

KENT STATE UNIVERSITY

CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **20-Mar-15** Curriculum Bulletin _____Effective Date **Fall 2015** Approved by EPC _____

Department

College **US - Undergraduate Studies**Proposal **Establish Policy**Proposal Name **College Credit Plus Policy**

Description of proposal:

Proposal seeks to establish in the University Catalog a College Credit Plus policy to replace the existing Dual Credit policy and Post-Secondary Enrollment Option Program (PSEOP) policy. This revision is a result of House Bill 487 (July 2014) and changes to the Ohio Revised Code.

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)

The Office of Dual Enrollment in Undergraduate Studies (University College) will continue to oversee programs that allows middle/high school students to earn college credit.

Units consulted (other departments, programs or campuses affected by this proposal):

Assistant and associate deans, advisors, registrar, bursar, admissions, student financial aid

REQUIRED ENDORSEMENTS

 Department Chair / School Director

 ____/____/____

 Campus Dean (for Regional Campuses proposals)

 ____/____/____

 College Dean (or designee)

 ____/____/____

 Dean of Graduate Studies (for graduate proposals)

 ____/____/____

 Provost and Senior Vice President for Academic Affairs (or designee)

 ____/____/____

Proposal Summary **Establishment of College Credit Plus Policy** **to Replace Dual Credit Policy and** **Post-Secondary Enrollment Option Program (PSEOP) Policy**

SUBJECT SPECIFICATION

As a result of House Bill 487,¹ passed in July 2014, changes have made to the Ohio Revised Code.² These changes necessitate an update in the University Catalog regarding the awarding of college credit to middle/high school students.

BACKGROUND INFORMATION

Policies for dual credit and the Post-Secondary Enrollment Option Program (PSEOP) at Kent State University were created as a result of legislative action. These programs have been administered through Undergraduate Studies³ for a number of years, providing opportunities for college-ready high school students to take university courses taught either on a Kent State campus, at their high school or through online delivery.

PSEOP was created by the State of Minnesota in 1985 and adopted by the State of Ohio in 1989 to allow high school students to apply for early admission to a college or university and take courses at the college level while still in high school. See current policy on page 5.

Under dual credit (also called dual enrollment), high school instructors who met the minimum statewide and university standards for adjunct faculty status were able to teach Kent State courses at their respective high schools for students to earn both high school and college credit. College courses taught at the high school were required to be duplicates of the courses taught at Kent. All students enrolled in the university courses taught at the high school had to apply and be accepted to Kent State under the dual credit program. See current policy on page 5.

As a result of the passage of House Bill 487, PSEOP and dual credit have been replaced by College Credit Plus, effective for the 2015-2016 academic year. All Ohio public universities are required to participate in College Credit Plus.

Additional changes due to the new legislation include the following:

- College Credit Plus is open to students in grades 7-12, whereas PSEOP and dual credit were available to students in grades 9-12 only.
- Per the Ohio Revised Code and the Ohio Administrative Code, Kent State must utilize and apply the same standards for admission to College Credit Plus students as would be applied to any traditional college applicant.

¹ To read a comparative synopsis of House Bill 487, 130th General Assembly, visit www.lsc.ohio.gov/synopsis130/h0487-130.pdf.

² Ohio Revised Code. Chapter 3365: College Credit Plus Program. Retrieved from codes.ohio.gov/orc/3365.

³ Name of Undergraduate Studies changes to University College, effective for fall 2015.

Proposal Summary to Establish College Credit Plus Policy to Replace Dual Credit and Post-Secondary Enrollment Option Program (PSEOP) Policies

- College Credit Plus students must meet the minimum remediation-free standards according to Kent State⁴ and the state's College Readiness Expectations and Statewide Placement Policy.⁵
- College Credit Plus students are not permitted to take courses that are remedial or sectarian in nature.
- All College Credit Plus students must be assigned an academic advisor and meet with that advisor at least once each semester before the date on which the W (Withdrawal) mark can be assigned to a course.
- College Credit Plus students are limited to a maximum of 30 credit hours per academic year and a maximum of 120 credit hours overall prior to high school graduation.
- Kent State may give priority to matriculated students for course registration over College Credit Plus students. However, once a College Credit Plus student has been registered into a course, Kent State cannot displace that student for another student.

College Credit Plus requires more support than the dual credit for secondary school instructors who are approved to teach university courses. Those instructors must be provided with the following:

1. Three (3) hours of professional development by Kent State each academic year
2. One (1) full classroom observation of each college course in the first year of teaching the course, and every other year thereafter
3. Participation in university course evaluations

Instructors teaching College Credit Plus courses at the middle/high school must use the same syllabi, textbooks, materials and assessments as used by faculty at Kent State.

To enroll and receive college credit for courses taught at the middle/high school, students must apply, meet admission criteria and be accepted to Kent State University. Other students may be enrolled in the middle/high school course; however, they will complete all the same work as the College Credit Plus student, and they and their parents must sign a form indicating that they understand they will receive high school credit only upon course completion.

Under reporting responsibilities, Kent State will be required to not only verify College Credit Plus student admission and enrollment, but also provide statistical information regarding the profiles of all students who are accepted to and declined enrollment in College Credit Plus. In anticipation of this requirement, Kent State has transitioned from a paper to an online application system for College Credit Plus students.

ALTERNATIVES AND CONSEQUENCES

The alternative is status quo in the University Catalog. Consequences are non-compliance with the Ohio Revised Code and confusion among staff, students and parents on how the new mandated policy is to be administered at Kent State.

⁴ Kent State University (2014-2015). University Readiness Standards. Kent State University Catalog. Retrieved from www.kent.edu/catalog/2014/info/policies?policy=univreadstand.

⁵ University System of Ohio. Ohio's Uniform Statewide Standards for Remediation-Free Status Established by the Presidents of Ohio's Public Colleges and Universities (December 2012). Retrieved from www.ohiohighered.org/college-readiness.

Proposal Summary to Establish College Credit Plus Policy to Replace Dual Credit and Post-Secondary Enrollment Option Program (PSEOP) Policies

SPECIFIC RECOMMENDATION AND JUSTIFICATION

It is recommended that the new College Credit Plus policy, as listed below, be added to the University Catalog to replace the university policies for dual credit and PSEOP and reflect the change in Ohio legislation.

New Policy – College Credit Plus

College Credit Plus is offered through the University College for middle/high school students (grades 7-12) who want to take Kent State courses at any Kent State campus, online, hybrid in-class/online or at their middle/high school. The course is taught by either a Kent State faculty member or a Kent State-qualified secondary instructor.

A College Credit Plus course offered in middle/high schools through the university must duplicate the course offered by Kent State to matriculated students. Courses must be approved for College Credit Plus status, and credit awarded must be deemed acceptable for transfer by faculty of the appropriate Kent State academic department/school.

Students enrolled in College Credit Plus courses must adhere to the deadline dates specified by Kent State for registration, drop, withdrawal and refund. Kent State may give priority to matriculated students for course registration over College Credit Plus students. However, once a College Credit Plus student has been registered into a course, Kent State will not displace that student for another student.

Kent State will provide students full access to Kent State libraries and electronic databases, as appropriate, and general academic support services, including academic advising, regardless of whether the course is taken in person, online or at a middle/high school.

Kent State is responsible for maintaining a College Credit Plus student's college transcript. Courses will be identified on the Kent State transcript as a college-level course. The middle/high school is responsible for maintaining the student's middle/high school transcript. The evaluation of courses when transferring to a college or university other than Kent State is the purview of that college or university.

College Credit Plus students are limited to a maximum of 30 credit hours per academic year and a maximum of 120 credit hours overall prior to high school graduation. Students who wish to continue at Kent State University after high school graduation should apply for admission as new freshman during the fall of their senior year.

For acceptance into College Credit Plus, students must provide the following application materials and adhere to listed admission criteria:

- Completed College Credit Plus program application
- Middle/high school transcript(s)
- Recommendations from middle/high school faculty and guidance counselor
- College Credit Plus permission/authorization form signed by the student and parent/guardian
- Preferred 3.000 cumulative high school GPA on a 4.000 scale
- Preferred minimum 21 ACT composite score or minimum 970 SAT combined score (reading and mathematics) and/or Compass placement score as required by campus of enrollment
- Meet the State of Ohio's uniform statewide standards for remediation-free status

Proposal Summary to Establish College Credit Plus Policy to Replace Dual Credit and Post-Secondary Enrollment Option Program (PSEOP) Policies

Deleted Policy – Post-Secondary Enrollment Option (PSEOP)

The Post-Secondary Enrollment Option Program (PSEOP), offered through Undergraduate Studies, is designed for high school students wishing to take university courses prior to graduating from high school. It is offered on each Kent State campus. PSEOP students who wish to continue college coursework at Kent State University after high school graduation should apply for admission as a new freshman during the fall of their senior year of high school. Applying early as a new freshman gives a PSEOP student consideration for on-campus housing, financial aid, freshman scholarships and orientation information.

Program requirements and expectations:

- Students enrolled in PSEOP courses must adhere to the dates specified on the college campus for registration, drop, withdrawal or refund.
- Kent State will provide PSEOP students full access to Kent State libraries and electronic databases, as appropriate, and general academic support services, including academic advising, regardless of whether the course is taken in person or online.
- For acceptance in the program, students must provide the following application materials as well as listed admission criteria:
 - Completed written program application
 - High school transcript(s)
 - Recommendations from high school faculty and guidance counselor
 - Preferred 3.000 cumulative high school GPA on a 4.000 scale
 - Preferred minimum 23 ACT composite score or minimum 1070 SAT combined score (reading and mathematics)

Deleted Policy – Dual Credit

Dual-credit courses offered in high schools through Kent State University must duplicate the identical course offerings delivered on the campuses of Kent State to matriculated students. Courses must be approved for dual-credit status, and credit awarded must be deemed acceptable in transfer by faculty of the appropriate academic department/school of the university. Kent State is responsible for maintaining a dual-credit student's college transcript. All courses will be identified on the college transcript as the regular college-level course. The high school is responsible for maintaining the student's high school transcript. The evaluation of courses when transferring to post-secondary institutions other than Kent State is the purview of the receiving institution.

Program requirements and expectations:

- Students enrolled in dual-credit classes must adhere to the dates comparable to those specified on the college campus for registration, drop, withdrawal or refund.
- A dual-credit course taught in a high school must be composed only of students who have been admitted to Kent State University and who are registered for the course.
- Grading criteria for a dual-credit course must allow faculty the opportunity to award high school-only credit or high school and college credit, depending on student performance.
- Kent State will provide dual-credit students full access to Kent State libraries and electronic databases, as appropriate, and general academic support services, including academic advising, regardless of whether the course is taken at the high school or the university.

Proposal Summary to Establish College Credit Plus Policy to Replace Dual Credit and Post-Secondary Enrollment Option Program (PSEOP) Policies

- For acceptance in the program, students must provide the following application materials as well as listed admissions criteria:
 - Completed written college application
 - High school transcript(s)
 - Recommendation from high school faculty and guidance counselor
 - Preferred 3.000 cumulative high school GPA on a 4.000 scale
 - Preferred minimum 23 ACT composite score or minimum 1070 SAT combined score (reading and mathematics)

TIMETABLE AND ACTIONS REQUIRED

Approval from Educational Policies Council..... 20 April 2015
 Approval from Faculty Senate 18 May 2015
 Implementation in University Catalog..... 1 June 2015 (fall 2015)