



Educational Policies Council
Minutes of the Meeting
January 2016

The in-person 25 January 2016 meeting of the Educational Policies Council (EPC) was conducted electronically instead, due to the inclement weather and the agenda containing only one undergraduate action item (with seven related course items) and one undergraduate information item.

Curriculum Services Director Therese E. Tillett informed EPC members about the meeting change via the EPC listserv on Tuesday, 19 January 2016, at 3:45 p.m. In the e-mail message, members were given a link to the agenda posted online with all relevant attachments. Members were asked to submit motions, questions, comments and concerns to the EPC listserv. Department chairs and program developers of the two items were copied on the e-mail message to give them opportunity to respond to any questions put forth by members on the listserv.

All voting and non-voting members of EPC (undergraduate and graduate) were able to participate in the review and discussion via the listserv until Monday, 25 January 2016, at 5 p.m.

Subscribed to the EPC listserv are all voting and non-voting EPC members, non-voting observers and other members of the Kent State community who attend EPC meetings and/or need to be informed of EPC actions due to their job responsibilities. Listserv subscribers in January 2016 are listed on page 2 of these minutes.

Action Item 1: Re-activation of the Human Resource Management [HRM] major within the Bachelor of Business Administration [BBA] degree. The major was offered previously from 1980 until 1995. Included in the proposal is establishment of seven courses. Minimum total credit hours to program completion are 120.

On Thursday, 21 January 2016, at 1:18 p.m., Dean Deborah F. Spake sent a message to the EPC listserv that she was making a motion to move this item to a vote. Dean Donald F. Palmer seconded the motion via the listserv on the same day at 2:23 p.m.

No questions, comments or other motions were received via the listserv regarding the one action item, the one information item or the lesser actions (the seven course items).

On Monday, 25 January 2016, at 3:35 p.m., Director Tillett sent an electronic vote survey to Undergraduate EPC voting members only, with a deadline of Tuesday, 26 January 2016, at 5 p.m., to vote on the action item. Of the 31 eligible EPC voters, 20 submitted a vote in favor of the motion. There were no votes against. See page 3 for the vote results.

Director Tillett announced the vote to Undergraduate EPC voting members on 27 January 2016, at 8:25 p.m. See pages 4-7 for the e-mail messages from Director Tillett regarding the vote.

