

KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **24-Sep-15** Curriculum Bulletin _____
 Effective Date **Fall 2016** Approved by EPC _____

Department **Health Policy and Management**
 College **PH - Public Health**
 Degree **Minor (non degree)**
 Program Name **Health Services Administration** Program Banner Code **HSVA**
 Concentration(s) _____ Concentration(s) Banner Code(s) _____
 Proposal **Establish program**

Description of proposal:

This proposal seeks to develop a new minor in the College of Public Health. The minor in Health Services Administration is intended for students that have a strong interest in concepts related to the management, Ethics and Practice of the Administration of Health Services. May choose courses that meet their interests and help to augment their degree program. This includes students in a variety of majors including but not limited to Business, Communications, Psychology, Sociology, Health and Human Services and current public health students.

Does proposed revision change program's total credit hours? Yes No
 Current total credit hours: **0** Proposed total credit hours **21**

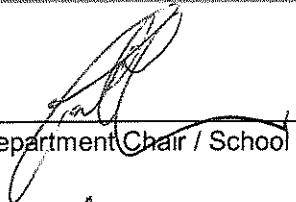
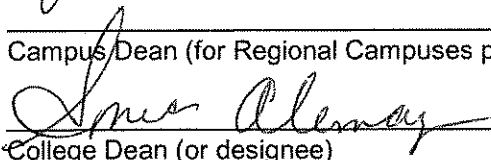

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

There will be minimal impact on programs in the college as all courses are currently offered.

Units consulted (other departments, programs or campuses affected by this proposal):

Internal Departments

REQUIRED ENDORSEMENTS

	10 / 19 / 15
Department Chair / School Director	
	1 / 1
Campus Dean (for Regional Campuses proposals)	
	10 / 19 / 15
College Dean (or designee)	
_____	1 / 1
Dean of Graduate Studies (for graduate proposals)	
_____	1 / 1
Senior Vice President for Academic Affairs or Provost (or designee)	



Transmittal Memo

Date: October 23, 2015

To: Therese Tillett, Director Curriculum Services
Educational Policies Council (EPC)

From: College of Public Health Curriculum Committee
Dr. Tara Smith
Dr. Sheryl Chattfield
Dr. Thomas Brewer
Ken Slenkovich
Dr. Sonia Alemagno

Re: Minor in Health Services Administration

On behalf of the College of Public Health, please find the attached materials and proposal to allow the college to develop a new minor in Health Services Administration.

The minor in Health Services Administration is intended for students that have a strong interest in a public policy, public health leadership, public health management or an interest in gaining perspective in health services. The minor provides students with foundational concepts in health services as it relates to the broad field of Public Health and allows students to choose elective courses that meet their interests and help to augment their degree program.

College of Public Health

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Proposal Summary Minor in Health Services Administration

Subject Specification: *The intent of this proposal is to develop an undergraduate minor in Health Services Administration.*

Background Information: The main rationale for developing a minor in *Health Services Administration* is to:

- Provide undergraduate and post-baccalaureate students the opportunity to gain a broad exposure to the field of public health and health services. In its 2004 report entitled *Who Will Keep the Public Health? Educating Public Health Professionals for the 21st Century*, the institute for medicine recommended “all undergraduates have access to education in public health” (Gebbie, K.; Rosenstock, L.; Hernandez L.M., eds. *Who will keep the public health? Educating public health professionals for the 21st century*. Washington, DC: National Academy Press; 2003:144). Based on this recommendation and others that promote the inclusion of such courses in the liberal education curriculum. Based on the mission of the college:
The mission of the Kent State University College of Public Health is to develop and promote sustainable public health solutions, in collaboration with community organizations, through education, research and service for populations served by Kent State University campuses and beyond.
- Allow students pathways and exposure to the field of public health.
- Provide students an opportunity to pursue the minor in other colleges who are interested in health services.

Already there is a high demand for students who are interested in this field. The college currently has over 190+ students in this concentration area, spanning almost all campuses. Since no new courses are being developed for the minor, the staffing effects will be minimal and should minimally impact current students. In fact, the college believes that the influx of students from different majors and backgrounds will add elements of diversity to our programs and allow students to understand the impact of public health from a variety of viewpoints.

Alternatives and Consequences: *Currently, the only opportunity for students to gain a credential in public health is to pursue the Minor in Public Health. With the anticipated need for public health professionals the minor will allow students to gain exposure to this high demand field. The minor will provide a pathway for students and will assist them in meeting their upper division requirements in their chosen degree program.*

Specific Recommendation and Justification: *Based on the above rationale it is the recommendation of the college to move forward with the approval of the minor for the 2016-2017 academic year, with a minimum 2.0 GPA and a minimum of 6 hours of courses in residence at Kent State University.*

Timetable and Actions Required: *Since all courses required for the minor are currently offered to students currently pursuing the major, additional course demand will be regularly evaluated and additional courses will be added as necessary. Anticipated rollout of the minor for the 2016-2017 academic year, should have no adverse effects on the offering or scheduling*

Health Services Administration Minor (21 Hours)**Required Foundational Courses (9 hours)**

PH 30033, Public Health Policy and Decision Making	3
PH 30015, US Health Care System	3
PH 20000, Professional Practice I	1
PH 30000, Professional Practice II	1
PH 40000, Professional Practice III	1

Required Leadership, Management, Policy (9 hours)

PH 44015, Public Health Management	3
PH 44020, Public Health Ethics in Practice, Policy and Research	3
PH 44025, Public Health Leadership	3
OR MIS 34165, Dynamics of Leadership	

Elective (3 hours – choose one course from list below) 3

ACCT 23021, Financial Accounting	
CACM 34040, Negotiation	
COMM 45960, Health Communication	
COMM 46503, Health Communication and the Media	
COMM 46507, Everyday Interpersonal Communication and Health	
ECON 42086, Economics of Healthcare	
ENG 20063, Business and Professional Writing	
GERO 44031, Social Policy and Community Resources for Older Adults	
HED 32575, Consumer Health	
HDFS 44032, Nonprofit Fundraising and Grant writing	
INS 29000, Introduction to Insurance and Risk	
MIS 34157, Introduction to Health Care Systems Management	
PH 32005, Emerging Issues in SBS	
PH 44002, Global Health Immersion: Geneva Switzerland	
PH 44005, Legal Aspects of Health Service Management	
PH 44010, Public Health Planning and Finance	
PLST 35003, Health Law	
POL 30301, Introduction to Public Administration	
SOC 42563, Sociology of Health and Healthcare	