

INSTITUTIONAL ARTICULATION AGREEMENT AMENDMENT  
TO THE MEMORANDUM OF AGREEMENT  
BETWEEN  
KENT STATE UNIVERSITY  
AND  
METHODIST COLLEGE

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Kent State University and Methodist College recognize the need to facilitate the transfer of students from Methodist College to Kent State University to pursue and achieve their educational goals.

**It is understood by the parties that** Methodist College is an accredited or equivalent institution of higher education. Verification of this claim may be found **ENTER VERIFICATION INFO HERE**.

This agreement is contingent upon the availability of sufficient appropriated funds as determined by the Board of Trustees at Kent State University as vested in their authority by ORC 3341.04 and ORC 3341.06 (available at [codes.ohio.gov/orc/3341](http://codes.ohio.gov/orc/3341)).

In an effort to ease the transfer process and to promote the closer coordination of academic courses, programs and degrees offered by our institutions, we do hereby enter into the following institutional articulation agreement. This agreement in no way should be construed to guarantee admission into Kent State University or into a specific degree program at Kent State University.

1. Transfer students shall be subject to the catalog in force at the time of their admission to the receiving institution and to any revisions that occur after its publication and prior to their enrollment. Once admitted, transfer students shall be subject to the same regulations governing applicability of catalog requirements (including, but not limited to major, GPA, graduation, and/or residency requirements, policies, procedures, and standards) as native students. Furthermore, transfer students shall be accorded the same class standing and other privileges as native students on the basis of the number of credits earned.
2. All students will be considered for admission according to the admissions policy and standards of Kent State University, according to catalog requirements.

Students so admitted will be considered for admission to selective programs (majors, minors, or fields of concentration) with the same guidelines that are applied to native Kent State University students. Students are responsible for understanding and adhering to the selective admission requirements, according to catalog requirements, at Kent State University.

3. Due to curriculum structures and the variability in student enrollment patterns, Kent State University cannot guarantee that students who transfer under the provision of this agreement will complete all the requirements to graduate from Kent State University within two years or by earning an additional 60 semester hours at Kent State University.

4. Kent State University will provide Methodist College with course equivalent information regarding Methodist College courses and the Kent State University equivalents. Kent State University will update the information and provide the most current equivalencies to Methodist College for the upcoming academic year, annually no later than July 1<sup>st</sup>. Course equivalent information is included in Appendix A.
5. Kent State University will report, to the Articulation Agreement Coordinator for Articulation Agreements, the number of transfer students from Methodist College for the previous academic year, annually no later than July 1<sup>st</sup>.
6. All collegiate level credit transferred from Methodist College shall be accepted toward the student's class standing and shall be articulated to specific Kent State University courses when possible. Kent State University reserves the right to determine which courses are collegiate level.
7. Methodist College and Kent State University will work together to maximize the acceptance and application of transfer credit. Program specific articulation agreements supporting this institutional agreement will outline selective admission requirements, course equivalencies, and other information affecting students who enroll in a particular academic program. These supplemental programmatic articulation arrangements must be consistent with the tenets of this overarching institutional agreement.
8. Students transferring credit outside of programmatic articulation agreements will have the application of transfer credit done on a course-by-course basis by Kent State University. Ultimately, the acceptance and application of transfer credit is the decision of Kent State University.
9. Tuition for students participating under this Agreement will be assessed at the out-of-state tuition rate as approved by the Board of Trustees, unless otherwise eligible under state law.
10. Collegiate level courses completed at Methodist College with a "D" or better grade will be accepted. It should be noted that the student may be required to retake any course in which s/he received a grade of "D" where there is a higher minimum grade required for all native Kent State University students pursuing the same academic program. The application of this rule shall be the same for both native Kent State University students and Methodist College transfer students.
11. The Dean of Instructional Services at Methodist College will designate an official(s) who will be responsible for all aspects of the articulation program at Methodist College.

Contact:        Project Specialist for Articulation Agreements  
                      Methodist College  
                      Address

Kent State University will also designate individual(s) responsible for all aspects of this institutional agreement.

Contact: Sarah J. Malcolm, International Partnerships Manager  
 Kent State University  
 PO Box 5190 Kent, OH 44240  
[smalcolm@kent.edu](mailto:smalcolm@kent.edu), 330-672-8655

12. Both parties are to communicate the conditions of this institutional articulation agreement, in accordance with federal, state, and local laws, to their respective external and internal constituencies.

Methodist College will appropriately include this agreement in any listing of articulation and transfer agreements and will communicate this information through a web portal designed to disseminate transfer information to students, staff, and faculty. Other methods of communication, when appropriate, might include and are not limited to inclusion in the college catalog, program specific materials, and graduate mailings. Should materials specify and/or outline degree requirements, Methodist College will make clear that credit hours can only be counted once, toward a degree at Kent State University.

Kent State University will appropriately include this agreement in any listing of articulation and transfer agreements and will communicate this information, and afford the appropriate training when necessary, to staff and faculty to support the Methodist College transfer student.

13. Neither party may assign or transfer its rights or obligations under this Agreement without the prior written consent of the other party. In no event, shall the license or use of the Institution's name, trade name, trademark, or logo be assigned to a parent, affiliate, or successor company formed by the merger or reorganization or similar corporate transaction of Kent State University with any other company.
14. Both institutions are committed to, and will adhere to, applicable laws, regulations, policies, and guidelines effective after the date of this agreement. **Methodist College** may learn of information, documents, data, records, or other material that is confidential in the performance of this Agreement. **Methodist College** may not disclose any information obtained by it as a result of this Agreement, without the written permission of KSU. **Methodist College** must assume that all information, documents, data, records or other material is confidential. **Methodist College** further agrees to abide by any and all pertinent federal, state and local laws and regulations. **Methodist College** affirms that it has knowledge of, understands, and complies with the Family Educational rights and Privacy Act ("FERPA").

**Methodist College's** obligation to maintain the confidentiality of the information will not apply where it: (1) was already in Contractor's possession before disclosure by KSU, and it was received by **Methodist College** without the obligation of confidence; (2) is independently developed by **Methodist College**; (3) is or becomes publicly available without breach of this Agreement; (4) is rightfully received by **Methodist College** from a third party without an obligation of confidence; (5) is disclosed by **Methodist College** with the written consent of KSU; or (6) is released in accordance with a valid order of a court or governmental agency, provided that the **Methodist College** (a) notifies the KSU of such order immediately upon receipt of the order and (b) makes a reasonable effort to obtain a protective order from the issuing court or agency limiting disclosure and use of

the confidential information solely for the purposes intended to be serviced by the original order of production. **Methodist College** will return all originals of any information and destroy any copies it has made on termination or expiration of this Agreement.

Unless required by law, **Methodist College** and/or KSU will not disclose or otherwise make the terms of this Agreement, other confidential materials or information of **Methodist College** or its suppliers, available to anyone except its authorized personnel for purposes related to this Agreement. **Methodist College** and KSU will take all reasonable precautions to maintain confidentiality and, without limiting the generality of the foregoing, shall take such precautions as shall be at least equivalent to those employed by **Methodist College** by way of protection of its own confidential information.

15. This Institutional Articulation Agreement has an initial term through June 30, YEAR. Thereafter, this Agreement may be renewed in two year periods, in accordance with the State of Ohio’s biennial. Such renewal must be evidence by the written mutual consent of both parties. Such renewal must be executed no less than 30 days prior to the start of the semester at Kent State University. Should the precepts of this agreement, in the interim, come in conflict with established policy at either institution, the established policy will take precedent and the agreement will be reviewed for possible modification. In either event, care will be taken to insure that agreement modifications will not adversely affect students already enrolled and covered under the provision of the existing agreement.
  
16. This Agreement may be terminated by either party in writing with no less than 6 months’ notice. In the event that the agreement is not renewed or is terminated in any way, any related activities in progress at the time of termination of this Agreement will continue until the current semester in which the termination takes place is completed. All students currently enrolled at Kent State University at the time of termination will be permitted to complete their academic progress under the terms of this Agreement and in accordance with the catalog in force upon their admission.

**This agreement is effective as of: (Date)**

Kent State University

Methodist College

\_\_\_\_\_  
 Todd A. Diacon  
 Provost & Senior Vice President for  
 Academic Affairs

\_\_\_\_\_  
 Name  
 Title

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

## Appendix A

**KSU General Education Legend:** **DIVD** Diversity-Domestic; **DIVG** Diversity-Global; **KBS** Kent Core Basic Sciences; **KCP1** Kent Core Composition I; **KCP2** Kent Core Composition II; **KFA** Kent Core Fine Arts; **KHUM** Kent Core Humanities; **KLAB** Kent Core Basic Sciences Laboratory; **KMCR** Kent Core Mathematics and Critical Reasoning; **KSS** Kent Core Social Sciences; **NCOR** Not Approved for Kent Core

<b>APPROVED NEW EQUIVALENCIES TO BE PUT ON THE KSU TRANSFER TABLES (AND TRANSFEROLOGY)</b>			
<b>METHODIST COLLEGE</b>	<b>Credits Taken at MC</b>	<b>KENT STATE UNIVERSITY *</b>	<b>Credits Accepted at KSU</b>
ACC 1800 Principles of Accounting 1	3	ACCT 23020 Introduction to Financial Accounting	3
ACC 1810 Principles of Accounting 2	3	ACCT 23021 introduction to Managerial Accounting	3
ANT 1400 Introduction to Cultural Anthropology	3	ANTH 18210 Introduction to Cultural Anthropology (DIVG, KSS)	3
BIO 1700 Biology 1 with Lab and BIO1710 Biology 2 with Lab	8	BSCI 10110 Biological Diversity (KBS, KLAB) and BSCI 10120 Biological Foundations (KBS, KLAB)	8
BIO 1700 Biology 1	4	KBS, KLAB	4
BUS 1800 Introduction to Business	3	General Elective Credit, NCOR	3
BUS 1810 Introduction to Leadership	3	MIS 34165 Dynamics of Leadership	3
CHE 1700 Chemistry in Context with Lab	4	KBS, KLAB	4
CHE 1710 College Chemistry with Lab	4	No Credit (Remedial)	0
CHE 1720 General Chemistry 1 with Lab		KBS, KLAB	
CHE 1720 General Chemistry 1 with Lab and and CHE 1730 General Chemistry 2 with Lab	8	CHEM 10050 Fundamentals of Chemistry (KBS) and CHEM 10052 Introduction to Organic Chemistry (KBS) and CHEM 10062 General Chemistry I Laboratory (KLAB)	8
COMM 1300 Public Speaking	3	General Elective Credit, NCOR	3
COMM 2000 Business Communication	3	COMM 25863 Business and Professional Communication	3
CSC 1600 Introduction to Computers with Lab	3	CS 10001 Computer Literacy	3
CSC 1610 Object-Oriented Programming 1 with Lab	4	CS 13011 Computer Science IA – Procedural Programming	4
CSC 2000 Object-Oriented Programming 2 with Lab	4	CS 13012 Computer Science IB – Object-Oriented Programming	4
CSC 2010 Programming in C++ with Lab	4	CS 13011 Computer Science IA – Procedural Programming	4
ECO 1800 Microeconomics	3	ECON 22060 Principles of Microeconomics (KSS)	3
ECO 1810 Macroeconomics	3	ECON 22061 Principles of Macroeconomics (KSS)	3
ENG 0301 Intensive English	0	No credit (Remedial)	0
ENG 1300 English for Academic Writing 1	3	ENG 11011 College Writing 1 (KCP1)	3
ENG 1310 English for Academic Writing 2	3	ENG 21011 College Writing 2 (KCP2)	3
HIS 1500 World Civilizations 1 (to 1500)	3	HIST 11050 World History: Ancient and Medieval (DIVG, KHUM)	3
HIS 1510 World Civilizations 2 (since 1500)	3	HIST 11051 World History: Modern (DIVG, KHUM)	3
LAW 2000 Business Law	3	FIN 26074 Legal Environment of Business	3
MAT 1600 College Algebra	3	MATH 11010 Algebra for Calculus (KMCR)	3
MAT 1610 Concepts of Calculus	3	MATH 11012 Intuitive Calculus (KMCR)	3
MAT 1620 Pre-Calculus	4	MATH 12001 Algebra and Trigonometry (KMCR)	4
MAT 1630 Calculus 1	4	KMCR	4
MAT 1640 Calculus 2	4	KMCR	4
MAT 1630 Calculus 1 and MAT 1640 Calculus 2	8	MATH 12002 Analytic Geometry and Calculus I (KMCR) and MATH 12003 Analytic Geometry and Calculus II	8
MAT 2000 Calculus 3 with Lab	5	MATH 22005 Analytic Geometry and Calculus III	5
MAT 2010 Differential Equations	3	MATH 32044 Introduction to Differential Equations	3
MKT 2000 Principles of Marketing	3	MKTG 25010 Principles of Marketing	3
MUS 1500 Music Appreciation	3	MUS 22111 The Understanding of Music (KFA)	3
PHI 1500 Introduction to Philosophy	3	PHIL 11001 Introduction to Philosophy (DIVG, KHUM)	3
PHI 1510 Ethics	3	DIVG, KHUM	3

<b>METHODIST COLLEGE</b>	<b>Credits Taken at MC</b>	<b>KENT STATE UNIVERSITY</b>	<b>Credits Accepted at KSU</b>
PHY 1700 College Physics with Lab	4	KBS, KLAB	4
PHY 2000 General Physics 1 with Lab	4	PHY 23101 General University Physics I	4
PHY 2010 General Physics 2 with Lab	4	PHY 23102 General University Physics II	4
POL 1400 American Government	3	POL 10100 American Politics (DIVD, KSS)	3
PSY 1400 General Psychology	3	PSYC 11762 General Psychology (DIVD, KSS)	3
PSY 2000 Social Psychology	3	PSYC 31532 Social Psychology	3
PSY 2010 Developmental Psychology	3	PSYC 20651 Child Psychology (KSS)	3
PSY 3000 Abnormal Psychology	3	PSYC 40111 Abnormal Psychology	3
REL 2000 World Religions	3	REL 11020 Introduction to World Religions (DIVG, KHUM)	3
REL 2010 Bible Knowledge	3	General Elective Credit, NCOR	3
SER 1300 Service Learning	2	General Elective Credit, NCOR	2
SOC 1400 Introduction to Sociology	3	SOC 10250 Introduction to Sociology (DIVD, KSS)	3
STA 2000 Statistical Methods with Lab	4	MATH 30011 Basic Probability and Statistics	4
THR 1500 Foundations of Acting	3	THEA 11303 The Art of Acting	3

- \* Direct course equivalencies were approved by the appropriate Kent State University academic department chair or school director and college associate dean between April and October 2014. Non-equivalencies that met the Kent Core were approved by the Kent State University Office of Curriculum Services. Courses listed are effective as of August 2015 and subject to change.