KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **7-Feb-17**   Curriculum Bulletin _____

Effective Date   **Fall 2017**   Approved by EPC _____

Department	**Regional College**
College	**RE - Regional College**
Degree	**ATS - Associate of Technical Study**
Program Name	**Allied Health Management Technology** Program Banner Code **AHMT**
Concentration(s)	Concentration(s) Banner Code(s)
Proposal	**Inactivate program**

Description of proposal:
Inactivation of the Allied Health Management Technology (AHMT) major within the Associate of Technical Study (ATS) degree.

Does proposed revision change program's total credit hours?   ☐ Yes   ☒ No
Current total credit hours: Proposed total credit hours

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):
None; there are no full-time faculty associated with this degree program and the program does not have any courses that are unique to the program.

Units consulted (other departments, programs or campuses affected by this proposal):
Trumbull Campus Faculty Council, Regional College Curriculum Committee, EPC

REQUIRED ENDORSEMENTS

_____   ___/___/___
Department Chair / School Director

_____   2/7/2017
Campus Dean (for Regional Campuses proposals)

_____   2/24/17
College Dean (or designee)

_____   ___/___/___
Dean of Graduate Studies (for graduate proposals)

_____   ___/___/___
Senior Vice President for Academic Affairs or Provost (or designee)

Ohio | **Department of Higher Education**

John R. Kasich, Governor
John Carey, Chancellor

PROGRAM INACTIVATION FORM

Date of submission: [Date Submitted]

Name of institution: Kent State University

Program to be inactivated: Allied Health Management Technology major within the Associate of Technology Study degree (type B)

Date that the inactivation received final approval from the appropriate institutional committee: [Board of Trustees Date of Approval]

Primary institutional contact for the notification:
>   **Name:**   Therese E. Tillett
>   **Title:**   Executive Director, Curriculum Services
>   Office of the Provost
>   **Phone:**   330-672-8558
>   **E-mail:**   ttillet1@kent.edu

Educator Preparation Programs:
>   Leads to licensure: No
>   Lead to endorsement: No

1. **Provide the rationale for the inactivation of the program:**

    Kent State established the associate degree program in allied health management technology (ATS degree–type B) in fall 2008, offered at the Trumbull Campus and, later, fully online. The intent with its establishment was to provide a completer degree program for students with an accredited allied health certificate to allow them to move into administrator positions. Upon completion of required coursework, students would receive a maximum of 27 credit hours for the certificate toward the degree.

    The origin of the program came from requests from healthcare agencies in the Mahoning Valley to provide an educational pathway for allied health professionals to be promoted into supervisory positions. A needs assessment in 2006 showed a high interest from both employers and prospective students.

    However, that preliminary interest has not manifested itself in program enrollment and graduation numbers. In its nine years of existence, 27 students, total, were admitted to the major, and three students earned the degree.

There is no evidence today to support a need for this specialized program in the region. Kent State offers a generalized ATS degree that awards college credit for industry-recognized credentials and allows students to create an individualized plan of study. As such, faculty and administrators at the Trumbull Campus seek to inactivate this program and focus on existing programs that have demonstrated need and interest.

2. **Indicate number of students currently enrolled in the program:**

   One student was enrolled in spring 2017. However, that student is planning to pursue teacher education studies instead and has declared another degree program.

3. **Describe how the inactivation of the program will affect students currently in the program and explain plans for notifying students and assisting them in the completion of their degrees:**

   Inactivation of the degree program will have no impact on the currently enrolled student. All courses in the program will continue to be offered regularly, and all student services remain in place; therefore, the student may complete the degree program if desired.

4. **Will there be a loss of faculty or staff positions because of the inactivation of the program? If so, indicate when the faculty or staff members were or will be informed:**

   There will be no loss of faculty and staff positions with the inactivation of this degree program. There are no administrators or faculty dedicated to the program, and the program does not contain courses offered solely for the program. Courses in the curriculum (e.g., accounting, writing, mathematics communication, business, computer technology) are offered for other degree programs and taught by faculty in their respective departments.

5. **Describe the plan for communicating the inactivation of the program, including changes to the college catalog and college website and communications with advisors, admissions officers and financial aid officers:**

   Once the inactivation is approved by the Kent State University Board of Trustees and the Ohio Department of Higher Education, all necessary changes will be made to all university websites and materials. Further written concurrent communications will be sent out to key persons in student advising, admission, registrar and financial aid.

6. **Indicate the final date that the program will be operational:**

   Inactivation is planned, officially, as of fall 2017. Once approval is granted for the inactivation, no students will be able to declare the program from that point on.

Respectfully,

Todd A. Diacon, PhD
Senior Vice President for Academic Affairs and Provost
Kent State University

Proposal Summary
Inactivation of the Allied Health Management Technology major within the Associate of Technical Study [ATS} degree

Description of Action, Including Intended Effect

Inactivate the Allied Health Management [AHMT] major within the Associate of Technical Study (ATS) degree. This degree was established in and is offered exclusively at the Trumbull Campus. The degree was created in order to provide students with accredited allied health certificate hours a pathway into an associate degree program. However, over the years very few students with those accredited certificates have availed themselves of this degree program. After offering the degree program for many years, there is no evidence to support a need for the program in the area. As such, the campus seeks to inactivate this degree and focus on existing programs that have demonstrated need and interest.

Impact on Other Programs, Course Offerings, Students, Faculty, Staff (e.g., duplication issues)

No impact on other programs or staffing. There are no faculty currently assigned to the program. All of the courses that are in the degree are available as part of other program, so the few remaining students in the program will still be able to finish their degrees in a timely fashion.

Fiscal, Enrollment, Facilities and Staffing Considerations

None

Evidence of Need and Sustainability if Establishing

N/A

Provisions for Phase-Out if Inactivating

As all of the courses in this program are routinely offered as part of other programs available at the campus, any student currently in the program will be allowed to finish the degree in the next two years. Regional College advisors, Admissions, and Student Financial Aid will be notified of this inactivation.

Timetable and Actions Required: *a chronology of actions required to approve the proposal with an anticipated implementation date for each action*

Trumbull Campus Faculty Council, Spring 2017
Regional College Curriculum Committee, Spring 2017
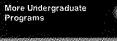Educational Policies Committee, Spring 2017

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A-Z Index

Kent State University Catalog 2016 - 2017

Allied Health Management Technology - A.T.S.

Kent State University 2016 Catalog > Regional College > Undergraduate Programs > Allied Health Management Technology - A.T.S.   **PDF** Download to print

College	Regional College
Campus(es)	Trumbull
Department	Regional College

Resources

Roadmaps

Program Requirements

Academic Policies

Description The Associate of Technical Study in Allied Health Management Technology is a completer program for students who have completed a state-certified allied health program and hold an accredited certificate. This flexible program enables students with an allied health certificate and health care experience to develop the skills necessary for upward mobility. Graduates are prepared to work in variety of health care settings as administrative and supervisory personnel.

Career Opportunities Medical and health services managers held about 262,000 jobs in 2006. About 37 percent worked in hospitals, and another 22 percent worked in offices of physicians or in nursing and residential care facilities. Most of the remainder worked in home health care services, Federal Government health care facilities, outpatient care centers, insurance carriers, and community care facilities for the elderly. (Source: Bureau of Labor Statistics)

Admission Requirements All seven of Kent State's regional campuses are accessible to students who hold a high school diploma or GED. Admission decisions are based on cumulative grade point average, ACT and/or SAT scores, strength of high school college preparatory curriculum and grade trends. Check with the Regional Campus Admissions Offices to determine application requirements, as they may differ among campuses.

For more information about admission criteria for **transfer, transitioning and former students,** please visit the admissions website.

Graduation Requirements Minimum 66 credit hours. Minimum 2.000 overall and major GPA.

Program Learning Outcomes Graduates of this program will be able to:

1. Develop a meaningful business vocabulary and understand the nature of a contemporary business. Demonstrate the ability to do business research.
2. Understand traditional managerial functions and distinguish between ethical and unethical practices.
3. Describe minimum legal requirements and current best practices with regard to human resource management.
4. Apply generally accepted accounting principles (GAAP) to analyze and record business transactions, and prepare financial statements of a company.
5. Calculate and interpret key financial ratios; prepare various management reports including budgets and break-even analysis; demonstrate an understanding of the concept of time value of money as it relates to capital budgeting decisions.

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Kent State University Catalog 2016 - 2017

Allied Health Management Technology - A.T.S. Program Requirements

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Kent State University 2016 Catalog > Regional College > Undergraduate Programs > Allied Health Management Technology - A.T.S. > Allied Health Management Technology - A.T.S. Program Requirements

Attribute Legend: KAD Kent Core Additional; KBS Kent Core Basic Sciences; KCM Kent Core Composition; KFA Kent Core Fine Arts; KHU Kent Core Humanities; KMC Kent Core Mathematics and Critical Reasoning; KSS Kent Core Social Sciences

Please read the sections in the University Catalog on Kent Core requirements.

Attribute	Course		Title	Credits	Min. Grade
DESTINATION KENT STATE: FIRST YEAR EXPERIENCE (1 credit)					
	UC	10097	Destination Kent State: First Year Experience [1]	1	
MAJOR PROGRAM REQUIREMENTS (30 credits)					
	Accredited Certificate [2]			up to 24 [3]	
	BMRT	11000	Introduction to Business	3	
	BMRT	11009	Introduction to Management Technology	3	
ADDITIONAL PROGRAM REQUIREMENTS (35 credits)					
	ACTT	11000	Accounting I-Financial	4	
	ACTT	11001	Accounting II-Managerial	4	
	BMRT	31006	Human Resources Management	3	
KAD	COMM	15000	Introduction to Human Communication	3	
	COMT	11000	Introduction to Computer Systems	3	
KSS	ECON	22060	Principles of Microeconomics	3	
	ENG	20002	Introduction to Technical Writing	3	
KMC	MATH	11010	Algebra for Calculus	3	
	Kent Core Composition			3	
	Kent Core Humanities and Fine Arts			3	
	Kent Core Basic Sciences			3	
			MINIMUM TOTAL	**66**	

1. UC 10097 is not required of transfer students with 25 credits (excluding College Credit Plus) or students age 21+ at time of admission.

2. If credits awarded for accredited certificate are fewer than 24 hours, additional courses in Applied Business Technology must be taken in order to meet the required 30 credit hours in the Technical Courses section. Credits are awarded after the completion of program requirements

3. Based on Council for Adult and Experiential Learning (CAEL) ratio of 1 vocational credit to 30 clock hours.

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EPC Agenda | 20 March 2017 | Attachment 3 | Page 7
Roadmap: Allied Health Management Technology -
Associate of Technical Study
RE-ATS-AHMT
Regional College
Catalog Year: 2016-2017

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This roadmap is a recommended semester-by-semester plan of study for this major. However, courses and milestones designed as critical (!) must be completed in the semester listed to ensure a timely graduation.

Critical	Course Subject and Title	Credit Hours	Min. Grade	Major GPA	Attribute	Notes
Semester One [13 Credits]						
Up to 24 credit hours awarded (only after the completion of program requirements) are based on Council for Adult and Experiential Learning (CAEL) ratio of 1 vocational credit to 30 clock hours; documentation of certification must be presented to campus prior to enrollment in the major.						
!	**BMRT 11000 Introduction to Business**	3		■		
	COMT 11000 Introduction to Computer Systems	3				
	UC 10097 Destination Kent State: First Year Experience [1]	1				
	Business Technology Elective	0 - 3				
	Kent Core Requirement	3				
	Kent Core Requirement	3				
Semester Two [13 Credits]						
!	**BMRT 11009 Introduction to Management Technology**	3		■		
	ACTT 11000 Accounting I - Financial	4				
	COMM 15000 Introduction to Human Communication	3			KAD	
	ECON 22060 Principles of Microeconomics	3			KSS	
	Business Technology Elective	0 - 3				
Semester Three [40 Credits]						
	ACTT 11001 Accounting II-Managerial	4				
	BMRT 31006 Human Resources Management	3				
	ENG 20002 Introduction to Technical Writing	3				
	MATH 11010 Algebra for Calculus	3			KMC	
	Business Technology Elective	0 - 3				
	Kent Core Requirement	3				
	Accredited Certificate [2]	24		■		

Graduation Requirements Summary

Minimum Total Hours	Minimum	
	Major GPA	Overall GPA
66	2.000	2.000

1. UC 10097 is not required of transfer students with 25 credits (excluding College Credit Plus) or students age 21+ at time of admission.
2. If credits awarded for accredited certificate are fewer than 24 hours, additional courses in Applied Business Technology must be taken in order to meet the required 30 credit hours in the Technical Courses section. Credits are awarded after the completion of program requirements. Number of credit hours awarded is based on Council for Adult and Experiential Learning (CAEL) ratio of 1 vocational credit to 30 clock hours.

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University Requirements: Applied and technical associate degree-seeking students must fulfill selected Kent Core (general education requirements). For more information about this requirement, please read the following section in the University Catalog: Kent Core – www.kent.edu/catalog/kent-core.

Attribute Legend: DD Diversity–Domestic; **DG** Diversity–Global; **ELR** Experiential Learning; **KAD** Kent Core Additional; **KBS** Kent Core Basic Sciences; **KCM** Kent Core Composition; **KFA** Kent Core Fine Arts: **KHU** Kent Core Humanities; **KMC** Kent Core Mathematics and Critical Reasoning; **KSS** Kent Core Social Sciences; **WIC** Writing Intensive