216 Laboratory and Exotic Animal Medicine 117 VIEC 20216 Laboratory and Exotic Animal Medicine 118 ARCH 20211 History of Architecture I 119 ARCH 20301 Introduction to Building Structures 119 ARCH 20301 Introduction to Building Structures 120 ARCH 20301 Introduction to Building Structures 121 ARCH 20602 Computer Applications in Architecture I 122 ARCH 20602 Computer Applications in Architecture II 123 ARCH 20602 Computer Applications in Architecture II 124 ARCH 20602 Computer Applications in Architecture II 125 ARCH 30101 Third-Year Design Studio I 126 ARCH 30101 Third-Year Design Studio I 127 ARCH 40102 Integrated Design Studio I 128 ARCH 40102 Integrated Design Studio 129 ARCH 45210 Renaissance Architecture 120 ARCH 45210 Renaissance Architecture 121 ARCH 45210 Renaissance Architecture 122 ARCH 45210 Renaissance Architecture 123 ARCH 45200 American Architecture: Colonial to 1900 to: Architecture in the United States 129 ARCH 45291 Seminar: Variable Topics in Architectural History 130 ARCH 45291 Seminar: Variable Topics in Architectural History 131 ARCH 45291 Seminar: Variable Topics in Architecture 132 ARCH 45200 Introduction to Dreservation 133 ARCH 55210 Renaissance Architecture 134 ARCH 55211 Baroque Architecture 135 ARCH 55201 Renaissance Architecture 136 ARCH 55201 Renaissance Architecture 137 ARCH 55201 Renaissance Architecture 138 ARCH 55201 Renaissance Architecture 139 ARCH 55201 Renaissance Architecture 130 ARCH 55201 Renaissance Architecture 131 ARCH 55201 Renaissance Architecture 132 ARCH 55201 Renaissance Architecture 133 ARCH 55201 Renaissance Architecture 134 ARCH 55201 Renaissance Architect		View	Revise
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114 VTEC 20212 Surgery and Anesthesia 115 VTEC 20215 Veterinary Office Applications 116 VTEC 20216 Laboratory and Exotic Animal Medicine View Revise COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN 117 ARCH 10111 History of Architecture I 118 ARCH 20112 History of Architecture I 119 ARCH 20301 Introduction to Building Structures 120 ARCH 20601 Computer Applications in Architecture I 121 ARCH 20602 Computer Applications in Architecture I 122 ARCH 20602 Computer Applications in Architecture I 123 ARCH 40101 Third-Year Design Studio I 124 ARCH 40101 Fourth-Year Design Studio I 125 ARCH 40101 Fourth-Year Design Studio I 126 ARCH 40102 Integrated Design Studio 127 ARCH 45210 Renaissance Architecture 128 ARCH 45210 Renaissance Architecture 129 ARCH 45210 Arenican Architecture: Colonial to 1900 to: Architecture in the United States 129 ARCH 45295 Special Topics in Architectural History 131 ARCH 45291 Seminar: Variable Topics in Architecture 132 ARCH 45291 Renaissance Architecture 133 ARCH 45291 Renaissance Architecture 134 ARCH 45295 Special Topics in Architectural History 135 ARCH 45296 Introduction to Preservation 136 ARCH 45291 Renaissance Architecture 137 ARCH 45291 Renaissance Architecture 138 ARCH 55210 Renaissance Architecture 139 ARCH 45291 Special Topics in Architectural History 130 ARCH 45291 Special Topics in Architectural History 131 ARCH 45291 Special Topics in Architectural History 132 ARCH 55210 Renaissance Architecture 133 ARCH 55210 Renaissance Architecture 134 ARCH 55210 Renaissance Architecture 135 ARCH 55210 Renaissance Architecture 136 ARCH 55220 American Architecture: Colonial to 1900 to: Architecture in the United States 136 ARCH 55240 The Skyscraper 137 ARCH 55291 Seminar: Variable Topics in Architectural History 138 ARCH 55291 Seminar: Variable Topics in Architectural History 139 ARCH 55291 Seminar: Variable Topics in Architectural History 130 ARCH 55201 Introduction to Landscape Architecture 130 ARCH 55201 Introduction to Landscape Architecture 131 ARCH 55201 Introduction to Landscape Archite	113 VTEC 20010 Imaging Techniques	View	Revise
115 VTEC 20215 Veterinary Office Applications 116 VTEC 20216 Laboratory and Exotic Animal Medicine View Revise COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN 117 ARCH 10111 History of Architecture I 118 ARCH 20112 History of Architecture II View Inactival 119 ARCH 20301 Introduction to Building Structures View Revise 120 ARCH 20601 Computer Applications in Architecture I 121 ARCH 20602 Computer Applications in Architecture II View Revise 122 ARCH 30101 Third-Year Design Studio I 123 ARCH 40101 Fourth-Year Design Studio I 124 ARCH 40102 Integrated Design Studio I 125 ARCH 440102 Integrated Design Studio 126 ARCH 45210 Renaissance Architecture 127 ARCH 45210 Renaissance Architecture 128 ARCH 45210 Renaissance Architecture 129 ARCH 45240 The Skyscraper 129 ARCH 45240 The Skyscraper 129 ARCH 45241 Baroque Architecture: Colonial to 1900 to: Architecture in the United States 130 ARCH 45291 Seminar: Variable Topics in Architectural History 131 ARCH 45620 Introduction to Preservation 132 ARCH 45630 Introduction to Preservation 133 ARCH 45210 Renaissance Architecture 134 ARCH 55210 Renaissance Architecture 135 ARCH 45630 Introduction to Preservation 136 ARCH 55210 Renaissance Architecture 137 ARCH 55210 Renaissance Architecture 138 ARCH 55210 Renaissance Architecture 139 ARCH 55210 Renaissance Architecture 130 ARCH 55210 Renaissance Architecture 131 ARCH 55210 Renaissance Architecture 132 ARCH 55210 Renaissance Architecture 133 ARCH 55210 Renaissance Architecture 134 ARCH 55210 Renaissance Architecture 135 ARCH 55210 Renaissance Architecture 136 ARCH 55210 Renaissance Architecture 137 ARCH 55210 Renaissance Architecture 138 ARCH 55210 Renaissance Architecture 139 ARCH 55210 Renaissance Architecture 130 ARCH 55210 Renaissance Architecture 131 ARCH 55210 Renaissance Architecture 132 ARCH 55210 Renaissance Architecture 133 ARCH 55210 Renaissance Architecture 134 ARCH 55210 Renaissance Architecture 135 ARCH 55210 Renaissance Architecture 140 ARCH 55210 Renaissance Architecture 141 ARCH 55210 Renaissance Architecture 141 A		View	Revise
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141 ARCS 10123 Principles and Techniques of Design View Revise	140 ARCH 60103 Graduate Design Studio III to:	View	Revise
	ARCH 60199		
142 ARCS 20123 Field and Object Studio View Revise	141 ARCS 10123 Principles and Techniques of Design	View	Revise
	142 ARCS 20123 Field and Object Studio	View	Revise
143 ARCS 20124 Scale and Perception Studio View Revise	143 ARCS 20124 Scale and Perception Studio	View	Revise
144 ARCS 20501 Explorations in Design Disciplines to: View Revise	144 ARCS 20501 Explorations in Design Disciplines to:	View	Revise
Exploring Design Disciplines	Exploring Design Disciplines		
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Materials and Processes of Making			
146 ARCS 30124 Methods and Theories of Representation View Revise	146 ARCS 30124 Methods and Theories of Representation	View	Revise



Course and Title	Proposal	Overview
147 ARCS 30321 Structural Typology	View	Revise
148 ARCS 30421 Environmental Imperatives	View	Revise
149 ID 14012 Design and Human Behavior	View	Inactivate
150 ID 24001 Interior Design Studio I-Space Planning and Human Factors	View	Inactivate
151 ID 24002 Interior Design Studio II-Detailing and Fabrication	View	Inactivate
152 ID 34001 Interior Design Studio III-Large Scale Planning and Documentation	View	Inactivate
153 ID 34002 Interior Design Studio IV-Global and Historical Context	View	Inactivate
154 ID 44535 History of Interiors-1600 to Present	View	Inactivate
COLLEGE OF ARTS AND SCIENCES		
Department of Computer Science / Department of Mathematical Sciences		
155 DATA 69299 Thesis II	View	Establish
Department of Mathematical Sciences		
156 MATH 10038 Statistical Thinking	View	Establish
157 MATH 10475 Algebraic Thinking	View	Establish
158 MATH 40059 Stochastic Actuarial Models	View	Revise
Department of Modern and Classical Language Studies		
159 FR 33091 French for the Professions Seminar	View	Establish
160 FR 33211 French Conversation	View	Revise
161 FR 33240 Conversation for Business and Special Purposes: French	View	Inactivate
162 JAPN 35010 Intermediate Reading	View	Establish
163 JAPN 35326 Readings in Traditional Japanese to:	View	Revise
Advanced Reading		
164 TRST 60009 Documents in Multilingual Texts to:	View	Revise
Introduction to Translation Technology		
165 TRST 60011 Terminology and Computer Applications in Translation	View	Revise
166 TRST 60012 Software Localization to:	View	Revise
Software and Website Localization		
167 TRST 60013 Language Project Management	View	Revise
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Information		
168 KM 60311 Business Process Management	View	Inactivate
169 KM 80311 Business Process Management	View	Inactivate
170 KM 80312 Strategic Intelligence	View	Inactivate
171 LIS 10010 Information Fluency for College Success	View	Inactivate
172 LIS 41095 Selected Topics in Information Studies to:	View	Revise
Special Topics in Information Studies		
173 LIS 51095 Special Topics in Information Studies	View	Establish
174 LIS 60620 Health Information Resources	View	Revise
175 LIS 60666 Ethical Concerns of Library and Information Professionals	View	Inactivate
176 LIS 60675 Youth Literature in the Digital Realm to:	View	Revise
Youth Media Cultures		
177 LIS 80694 College Teaching of Library Science	View	Inactivate
178 UX 60102 Principles of Interaction	View	Inactivate
179 UX 60112 Interaction in Practice	View	Inactivate
180 UX 60117 User Experience Leadership	View	Inactivate
181 UX 66080 Professional Portfolio Development and Assessment	View	Inactivate
182 UX 66092 Master's Internship in User Experience	View	Inactivate
183 UX 66099 Masters Project in User Experience	View	Inactivate



Course and Title	Proposal	Overview
184 UX 66198 Master's Research Paper in User Experience	View	Inactivate
185 UXD 40101 Information Architecture	View	Inactivate
School of Media and Journalism		
186 MDJ 33024 Broadcast Performance to:	View	Revise
On-Camera Techniques for Media Professionals		
187 MDJ 38002 Public Relations Case Studies	View	Revise
188 MDJ 40037 Scriptwriting for Video and Film	View	Revise
189 MDJ 41075 Political Advertising	View	Inactivate
190 MDJ 41150 Global Advertising and Public Relations	View	Inactivate
191 MDJ 44042 Remote Television	View	Inactivate
192 MDJ 44050 Post-Production Sound	View	Revise
193 MDJ 45020 Avid Editor Certification	View	Inactivate
194 MDJ 55020 Avid Editor Certification	View	Inactivate
195 MDJ 60000 Introduction to Graduate Studies in Journalism and Mass	View	Inactivate
Communication		
196 MDJ 60001 Media Theory	View	Inactivate
197 MDJ 60004 Cybermedia Law	View	Inactivate
198 MDJ 60015 Advanced Media Management	View	Inactivate
199 MDJ 65660 Political Communication	View	Inactivate
200 MDJ 67073 Web Development for High School Journalism Educators	View	Inactivate
201 MDJ 67076 Teaching Broadcast Journalism	View	Inactivate
202 MDJ 67079 Teaching Photo Editing	View	Inactivate
203 MDJ 67083 Teaching News Design	View	Inactivate
204 MDJ 80001 Media Theory	View	Inactivate
205 MDJ 80004 Cybermedia Law	View	Inactivate
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Foundations, Leadership and Administration		
206 PROS 44003 Seminar in Professional Studies to:	View	Revise
Career Development in Professional Studies		
207 RPTM 36075 Experience Design in Recreation, Park and Tourism Settings	View	Revise
School of Health Sciences		
208 HED 54091 School Health Education Variable Content Seminar	View	Revise
209 IHS 40091 Seminar for Practicum in Integrated Health Studies	View	Revise
210 NUTR 10011 Nutritional Outreach: A How-To for Life-Long Healthy Eating	View	Revise
211 SPA 10002 Introduction to Communication Disorders and Differences	View	Revise
212 SPA 33101 Hearing and Speech Science	View	Revise
213 SPA 34102 Applied Phonetics	View	Revise
214 SPA 34103 Anatomy and Physiology of Speech and Hearing	View	Revise
215 SPA 34104 Speech and Language Acquisition	View	Revise
216 SPA 34106 Articulatory and Phonological Disorders	View	Revise
217 SPA 34107 Language Disorders in Children and Adolescents	View	Revise
218 SPA 44010 Social Communication Development and Disorders in Autism	View	Revise
Spectrum Disorders		
219 SPA 44020 Medical Aspects of Autism Spectrum Disorders	View	Revise
220 SPA 44030 Autism Spectrum Disorders Over the Lifespan	View	Revise
221 SPA 44111 Neural Processes	View	Revise
222 SPA 54010 Social Communication Development and Disorders in Autism	View	Revise
Spectrum Disorders		



Course and Title	Proposal	Overview
223 SPA 64306 Voice Disorders	View	Revise
224 SPA 64309 Autism Spectrum Disorders: Theory and Diagnosis to:	View	Revise
SPA 54309		
225 SPA 64310 Autism Spectrum Disorders: Lifespan Interventions to:	View	Revise
SPA 54030 Autism Spectrum Disorders Over the Lifespan		
226 SPA 64891 Seminar: Communication Modalities and Assistive Technology	View	Revise
227 SPA 70627 Multicultural Issues in Audiology	View	Revise
228 SPA 70701 Basic and Applied Physical Acoustics for Audiology	View	Revise
229 SPA 70791 Fourth Year Seminar	View	Revise
230 SPA 74309 Autism Spectrum Disorders: Theory and Diagnosis	View	Revise
231 SPA 74310 Autism Spectrum Disorders: Lifespan Interventions to:	View	Revise
SPA 74030 Autism Spectrum Disorders Over the Lifespan		
232 SPA 74891 Seminar: Communication Modalities and Assistive Technology	View	Revise
School of Lifespan Development and Educational Sciences		
233 CES 65511 Research in Counseling	View	Revise
234 CES 68068 School Counseling Program Management and Leadership	View	Revise
235 CES 68126 Introduction to Assessment in Counseling	View	Revise
236 CES 68130 Psychopathology for Counselors	View	Revise
237 CES 78130 Psychopathology for Counselors	View	Revise
238 EPSY 29525 Educational Psychology	View	Revise
239 EPSY 50093 Variable Title Workshop in Educational Psychology	View	Revise
240 EPSY 63531 Curriculum Development for Gifted Learners	View	Revise
241 EPSY 63532 Gifted Program Design, Assessment and Administration	View	Revise
242 EPSY 63535 Social and Emotional Aspects of the Gifted and Special	View	Revise
Subpopulations		
243 EPSY 63540 Nature and Needs of Gifted	View	Revise
244 EPSY 63545 Instructional Processes for Gifted Children	View	Revise
245 EPSY 64892 Advanced Practicum: Gifted and Talented Education	View	Revise
246 EPSY 65520 Child and Adolescent Development	View	Revise
247 EPSY 65523 Life Span Development	View	Revise
248 EPSY 65524 Learning Theories	View	Revise
249 EPSY 65529 Educational Motivation	View	Revise
250 EPSY 68901 Psychological Foundations of Education	View	Revise
251 EPSY 68905 Educational Psychology	View	Revise
252 EPSY 70093 Variable Topic Workshop in Educational Psychology	View	Revise
253 EPSY 75520 Child and Adolescent Development	View	Revise
254 EPSY 75523 Life Span Development	View	Revise
255 EPSY 75524 Learning Theories	View	Revise
256 EPSY 75529 Educational Motivation	View	Revise
257 EPSY 78901 Psychological Foundations of Education	View	Revise
258 EPSY 78905 Educational Psychology	View	Revise
259 EPSY 89091 Seminar in Learning and Development	View	Revise
260 LRNS 65525 Informal Learning	View	Revise
261 LRNS 66510 Introduction to R for Educational and Learning Sciences	View	Revise
262 LRNS 66511 Statistical Programming in R for Learning Science	View	Revise
263 LRNS 75525 Informal Learning	View	Revise
264 LRNS 76510 Introduction to R for Educational and Learning Sciences	View	Revise
265 LRNS 76511 Statistical Programming in R for Learning Science	View	Revise



Course and Title	Proposal	Overview
266 SPED 43042 Intensive Reading Interventions and Phonics	View	Establish
267 SPED 43950 Curriculum and Intervention in Early Childhood Services	View	Establish
268 SPED 43955 Typical and Atypical Development in Young Children	View	Revise
269 SPED 44309 Autism Spectrum Disorders: Theory and Diagnosis	View	Revise
270 SPED 53042 Intensive Reading Interventions and Phonics	View	Establish
271 SPED 63075 Aspects of Disability and Transition Services	View	Establish
272 SPED 63950 Curriculum and Intervention in Early Childhood Services to:	View	Revise
SPED 53950		
273 SPED 64309 Autism Spectrum Disorders: Theory and Diagnosis to:	View	Revise
SPED 54309		
274 SPED 64310 Autism Spectrum Disorders: Lifespan Interventions to:	View	Revise
SPED 54030 Autism Spectrum Disorders Over the Lifespan		
School of Teaching, Learning and Curriculum Studies		
275 CTTE 54092 In-Service Teaching - Practicum	View	Revise
276 ETEC 67425 Managing Technological Change	View	Revise
277 ETEC 77425 Managing Technological Change	View	Revise
COLLEGE OF NURSING		
278 NURS 20020 Foundations of Assessment and Communication in Nursing	View	Revise
279 NURS 20025 Pharmacology and Alterations in Physiological Functioning I	View	Revise
280 NURS 20030 Foundations of Nursing Interventions	View	Revise
281 NURS 20035 Accelerated Clinical Calculations	View	Revise
282 NURS 20040 Fundamentals of Nursing	View	Revise
283 NURS 20950 Human Growth and Development for Health Professionals	View	Revise
284 NURS 30010 Parent and Newborn Nursing	View	Revise
285 NURS 30020 Health Care of Children	View	Revise
286 NURS 30025 Pharmacology and Alterations in Physiological Functioning II	View	Revise
287 NURS 30035 Nursing of Adults Across the Lifespan	View	Revise
288 NURS 30050 Basic Nursing Informatics	View	Revise
289 NURS 30071 Health Care Policy for the B.S.N. Nurse	View	Establish
290 NURS 40005 Professional Nursing Development	View	Revise
291 NURS 40010 Nursing of the Critically III	View	Revise
292 NURS 40030 Psychiatric Mental Health Nursing	View	Revise
293 NURS 40035 Senior Level Skill Competency Laboratory	View	Revise
294 NURS 40036 Senior Competency Laboratory	View	Establish
295 NURS 40872 Introduction to Evidence Based Practice to:	View	Revise
Introduction to Evidence-Based Practice		
296 NURS 41000 Concepts and Issues for Professional Nursing Practice	View	Revise
297 NURS 42000 Leadership and Management for Professional Nursing Practice	View	Revise
298 NURS 45000 Health Maintenance and Restoration for Professional Nursing	View	Revise
Practice		
299 NURS 45060 NCLEX Review Preparation	View	Revise
300 NURS 45075 NCLEX Success	View	Revise
301 NURS 46000 Health Care Policy	View	Revise
302 NURS 50089 International Health Care Polices	View	Establish
303 NURS 60010 Advanced Nursing Informatics	View	Revise
304 NURS 60012 Advanced Mental Health Assessment and Psychopathology	View	Revise
305 NURS 60014 Leadership in Nursing and Health Care Management	View	Revise
306 NURS 60015 Advanced Health Assessment	View	Revise



308 NURS 60024 Health Care Organization, Structure and Behavior 309 NURS 60025 Health Policy and Advanced Nursing Practice 310 NURS 60051 Neurobiology and Psychopharmacology of Major Psychiatric Disorders 311 NURS 60101 Theoretical Basis for Nursing Practice 312 NURS 60151 Individual Psychotherapy 313 NURS 60251 Family and Group Psychotherapy 314 NURS 60315 Budgetary and Fiscal Management for Nurses 315 NURS 60353 Individual, Organization and Community Consultation View Research	evise evise evise evise
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315 NURS 60353 Individual, Organization and Community Consultation View Re	evise
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316 NURS 60403 Methods of Inquiry View Re	evise
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317 NURS 60506 Clinical Diagnostics for Advanced Practice Nurses View Re	evise
318 NURS 60592 Nursing Education Practicum View Re	evise
319 NURS 60601 Curriculum and Instruction in Nursing Education View Re	evise
320 NURS 60602 Roles and Evaluation for Nursing Education Curricula View Re	evise
321 NURS 60605 Nursing Education with Technology View Re	evise
5 57	evise
	evise
Practicum I: Individual Therapy	
	evise
Practicum II: Medication Management and Individual Therapy	
	evise
Practicum III: Family and Group Therapy	
	evise
	evise
328 NURS 64302 Nursing Administration and Health Systems Leadership Seminar View Re	evise
	evise
330 NURS 64592 Practicum IV: Nurse Practitioner Role to:	evise
Practicum IV: Nurse Practitioner Role	
331 NURS 66100 Women's Health Nurse Practitioner I View Re	evise
332 NURS 66192 Women's Health Nurse Practitioner I Practicum View Re	evise
333 NURS 66200 Women's Health Nurse Practitioner II View Re	evise
334 NURS 66292 Women's Health Nurse Practitioner II Practicum View Re	evise
335 NURS 66300 Women's Health Nurse Practitioner III View Re	evise
336 NURS 66392 Women's Health Nurse Practitioner III Practicum View Re	evise
337 NURS 66492 Women's Health Nurse Practitioner IV Practicum View Re	evise
338 NURS 67092 Clinical Nursing and Education Issues in A Specialty Area Practicum View Re	evise
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Course and Title	Proposal	Overview
350 NURS 70713 Advanced Statistics I	View	Revise
351 NURS 70714 Leadership for Nursing Science	View	Revise
352 NURS 70715 Theory Construction and Development in Nursing	View	Revise
353 NURS 70716 Innovation and Intervention Research	View	Revise
354 NURS 70739 Research in Health Disparities	View	Revise
355 NURS 70740 Advanced Statistics II	View	Revise
356 NURS 70742 Advanced Qualitative Methods for Health Sciences	View	Revise
357 NURS 70743 Advanced Quantitative Methods for Health Sciences	View	Revise
358 NURS 70744 Proposal Development to:	View	Revise
Dissertation Foundations		
359 NURS 70750 D.N.P. Data Science for Healthcare Quality	View	Establish
360 NURS 70753 Data Science and Nursing	View	Revise
361 NURS 70798 Research in Nursing	View	Revise
362 NURS 72692 D.N.P. Project I: Evidence-Based Practice Project Planning and Proposal	View	Establish
363 NURS 72792 D.N.P. Project II: Implementation and Evaluation of Evidence-Based Interventions	View	Establish
364 NURS 72892 D.N.P. Project III: Data Analysis and Interpretation for Evidence- Based Practice	View	Establish
365 NURS 74002 Program Development and Evaluation for Nurse Administrators	View	Establish
366 NURS 74292 Nursing Administration and Health Systems Leadership I Practicum	View	Establish
367 NURS 74302 Nursing Administration and Health Systems Leadership Seminar	View	Establish
368 NURS 74692 Executive Leadership Practicum	View	Establish
369 NURS 80101 Theoretical Basis for Nursing Practice to:	View	Reactivate
NURS 70101		
COLLEGE OF PODIATRIC MEDICINE		
370 CLI 80311 Wound Care	View	Revise
371 CLI 80312 Foot and Ankle Surgery I	View	Revise
372 CLI 80313 Foot and Ankle Surgery II	View	Revise
373 CLI 80315 Surgical Skills Workshop	View	Inactivate
374 CLI 80316 Surgical Skills and Simulated Patients II	View	Establish
375 CLI 80320 Radiology Rotation	View	Revise
376 CLI 80351 Podiatric Medicine/Biomechanics (Euclid)	View	Revise
377 CLI 80352 Podiatric Medicine/Biomechanics (Independence)	View	Revise
378 CLI 80365 Primary Care/Veterans Administration	View	Revise
379 CLI 80380 Simulated Patients I	View	Revise
380 CLI 80381 Simulated Patients II	View	Inactivate
381 CLI 80443 Senior Clinical Rotation	View	Revise
382 CLI 80460 Clerkship Rotation I	View	Revise
383 CLI 80465 Clerkship Rotation II	View	Revise
384 CLI 80470 Clerkship Rotation III	View	Revise
385 CLI 80475 Clerkship Rotation IV	View	Revise
386 CLI 80480 Clerkship Rotation V	View	Revise
387 CLI 80485 Clerkship Rotation VI	View	Revise
388 CLI 80486 Clerkship Rotation VII	View	Revise
389 CLI 80487 Clerkship Rotation VIII	View	Revise
390 CLI 80521 Senior Medicine Rotation I	View	Revise



Course and Title	Proposal	Overview
392 CMD 80326 Public Health Administration	View	Inactivate
393 CMD 80327 Healthcare Law and Regulation	View	Inactivate
394 GMD 80216 Medicine I	View	Revise
395 GMD 80217 Medicine II	View	Revise
396 ORT 80325 Sports Medicine	View	Inactivate
397 PCS 80112 Cell and Tissue	View	Inactivate
398 PCS 80113 Staying Alive	View	Inactivate
399 PCS 80118 Medical Genetics	View	Inactivate
400 PCS 80121 Neuromuscular Systems	View	Inactivate
401 PCS 80122 Cardiovascular System	View	Inactivate
402 PCS 80123 Renal and Respiratory Systems	View	Inactivate
403 PCS 80130 Foundations of Life Sciences I	View	Establish
404 PCS 80131 Foundations of Life Sciences II	View	Establish
405 PCS 80132 Foundations of Life Sciences III	View	Establish
406 PCS 80133 Foundations of Life Sciences IV	View	Establish
407 PMD 80132 Lower Extremity Assessment and Diagnosis	View	Revise
408 PMD 80211 Podiatric Medicine I	View	Inactivate
409 PMD 80221 Podiatric Medicine II	View	Inactivate
410 PMD 80222 Podiatric Medical Skills	View	Revise
411 PMD 80225 Podiatric Medicine and Surgery I	View	Establish
412 PMD 80323 Podiatric Public Health and Law	View	Establish
413 SUR 80221 Introduction to Podiatric Surgery	View	Inactivate
414 SUR 80224 Introduction to Podiatric Medicine and Surgery	View	Establish
415 SUR 80325 Traumatology	View	Revise
COLLEGE OF THE ARTS	VICVV	TREVISE
School of Fashion Design and Merchandising		
416 FDM 10140 Foundations of Fashion Drawing	View	Inactivate
417 FDM 15055 Basics of Apparel Construction	View	Revise
418 FDM 20013 History of Costume to:	View	Revise
History of Fashion	1.011	1101150
419 FDM 20153 Flat Pattern	View	Inactivate
420 FDM 20154 Draping	View	Inactivate
421 FDM 30262 Fashion Merchandise Planning and Buying	View	Revise
422 FDM 40141 Fashion Studio III	View	Inactivate
423 FDM 60199 Thesis I	View	Revise
School of Music	VICVV	TREVISE
424 MUS 11111 Music Rudiments	View	Revise
425 MUS 16000 Applied Music	View	Revise
426 MUS 17013 Fundamentals of Jazz Piano	View	Revise
427 MUS 17512 Wind Techniques I	View	Establish
428 MUS 21114 Music Production II	View	Revise
429 MUS 21221 Audio Recording I	View	Revise
430 MUS 21222 Audio Recording II	View	Revise
431 MUS 21341 Contemporary Popular Music Theory to:	View	Revise
MUS 31341	VIEW	INEVISE
432 MUS 27512 Wind Techniques II	View	Establish
433 MUS 27513 Percussion Techniques	View	Establish
434 MUS 32211 Western Music History I	View	Revise
434 IVIOS SZZTT WESTEITI IVIUSIC MISTOLYT	view	revise



Course and Title	Proposal	Overview
435 MUS 33214 Music Technology for Music Educators to:	View	Revise
Music Education Technology Techniques		
436 MUS 33314 Progressive and Vernacular Music Methods	View	Revise
437 MUS 33315 General Music Methods	View	Establish
438 MUS 33316 Choral Music Methods	View	Establish
439 MUS 34111 Introduction to Conducting	View	Revise
440 MUS 34121 Conducting and Leadership in Schools	View	Establish
441 MUS 37514 Voice Techniques	View	Establish
442 MUS 41291 Seminar in Post-Tonal and Recent Music	View	Establish
443 MUS 41341 Jazz Improvisation I	View	Revise
444 MUS 41342 Jazz Composing and Arranging	View	Revise
445 MUS 41351 Jazz Improvisation II	View	Revise
446 MUS 41391 Seminar in Tonal and Pre-Tonal Music Theory	View	Establish
447 MUS 42162 Jazz Styles and Analysis	View	Revise
448 MUS 42221 Symphonic Literature	View	Revise
449 MUS 42227 Wind Band Literature	View	Establish
450 MUS 42241 Piano Literature	View	Revise
451 MUS 42261 Opera Literature to:	View	Revise
Vocal Literature		
452 MUS 42271 Choral Literature I to:	View	Revise
Choral Literature		
453 MUS 42291 Seminar in Music History and Literature	View	Establish
454 MUS 44210 Instrumental Music Methods	View	Establish
455 MUS 47412: String Class to:	View	Revise
MUS 37512 String Techniques		
456 MUS 48250 Pedagogy of Music	View	Establish
457 MUS 48610 Singer's Diction	View	Establish
458 MUS 51291 Seminar in Post-Tonal and Recent Music	View	Establish
459 MUS 51341 Jazz Improvisation to:	View	Revise
Jazz Improvisation I		
460 MUS 51342 Jazz Composing and Arranging	View	Revise
461 MUS 51351 Jazz Improvisation II	View	Revise
462 MUS 51391 Seminar in Tonal and Pre-Tonal Music Theory	View	Establish
463 MUS 52162 Jazz Styles and Analysis	View	Revise
464 MUS 52221 Symphonic Literature	View	Revise
465 MUS 52241 Piano Literature I to:	View	Revise
Piano Literature		
466 MUS 52261 Opera Literature to:	View	Revise
Vocal Literature		
467 MUS 52271 Choral Literature I to:	View	Revise
Choral Literature		
468 MUS 55301 African Ensemble	View	Establish
469 MUS 55315 Asian Music Ensemble	View	Establish
470 MUS 58610 Singer's Diction	View	Establish
471 MUS 61171 Analytical Techniques I	View	Inactivate
472 MUS 61172 Analytical Techniques II	View	Inactivate
472 MOS 61172 Analytical rectifiques if	View	Revise
Applied Music - Graduate Composition	VIEW	IVENISE



Course and Title	Proposal	Overview
474 MUS 62227 History and Literature of the Wind Band to:	View	Revise
MUS 52227 Wind Band Literature		
475 MUS 62281 Seminar in Music History and Literature to:	View	Revise
MUS 52291		
476 MUS 66811 Applied Music - Graduate Conducting	View	Establish
477 MUS 71291 Seminar in Post-Tonal and Recent Music	View	Establish
478 MUS 71391 Seminar in Tonal and Pre-Tonal Music Theory	View	Establish
479 MUS 72227 History and Literature of the Wind Band to:		Revise
Wind Band Literature		
480 MUS 72271 Choral Literature	View	Establish
481 MUS 72281 Seminar in Music History and Literature to:	View	Revise
MUS 72291		
482 MUS 75301 African Ensemble	View	Establish
483 MUS 75315 Asian Music Ensemble	View	Establish

IV. Next Meetings Monday, 17 February 2025 Monday, 24 March 2025 Monday, 21 April 2025 Monday, 19 May 2025



Meeting Minutes
Monday, 27 January 2025
VIEW THE MEETING

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Joanna Liedel, Jennifer S. Kellogg, Amy Nuesch, Christa N. Ord, Kristi M. Kamis

Administrators present: Interim Associate Provost Scott C. Sheridan; Deans Peggy Shadduck, Deborah F. Spake

Faculty present: Professors Alan A. Brandyberry, Karen Gracy, Robert D. Jewell, Richard L. Mangrum, Steven N. Rugare, Athena Salaba, J K. Vick; Associate Professors Brian R. Barber, Michael R. Fisch, Samuel Kim, Bethany G. Lanese, Abe G. Osbourne, JD Ponder, Pamela L. Stephenson, Jonathan F. Swoboda; Assistant Professors Tinyuan Guan, Christopher W. Totten, Yuening Zhang; Senior Lecturer Tracy A. Laux; Associate Lecturer Shelley K. Marshall; Lecturer Olivia B. Krise

Faculty not present: Associate Professors Michael J. Ensley

Guests: Sonia Alemagno, Mandy Anderson, Loubna Bilali, Christina Bloebaum, Thomas Brewer, Christina Burnworth, Jessie Carduner, Carolyn Carvalho, Alicia Crowe, Chris Dorsten, Susan Emens, Patrick Gallagher, Shawn Golden, James Hannon, Amirhossein Jabbari, Ebone Jones, Tiffany Kiphart, Kelsen LaBerge, Wei Li, Mitchell McKenney, Emily Metzgar, Stephen Mitchell, Hyunjoo Noh, Liz Piatt, Christa Porter, Matthew Rollyson, Hollie Simpson, Alison Smith, Kathy Spicer, Kimberly Steele-Marks, Teresa Villa-Ignacio, Deirdre Warren, Sharon Wohl, Cathy Zingrone, Melissa Zullo

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 27 January 2025, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 16 December 2024

Dean Shadduck made a motion to approve, and Professor Salaba seconded the motion.

With no comments or corrections, the minutes passed unanimously.

II. Program Proposals Review

A. Action Items

College of Aeronautics and Engineering

VIEW THE DISCUSSION

1. Applied Engineering – B.S.—Revise major name to Industrial Engineering Technology; revise description, course requirements, roadmap (*fall 2025*)

Associate Lecturer Marshall made a motion to approve, and Professor Mangrum seconded.

Professor LaBerge stated that the current program is set up with two separate concentrations. The program has approximately 40 students across the two concentrations without a no concentration option. The enrollment has been low for the last few years with minimal flexibility. In its current form, the college cannot seek ABET accreditation. This program is currently accredited by ATMAE which is a different accrediting body. The college has a desire to get it ABET accredited for several reasons, which is part of the reason the college is proposing the revisions. The college is proposing to change the name to "Industrial Engineering Technology." The "Applied Engineering" in the current title causes a lot of confusion with students and employers. People do not understand what it is and the college feels that shifting to the "Industrial Engineering Technology" name will identify the program differently. It may also attract more students into the program. There are some curriculum changes that are similar to the Technology Management concentration with some minor changes. All concentrations are going to be removed to increase flexibility. There are more electives and easier to transfer for students coming in from other programs or community colleges. In addition to this, the proposed changes to the curriculum are such that it provides a pathway to get ABET accreditation under the "Industrial Engineering Technology" program criteria. The other reasons for making these changes are the need in Northeast Ohio and beyond, and it ties in with current DoD funded Digital Engineering Design Center in the college right now. Employment projections show the new name very much highlighted.

Secretary Tillett said the name of the program had been "Industrial Technology" at one time and was changed to "Applied Engineering." The rationale was what the industry was calling itself and what most students would recognize. From the employment data, which appears to have changed. She asked for confirmation if that was the case.

Dean Bloebaum replied that "Applied Engineering" used to be a thing, but it is not anymore. It is not recognizable. She clarified that the new program name will include the word "engineering" as the graduates will be engineers.

Secretary Tillett asked to confirm that the program would be called "Industrial Engineering Technology."

Dean Bloebaum said yes and that it is an important step to move towards "Industrial Engineering" in the future.

Dean Shadduck offered a letter of support, if needed, from CATS.

Associate Dean Wohl said that some of the courses in the program looked like they could cross over with some of the construction management courses and suggested those courses in case of low enrollment in the CAE courses.

With no further questions or comments, the item passed.

College of Communication and Information School of Media and Journalism

2. Media and Journalism – M.A.—Inactivate major; admission has been suspended since spring 2024 (*fall 2025*)

VIEW THE DISCUSSION

Associate Professor Fisch made a motion to approve, and Associate Lecturer Marshall seconded.

Associate Professor McKenney said that the proposal is to inactivate the M.A. in Media and Journalism. This was the on-ground program that had a component with the Journalism Education program. This is the remaining M.A. which was suspended last spring. The program is down the last students and ready to submit for inactivation. The on-ground program was struggling to get enough enrollment to have classes. The school put the energy into making the Journalism Education (online program) the focus in the M.A. world.

With no questions or comments the item passed.

College of Public Health

- 3. Health Policy and Management M.P.H.—Establish major, currently a concentration in the Public Health major (*fall 2025 pending final approvals*)
- 4. Public Health M.P.H.—Establish major, currently a concentration in the Public Health major (fall 2025 pending final approvals)
- 5. Social and Behavioral Sciences M.P.H.— Establish major, currently a concentration in the Public Health major (*fall 2025 pending final approvals*)

VIEW THE DISCUSSION

Chair Dauterich asked if Professor Brewer would like to discuss and vote on the items as a slate.

Professor Brewer said yes since they are all interrelated.

Dean Shadduck made a motion to approve the items as a slate, and Associate Lecturer seconded the motion.

Professor Brewer stated that the existing M.P.H. degree is a Master's of Public Health in Public Health. The Biostatistics and Epidemiology concentrations were elevated to standalone programs last year. The college is seeking to do the same with the Health and Policy Management and Social and Behavioral Sciences concentrations. Behavioral Sciences, due to the new Department of Homeland Security designations, is able to go up for STEM designation. Health Policy Management would be the only concentration in the degree. The degree does not have additional requirements for students not declaring a concentration. Students would have to choose a concentration, and you cannot have just one concentration. That is the impetus for this action. The college is proposing to create a Master's of Public Health in Health Policy and Management. That would compliment the existing and proposed degrees. It is the elevation of the concentration to a program with no new courses, requirements, faculty or costs. There is some confusion with students, faculty and some employers regarding the degree name. Students will say they have an M.P.H. in Health Policy and Management. It is really an M.P.H. in Public Health. Students have reported having to explain to potential employers what it really is. Employers, who are looking for someone in health policy and management, are more likely to lean towards a CV that says M.P.H. in Health Policy and Management rather than a degree in Public Health with a concentration in Health Policy and Management. The college feels this will

be better for students and make them more marketable. The Social and Behavioral Sciences will be elevated to a degree. It will also have no new courses, requirements, faculty or costs. Elevating the concentration to a degree will provide clarity, make it more marketable and allows for STEM designation. Another benefit of that is the OPT designation or Optional Practical Training. International students who come and get the degree will be able to have two additional years in the United States after graduating from the degree which makes it more attractive to international students. Assuming that the two new degrees are accepted, the college seeks to inactivate the generic M.P.H. in Public Health.

Senior Lecturer Lauz asked how many degrees in each concentration are awarded each year.

Professor Brewer said approximately 40 to 50. Probably a little less in Social and Behavioral Sciences. Health Policy and Management is the largest concentration. They both have on-ground and fully online options.

With no further comments or questions, the item passed unanimously.

College of the Arts School of Music

- 6. Conducting M.M.—Inactivate major; program will become a concentration in the Performance major (*fall 2025*)
- 7. Music Composition M.A.— Inactivate major; program will become a concentration in the Performance major ($fall\ 2025$)

VIEW THE DISCUSSION

Chair Dauterich asked if Associate Professor Noh would like to address the items as a slate.

Professor Noh said yes.

Associate Professor Swoboda made a motion to approve, and Associate Lecturer Marshall seconded the motion.

Professor Noh explained that the school is inactivating these programs as a standalone master's programs. At the same time, the school will be replacing the programs with Conducting and Composition concentrations under the existing Master's of Music Performance. The Conducting and Composition programs have historically low enrollment. Although they are absolutely essential to the school, given the current fiscal climate, faculty have realized that it is increasingly difficult to offer these low enrolled courses that are degree requirements. Restructuring these programs as concentrations significantly lowers the number of low enrolled classes. If not all, the school can inactivate the low enrolled classes. It will also help to streamline graduation at the graduate level and course rotations and maximize budgetary efficiency. The new concentrations are fully compliant. The faculty went through the accreditation handbook and they meet all the requirements, guidelines and standards. Students in these programs will continue to receive high standard training and coursework with hands-on experience to become beginning level professionals.

Senior Lecturer Laux asked how many degrees are granted each year for the proposed concentrations (currently degrees)?

Associate Professor Noh said approximately under 10.

Senior Lecturer Laux explained that part of senate bill one includes the automatic elimination of programs that only have so many degrees awarded over a period of a year. It appears that the school is addressing that by combining them into one degree and increasing the number of graduates.

Associate Professor Noh replied that was the school's intention.

With no further questions, the motion passed unanimously as a slate.

B. Discussion Items

Ambassador Crawford College of Business and Entrepreneurship Department of Accounting

1. Accounting, Business Technology and Analytics - M.S.—Initial proposal to establish new major (full proposal to come to EPC for a vote at a later date)

VIEW THE DISCUSSION

Chairperson Li explained that this proposal is driven by industry need. The resources are combined into a multi-disciplinary program with accounting, information systems and data analytics. The job market for accounting and data analytics is very high. Currently, the Master of Science in Accounting is a traditional M.S.A. program. This traditional program does not require students to have very high data technology skills, which is needed in the accounting industry now. That is the reason that the Department of Information Systems and Business Analytics has developed a new program. The M.S.A. has good enrollment. There are currently 43 students and the M.S.B.A. has 150 students. The department is incorporating the strings of two strong programs together to build the new one to meet industry needs. There are no new courses. The program is intended to be hybrid. That will attract international students. Overall, the program combines two to three areas together with two departments sharing resources and meeting industry needs.

Secretary Tillet asked about the challenge of ensuring international students have enough in person classes each semester since most of the courses are offered online.

Chairperson Li explained that they have been working with the International Admissions office to get their confirmation that the program design will show the detailed curriculum each semester. They confirmed that it will be okay for international students.

Dean Shadduck explained that the word "technology," at least at the undergraduate level, is often used for specific meaning in some areas. She asked if it is the right word to be using at the master's level.

Chairperson Li said that the accounting department works closely with the Accounting Technology faculty including some of the faculty teach for them as well. So they understand the program very well. She explained that "technology" is emphasized is because they will discuss AI (artificial intelligence) which is not at the associate level. The department has asked the current students to take AI courses, but they do not have the skills to do that. That is why the department is using "technology," because the program will include advanced-level, AI machine learning which is not related to the Accounting Technology degree at all.

College of Arts and Sciences Department of Modern and Classical Studies

2. Translation – M.A.—Establish two concentrations: Language and Technology and Multilingual Communication; inactive all current concentrations (German, Japanese, Russian, Spanish); revise description, outcomes, admission requirements, course requirements (*fall 2025*) VIEW THE DISCUSSION

Associate Professor Bilali explained that the program has existed since 1988 and received a grant in 2018 to go 100% online. The M.A. is now running in two modalities. Most graduates venture out after graduation with work in different capacities, mostly in business or technology. In hope of increasing enrollment and keeping the program relevant and competitive, the department thought to leverage the many programs that currently exist. The department sought collaborations with five programs. One concentration would keep focus on language only. The other concentrations would involve collaboration with international marketing, global security, criminology, criminal justice and UX design. Instead of only having a concentration of languages, there would also be a multidisciplinary concentration. Certain core courses are moving to electives and freeing up space for the multidisciplinary concentration.

Associate Professor Carduner clarified that there are two concentrations with multiple specializations.

Associate Professor Villa-Ignacio added that an aspect of the Technology and Multilingual Communication concentration is that the concentration is open to students in any area and in any language. Not just the six that are covered. That will open up enrollment. There was low enrollment in some of the language practice courses. The basic practice course that students take their first semester and a literary and cultural translation course that they take in the third semester. They all get separated into the six languages, which lead to smaller course enrollment. Now, the department is bringing all of the students together and they will still be able to work in their different languages. The curriculum is being revised so they will all be able to be in the same course with an instructor.

Secretary Tillett asked for clarification on which concentration Associate Professor Villa-Ignacio was discussing.

Associate Professor Villa-Ignacio said she was referencing the Technology and Multilingual Communication concentration.

Secretary Tillett stated that the specializations within the concentration seem more like separate programs. She expressed concern that having this all-in-one concentration at the point of admission and through their career at Kent State, the department may have a hard time figuring out which of these specializations really resonate with students. At the point of admission, they are going to declare the same concentration. The department is going to have to dig deep or ask which specialization the student is interested in. She said, through email, the department has said they want to see where interest lies before they create the concentrations. However, she asked why not make the concentrations now.

Associate Professor Villa-Ignacio explained that there is some hesitancy committing to making the specializations concentrations. On the proposal, there is a multidisciplinary approaches

specialization. If there are students who want to mix and match from all of these different technology courses and multilingual communication courses, they can. There are students already doing dual degrees which compare to the specializations. This way, they can already have it laid out for them and with some flexibility.

Chair Gallagher explained that he appreciated Secretary Tillett reviewing their proposal from the perspective of someone outside of the department. He said with the current environment, they were nervous about creating five different concentrations. The department was worried about proliferating concentrations, especially since they are at the beginning of a collaborative M.A. The courses that are being used are already existing. Every student that comes into the program is automatically assigned a faculty advisor. The questions that are being asked are answered between the student and the faculty advisor. The department is not opposed to creating concentrations, but they are also not opposed to students talking with their faculty advisor and picking out the courses that exist among the different specialties.

Secretary Tillett asked if the students will be locked into specializations or if they are suggested specialization courses.

Associate Professor Villa-Ignacio explained that they are suggestions.

Associate Professor Carduner added that it is the idea to help students focus if they want to be able to claim some sort of disciplinary specialization. However, it is flexible. Additionally, since the courses are offered in other departments and the courses may be on rotation, flexibility allows for other options.

Secretary Tillett suggested adding verbiage that includes that the specializations are recommended.

Chair Gallagher asked what the potential next steps are to move the proposal forward.

Chair Dauterich explained that this is a discussion item and would not be voted upon.

Secretary Tillett added that the item is discussion and does not need a vote unless someone elevates it to an action item. At the end of the meeting, they are approved.

With no further questions, comments or concerns about items on the agenda, Chair Dauterich concluded the meeting at 4:19pm.

Respectfully submitted,

Christa N. Ord

Christa N. Ord

Operations and Special Projects Coordinator, Curriculum Services

Office of the Provost





Educational Policies Council

Monday 17 February 2025, 3:20 PM

Join the Teams Meeting

Meeting ID: 266 979 699 577 | Passcode: dBN9z8 By phone: 330-349-5345 | Conference ID: 665 952 746#

I. Approval of Minutes

A. Meeting on 27 January 2025 View minutes

II. Presentations

A. Update on the Lifelong Learning Initiative Vice President Peggy Shadduck

III. Council Business

A. Discussion Item: Course delivery requirement in course proposals

IV. Micro-Credential Review Committee

A. Lesser Action Items

Program	Proposal	Overview		
COLLEGE OF APPLIED AND TECHNICAL STUDIES				
1. Organizational Leadership I	View	Establish credit-bearing micro-credential (fall 2025)		
2. Organizational Leadership II	View	Establish credit-bearing micro-credential (fall 2025)		
COLLEGE OF THE ARTS				
School of Fashion Design and Merchandising				
3. Digital Knitting	View	Establish credit-bearing micro-credential (spring 2025)		

V. Academic Unit Proposals Review

A. Action Items

Item	Proposal	Overview		
COLLEGE OF AERONAUTICS AND ENGINEERING (presented by Dean Christina Bloebaum)				
1 School of Aeronautics	View	Establish a new school (fall 2025)		
2 School of Engineering	View	Establish a new school (fall 2025)		



VI. Program Proposals Review

A. Discussion Items

Item	Proposal	Overview
COLLEGE OF APPLIED AND TECHNICAL S	STUDIES (presented by Dean Peggy Shadduck)
1 Applied Occupational Studies - B.A.S.		Initial proposal to establish a 90-credit hour completer
10/ I T I		njor pe off ind full lile all 'n ostly online at regular lica in ses all insbirg cademic Center
WW I I I		
		(full proposal to come to EPC for a vote at a later date)

B. Lesser Action Items

Item	Proposal	Overview		
COLLEGE OF APPLIED AND TECHNICAL S	STUDIES			
1 Peace Officers Training Academy -	View	Revise admission requirements (fall 2025)		
Undergraduate Certificate				
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES				
School of Teaching, Learning and Curriculum Studies				
2 Adapted Physical Education	View	Revise delivery mode to replace in person with online		
Endorsement Preparation - Non-		(fall 2025)		
Degree				

VII. Next Meetings

Monday, 24 March 2025 Monday, 21 April 2025 Monday, 19 May 2025



Meeting Minutes
Monday, 17 February 2025
VIEW THE MEETING

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Joanna Liedel, Jennifer S. Kellogg, Amy Nuesch, Christa N. Ord, Kristi M. Kamis

Administrators present: Deans Peggy Shadduck, Deborah F. Spake

Administrators not present: Interim Associate Provost Scott C. Sheridan

Faculty present: Professors Alan A. Brandyberry, Karen Gracy, Robert D. Jewell, Richard L. Mangrum, Steven N. Rugare, Athena Salaba, J K. Vick; Associate Professors Brian R. Barber, Michael J. Ensley, Michael R. Fisch, Samuel Kim, Bethany G. Lanese, Abe G. Osbourne, JD Ponder, Pamela L. Stephenson; Assistant Professors Tinyuan Guan, Yuening Zhang; Senior Lecturer Tracy A. Laux; Associate Lecturer Shelley K. Marshall; Lecturer Lisa M. Davis, Olivia B. Krise

Faculty not present: Associate Professor Jonathan F. Swoboda; Assistant Professor Christopher W. Totten

Guests: Christina Bloebaum, Alicia Crowe, Chris Dorsten, Susan Emens, James Hannon, Amirhossein Jabbari, Ebone Jones, Kelsen LaBerge, Liz Piatt, Hollie Simpson, Alison Smith, Kathy Spicer, Deirdre Warren, Cathy Zingrone

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 17 February 2025, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 27 January 2024

Associate Professor Osbourne made a motion to approve, and Associate Lecturer Marshall seconded.

With no comments or questions, the meeting minutes passed with one abstention.

II. Presentations

A. Update on the Lifelong Learning Initiative

VIEW THE PRESENTATION

Dean Shadduck explained that a credential is proof of someone's ability or experience of some sort. If it is a microcredential, then it is smaller than a regular credential. It would be less in credits than a certificate or degree program. It is not unusual for some learning experiences in the non-credit realm to give a certificate of participation. However, that does not include evidence of

learning. There are two different kinds of microcredentials at Kent State: credit and non-credit. Credit microcredentials are developed from one or more existing courses. In the non-credit realm, there are three major categories: facilitated by Kent State academic units, facilitated by Kent State non-academic units and facilitated by third party providers. For the non-credit microcredentials, the approval process includes a pilot with notification to the committee. After the pilot, the committee will review and decide to move forward into something more permanent or not. Non-credit options that are learning-assessed are considered microcredentials. Non-credit options that are participation activities would not be considered microcredentials. The non-credit microcredential approval process is new this year. Dean Shadduck encouraged all who are initiatives to run through the Lifelong Learning review process. Those interested in initiatives should email the microcredential coordinator, Rebecca Pfingstl. Non-credit offered by nonacademic units includes training for new supervisors offered by a contract company, banner training by PCB division, DI hub workshops and summer programs for Upward Bound students offered by the outreach and community engagement unit. Non-credit offered by third party facilitators includes online short video courses offered to Kent State students and employees via LinkedIn Learning, online modules in industrial maintenance offered for people seeking to become technicians via several contract providers, online modules in several aspects of the cannabis industry via a contract with Green Flower. The microcredential approval committee is relatively new. Lifelong Learning is working on getting a good list of credit and non-credit microcredentials and create a single web resource to make it easier for marketing. There is a contract with Canvas Catalog. Lifelong learning is also facilitating badging. The Kent State badge comes through Canvas Credentials. Anyone interested in badging should talk to Lifelong Learning. Lifelong Learning is looking into what may be missing and what opportunities complement the credit certificates and degrees. They are also looking at the impact of microcredentials and if it is worth the time and reviewing what microcredentials should be sunset. Lifelong Learning also facilitates Tech Prep. This includes pathways where credit is associated with particular occupations. It is for students involved in a career technical program in their high school. Those pathways can lead to various degrees. Another program is Tech Cred which is for employers when they need to have members of their own workforce up skilled in a particular way. Lifelong Learning is in the process of updating and redoing the website to make sure that it is really well aligned. Additionally, the unit is working on prior learning assessment. Faculty Senate Exec has approved to pilot it through the College of Applied and Technical Studies. They are using a software called *Fastpath* that is approved for the whole state of Ohio. They are working with some people who are long-term employees of a particular company and who they would like to promote, but they do not have a bachelor's degree. They are looking at their work experience and how that could be aligned in such a way that they could earn some college credit. Another program Lifelong Learning facilitates is the prison education program. There are students at the Trumbull Correctional Institute and the federal facility in Elkton. The degrees are primarily Bachelor of Technical and Applied Studies and the Associate of Technical Studies. In addition to the other programs, Lifelong Learning helps to facilitate the senior guest program. This is a state program and they take care of the reporting and oversight. The unit is working on streamlining that to make it a little bit smoother and cleaner than it has been. Additionally, the unit is working on the Polymer Sustainability program that is being lead through Akron. They are not sure what some of the federal changes are going to mean. The Intel project is something that Lifelong Learning helps to support. It is administered through the College of Applied and Technical Studies, bit is really tightly tied to Lifelong Learning as well as College of Aeronautics and Engineering and Advanced Materials and Liquid Crystals

Institute. Lifelong Learning works with the Corporate Engagement office to provide direct corporate training.

Secretary Tillett asked about the enrollment for the semiconductor and nursing microcredentials.

Dean Shadduck said that it varies between the two. The most is what is done with through the semiconductor program via the Intel grant. The non-credit microcredential had about 80 students involved in the last year. The credit microcredential is still in its build up stage. So, there have not many students. Approximately four or five students.

Secretary Tillett asked for a description of the non-credit approval process.

Dean Shadduck explained that there is a form that is filled out by the person or group that is interested in providing the non-credit microcredential. That is then shared with the committee that is made up of some of the people that are also on the credit committee and others are added just for that committee. The item comes to the committee as an information item. It will be piloted for two years and then will automatically go away after two years unless the committee approves for it to stay. There is a second part of the process where they come back to discuss keeping the non-credit microcredential. They will fill out another application to keep the non-credit microcredential. At that stage, the committee would have the deciding power to approve or deny the request. The idea is to treat everything as a pilot.

Secretary Tillett asked if the committee was comprised of faculty.

Dean Shadduck said it is almost all faculty with a few administrators from different areas across the university.

Secretary Tillett asked if an academic unit or specific faculty member want to develop a credit or non-credit microcredential, if they have to go through Lifelong Learning or can they do it on their own.

Dean Shadduck said that it is supposed to be doing it all through the common process. This keeps the records together. That does not mean that the Lifelong Learning Unit is doing something other than helping to facilitate. Some groups know how to implement. What Lifelong Learning is doing is keeping the overall list. If a badge is going to get issued, there is a common badging software now for the university.

Professor Salaba asked if the microcredentials are available to current students and non-students.

Dean Shadduck said yes.

Professor Salaba asked if there is a ratio of how many are actually students, and how many non-students.

Dean Shadduck explained that it depends on the kinds of things that the unit is doing. The things that are done directly by the corporate training group, almost all of that are people who are not registered students at the university. That is the biggest number of people that are impacted. People that are taking the credit microcredentials are Kent State students. There are some

exceptions like for the semiconductor. It was done in the summer and not only attracted students from Kent State, but also some students from surrounding institutions as well. It was part of a partnership. Of the 30 students that were involved this last summer, 17 or 18 of them were Kent State students. The remainder came from other institutions. It really depends on the particular learning experience.

Professor Salaba asked who markets and recruits for the non-credit externally facilitated programs. She asked if Kent State is giving out a document that says the students took the classes from LinkedIn.

Dean Shadduck said LinkedIn is one that would not be a microcredential at this stage. LinkedIn resources can be used in the building of a microcredential. The university has a contract with LinkedIn Learning. Lifelong Learning is not giving any kind of credential or badge for those. It is being tested to see if a faculty member could use some of the videos to complement a noncredit learning experience that is basically hybrid. The students spend time watching these videos, but when they come together they will work on, practice and have a faculty member guiding them in what to do. Another relationship is with Green Flower. They have developed those learning experiences and Kent State, in effect, is helping them have access through the name to learners who would be interested in doing that. Kent State does not issue a badge, but we do have a contract with them that they are associated with Kent State and using the name.

Professor Salaba asked about the difference between Lifelong Learning and Continuing Education.

Dean Shadduck explained that they are very similar. Continuing education is a term that was used, but less commonly used now. Continuing education was used as a term associated with people that were in a particular profession. That profession required that you continue to learn a certain amount of time every year to continue to build your knowledge in the profession. More recently, the broader term of lifelong learning has been used more commonly across the country. It is intended to be something that includes things that are happening at all stages of life like the senior guest program. Lifelong learning includes those who want to keep learning or learn in addition to what they need for their profession.

Professor Salaba asked if the "continuing" part of OCDE might be under Lifelong Learning.

Dean Shadduck said the unit did continuing education coordination that used to be under Kent State Online but was most recently moved under Lifelong Learning Unit a couple years ago.

Dean Spake asked if the microcredentials, specifically Organizational Leadership II, would be stackable or will they always be considered "standalone."

Dean Shadduck said that they could eventually go into a non-business degree that is related to organizational leadership. She said they are not the stage to do that, but it could be a future conversation.

Professor Salaba asked if Digital Knitting microcredential takes a year to obtain, but there are only three classes, if the courses are not offered as often.

Dean Shadduck explained that they are intended to be sequential. Students would do one course in fall, one in spring and one the following fall.

Professor Salaba asked if the courses are a prerequisite to each other.

Dean Shadduck said she does not recall if the courses are a prerequisite to each other, but the intention of the microcredential was to do the courses sequentially.

Secretary Kellogg clarified that the courses are prerequisites to each other, so they have to be taken in sequence.

III. Council Business

A. Discussion Item: Course delivery requirement in course proposals

VIEW THE DISCUSSION

Secretary Tillett stated that Curriculum Services was asked to put check boxes in CIM to indicate delivery courses are being offered and to provide evidence that online designation did go through the appropriate faculty consultation and approval. What Curriculum Services is seeing is that most are selecting everything including zoom classroom. When the office inquired, they were told that the unit does not offer this course online or in all of these modalities, but maybe someday in the future. Therefore, they want to get this approval over now. Not everyone was doing that, but many courses were coming through with everything checked. The issue with that is Kent State is required by the state to seek approval for a mostly online or fully online program. The fear is that some academic units are putting through all of their courses through CIM and indicating them as all offered online. Even though that is not accurate today or next year. Curriculum Services will have to submit paperwork for those courses for the programs to be approved as online. If they are not offered online, Kent State is doing a disservice to the students. When filling out the paperwork, it should reflect what the program is doing now or what has been done in the past. If anyone wants to change the delivery, know the curriculum deadlines and timeline do not apply to delivery. What really needs to be shown in the CIM form is the approval. The office is not saying that the CIM effective date is when the course can first be offered online. They are, however, asking everyone not to check online if you do not plan on offering that course online or you do not know if you ever will. If there comes a time when it needs to be offered online, submit a CIM proposal to document the approval.

Secretary Kellogg added that it gives pause when all four delivery options are selected. Not everyone is selecting all, but the office wants to make it clear that only delivery modes that are being taught or planned to be taught should be selected. Delivery mode selection is for documenting purposes.

Professor Gracy asked when a program is online, why they should seek approval for the course to be offered online.

Secretary Kellogg explained that it is to document the approvals. If the curriculum committee has documentation that the courses were approved to be online 10+ years ago, that is fine to attach. Since those documents do not exist or cannot be located, the office is asking for an updated vote to be able to show documented approval.

Secretary Tillett added that Professor Gracy's program was not unique in needing the documented approvals. If documentation exists from when the program and/or course was voted on to be taught online, that is all that is needed. This came from CBA. Going forward, when anyone creates a new course and they check online, it goes through their committee. When faculty approve the new course, they approve the delivery mode. This was a one-time thing and was to clean up what was already there. When it became clear there was no central repository of these approvals, even though it said in the CBA there needed to be documentation of that approval. The Provost Office even said they could not find where this information was located. That is the reason for doing this. It was a heavy lift for all academic units and the office appreciates the unit's getting approvals. Going forward, it should be a lot easier.

Dean Shadduck expressed concern for needing to use a specific online delivery mode sometimes without warning and not being able to check all delivery modes in CIM to allow for this.

Associate Professor Ensley asked for clarification on why it is a problem to approve all online modalities as opposed to one.

Secretary Tillett explained that the problem is when all courses of a program come through with online checked, but the program is not approved to be online.

Secretary Kellogg added that if the course is offered online, checking all online modes is fine.

Secretary Tillett said that courses come through with all modalities checked. When the office checks if the program is online, they say "No, but maybe someday." Checking all modalities does not accurately reflect what the program is doing or had planned for the next academic year.

Associate Professor Ensley said the problem would still emerge even if people did not choose all modalities but made every class asynchronous.

Secretary Tillett clarified that synchronous and asynchronous courses are still online. If the instructor is not in the same classroom and not in the same physical space, that is considered distance education which is online. This is not only for the CBA, but for reporting to the feds which affects student financial aid. The Office of Global Education (OGE) has noticed an uptick in online undergraduate course offerings. The problem with this is that international students are only allowed to take 3 credits of online coursework of their 12 full time credit load. OGE said international students are scrambling to find in person courses to go towards their requirements. She asked members to keep in mind when they are scheduling courses that there is enough coursework that counts toward the degree that can be taken in person.

IV. Academic Unit Proposals Review

A. Action Items

College of Aeronautics and Engineering

- 1. School of Aeronautics—Establish a new school (fall 2025)
- 2. School of Engineering—Establish a new school (fall 2025)

VIEW THE DISCUSSION

Dean Bloebaum stated that the College of Aeronautics and Engineering (CAE) has two sites. One on the Kent campus. The Aeronautics and Engineering building had an expansion of over 40,000 square feet last year. The other site is the Kent State airport and FedEx Air Notes

Academic Center where the Professional Pilot program is housed. The college has the largest collegiate fleet in the state of Ohio with 34 aircraft. The program is potentially the largest in the state. Even as the schools are created, there will be so much overlap between the two areas. The college's focus is on the hands-on experience. This is something that differentiates Kent across the board with the competitors in the region with a focus on professionalism throughout the curriculum. It is important for the students to understand that they have to take risks, what that means and how to handle, mitigate and recover after failure. That is something that differentiates Kent CAE students. The college has three advisory councils. The first one is the CAE Advisory Council, which is there to help Dean Bloebaum to think strategically about the future. The other two are Aero Advisory Council and ENGR Advisory Council that works on curriculum and accreditation. Air Traffic and Airspace Management, Professional Pilot and Unmanned Aircraft Systems Flight Operations are CTI (Certified Training Initiative) which means there are advantages with the FAA. Students have a shorter time, for instance, to get to commercial for Professional Pilot. The college has temporarily suspended the Aviation Maintenance program until they can get the part 149 out at the airport. On the engineering side, there are two sets of programs. One is the more theoretical and the other are more hands-on. Even though the word technology is included, they are not technicians. They are four-year degree engineers and go into the industry with engineering titles. The college is working to ensure all programs are accredited by ABET. The accreditor visit was very positive. The Applied Engineering program is going through a name change. This will help to get accredited by ABET and is in demand and much more recognizable. The Master of Engineering Technology is really aimed at those in the industry wanting to get additional credential for advancement. The Master of Science in Aviation Management Logistics is temporarily suspended as the college reworks and develops it into a more flexible degree that will serve more aeronautics faculty. The college is a National Security Agency and National Centers of Academic Excellence in Cybersecurity. That designation for the Computer Engineering Technology program. Students have to graduate from the program before it can be accredited. Spring enrollment continues to increase. The college had 15 graduate students start this past spring and about seven to eight transfer students. Dean Bloebaum is anticipating close to 400 students. It is important to note that the Professional Pilot program is limited by multiple things including a number of aircraft as well as maintenance out at the airport. The college has to scale back on the number of students that can be admitted. Last year and this year, there are 30 less spots that they are admitting. The college continues to see growth despite the scale back. They are hoping to catch up this year so that next year, they can increase the numbers for that program. The college is working hard on transfers. The graduate numbers are not because there is no interest, but because the requirements have been tightened up. The outreach programs have been very important in engagement and recruitment. Partnerships have also been very important. The research includes Artificial Intelligence, sustainability, humanmachine interaction and aerospace guidance and navigation. The Digital Engineering Design Center which is funded by the National Center for Defense Manufactured Machining. This is the first year that they have been awarded close to \$600,000 for funding plus \$200,000 in equipment. The other center is Advanced Air Mobility. The center spans everything in the college and beyond. The President has asked that the college pursue a state innovation hub proposal. The college is working on two new facilities at the airport. One is the maintenance operation center, and the other is an academic center. Even with the growth in students, the faculty numbers have stayed about the same. The college does need to hire and are looking at a couple positions that need filled. They have utilized streamlining courses and maximizing efficiency. At the airport, there are about 60 flight instructors that work up to 28 hours per week. They are like part-time

faculty that do one-on-one instruction. The college has been fiscally responsible, has been saving for their projects and lean with all staff across the college.

Chair Dauterich asked if it was okay to do the items as a slate.

Dean Bloebaum agreed.

Dean Shadduck made a motion to approve, and Associate Professor Ensley seconded.

With no comments or questions, the item passed with one "no."

With no further questions or comments, the meeting adjourned at 4:53pm.

Respectfully submitted,

Christa N. Ord

Christa N. Ord

Operations and Special Projects Coordinator, Curriculum Services

Office of the Provost





Educational Policies Council AGENDA

Monday, 24 March 2025, 3:20 PM

Join the Teams Meeting

Meeting ID: 296 933 582 549 | Passcode: vKLjQA By phone: 330-349-5345 | Conference ID: 870 409 74#

I. Approval of Minutes

A. Meeting on 17 February 2025

View minutes

II. Subcommittee Reports

A. Undergraduate Policies Council

Co-Chairs: Director Joanna Liedel and Professor R. "Dirk" Remley

III. Policy Proposals Review

A. Action Items

Item	Proposal	Overview		
COLLEGE OF PODIATRIC MEDICINE (presented by Professor Jill Kawalec)				
1 Clerkship Schedule Type		Revise schedule type description and name to		
		Rotation to be published in the Curriculum		
		Guidelines for purposes of scheduling and		
		determining credit-to-contact ratio (fall 2025)		

B. Lesser Action Items

Item	Proposal	Overview			
COLLEGE OF COMMUNICATION AND INFO	COLLEGE OF COMMUNICATION AND INFORMATION				
School of Media and Journalism					
1 Transfer Students		Establish policy to limit transfer credit hours that can be applied to majors in the School of Media and Journalism <i>(fall 2025)</i>			
COLLEGE OF PODIATRIC MEDICINE					
2 Clerkship and Senior Medicine Rotations		Revise policy to update requirements for completion rotations (fall 2025)			



IV. Program Proposals Review

A. Action Items

	ltem	Proposal	Overview		
C	COLLEGE OF PUBLIC HEALTH (presented by Dean Sonia Alemagno and Associate Dean Melissa Zullo)				
1	Community Health Worker Supervision -	View	Establish program to be offered online only		
	Undergraduate Certificate		(fall 2025)		
2	LGBTQ+ Public Health - Graduate	View	Suspend admissions (spring 2026) and inactivate		
	Certificate		program (fall 2026)		
3	Public Health - Undergraduate	View	Inactivate program (fall 2026)		
	Certificate				

B. Information Items

Item	Proposa	l Overview		
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES				
School of Foundations, Leadership and Administration				
1 Hospitality and Tourism Management -	View	Suspend admissions temporarily (spring 2025)		
M.S.				
School of Teaching, Learning and Curriculum Studies				
2 Early Childhood Education - M.Ed.	View	Suspend admissions temporarily (fall 2025)		

C. Lesser Action Items

Item	Proposa	Overview	
COLLEGE OF ARTS AND SCIENCES			
School of Multidisciplinary Social Sciences and Humanities			
1 Cybercriminology - B.S.	View	Revise course requirements, roadmap (fall 2025)	

V. Course Proposals Review

A. Lesser Action Items – Course Changes (fall 2025)

Course and Title	Proposal	Overview		
COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN				
1 ARCH 40501 Environmental Technology I	View	Revise		
2 ARCH 50501 Environmental Technology I	View	Revise		
COLLEGE OF ARTS AND SCIENCES				
Department of Modern and Classical Language Studies				
3 TRST 60040 Literary and Cultural Translation	View	Establish		

VI. Next Meetings

Monday, 21 April 2025 Monday, 19 May 2025



Meeting Minutes Monday, 24 March 2025 VIEW THE MEETING

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Joanna Liedel, Jennifer S. Kellogg, Amy Nuesch, Christa N. Ord, Kristi M. Kamis

Administrators present: Interim Associate Provost Scott C. Sheridan; Deans Peggy Shadduck, Deborah F. Spake

Faculty present: Professors Alan A. Brandyberry, Richard L. Mangrum, Athena Salaba, J K. Vick; Associate Professors Brian R. Barber, Michael J. Ensley, Michael R. Fisch, Samuel Kim, Bethany G. Lanese, Abe G. Osbourne, JD Ponder, Pamela L. Stephenson; Assistant Professor Christopher W. Totten; Lecturer Olivia B. Krise

Faculty not present: Professors Karen Gracy, Robert D. Jewell, Steven N. Rugare; Associate Professor Jonathan F. Swoboda; Assistant Professors Tinyuan Guan, Yuening Zhang; Senior Lecturer Tracy A. Laux; Associate Lecturer Shelley K. Marshall; Lecturer Lisa M. Davis

Guests: Sonia Alemagno, Alicia Crowe, Chris Dorsten, Susan Emens, Amirhossein Jabbari, Robert Jewell, Ebone Jones, Jill Kawalec, Emily Metzgar, Stephen Mitchell, Dirk Remley, Amy Reynolds, Hollie Simpson, Kathy Spicer, Deirdre Warren, Sharon Wohl, Cathy Zingrone, Melissa Zullo

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 24 March 2025, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 17 February 2024

Dean Shadduck made a motion to approve, and Associate Professor Osbourne seconded the motion.

With no comments or corrections, the minutes passed unanimously.

II. Subcommittee Reports

A. Undergraduate Policies Council

VIEW THE PRESENTATION | SLIDE PDF

Co-chair Liedel showed and discussed the undergraduate policies the Undergraduate Policies Council (UPC) has and will work on. The committee has been working on the Dismissal Appeals policy. It has been put out for feedback to the university community. The council has been refining the process from what happens in each college to a central committee that is overseen by the Provost Office who dismiss students from the university. The central committee would be comprised of faculty from all colleges and campuses. The UPC developed a rubric as a way to see how it works in reality. It has been giving good feedback. Several colleges use it in the fall and spring. The council's hope is to put together a whole suite of dismissal policy updates that can be brought forward hopefully in the fall. The Graduation policy was put out for feedback the prior week. The recommended changes included clean up to make it more readable and accessible for students. The biggest change is to remove the late fee, because Kent State has not been charging that fee for a considerable number of years. The council has been reviewing the Academic Standing policy in between review of other policies and has been making updates. The council is considering changing the name from Academic Probation. It went out for feedback to various groups, and it will be going to student groups for feedback. They have heard the name has a judicial and negative connotation. People seem to be interested in Academic Alert and Academic Warning. Academic Probation is still on the table. The council will also need to discuss this with the graduate side to ensure there is no confusion. Grade Point Average (GPA) is currently being finished up with Graduate Policies Council (GPC). UPC hopes to have it out for a 15-day feedback. The council is not changing GPA calculation, but they are looking at making the policy more readable. For the Incomplete Mark, there was not a problem with it. It could, however, use some tweaking and updating. The review on that policy was tabled to later discuss process with the Registrar's Office. The Transfer of Undergraduate Credit policy has gone through the 15-day feedback period and EPC will be hearing from UPC next meeting on the policy updates. The Course Numbering System only needs clean up and will be passed to GPC for review. It should come out for a 15-day feedback soon. Grading Policies and Procedures needs updated format, FAQ's and will be coming out for a 15-day feedback soon. The council will be working on the Dismissal, Appeal and Reinstatement policy for the rest of the semester. Student data was recently pulled for the council to review.

III. Policy Proposals Review

A. Action Items

College of Podiatric Medicine

1. Clerkship Schedule Type – Revise schedule type description and name to Rotation to be published in the Curriculum Guidelines for purposes of scheduling and determining credit-to-contact ratio (fall 2025)

VIEW THE DISCUSSION

Professor and Division Head of Preclinical Sciences, Jill Kawalec, explained that the Podiatric Medicine students enter rotations when they get clinical experience in either Kent State clinics, clinics in the area or out of state clinics. They do this in their third and fourth year. The third

year students are in rotations every morning, Monday through Friday and Wednesday afternoon. Monday, Tuesday, Thursday and Friday afternoons they are in didactic classes. Fourth year students are in rotations all day. Basically, 40 contact hours per week. Recently, the college had a site visit from the accrediting body. They had some concerns about how the credit hours were defined for third year rotations. The third-year rotations were classified as Clinical Laboratory. Whereas the fourth-year rotations were classified as Clerkship. Both resulted in four credit hours. The third-year students are in rotation for less time than the fourth-year students. However, both were receiving four credits. The accreditation team has some concerns about that. To reflect this properly, the college is proposing to revise the Clerkship schedule type by changing the name to "Rotation" and defining credit to contact hours for third and fourth year. The reason for the title change is that third years take rotations and fourth years take rotations and clerkships. The only difference is that a clerkship is a type of rotation. Students apply for their clerkships through the American Associate of Colleges of Podiatric Medicine, and they get assigned clerkships. Changes were made to the schedule type to clarify the information about clerkships. The college is also proposing to change the credit to contact ratio for third year rotations. The college would like to award two credit hours as opposed to four to reflect the 28 clock hours the students experience. Rotations and clerkships typically comprise nine mandatory months and one optional month in the fourth year. Plus, three additional rotations in addition to the clerkships. The college would like to award four credit hours as they have done in the past. This is more reflective of students being in rotation for less time in the third year as opposed to the fourth year. The college is proposing these changes to be in alignment with their accrediting body. The college believes it is more accurate to call them both rotations with the same description.

Dean Spake made a motion to approve, and Associate Professor Ponder seconded the motion.

With no comments, questions or concerns, the item passed unanimously with three abstentions.

IV. Program Proposals Review

A. Action Items

College of Public Health

1. Community Health Worker Supervision - Undergraduate Certificate Establish program to be offered online only (fall 2025)

VIEW THE DISCUSSION

Dean Alemagno stated that the College of Public Health has a six-credit hour sequence which allows students to sit for the Ohio Accredited Community Health Worker certificate. Most of these programs in Ohio are continuing education programs. Kent State's is for credit. It is offered online. The college does not give the certificate. Students who go through a certified course sequence can apply to the state of Ohio and are granted the certification. The college received \$400,000 in grants for scholarships to create Community Health Workers. There have been 150 students trained so far. Their major employers are hospitals, health departments and non-profits. As the years have gone by, the employers are now asking for the next level of

training. With that, the college is proposing an online undergraduate certificate in Community Health Worker Supervision. This is based on a survey of employers and alumni. The college is proposing four course beyond the Community Health Worker courses. They are a course in leadership, management finance and professional practice which employers feel should be focused on health, ethics and training. Employers feels this is an important part of the career trajectory of the Community Health Workers program and for retention. The college has a grant pending and should hear tomorrow which would fund the first group of Community Health Worker Supervisors in the program. The college is proposing this based on the need. There are no new courses. All of the courses are already part of the Bachelor of Science in Public Health—Health Services concentration. The college has the capacity int hose classes. No additional resources are needed.

Dean Shadduck motioned to approve, and Associate Professor Fisch seconded the motion.

Secretary Tillett asked if the other program is considered a microcredential or if the college would consider turning it into a certificate.

Dean Alemagno said no, because it is only six credits, and they are not the ones who award the certification. The state of Ohio gives out the certificate to be a certified Community Health Worker. A microcredential could be discussed. Right now, the reward for doing the six-credit hour sequence, which includes internship, is the certification from the state of Ohio.

Secretary Tillett asked if the college planned on still offering the six-credit hour sequence.

Dean Alemagno said yes since it is in demand. The individuals that go through this tend to be working adults with a GED or high school education. The six credit hours came from them becoming guests. That is why the college did it that way. Hospitals felt that when an employee is enrolled in a for-credit program, they are often more likely to be retained for employment.

With no further questions, the item passed unanimously.

2. LGBTQ+ Public Health - Graduate Certificate Suspend admissions (*spring 2026*) and inactivate program (*fall 2026*)

VIEW THE DISCUSSION

Associate Dean Zullo explained that the LGBTQ+ certificate was established in the fall of 2023. While the program saw enrollment, it was overwhelmingly Kent State students. Three were outside Kent State. The online partner has had a really difficult time marketing the certificate. The college has marketed to all Pride clinics across the country as well as going to conferences to market it. The college has not seen the enrollment take off like they had hoped. In addition, the program lost the instructor who developed it. At this time, the college would like to suspend admission for spring 2026 and inactivate it for fall 2026 unless they can get another instructor to take it over.

Associate Professor Ensley motioned to approve, and Dean Spake seconded the motion.

With no questions or comments, the item passed unanimously.

3. Public Health - Undergraduate Certificate Inactivate program (fall 2026)

VIEW THE DISCUSSION

Associate Dean Zullo explained that the college would like to inactivate the Public Health Undergraduate Certificate due to low enrollment. There were a total of six students since fall of 2023. Two of those were Kent State students.

Associate Professor Fisch made a motion to approve, and Associate Professor Ensley seconded the motion.

Chair Dauterich said the program looked like it was popular but dwindled down. He asked if there was a lack of students or if something changed where something else was being offered.

Associate Dean Zullo said she would have to look at the historical data, but it is very possible that it was a combination of mostly Kent State students who do not need the certificate since all the courses in the certificate are in the major.

With no further questions, the items passed with one abstention.

With no further questions or comments on the agenda items, the meeting adjourned at 3:56pm.

Respectfully submitted,

Christa N. Ord

Christa N. Ord

Operations and Special Projects Coordinator, Curriculum Services

Office of the Provost





Educational Policies Council AGENDA

Monday, 21 April 2025, 3:20 PM

Join the Teams Meeting

Meeting ID: 278 413 405 436 | Passcode: Phwyc5 By phone: 330-349-5345 | Conference ID: 318 008 693#

I. Approval of Minutes

A. Meeting on 24 March 2025

View minutes

II. Subcommittee Reports

A. Transfer Credit Committee

Co-Chairs: Hossein Mirinejad and Misty Sommers

III. Policy Proposals Review

A. Action Items

Item	Proposal	Overview	
GRADUATE POLICIES COUNCIL (presented by Co-Chairs Brian Barber and Sean Broghammer)			
1 Dismissal and Appeal - Graduate	View	Revise policy to update general language, administrative titles and College of Podiatric Medicine processes <i>(fall 2025)</i>	
UNDERGRADUATE POLICIES COUNCIL (presented by Co-Chairs Joanna Liedel and Dirk Remley)			
2 Graduation		Revise policy to eliminate the late application fee and distinguish the difference between graduation and commencement (fall 2025)	
3 Transfer of Undergraduate Credit	View	Revise policy to update language and format and improve readability for students (fall 2025)	
DIVISION OF ACADEMIC AFFAIRS / DIVISION OF STUDENT LIFE (presented by Associate Dean Todd			
Kamenash and Associate Professor Jennifer Marcinkiewicz)			
4 Administrative Policy Regarding Student	View	Revise policy to add a timeline for violation	
Cheating and Plagiarism (3-01.8)		submissions; adjust definitions; update sanctioning options; streamline submission, hearing and appeals process; and change policy name to Administrative Policy Regarding Academic Integrity (fall 2025)	



Item	Proposal	Overview	
OFFICE OF ADMISSIONS (presented by Director Kristen Kolenz)			
5 Admission of Guest Students		Revise policy on admission ineligibility to be applicable only to those denied admission due to criminal or student-conduct history; remove information on undergraduate guest students, which is being added to Admission of Undergraduate Students; policy title is changed to Admission of Graduate Guest Students (fall 2025)	
6 Admission of Undergraduate Students		Revise policy to fully cover the applicant types and requirements to apply and be admitted to Kent State as undergraduate student; separate undergraduate admission policies are eliminated (fall 2025)	
OFFICE OF THE UNIVERSITY REGISTRAR (presented by Assistant Registrar Misty Sommers)			
7 Ohio Articulation and Transfer Policy		Revise policy to rename the "One-Year Option" to "Associate of Technical Studies Pathway" per a state directive (fall 2025)	

B. Lesser Action Items

Item	Proposal	Overview
COLLEGE OF NURSING		
1 Time Limit for Graduate Nursing Courses		Establish policy to set time limits for courses critical to clinical practice or set by certifying agencies (fall 2025)
COLLEGE OF PODIATRIC MEDICINE		
2 Attendance		Revise policy to clarify document requirements for missed clinic days; add information on personal days for third-year rotations; and update procedure for students notifying the college when missing clinic without prior approval (fall 2025)
3 Clinical Incident Reporting		Revise policy to add language about responsibility for expenses incurred because of an incident and list receiver of the incident report; policy name is revised to College and Clinical Incident Reporting (fall 2025)
4 Professionalism Deficiency Evaluation	View	Revise policy to create a faculty committee to review professional deficiency evaluations and determine corrective actions to be taken (fall 2025)

IV. Program Proposals Review

A. Action Items

Item	Proposal	Overview
COLLEGE OF THE ARTS		
School of Theatre and Dance (presented by Associate Professor Jonathan Swoboda)		
1 Costume Design Technology - Minor	View	Inactivate program (fall 2025)
2 Lighting Design and Technology - Minor	View	Inactivate program (fall 2025)
3 Scene Design - Minor	View	Inactivate program (fall 2025)
4 Scenic Technology - Minor	View	Inactivate program (fall 2025)
5 Theatre and Social Change - Minor	View	Inactivate program (fall 2025)



B. Lesser Action Items

Item	Proposal	Overview	
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES			
School of Health Sciences			
1 Exercise Physiology - M.S.	View	Inactivate Athletic Training optional concentration	
		(fall 2025)	

C. Updates to 27 January 2025 EPC Agenda

Item	Proposal	Overview	
COLLEGE OF ARTS AND SCIENCES			
Department of Africana Studies			
1 Africana Studies - B.A.		Revise description, course requirements, graduation requirements, roadmap (fall 2025) Agenda did not list inactivation of all (four) concentrations.	
COLLEGE OF THE ARTS			
School of Music	School of Music		
2 Music Technology - B.S.		Revise outcomes, description, course requirements, progression requirements, graduation requirements, roadmap, admission requirements (fall 2025) Proposal was withdrawn by the college.	
3 MUS 21341 Contemporary Popular Music Theory to: MUS 31341		Revise course number, description, prerequisites, content, outcomes, delivery (fall 2025) Proposal was withdrawn by the college.	

V. Next and Last Meeting of the Academic Year

Monday, 19 May 2025



Meeting Minutes Monday, 21 April 2025 VIEW THE MEETING

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Joanna Liedel, Amy Nuesch, Christa N. Ord, Kristi M. Kamis

Administrators present: Interim Associate Provost Scott C. Sheridan; Deans Peggy Shadduck, Deborah F. Spake

Faculty present: Professors Alan A. Brandyberry, Karen Gracy, Robert D. Jewell, Steven N. Rugare, Athena Salaba, J K. Vick; Associate Professors Brian R. Barber, Vanessa J. Earp, Michael J. Ensley, Michael R. Fisch, Samuel Kim, Bethany G. Lanese, Abe G. Osbourne, JD Ponder, Jonathan F. Swoboda; Assistant Professor Tinyuan Guan, Christopher W. Totten; Lecturer Olivia B. Krise; Senior Lecturer Tracy A. Laux; Associate Lecturer Shelley K. Marshall; Lecturers Lisa M. Davis, Olivia B. Krise

Faculty not present: Professor Richard L. Mangrum; Associate Professor Pamela L. Stephenson; Assistant Professor Yuening Zhang

Guests: J.R. Campbell, Alicia Crowe, Chris Dorsten, James Hannon, Viveka Jenks, Ebone Jones, Todd Kamenash, Kristen Kolenz, Jennifer Marcinkiewicz, Liz Piatt, Christa Porter, Dirk Remley, Hollie Simpson, Alison Smith, Misty Sommers, Kathy Spicer, Deirdre Warren, Sharon Wohl, Cathy Zingrone

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 21 April 2025, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 24 March 2025

Professor Salaba made a motion to approve, and Associate Professor Fisch seconded.

With no corrections or comments, the minutes passed unanimously.

II. Subcommittee Reports

A. Transfer Credit Committee

VIEW THE REPORT

Assistant University Registrar, Misty Sommers, stated that the committee had continued training options for faculty transfer champions and now have created a new advisor

training for transfer champions. The plan is to have five supplemental trainings that can be offered in conjunction with those. There are two trainings that are completed. One is military credit training, and the other is career tech credit training. Career tech credit training has not been offered yet, but it will be brought up to the current group training for the military credit. Additionally, there have been committee discussions on various policies that are pertinent to recent events including national and state policies and accreditation requirements.

III. Policy Proposals Review A. Action Items

Graduate Policies Council

1. Dismissal and Appeal - Graduate

Revise policy to update general language, administrative titles and College of Podiatric Medicine processes

VIEW THE DISCUSSION

Associate Professor Barber stated that the Dismissal and Appeal policy explains when a student is removed from a graduate program due to poor academic performance, lack of progress or not meeting professional standards. Dismissal Decisions are made by the program's administrator and shared with the student in writing. They are dismissed from the university and that is noted on their transcript. There is a formal appeals process where students can explain their case, submit evidence and have the decision reviewed by a college committee. If the appeal is successful, students can be reinstated. Special rules apply to students in dual degree and Podiatric Medicine. Reviewing this policy was part of the normal review cycle process. The committee noticed there were about four areas that could improve the policy. An improvement to the policy that were added are the administrative title flexibility now built in. It replaced specific titles like the chair, director or coordinator. The broader term of "administrator" will accommodate the varying college structures. Another improvement was to propose appeal deadline clarification. It will be changed from 10 weekdays from the receipt of the email to 10 weekdays from when the dismissal e-mail was sent. It helps to provide a uniform, time-stamped basis for the deadline. The third improvement is to specify that expectations for academic performance, progress and professional standards must be communicated in writing. Based on the 15day review that went out for feedback, the committee noted that there are some new FAQs that were added. The committee has created five FAQs related to enrolling in another program after dismissal or dismissal from only one program in a dual degree.

Senior Lecturer Laux made a motion to approve, and Associate Lecturer Marshall seconded.

Professor Salaba asked where the dismissal and appeals committee at the college level is defined.

Associate Professor Barber said that would be designated by the college.

Professor Salaba asked for faculty advisors to be informed of the dismissal within the process as they are not always notified.

With no further questions, the item passed unanimously.

Undergraduate Policies Council

2. Graduation

Revise policy to eliminate the late application fee and distinguish the difference between graduation and commencement (fall 2025)

VIEW THE DISCUSSION

Director Liedel explained that this is an undergraduate and graduate policy. This policy went through both committees for review and discussion. Changes were minimal. The committee's focus is to update it to the new format to make sure that the readability for students, particularly deadlines, are clearer. The main change was to eliminate the late fee for applying for graduation. In 2009, the Board of Trustees approved a \$200.00 fee for late graduation applications. In 2018, both UDC and GDAC voted to eliminate the fee. It was decided that it would be discretionary by each of the units, and that would not be systematically assessed. In review of the data, it showed that units stopped assessing the fee entirely in 2021. Before that, only a handful were assessed. Committee members agreed that this fee seemed punitive. The committee wanted to make sure students were getting the deadline. Communication of the deadline will be improved in the process. The committee also discussed changing some of the deadlines for graduation applications. Specifically, bachelor degrees. They are currently about a semester ahead of masters and associates. The committee discussed that it might be less confusing for students to have the same application deadline for everything in every way. However, the graduate degrees are a little bit longer with application review and allowing time for corrections. The committee felt units are not prepared to change the deadlines and processes right now. The committee will revisit the conversation in the future.

Associate Lecturer Marshall made a motion to approve, and Associate Professor Mike Ensley seconded the motion.

With no questions or comments, the item passed unanimously.

3. Transfer of Undergraduate Credit Revise policy to update language and format and improve readability for students (fall 2025)

VIEW THE DISCUSSION

Director Liedel stated that this policy was up for review. It had been a number of years since it was last reviewed. The policy helps to ensure consistency from one public institution to the next. A lot of the language is provided to Kent State. The policy is very paragraph and language heavy. The committee felt it would be beneficial to increase space by using bullet points and separate sections by headers, so it is a little less dense. Language was updated with current transfer words. This policy also benefits from a lot of FAQs. Those are being maintained by Misty Sommers' office. Those will remain on their site and will be linked on the policy page.

Associate Professor Ponder motioned to approve, and Associate Professor Barber seconded.

With no questions or comments, the policy revisions passed unanimously.

Division of Academic Affairs/Division of Student Life

4. Administrative Policy Regarding Student Cheating and Plagiarism (3-01.8) Revise policy to add a timeline for violation submissions; adjust definitions; update sanctioning options; streamline submission, hearing and appeals process; and change policy name to Administrative Policy Regarding Academic Integrity (*fall* 2025)

VIEW THE DISCUSSION

Associate Dean Kamenash explained that this policy was substantively overviewed around 2011. There were some changes made last year, specifically regarding generative AI, but the rest of the policy was not adjusted. This is an attempt to make some significant adjustments not only into the standards, but the why of what the office is doing. This includes changing it from a cheating and plagiarism policy into an academic integrity policy. It is really not focusing specifically on or only what happens if a student were to get into trouble. It is framing what is important and valued for Kent State. The office is taking this opportunity to update a number of items including clearing up some of the timeline issues. The policy is set to have a number of steps to get through in order to be approved. This reduces a lot of those barriers for timing. The office has adjusted definitions to be current and promising practices. Updates to the process have also been made. There are no longer different versions of days (i.e., business, calendar). They have removed the need for several levels of approval. The office listened to the faculty who are supplying these over the years. One request was to not limit the outcome actions on the sanctions for when a students has broken the rules. They used to have only three. The updated version provides a tiered system. The office also updated the appeal process to make it more consistent with how the Office of Student Conduct operates for behavioral cases.

Associate Professor Marcinkiewicz added that the office added a small adjustment to the definition section. Previously under c.1.e. it said, "using generative AI to generate content in satisfaction of assigned coursework except as expressly permitted by the instructor" has been changed to "using AI to generate content in satisfaction of assigned coursework when the instructor has forbidden it." The default is different under these circumstances because there was a lot of feedback during the public comment period related to students using AI on assignments that were faculty who routinely ask their students to use AI on assignments. Recognizing that it is a tool and not inherently evil seems like a good way to go.

Associate Professor Earp made a motion to approve, and Professor Rugare seconded.

Professor Rugare stated that from the perspective of architecture and the design world, this policy sounds good. The College of Architecture and Environmental Design is trying to

get students to integrate AI into their work for creative ways rather than evil ways. It is becoming a huge part of design for idea generation.

Senior Lecturer Laux stated that it does not seem like a minor change in regard to the default. In the math department, AI is a forbidden tool.

Associate Professor Marcinkiewicz asked if Senior Lecturer Laux would prefer to say that the instructor expressly forbid it or for students to know inherently that it is forbidden as it could be allowed in their other courses.

Senior Lecturer Laux replied that students should know it is expressly forbidden. He said he believes that the default should be forbidden. Faculty members are given a lot of thought when AI is an appropriate tool in a class or for an assignment.

Professor Salaba stated that the default for using other materials, such as notes, is that it is forbidden. There needs to be consistency. It is easier for the default to be "not allowed" unless the instructor permits it. She asked about sections 1.d.b. and 1.d.e. as both talk about assignments, notes, quizzes, tests and AI and why both are needed.

Associate Professor Marcinkiewicz explained that using AI on an exam, test or quiz would be inherently wrong but would be different for an assignment.

Professor Salaba stated that both cover tests and quizzes.

Associate Dean Kamenash agreed that it sounds redundant.

Professor Salaba suggested condensing the two to provide clarification.

Associate Professor Earp clarified about the removal of language about plagiarism school. They are not doing away with the remediation that the library offers. It was purposefully taken out mention of a specific program to allow them to be more adaptable as new things come up. When it talks about educational sanctions, there is a line that talks about being run by either the Office of Student Conduct or University Libraries. The change is just allowing more flexibility.

Associate Professor Ensley agreed that the default should be that AI is not allowed unless allowed by the instructor.

Associate Professor Marcinkiewicz is in agreement with the revision if every instructor would explain to their students, either in writing or verbally, that it is not permitted.

Professor Salaba made a motion to a friendly amendment to reverse the revision of allowing AI unless otherwise stated by the instructor to not allowing AI unless otherwise stated by the instructor. Also to revise and combine 1.d.b. and 1.d.e.

Associate Professor Fisch seconded the friendly amendment motion.

Secretary Tillett added that if these changes are for fall 2025, the proposal needs to go to Faculty Senate in May unless there is a July meeting.

Senior Lecturer Laux said that his last day as chair is May 31st. He is not sure what the new chair will want to do or if there could be something from SB1 that will warrant a July meeting.

Secretary Tillett clarified that the proposal would go to the May Faculty Senate meeting and June Board of Trustees because this is in the policy register and not in the catalog. She asked if, with friendly amendments, could this be approved today to go to Faculty Senate for next month.

Associate Professor Earp made a motion to submit the friendly amendment as these issues can also be discussed at Faculty Senate. The friendly amendment includes reverting to the language that is in the current policy about generative artificial intelligence is prohibited unless expressly permitted by the instructor and revisions to 1.d.b. and 1.d.e.

Chair Dauterich asked if members would want to continue to vote on tabling the motion or withdraw that and vote on the amendment instead.

Senior Lecturer Laux said there is no withdrawing. The members have to vote on it.

Professor Ensley seconded the friendly amendment motion.

Associate Dean Kamenash and Associate Professor Marcinkiewicz agreed to the proposed amendments.

Secretary Tillett asked for an additional friendly amendment to 2.b.1. sanctions there is missing "grade." It should say "reduction in course grade."

Professor Jewell asked how the friendly amendments are different than the original version of the policy that the proposal was changing.

Chair Dauterich said that the amendment is whether the onus is on the instructor or not. It is reverting back to the original policy and the other ones are just language changes that are removing a redundancy or adding extra clarity.

Assistant Professor Totten suggested to add large language model (LLM) as an "or" to AI. It should be covered by the policy in case someone uses it.

Professor Salaba said that she thinks that it is in the definition of generative artificial intelligence. AI means any artificial intelligence programs that make use of large language model algorithms. She asked if that would cover it.

Assistant Professor Totten said yes.

First poll went out to members asking to approve, deny or abstain from tabling the admin policy regarding student cheating and plagiarism. Eight members voted "yea," 13 voted "nay" and one abstained.

The second poll went out to members asking for approval of the admin policy regarding students cheating and plagiarism with the friendly amendments. 19 members voted "yea," three voted "nay" and one abstained.

Office of Admissions

5. Admission of Guest Students

Revise policy on admission ineligibility to be applicable only to those denied admission due to criminal or student-conduct history; remove information on undergraduate guest students, which is being added to Admission of Undergraduate Students; policy title is changed to Admission of Graduate Guest Students (fall 2025)

VIEW THE DISCUSSION

Director Kolenz explained that the Office of Admissions is making a change to clarify the policy as admission of graduate guest students. They are taking out undergraduate because the undergraduate admission of undergraduate students' policy is being changed to be more inclusive of the very different types of admission. It will now be read specifically to graduate students. Additionally, the policy will no longer state that someone who is denied from Kent State can be denied as a guest student as previously stated. That meant someone denied college credit plus, someone denied as a freshman or as a transfer student could also be denied guest status, previously, undergraduate or graduate. Now, they can only be denied for conduct denial. That means they went through the pre-admission process and on their application stated that they have been convicted of a crime or non-academically dismissed. In the past and then as a committee, the pre-admission committee has said students cannot attend if they have been denied by the pre-admission conduct committee then they cannot be admitted as guest student.

Senior Lecturer Laux motioned to approve, and Associate Lecturer Marshall seconded.

The poll went out to members. Members voted unanimously to approve the proposal.

6. Admission of Undergraduate Students

Revise policy to fully cover the applicant types and requirements to apply and be admitted to Kent State as undergraduate student; separate undergraduate admission policies are eliminated (fall 2025)

VIEW THE DISCUSSION

Director Kolenz explained that office looked at other policies and pulled them into this larger policy for a few reasons. They did not want them to be redundant. With redundancy, there is an opportunity to make things incorrect. It is also better to have it in a single place so that whoever is searching for this information will find it in a single entry. The things that they are removing from the policy are admission of post undergraduate students. That

is currently its own policy. It is moving into the undergrad admission policy. Admission of undergraduate adult students is becoming part of the admission overall policy. Admission of undergraduate former students and admission of undergraduate home school students are moving into the undergraduate entry. Some of the highlights would be that the office is calling out the types of admission that one can receive as an undergraduate. This is important for many reasons, including financial aid. It is important to make it very clear to applicants when they are applying that they have to apply as a certain type of student and they have to align with the rules and regulations. The rules and regulations are informed by the federal government and the federal aid disbursement system. This is to make the policy easier to understand. Students will see that the Kent campus is selective and what that is based on. Whereas the regionals are open enrollment. They can also see how to apply and what type of student they are upfront instead of guessing which creates issues down the road for the student and office. Who is admitted and how they are admitted is not changing. That remains the same.

Associate Lecturer Marshall motioned to approve, and Associate Professor Ensley seconded the motion.

Associate Professor Fisch asked where the college credit plus fits within this policy.

Director Kolenz said college credit plus is not part of the policy of undergraduate admissions. However, there is mention in the policy that if they have college credit plus hours, they are still considered freshmen. CCP has its own entry and is not owned by the Office of Admissions.

Dean Shadduck asked about guest student status in Lifelong Learning where there is both credit and non-credit learning. She asked if that would still be available for short term learners even if they are in the non-credit world.

Director Kolenz said that there was not anything in the policy that would exclude them. It just says they enroll in a limited number of Kent State courses without being formally admitted to a degree or certificate program. They can take a maximum of 18 credit hours of coursework. They do not pay an application fee, and they can be anyone as long as they have a high school diploma or alternative diploma.

The poll went out to members. Members voted unanimously to approve the proposal.

Office of the University Registrar

7. Ohio Articulation and Transfer Policy

Revise policy to rename the "One-Year Option" to "Associate of Technical Studies Pathway" per a state directive (fall 2025)

VIEW THE DISCUSSION

Assistant Registrar Sommers stated that the state of Ohio decided to rebrand the "One-Year Option" to make it more understandable. Many students did not understand it. They are rebranding it to include some other things to turn it into a more degree pathway that

expands outside of the ATS program. The revision is just to update the name. There are no other policy changes.

Senior Lecturer Laux made a motion to approver, and Associate Professor Ponder seconded.

With no questions or comments, the item passed unanimously.

IV. Program Proposals Review

A. Action Items

College of the Arts

School of Theatre and Dance

- 1. Costume Design Technology Minor—Inactivate program (fall 2025)
- 2. Lighting Design and Technology Minor—Inactivate program (fall 2025)
- 3. Scene Design Minor—Inactivate program (fall 2025)
- 4. Scenic Technology Minor—Inactivate program (fall 2025)

Theatre and Social Change - Minor—Inactivate program (fall 2025)

VIEW THE DISCUSSION

Chair Dauterich and Associate Professor Swoboda agreed to review and vote on these items as a slate.

Associate Professor Swoboda explained that these five minors are part of what was a collection of eight minors. The school is inactivating them and consolidating them into three minors. The new minors will be reduced in credit hours to 14-15 from 20-21. This is to streamline curriculum by removing minors that have been under enrolled or had no enrollment. No courses are being inactivated. All those who are currently enrolled will finish their minors.

Associate Professor Ensley made a motion to approve, and Associate Professor Fisch seconded.

With no questions or comments, the item passed unanimously.

V. Other EPC Discussion

1. Moratorium Course List Update

VIEW THE DISCUSSION

Associate Professor Ponder asked for an update on the moratorium course list.

Secretary Tillett replied that the provost put out a request to the dean's office to ask if they still wanted to bring the courses forward as they are new, elective courses. If yes, they needed to provide a rationale since they are electives. Colleges submitted to bring forward 38 of the 44 courses. Melody has a request for confirmation of moving these courses forward to the deans and is waiting for responses.

Interim Associate Provost Sheridan added that Melody is meeting with all deans, one on one, about the number of related curricular issues and this is one of them. He encouraged members to talk to their deans to see what information they have for Melody.

Associate Professor Ponder stated that the council was told that the moratorium would end in February. Instructors would need an update on this to know how to move forward with the curriculum.

Interim Associate Provost Sheridan explained that when the moratorium began, it was to put a hold on all new curricular developments. Now, the provost is asking that deans be thoughtful in terms of what they are putting forward and supporting. The provost wants to make sure deans are doing their due diligence and supporting what they are moving forward. He reiterated to members to speak to their deans.

With no further questions or comments on the agenda items, the meeting adjourned at 4:33pm.

Respectfully submitted,

Christa N. Ord

Christa N. Ord

Operations and Special Projects Coordinator, Curriculum Services

Office of the Provost





Educational Policies Council AGENDA

Monday, 19 May 2025, 3:20 PM

Join the Teams Meeting Meeting ID: 267 624 269 022 | Passcode: RuFMcq By phone: 330-349-5345 | Conference ID: 991 898 015#

I. Approval of Minutes

A. Meeting on 21 April 2025 View minutes

II. Academic Unit Proposals Review

A. Action Items

	ltem	Proposal	Overview		
[DIVISION OF RESEARCH AND ECONOMIC DEVELOPMENT (presented by Vice President Douglas Delahanty)				
-	1 Anti-Racism and Equity Institute	View	Revise name to Arc Institute (fall 2025)		

III. Policy Proposals Review

A. Lesser Action Items

Item	Proposal	Overview		
COLLEGE OF APPLIED AND TECHNICAL STUDIES				
 Nursing ADN: Program and Course Withdrawal 		Establish policy in University Catalog; currently exists in student handbook only (fall 2025)		
2 Nursing ADN: Program Time Limits		Establish policy in University Catalog; currently exists in student handbook only (fall 2025)		
3 Nursing ADN: Readmission		Establish policy in University Catalog; currently exists in student handbook only (fall 2025)		
4 Respiratory Therapy: Readmission		Establish policy in University Catalog; currently exists in student handbook only (fall 2025)		
5 Respiratory Therapy: Remediation		Establish policy in University Catalog; currently exists in student handbook only (fall 2025)		
6 Respiratory Therapy: Time Limits		Establish policy in University Catalog; currently exists in student handbook only (fall 2025)		
COLLEGE OF THE ARTS				
School of Music				
7 School of Music Graduate Study		Revise policy to eliminate the theory placement examination and all mention of a thesis requirement for the M.A. degree (fall 2025)		



IV. Program Proposals Review

A. Action Items

Item	Proposal	Overview		
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP				
Department of Accounting (presented by Associate Dean Christopher Groening)				
1 Accounting, Business Technology and Analytics - M.S.		Establish a new program to be offered mostly online through the Kent Campus (fall 2025 pending final approvals)		
COLLEGE OF COMMUNICATION AND INFORMATION				
School of Visual Communication Design (presented by Professor Jillian Coorey)				
2 Information Design - Minor	View	Inactivate program		

B. Discussion Items

Item	Proposal	Overview	
COLLEGE OF APPLIED AND TECHNICAL STUDIES (presented by Associate Professor Sean Ratican)			
1 Applied Organizational Leadership -	View	Initial proposal to establish a new 90-credit hour	
B.A.S.		bachelor's degree major to be offered fully online	
		and mostly online at all seven regional campuses	
		and Twinsburg Academic Center; (full proposal to	
		come to EPC for a vote at a later date)	

C. Information Items

	ltem	Proposal	Overview		
CC	COLLEGE OF ARTS AND SCIENCES				
De	Department of Computer Science				
2	Computer Science - M.A.		Temporarily suspend admission to the program (spring 2026)		
De	Department of Geography				
3	Geographic Information Science - Graduate Certificate	View	Temporarily suspend admission to the program (spring 2026)		
4	Geographic Information Science - M.G.I.Sc.	View	Temporarily suspend admission to the program (spring 2026)		

D. Lesser Action Items

Item	Proposal	Overview		
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP				
1 Accounting - B.B.A.	View	Revise description (fall 2025)		
COLLEGE OF AERONAUTICS AND ENGINEERING				
2 Aeronautical Studies - B.S.	View	Revise description; revise delivery mode by removing mostly online option (fall 2025)		
3 Aerospace Engineering - B.S.	View	Revise admission requirements (fall 2026)		
4 Aerospace Engineering - M.S.	View	Revise admission requirements (fall 2025)		
5 Mechatronics Engineering - B.S.	View	Revise admission requirements (fall 2026)		
6 Mechatronics Engineering - M.S.	View	Revise admission requirements (fall 2025)		
COLLEGE OF APPLIED AND TECHNICAL STUDIES				
7 Electrical/Electronic Engineering Technology - A.A.S.	View	Revise outcomes (fall 2025)		



Item	Proposal	Overview		
COLLEGE OF COMMUNICATION AND INFORMATION				
8 Applied Media - B.A.	View	Revise description (fall 2025)		
School of Media and Journalism				
9 Advertising - B.S.	View	Revise description (fall 2025)		
10 Advertising - Minor	View	Revise description (fall 2025)		
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES				
School of Lifespan Development and Educ	ational So	ciences		
11 Special Education - B.S.E.	View	Revise admission requirements (fall 2026)		
COLLEGE OF NURSING				
12 Nursing - B.S.N.	View	Revise admission requirements, roadmap (fall 2025)		
13 Psychiatric Mental Health Nurse	View	Revise outcomes (fall 2025)		
Practitioner - Graduate Certificate				
14 Women's Health Nurse Practitioner -	View	Revise outcomes (fall 2025)		
Graduate Certificate				
COLLEGE OF PUBLIC HEALTH				
15 Clinical Epidemiology - M.S.		Revise delivery mode, from fully online and in		
		person to fully online and mostly online (fall 2025)		
16 Environmental Health Sciences for		Revise delivery mode to remove in person; program		
Natural Science Majors - Minor		is also offered fully and mostly online (fall 2025)		
17 Environmental Health Sciences for Non-		Revise delivery mode to replace in person with		
Natural Science Majors - Minor		mostly online (fall 2025)		
18 Health Services Administration - Minor		Revise delivery mode to add fully online and mostly		
		online; add outcomes (fall 2025)		
COLLEGE OF THE ARTS				
School of Fashion Design and Merchandising				
19 Fashion Design - B.A.	<u> </u>	Revise admission requirements (fall 2026)		
20 Fashion Design - B.F.A.	 	Revise admission requirements (fall 2025)		
21 Fashion Merchandising - B.S.	View	Revise admission requirements (fall 2026)		

V. Meeting Dates for Next Academic Year: (link to submission deadlines)

Monday, 25 August 2025	Monday, 15 December 2025	Monday, 23 March 2026
Monday, 15 September 2025	Tuesday, 20 January 2026	Monday, 20 April 2026
Monday, 20 October 2025	Monday, 26 January 2026	Monday, 18 May 2026
Monday, 17 November 2025	Monday, 16 February 2026	



Meeting Minutes
Monday, 19 May 2025
VIEW THE MEETING

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Joanna Liedel, Amy Nuesch, Kristi M. Kamis

Administrators present: Deans Peggy Shadduck, Deborah F. Spake

Administrators not present: Interim Associate Provost Scott C. Sheridan

Faculty present: Professors Alan A. Brandyberry, Karen Gracy, Robert D. Jewell, Steven N. Rugare, Athena Salaba, Associate Professors Brian R. Barber, Vanessa J. Earp, Michael J. Ensley, Michael R. Fisch, Bethany G. Lanese, Abe G. Osbourne, JD Ponder; Assistant Professor Tinyuan Guan, Christopher W. Totten; Senior Lecturer Tracy A. Laux; Associate Lecturer Shelley K. Marshall; Lecturers Lisa M. Davis, Olivia B. Krise

Faculty not present: Professor J K. Vick; Associate Professors Samuel Kim, Jonathan F. Swoboda

Guests: Sonia Alemagno, Daniel Alenquer, Alicia Crowe, Douglas Delahanty, Susan Emens, Carla Goar, Christopher Groening, James Hannon, Paul Haridakis, Amir Jabbari, Kelsen LaBerge, Emily Metzgar, Sean Ratican, Cathy Zingrone

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 19 May 2025, via Microsoft Teams.

I. Approval of Minutes

A. Meeting on 21 April 2025

Senior Lecturer Laux made a motion to approve, and Dean Shadduck seconded the motion.

With no comments, questions or corrections, the minutes passed unanimously.

II. Academic Unit Proposals Review

A. Action Items

Division of Research and Economic Development

1. Anti-Racism and Equity Institute—Revise name to Arc Institute

VIEW THE DISCUSSION

Vice President Delahanty stated that the proposal is to change the name of the Anti-Racism and Equity Institute and to be compliant with SB1 as well as a lot of federal things that are coming out. The division realized that the name was probably too narrow for the scope of effort that are covered by the institute. The proposed rename is the Arc Institute which is not an acronym for anything. It is inspired by a quote from Doctor Martin Luther King Jr.

Senior Lecturer Laux made a motion to approve, and Associate Lecturer Marshall seconded the motion.

Secretary Tillett asked about the website and that it said it had hidden content.

Director Goar explained that the website was pulled down in anticipation of the passing of SB1 so that the division could revise terminology in the programming. There is a meeting tomorrow to discuss the webpage which will go back live as soon as revisions are finished.

Associate Professor Ensley asked if there was a broader discussion behind the name change or an immediate action. He asked for clarification on what the members are voting on.

Vice President Delahanty explained that the word "equity" was problematic in the current climate. He explored with Carla the types of research that can be done with the institute. They found that the institute could do more research than what the name suggested and that research reflects "Arc Institute" name. In some ways, it gets ok'd with SB1 because of its focus on research. It provides pilot funding for research to support external seeking of funds. It allows the program that is doing the networking, bringing together faculty and supporting things through symposium to not run afoul of SB1. That is the argument for the name change that can be made at Board of Trustees and at the state-level.

Associate Professor Ensley said he is not entirely comfortable with it since the only thing that is being said to be off was the name and nothing else. That is why he wanted a more information on what was discussed about what is going to change. The mission statement clearly had an activist component to it. If that is going to stay in and nothing else is going to change, the perception could be that the name is changing but keeping the activist component to the program.

Vice President Delahanty said the activism in residence program probably has to be renamed. Institutional activism would run afoul to SB1, specifically prohibited. As an institutional-level institute, that is why they are planning on changing the name. Each of the activists in residence have been individuals who were brought here because they were related to a number of faculty members research areas. They provided access to subject samples for recruitment. Provided a means of informing research questions because they could address issues faced by certain samples with faculty members reading manuscripts and trying to design grants and studies do not have access to. It is almost the clinical kind of way of informing the research questions that people have. The activism focus would be changed.

Director Goar added that the individuals that were brought in worked with issues of black maternal health and issues of migrant students. The institute will change the name of the program possibly to "Impact Fellow" which would continue to reflect community engaged research but would not activate ideological concerns the way activist might. The institute still wants to promote research and engagement.

With no further questions, comments or concerns, the item passed with 18 years and one abstention.

IV. Program Proposals Review A. Action Items

Ambassador Crawford College of Business and Entrepreneurship Department of Accounting

1. Accounting, Business Technology and Analytics – M.S.—Establish a new program to be offered mostly online through Kent Campus (fall 2025 pending final approvals)

VIEW THE DISCUSSION

Associate Dean Groening stated that the department is proposal is at the master's level and is half accounting and half business analytics. It consists of existing accounting courses and business analytics courses. There are no additional courses. There are enough seats in the courses that no new faculty need hired. The department wants to make sure accountants have enough business analytic skills as well as it helps set apart some business analytics students who want to focus on a particular area and be a viable job candidate.

Associate Lecturer Marshall made a motion to approve, and Associate Professor Fisch seconded.

Secretary Tillett asked if Associate Dean Groening foresees losing enrollment from the M.S.A. or from the other master's degrees with this new program.

Associate Dean Groening said that it is possible. The M.S.B.A. is strongly reliant on international students from India. The M.S.A. has been increasing since it was introduced last year since the Accounting Fundamental certificate was introduced. Since it utilizes the same classes, it is better if the program takes from Kent students rather than another university taking Kent students.

Secretary Tillett asked if Associate Dean Groening expects to see new enrollment growth that would not otherwise have expected from the current M.S.A.

Associate Dean Groening said the department hopes that there will be an overall growth in enrollment.

Secretary Tillett added that the proposal projected enrollment is very conservative for this program.

Associate Dean Groening said that is correct. He said the department hopes new students will join.

Dean Spake explained that this degree is somewhat different from the masters. The traditional M.S.A. is intended to lead people toward the CPA certification. CPA has changed their rules this year about what is needed. They no longer require 150 credit hours to sit for the CPA. The proposed degree is meant for people who have some accounting background or want an accounting background that did not earn an accounting degree in their undergrad. They are allowed to participate in the bridge program to bridge into an accounting degree. There is coordination between accounting and technology fields. Accountants need more technology skills, and this degree would not pull people away who are pursuing the CPA exam. This degree is intended to provide people interested in accounting with more technology skills. The only difference between 120 credit hours and 150 is students can sit for the CPA without the masters if they have one more year of work experience as compared to those who pursue the master's and then sit for the CPA more quickly. While that change is happening, there is also a great need for technology skills, particularly in the big four public accounting firms.

Secretary Tillett asked what the importance is of having "business technology" in the name since other institutions focus their name on business analytics.

Dean Spake explained that the proposal refers to pulling courses from three different areas. The degree is pulling courses from both areas of the Department of Information Systems. Not simply business analytics. That is where the "technology" is coming from. There is a little more accounting than it is information systems or business analytics, but enough of the business analytics that it is not strictly an accounting degree.

Associate Dean Groening added that Chair Benitez has said consistently said "technology" is an appropriate word to keep.

With no further questions, comments or concerns, the item passed unanimously.

College of Communication and Information School of Visual Communication Design 2. Information Design - Minor—Inactivate program

VIEW THE DISCUSSION

Director Alenquer stated that the proposal is for inactivation as the minor has only graduated one student per year. Faculty voted to inactivate the minor.

Associate Professor Ponder made a motion to approve, and Associate Professor Ensley seconded.

With no questions or comments, the item passed unanimously.

B. Discussion Items

College of Applied and Technical Studies

1. Applied Organizational Leadership – B.A.S.—Initial proposal to establish a new 90-credit hour bachelor's degree major to be offered fully online and mostly online at all seven regional campuses and Twinsburg Academic Center; (full proposal to come to EPC for a vote at a later date)

VIEW THE DISCUSSION

Dean Shadduck stated that the proposal is an initial inquiry for the program. The college is trying to take a look at these 90-credit hour B.A.S. degrees as an option to address several important needs. There is a growing trend to provide some options toward 90-credit hour bachelor's in Ohio. The laws that passed recently require that ODHE study these degrees. Related to the state share of instruction (SSI), there is discussion in the state legislature that there may be some tying of funding to what universities do related to 90-credit hour degrees. There is some political context about why Kent State should look at some of these things. The second point is about Kent State taking the lead, particularly through the College of Applied and Technical Studies. It is important to set a tone that a 90-credit hour degree would include both breadth as exemplified through the core as well as really good depth by having a major with the upper-level requirements as with other bachelor's degrees. There is a strong need for an Applied Organizational Leadership degree. There is a challenge in the workforce with a lot of job openings at the leadership level along with a lot of turnover. Ohio, in particular, is lagging behind in bachelor's degree attainment that can lead toward upward mobility and regional economic growth. There is not only the need to think broadly about the B.A.S. degrees, but in particular this degree.

Associate Professor Ratican added that there is a labor shortage and an education gap in the workforce. Employers need adaptable leaders. Ohioans, especially adult learners, need flexible, affordable pathways to advance. This degree is being built, specifically, to respond to both areas of the labor shortage and education gap. It meets a pressing need to provide a career-ready leadership focus education for adults and professionals in transition. The program has been designed so that it leverages Kent State strengths and applied learning to create a degree that is timely and scalable. It is transformative and it serves these underserved communities in Ohio because what has been found in discussion with partners throughout regional campuses is that employers are not just hiring for technical skills. They are desperate for people who can manage others, resolve conflict, communicate across teams and lead ethically so employers consistently identify soft skills as their number one desire for the next generation's workforce and leadership and communication as skills that are missing in new hires. The degree is designed to close that gap and equip people already in the workforce with skills to advance in the leadership roles and meet the student and employers demands through that shortage in mid-level leadership. It is not designed for the traditional first-time freshman. It is for adults with jobs, families and obligations. Kent State serves thousands of the students who need flexible options to advance in their careers. This degree is designed to attract students who are looking for another pathway to a bachelor's degree. They often balance jobs and caregiving. They need programs that are targeted outside of the traditional 120-degree pathway. This is designed

for adults with work experience and some prior college credit or related training. This builds existing credentials. There are micro-credentials, certificates and non-credit programs within the university that can be used through this 90-credit hour degree pathway. The program is specifically looking to attract individuals that are looking for career progression across multiple industries and people with experience, apply technical fields workforce certificate completers, adults re-entering higher ed with career advancement goals that are being served with traditional programs. This degree is practical, theoretical and it is deeply rooted in Kent State's existing academic strengths with applied learning. By offering it through the regional campus system, it is also an affordable, efficient way for learners with transfer credits or workforce training backgrounds to apply some of those. This is a degree the program is ready to deliver now. There's no new faculty and there will be three new courses developed. The majority of the degree is ready to go. The courses will be developed as the degree evolves and comes back for approval in the fall. The program emphasizes real-world application and builds from existing Kent State strengths and is structured around career advancement for adult learners looking for an alternative pathway.

Secretary Kellogg asked about admission requirements since students would be coming in having a background or experience and regionals admission requirements are open. She asked how they would make sure the right people apply to this program. She also asked about the plan for the electives list as there are a lot of upper division and some of the courses are not currently offered on the regional campuses.

Dean Shadduck explained that they will be digging more deeply into whether there should be any restrictions in terms of how that happens. They have various ideas and have had some discussion about it. It has not been completely decided yet. It could be left open and see how it goes and work with advising as the major structure that works with that, or a restriction can be put on. An age restriction has been discussed along with other kinds of restrictions that would come in. In the choose from electives list, many are done through the regional campus system already. Not all of them are, but they are in the process of reaching out to all of those programs to have discussions about whether that could happen.

Associate Professor Ratican added that they had consultations and open communication with several different colleges. These are the courses that provide value based on the student population that is coming through. This will not be the final list and has evolved several times. The program will rely heavily on assets that exist with other colleges. Working together is the only way to really address this going forward. It will evolve as faculty evolves. As faculty evolves, then the curriculum might evolve or as the learner workforce needs evolve, that could evolve as well. This is the best attempt based on feedback that has been received from students and partners who looked at the curriculum.

Director Haridakis asked why this would not be a jointly administered program since it has courses from so many different programs.

Dean Shadduck explained that the Organizational Leadership program is something that is strongly needed by students who attend regional campus system in particular. Sean has been working on this for the last several years and putting together ideas. This has evolved into the idea that it makes good sense as a B.A.S. degree. As a B.A.S. degree meeting the needs of the kinds of learners that are served most through the regional campus system, CATS seems like the logical college to host that, but in collaboration with colleagues from other colleges. It is something that can be discussed with others, but it just fits with who the CATS college is and what they are supposed to be doing as a college.

Associate Professor Ratican added that there is already a model similar to this within CATS with the B.T.A.S. degree. This is an evolution of that. CATS has a proven model with success in the B.T.A.S. degree. This is a next evolution for that.

Senior Lecturer Laux asked Paul how this program is similar to existing program and if there are enrollment numbers at the regional campuses for the existing program.

Director Haridakis said he does not know what the numbers are and that the programs are not similar right now. The School of Communication Studies has been thinking about a 90-credit-hour degree that can be taken in person or fully online. It would be offered at Kent and regional campuses. The Communication Studies program that is on the regional campuses might have around 75. The Organizational Leadership concentration does require some of the same courses. Students that are interested in that course do go into organizational positions. The coursework for the program does look unique. He said the question was more about why it could not be jointly administered.

Senior Lecturer Laux encouraged Dean Shadduck and Associate Professor Ratican to add consultation to the to-do list to ensure no encroachment.

Dean Shadduck said they have about 10-12 consultations they are working on and will add the School of Communication Studies to the list.

Chair Dauterich asked if the curriculum meaningfully differentiates leadership as a discipline or if it risks becoming a skills-lite management adjacent credential designed for market appeal rather than intellectual substance.

Associate Professor Ratican the Leadership Studies and Theory of Leadership has some application in management. It is not a management-lite approach. Leadership schools are popping up across the country that have done very well. The differentiation is inside of the leadership theoretical aspect. The focus is on leadership as opposed to a management or business approach would be one aspect of an organization inside of a business aspect where there is also marketing, accounting and other things where this would be specifically focused on leadership theory and applied leadership within the workforce setting.

Associate Professor Ponder asked for further guidance on what Kent State is looking for to evaluate 90-credit hour degrees.

Chair Dauterich said the discussion has been the understanding that it is a niche area where there is a demand for it, but not something that is marketing for an incoming, 18-year-old freshman. It is usually something for people who are already in the working world who are looking for that credential that gets them to advance a little bit further. The state said they are going to implement a committee to study the viability of these 90-credit hour degrees. Kent State is doing a targeted approach with a few individual programs to see how those work and go from there. He said he is not sure if there have been guidelines set since approving the first 90-credit hour degree.

Dean Shadduck said that CATS is trying to forge the way. There have not been any guidelines given, but CATS is trying to create them by putting some examples out there. CATS important aspects of a 90-credit hour degree are to have a full curriculum that would go in any other bachelor's degree and includes full number of required upper-level credits that would be in other bachelor's degrees. Still offering the quality that Kent State provides and pull that off in roughly 90-credit hours.

Secretary Kellogg echoed that the state is still trying to figure out how to review these. Kent State is the first degree which could be good and sometimes bad because of the waiting process. She said she believes they are working on guidelines or a manual on how they will process these types of proposals.

Secretary Kellogg addressed the meeting dates and submission deadlines for the next academic year. She said to review the dates and make sure members are planning for next year. Some of the dates and deadlines are different.

With no further questions or comments on the agenda items, the meeting adjourned at 4:23pm.

Respectfully submitted,

Christa N. Ord

Christa N. Ord

Operations and Special Projects Coordinator, Curriculum Services

Office of the Provost