



**OFFICE OF THE PROVOST**

**TO:** Educational Policies Council (EPC)  
**FROM:** Therese E. Tillett, Director of Curriculum Services  
**SUBJECT:** EPC Meeting Schedule for Academic Year 2015–2016  
**DATE:** 2 June 2015

All meetings will begin at **3:20 p.m. in the Governance Chambers**, on the 2<sup>nd</sup> floor of the Kent Student Center.

Members of the Undergraduate EPC and Graduate EPC will meet jointly each month. The Office of Curriculum Services will notify members of any meeting cancellation seven calendar days before the meeting.

<b>EPC Meeting Dates</b>	<b>Deadlines of Materials to Curriculum Services for the Meeting</b>
<b>Monday, 24 August 2015</b>	3 August 2015 August is the final meeting for course proposals* for spring 2016 implementation.
<b>Monday, 21 September 2015</b>	31 August 2015
<b>Monday, 19 October 2015</b>	26 September 2015
<b>Monday, 16 November 2015</b>	26 October 2015 November is the final meeting for course, program and policy proposals for fall 2016 implementation. Program proposals include new programs, except new majors or degrees; inactivated programs; and any revision that changes the criteria for a student to be admitted, progress or graduate from a program).
<b>Monday, 25 January 2016</b>	4 January 2016
<b>Monday, 15 February 2016</b>	25 January 2016
<b>Monday, 14 March 2016</b>	22 February 2016
<b>Monday, 18 April 2016</b>	28 March 2016 April is the final meeting for university policy proposals for fall 2016 implementation for which Faculty Senate or Board of Trustees is final approver
<b>Monday, 16 May 2016</b>	25 April 2016 May is the final meeting for university policy proposals for fall 2016 implementation for which EPC is final approver.

Course proposals that cannot be considered effective for spring semester are ones that request the following:

- Inactivation
- Revision of title
- Revision of credit hours
- Revision of subject
- Revision of number
- Revision of prerequisite that impinges upon program requirements  
(e.g., adding a prerequisite course that is not in the program requirements)