

KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **1-Feb-17** Curriculum Bulletin _____

Effective Date **Fall 2017** Approved by EPC _____

College **PR - Provost**
Proposal **Establish Policy**
Proposal Name **Establishment of a fall break and revision of Thanksgiving break**

Description of proposal:

Proposal seeks to establish a fall break, whereby a two-day class recess will be implemented on Thursday and Friday in the eighth week of the fall semester (typically, the third week of October). In addition, the Wednesday of Thanksgiving week moves from a half-day class break to a full-day class break.

During the fall break and the Wednesday before Thanksgiving, all Kent State classes will be cancelled. The university, its campuses and offices remain open, and all services for students will continue to be available.

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need, audience)

Impact will be converting 2-1/2 days of class time to break time in the fall semester. No other changes to the academic calendar will be made.

A two-day fall break from classes and from the university midway through the semester will allow both students and faculty time to recharge mentally, cognitively and physically. A full-day Wednesday provides students with time to travel home for the holiday. As more of our students come from farther distances, the extra time allows for longer travels.

Units consulted (other departments, programs or campuses affected by this proposal):

Representatives from the following areas were given documents outlining the proposed fall break and invited to attend meeting(s) to discuss the initiative and provide feedback: AAUP Non-Tenure-Track Unit, AAUP Tenure-Track Unit, Associate and Assistant Deans Committee, Bursar, Chairs and Directors Committee, Curriculum Services, Facilities Planning and Operations, Faculty Senate Executive Committee, Finance and Administration, Global Education, Graduate Admissions, Graduate Student Senate, Graduate Studies, Human Resources, Information Services, Institutional Research, Intercollegiate Athletics, Kent State System Integration, Kent Student Center, Parking Services, Provost, Residence Services, Student Financial Aid, Student Ombuds, Undergraduate Admissions, Undergraduate Student Government, University Architect, University Ceremonies, University Communications and Marketing, University Dining Services, University Health Services, University Registrar and Vice President for Student Affairs.

REQUIRED ENDORSEMENTS

Vice President for Student Affairs

_____/_____/____

Senior Vice President for Academic Affairs and Provost (or designee)

_____/_____/____

