



Educational Policies Council  
Minutes of the Meeting  
Monday, 16 November 2015

**Ex-Officio Members present (or represented):** Senior Vice President and Provost Todd A. Diacon; Faculty Senate Chair Linda L. Williams; Deans Sonia A. Alemagno, James L. Blank, James K. Bracken, Barbara A. Broome, John R. Crawford-Spinelli, Mark A. Kretovics, Donald F. Palmer, Amy L. Reynolds, Robert G. Sines, Deborah F. Spake, Douglas L. Steidl, Susan J. Stocker, Melody J. Tankersley, Wendy A. Umberger; Senior Associate Dean Vincent J. Hetherington; Associate Deans Janis H. Crowther, Catherine E. Hackney, LuEtt J. Hanson, Robert D. Hisrich, I. Richmond Nettey, Cynthia R. Stillings, William T. Willoughby; Director Robert A. Walker

**Ex-officio Members not present (or represented):** Dean Eboni J. Pringle; Assistant Dean Thomas E. Klingler

**Faculty Senate-Appointed Representatives present (or represented):** Professors Edward Dauterich, Jay Lee, Donald L. White; Associate Professors Soumitra Basu, Willie H. Oglesby III, Zhiqiang M. Wang; Assistant Professors Amy Fritsche, Terrence L. Uber

**Faculty Senate-Appointed Representatives not present (or represented):** Professors Jay M. Jahangiri, Kathryn A. Kearns; Assistant Professor James E. Seelye

**Council Representatives present (or represented):** Professors Michael W. Chunn, Nichole L. Egbert-Scheibelhoffer; Associate Professors Thomas W. Brewer, Jessie Carduner, Robert E. Cimera, Pamela K. Evans, Jayaram (Jay) Muthuswamy, Stacy R. Rose, Athena Salaba, Timothy L. Scarnecchia, Jonathan F. Swoboda; Assistant Professors Lindsay C. Baran, Sheryl L. Chatfield, Mary A. Mooney, Debra S. Shelestak, Pamela L. Stephenson, David (Blake) B. Stringer, Belinda S. Zimmerman

**Council Representatives not present (or represented):** Assistant Professors John C. Duncan, Jonathan P. Fleming

**Observers present:** Director of Academic Affairs James Flanagan; Vice Executive Chair Andrea Meluch

**Observers not present:** None

**Consultants and Guests present:** Susan M. Augustine, James R. Campbell, Fashaad Crawford, Alicia R. Crowe, Jacqueline W. Curtis, Louise M. Ditchey, Ellen L. Glickman, Mary Ann Haley, William E. Hauck, Jennifer S. Kellogg, Ralph Lorenz, John G. Majernik, Karen L. Mascolo, Jamie L. McCartney, Molly B. Merryman, Stephen G. Nameth, O. Felix Offodile, Darice M. Polo, Curtis Reynolds, Scott C. Sheridan, Elizabeth A. Sinclair, Kenneth Slenkovich, Katherine (Katie) J. Smith, Yvonne M. Smith, Kathleen J. Spicer, Therese E. Tillett, John A. Updegraff, Laurie S. Walker, Donald R. Williams, Maria S. Zaragoza

Provost Todd A. Diacon called the meeting to order at 3:20 p.m., on Monday, 16 November 2015, in the Governance Chambers of the Kent Student Center.

He announced a correction to the agenda: The title of the proposed new concentration in the Public Health major is “clinical trials research,” and not “clinical research,” as is listed in item 96 on page 17 of the agenda.

**Joint EPC Action Item 1: Approval of minutes of 19 October 2015.**

Associate Dean William T. Willoughby moved for approval of the minutes, and the motion was seconded by Dean Donald F. Palmer. No changes, corrections or clarifications were requested. Provost Diacon called for a vote, and the minutes were unanimously approved.

**Joint EPC Action Item 2: Establishment of a Center for the Study of Gender and Sexuality [CSGS]. The proposed center will provide faculty and students with a structure to pursue individual and collaborative multidisciplinary research and creative projects in the study of gender and sexuality. The center will administer the existing minors in Women Studies [WMST] and Lesbian, Gay, Bisexual and Transgendered Studies [LGBT] and related courses (10 WMST courses)—presently administered by the Center for Comparative and Integrative Programs.**

Dean James L. Blank moved for approval of the item, and the motion was seconded by Associate Professor Pamela K. Evans. Dean Blank briefly summarized the proposal, which would establish a Center of the Study of Gender and Sexuality to provide administrative structure to support existing minors and, in the future, a multidisciplinary bachelor’s degree program in gender and sexuality studies. With no questions or discussion, members passed the item unanimously.

**Undergraduate EPC Action Item I: Designation of Kent Core status for PH 10002 Introduction to Global Health (3) in the basic sciences category. Title is revised, to Introduction to Global Health Science / Undergraduate EPC Action Item 1: Designation of Kent Core status for new PH 10003 Global Health Science Laboratory (1) in the basic sciences category.**

These items were added to the agenda pending approval by the University Requirements Curriculum Committee (URCC). The URCC did not approve the items, and they were withdrawn from the agenda.

**Undergraduate EPC Action Item 3: Revision of name for the Crafts or Fine Arts [CFA] major—to Studio Arts [STAR]—within the Bachelor of Arts [BA] degree. The change consolidates the two concentrations in the present major to one program of study in the proposed major (with no concentrations). Minimum total credit hours to program completion are unchanged at 120.**

Dean John R. Crawford-Spinelli moved for approval of the item, and the motion was seconded. Dean Crawford-Spinelli summarized the proposal and explained to members that this streamlining of programs permits greater choice among students and affords them multiple opportunities to explore a range of media and materials as undergraduates. The consolidation of the two concentrations into one major also reduces duplication and brings the programs into alignment with suggested guidelines provided by the national accreditation agency, the National Association of Schools of Art and Design (NASAD).

An EPC member asked about the difference between the Bachelor of Arts (BA) degree and the Bachelor of Fine Arts (BFA) degree. A representative from the College of the Arts explained that the BA is a liberal arts degree, and students pursuing that degree have more flexibility in coursework and options from which to choose. Students pursuing a BFA degree have a more focused curriculum that prepares them to present a senior project in their area of specialization. With no further questions or discussion, members passed the item unanimously.

**Undergraduate EPC Action Item 4: Consolidation of Crafts [CRFT] and Fine Arts [ARTS] majors into one major—renamed Studio Arts [STAR]—within the Bachelor of Fine Arts [BFA] degree. The Studio Arts major will have eight concentrations: Glass [GLSS]; Textiles [TEXT]; Painting [PNTG]; Drawing [DRWG]; Ceramics [CERM]; Sculpture [SCLP]; Print Media and Photography [PMP]; and Jewelry, Metals and Enameling [JME]. Minimum total credit hours to program completion are unchanged at 120.**

Dean Crawford-Spinelli's motion for approval of the item was seconded by Dean Donald F. Palmer. With no questions or discussion, the item went forward for a vote and was passed unanimously.

**Undergraduate EPC Action Item 5: Revision of administrative oversight for the Bachelor of Applied Horticulture [BAH] degree, the Horticulture Technology [HORT] major within the Associate of Applied Science [AAS] degree and their associated HORT courses, from their present home in the Department of Biological Sciences within the College of Arts and Sciences to their proposed home in the Regional College.**

Dean James L. Blank briefly summarized the proposal, which would move administrative oversight of the two horticulture programs, which are offered fully and exclusively at the Salem Campus, from the College of Arts and Sciences to Regional College. Dean Susan J. Stocker made a motion for approval of the item, seconded by Dean Blank. With no questions or discussion, the item was passed unanimously.

**Undergraduate EPC Action Item 6: Establishment of Data Analytics [DAAN] minor to be offered at the Kent Campus. Minimum total credit hours to program completion are 18.**

Dean Deborah F. Spake moved for approval of the item, and the motion was seconded by Associate Dean I. Richmond Nettey. Members had no questions and passed the item unanimously.

**Undergraduate EPC Action Item 7: Establishment of Environmental Health Sciences [EHS] minor to be offered at the Kent Campus. Minimum total credit hours to program completion are 18.**

Associate Professor Thomas W. Brewer moved for approval of the item, and the motion was seconded by Dean James L. Blank. Associate Professor Brewer summarized the proposal, which would enable students from a variety of curricular areas to augment their degree programs and have the opportunity to pursue licensure as Registered Sanitarians, a position he stated is in high demand in the workforce.

A member asked Associate Professor Brewer why the program was proposed as a minor rather than a certificate. Associate Professor Brewer explained that the decision to establish the program as a minor was made within the College of Public Health. With further no questions or discussion, EPC members passed the item unanimously.

**Undergraduate EPC Action Item 8: Establishment of Health Services Administration [HSVA] minor to be offered at the Kent Campus. Minimum total credit hours to program completion are 18.**

Associate Professor Thomas W. Brewer's motion for approval of the item was seconded by Professor Michael W. Chunn. Associate Professor Brewer briefly summarized the item, explaining that the College of Public Health has identified high student interest in this field based on enrollment in the existing concentration within the Public Health major. The proposed minor would enable students with a strong interest in concepts related to the management, ethics and practice of the administration of health services to augment their degree programs with courses in this area. EPC members had no questions and passed the item unanimously.

**Undergraduate EPC Action Item 9: Inactivation of Aviation Maintenance Technology [AMRT] major within the Associate of Applied Science [AAS] degree. The degree program was established on the Ashtabula Campus and has never been offered. All AMRT courses were inactivated Spring 2015.**

Dean Susan J. Stocker moved for approval of the item, and the motion was seconded by Dean Donald F. Palmer. Dean Stocker explained that program has never been offered due to the significant resources required to upgrade and maintain airport facilities at which to offer the courses. With no questions or discussion, members passed the item unanimously.

**Undergraduate EPC Action Item 10: Establishment of Floriculture post-secondary [C150] certificate to be offered at the Geauga and Salem campuses. Minimum total credit hours to program completion are 19.**

Dean Susan J. Stocker's motion for approval of the item was seconded by Dean James L. Blank. Dean Stocker shared that Geauga and Salem campus faculty and administration have identified an interest and a need for the two proposed certificate programs. With no questions or discussion, the item went for a vote and passed unanimously.

**Undergraduate EPC Action Item 11: Establishment of Greenhouse Production post-secondary [C151] certificate to be offered at the Geauga and Salem campuses. Minimum total credit hours to program completion are 19.**

Dean Susan J. Stocker moved for approval of the item, and the motion was seconded by Dean James L. Blank. Dean Stocker reiterated that the faculty and administration at the Geauga and Salem campuses have identified an interest and a need for the new certificate programs. With no questions or discussion, members passed the item unanimously.

**Undergraduate EPC Action Item 12: Inactivation of Systems/Industrial Engineering Technology [IERT] major within the Associate of Applied Science [AAS] degree. Student enrollment in the program, offered on the Trumbull and Tuscarawas campuses, has been low, graduation rate even lower, and there are no full-time faculty. The last student enrolled was in Fall 2014.**

Dean Susan J. Stocker's motion for approval was seconded by Dean Mark A. Kretovics. Dean Stocker briefly summarized the proposal, highlighting low enrollment in the program and the dearth of full-time faculty. With no questions or discussion, members passed the item unanimously.

Concluding the undergraduate action items, Provost Todd A. Diacon asked for any question, comments, concerns or clarifications necessary for the undergraduate information and lesser action items on the agenda.

An EPC member raised a question about EPC undergraduate information item number 2, an initial inquiry from the College of Education, Health and Human Services to establish an American Sign Language/English Interpreting major. The member asked why the proposed program of study cannot be managed through the Department of Modern and Classical Language Studies in the College of Arts in Sciences, or through the program's existing major (Special Education) where it currently exists as a concentration.

Assistant Professor Jamie L. McCartney, who serves as the program coordinator for the existing ASL/English Interpreting concentration within the Special Education major, explained that conversations between the College of Education, Health and Human Services and the College of Arts and Sciences resulted in the College of Education, Health and Human Services retaining ownership of the program. Assistant Professor McCartney also explained that state and national interpreter certification and licensure are different from teacher education licensure, and the different goals driving the two areas make the Special Education major an inappropriate home for the American Sign Language/English Interpreting program.

Another member raised a question about EPC undergraduate lesser-action item number 23, a revision of course requirements for the Music Technology major. Dean Deborah F. Spake responded that she was contacted by a faculty member from the Stark Campus about the request to add ENTR 27056 as an elective option within the program, but that the Stark Campus does not have any entrepreneurship faculty. After some discussion, Dean Spake indicated that the College of Business Administration currently offers ENTR 27056 online, and that students at the Stark Campus who are interested in taking the course could do so online through the Kent Campus.

Dean Amy L. Reynolds raised a question about a course establishment, AHS 12010 Communication and Professionalism in Healthcare. Dean Reynolds explained that faculty from the School of Communication Studies request to hold the establishment of the course so that they have adequate time to consult with Regional College faculty, due to the central role of communication in the course content. Dean Reynolds stated that the College of Communication and Information was not informed of the course establishment by Regional College faculty, and she moved to table the item pending consultation. The motion was seconded by Professor Michael W. Chunn.

Dean Susan J. Stocker explained that the proposed AHS courses were an attempt by the nursing and allied health programs at the regional campuses to offer shared courses in core areas, rather than separate courses offered by each individual area, in order to reduce duplication of effort. Dean Stocker noted that these programs are already offering this content in a number of different courses. Dean Reynolds indicated that the School of Communication Studies faculty members are not strongly opposed to the creation of the course, but that they request time to consult and possibly collaborate with Regional College because of the similar content already offered by that school.

Dean Stocker also explained that the proposed AHS courses, including the 1-credit hour AHS 12010 Communication and Professionalism in Healthcare course, were part of the effort to reduce overall credit hours for a number of the allied health associate degree programs.

With no additional questions or discussion, Provost Diacon called for a vote on the motion to table establishment of course AHS 12010. After votes of both approval and opposition were voiced by members, Provost Diacon concluded that the majority of votes were in approval of the motion to table. With no request to hold another vote by voice or raise of hand, the item was tabled.

Dean Deborah F. Spake raised a question about EPC lesser-action item number 97, specifically the revision to include BUS 30061 and ENG 30061 as business communications electives in specific concentrations in the Business Management Technology major. Dean Spake asked why courses that are not delivered on the regional campuses were added to the concentrations. Executive Director of Curriculum Services Therese E. Tillett asked if the College of Business Administration would be agreeable to appending a note to the concentration requirements indicating that the courses would be acceptable substitutions for the business communication elective options for students who have already successfully completed the courses on the Kent Campus, rather than list the courses specifically within the requirements.

Dean Spake responded that the College of Business Administration would agree to such a note, and Associate Dean Mary Ann Haley responded that that the College of Arts and Sciences would agree as well. Dean Spake moved to list ENG 30061 and ENG 30061 as approved substitutions to the business communication elective options, if taken on the Kent Campus. The motion was seconded by Dean James L. Blank. With no further questions or discussion, members passed the item unanimously.

**Graduate EPC Action Item 1: Inactivation of Musicology [MSCL] major within the Master of Arts [MA] degree. Admission to this program has been suspended since fall 2012.**

Dean John R. Crawford-Spinelli made a motion for approval of the item, which was seconded by Associate Dean Robert D. Hisrich. There were no questions or discussion, and EPC members passed the item unanimously.

**Graduate EPC Action Item 2: Establishment of Cyber Geographic Information Science [C638] post-baccalaureate certificate to be offered 100 percent online only. Minimum total credit hours to program completion are 15.**

Dean James L. Blank moved for approval of the item, and the motion was seconded by Associate Dean I. Richmond Nettey. Geography Department Chair Scott C. Sheridan briefly described the purpose and goals of the certificates in items 2 and 3. With no questions or discussion, members passed the item unanimously.

**Graduate EPC Action Item 3: Establishment of Environmental Geographic Information Science [C639] post-baccalaureate certificate to be offered 100 percent online only. Minimum total credit hours to program completion are 15.**

Dean James L. Blank's motion for approval of the item was seconded by Professor Michael W. Chunn. After no request for questions or discussion, the item went to a vote passed unanimously.

**Graduate EPC Action Item 4: Revision of name for the Experimental Psychology [EPYC] major within the Master of Arts [MA] degree. Name changes to Psychological Science [PYSC]. In addition, a lesser action item, the optional Gerontology [GERO] concentration is inactivated, and course requirements are revised to include adding a thesis requirement, PSYC 61199 as required; adding PSYC 61685 (or PSYC 62685) as required; removing minimum 9 credit hours from four groups of specific program electives and reducing additional program electives from 17 to 15. Minimum total credit hours to program completion decrease, from 32 to 30.**

Dean James L. Blank moved for approval of the item, and the motion was seconded by Associate Professor Timothy L. Scarnecchia. EPC members had no questions and passed the item unanimously.

**Graduate EPC Action Item 5: Revision of name for the Experimental Psychology [EPYC] major within the Doctor of Philosophy [PHD] degree. Name changes to Psychological Science [PYSC]. In addition, a lesser action item, admission and course requirements are revised to include removing MA or MS degree in psychology from admission criteria, and adding PSYC 71651, 71654, 72685, 71894, 81199 and additional electives as required. Minimum total credit hours to program completion are 60 (post-master's) and 90 (post-bachelor's).**

Dean James L. Blank moved for approval of the item, seconded by Associate Dean LuEtt J. Hanson. An EPC member asked why a master's degree was being removed from the admission criteria. Professor John A. Updegraff explained there is no longer a need as students are admitted to both the master's and doctoral programs concurrently. With no further questions or discussion, members passed the item unanimously.

**Graduate EPC Action Item 6: Inactivation of Curriculum and Instruction–Mathematics Specialization [CIMT] major within the Master of Arts [MA] and Master of Education [MED] degrees. The curriculum for the program is duplicated in the Mathematics Education concentration in the Curriculum and Instruction major; there is no need for two majors with the same curriculum.**

Associate Dean Catherine E. Hackney moved for approval of the item, which was seconded by Associate Dean I. Richmond Nettey. Members had no questions and passed the item unanimously.

**Graduate EPC Action Item 7: Inactivation of the Early Childhood Education [ECDE] major within the Master of Arts [MA] degree. The major within the Master of Education [MED] degree will continue to be offered.**

Associate Dean Catherine E. Hackney's motion for approval of the item was seconded by Associate Dean LuEtt J. Hanson. With no questions or discussion, members passed the item unanimously.

**Graduate EPC Action Item 8: Inactivation of the Advanced Nursing Practice [ANP] major within the Doctor of Nursing Practice [DNP] degree. This major functioned as a post-baccalaureate doctorate; post-BSN degree students will earn the MSN degree before matriculating to the DNP degree.**

Dean Barbara A. Broome moved for approval of the item, and the motion was seconded by Associate Dean Cynthia R. Stillings. Dean Broome shared that enrollment has been poor, as students have not opted to go directly from the BSN degree to the DNP degree. The item went to a vote with no questions or discussion and passed unanimously.

**Graduate EPC Action Item 9: Substantial revision of course requirements for the Advanced Practice Nursing [APN] major within the Doctor of Nursing Practice [DNP] degree. Revision includes replacing all required courses and removing 34 credits of master's coursework from total hours required for graduation. Minimum total credit hours to program completion decrease, from 37 to 30 (doctoral credits).**

Dean Barbara A. Broome's motion for approval of the item was seconded by Dean James L. Blank. Members passed the item unanimously with no questions or discussion.

Provost Diacon adjourned the meeting at 4:04 p.m.

Respectfully submitted,



Katie J. Smith, Academic Program Coordinator,  
Curriculum Services, Office of the Provost