Ohio | **Board of Regents**
University System of Ohio

John R. Kasich, Governor
John Carey, Chancellor

Request for Approval

Submitted by
Kent State University

Establishment of a Bachelor of Fine Arts Degree in Theatre Design, Technology and Production

Date of Submission
(after Board of Trustees approval)

KENT STATE UNIVERSITY

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REQUEST

Date of submission: *Date to come (after Board of Trustees approval)*

Name of institution: Kent State University

Degree/degree program title: Bachelor of Fine Arts degree in
Theatre Design, Technology and Production

Primary institutional contact for the request

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Delivery sites: Kent Campus

Date that the request was approved by the institution's governing board:

Approved by the Kent State University Faculty Senate on
[date] and the Board of Trustees on [date]

Proposed start date: Fall 2018

Institution's programs: Degree programs at the associate, bachelor's, master's,
post-master's, doctoral levels; undergraduate and
graduate certificates

Educator Preparation Programs:
Indicate the program request leads to educator preparation licenses or endorsements.

	Licensure:	No
	Endorsement:	No

SECTION 1: INTRODUCTION

1.1 Summary of the request
Provide a brief summary of the request to serve as an introduction for the reviewers.

Kent State University proposes establishing a Theatre Design, Technology and Production
major within the Bachelor of Fine Arts (BFA) degree, to be offered on the Kent Campus.

The program has existed at Kent State since 1989 as one of two concentrations—titled Design/
Technology—within the BFA degree in Theatre Studies. A separate proposal will be submitted to
also elevate the second concentration, Musical Theatre, to a major.

With the elevation of the two concentrations into separate degree programs, the BFA degree in
Theatre Studies major will be inactivated. The existing BA degree in Theatre Studies will
continue to be offered.

Present	Proposed
* BA Theatre Studies major	* BA Theatre Studies major

* BFA Theatre Studies major
  Musical Theatre concentration
  Design/Technology concentration
	* BFA Musical Theatre major
	* BFA Theatre Design, Technology and Production major

Through the years, the dissimilar nature between the Musical Theatre and Design/Technology programs has become visibly apparent. The two concentrations do not share admission criteria, curricular requirements, learning outcomes or career objectives. Elevating the two concentrations into defined majors will allow students to find their desired program more easily on the university's website and on the admission application. Separate majors will differentiate the highly specialized BFA degree from the more generalized BA degree in Theatre Studies.

SECTION 2: ACCREDITATION

2.1 Regional accreditation

Original date of accreditation:	1915
Date of last review:	2014 - 2015
Date of next review:	2022 - 2023

2.2 Results of the last accreditation review

Kent State University's accreditation was reaffirmed by the North Central Association Higher Learning Commission on 26-27 January 2015.[1]

2.3 Notification of appropriate agencies

Provide a statement indicating that the appropriate agencies (e.g., regional accreditors, specialized accreditors, state agencies) have been notified of the institution's request for authorization of the new program. Provide documentation of the notification as an appendix item.

Kent State will seek approval from the Higher Learning Commission after the Ohio Department of Higher Education has approved the program.

The National Association of Schools of Theatre accredits Kent State's School of Theatre and Dance and its programs, and the school will notify the accreditor after the Ohio Department of Higher Education has approved the program.

SECTION 3: LEADERSHIP—INSTITUTION

3.1 Mission statement

Kent State University Mission Statement: "We transform lives and communities through the power of discovery, learning and creative expression in an inclusive environment."

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[1] Retrieved from
www.hlcommission.org/download/_ActionLetters/Kent%20State%20University%20AQIP%20Reaffirmation%20Action%20Letter%201-27-15.pdf.

3.2 Organizational structure

The Kent State academic organizational structure and administrative leadership and division organizational structure can be found at www.kent.edu/president/organizational-charts.

SECTION 4: ACADEMIC LEADERSHIP—PROGRAM

4.1 Organizational structure

Describe the organizational structure of the proposed program. In your response, indicate the unit that the program will be housed within and how that unit fits within the context of the overall institutional structure. Further, describe the reporting hierarchy of the administration, faculty and staff for the proposed program.

The proposed degree program will be administered by the School of Theatre and Dance in the College of the Arts (as is currently done with the existing Design/Technology concentration). Program faculty and staff report to the school director who, in turn, reports to the dean of the college. The dean reports to the senior vice president for academic affairs and provost.

Provide the title of the lead administrator for the proposed program and a brief description of the individual's duties and responsibilities. Include this individual's CV/resume as an appendix item.

Associate Professor Jakyung Seo, MFA, is the program coordinator. Her administrative duties include overseeing and coordinating program recruitment and admissions, advising students, maintaining records and reviewing and initiating changes to the curriculum. Please see Appendix A for her curriculum vitae.

Describe any councils, committees or other organizations that support the development and maintenance of the proposed program. In your response, describe the individuals (by position) that comprise these entities, the terms of their appointment and the frequency of their meetings.

Within the School of Theatre and Dance, several committees support the development and maintenance of the existing concentration and the proposed major. They are the Faculty Advisory Committee, Design/Technology Committee, Curriculum Committee, Production Committee and Strategic Planning for Recruitment Committee.

Each of these standing committees is chaired by a full-time faculty member of the school. The school director determines the selection of committee chairs. Each committee meets regularly, a minimum of three times per semester.

4.2 Program development

Describe how the proposed program aligns with the institution's mission.

Theatre Design, Technology and Production highlights the ways in which creative expression plays an important role in transforming the lives of students. The program provides a high level of experiential learning, preparing students for increasingly competitive disciplines in theatre.

In addition, the program fosters a strong commitment to research and creative activity, which allows the advancement of knowledge and continued service commensurate with the university's mission.

Indicate whether the institution performed a needs assessment/market analysis to determine a need for the program. If so, briefly describe the results of those findings. If completed, submit the full analysis as an appendix item.

The School of Theatre and Dance did not undertake a needs assessment as the program has been existing for nearly 30 years. Program enrollment has historically been small, but consistent, and has seen growth in the past five years, see table below.

Table: Fall Semester Student Enrollment (15th Day Census)
Theatre Studies Major, Design and Technology Concentration

2012	2013	2014	2015	2016
24	31	34	49	48

Indicate whether the institution consulted with advisory groups, business and industry or other experts in the development of the proposed program. If so, briefly describe the involvement of these groups in the development of the program.

Other than aligning with the standards of the National Association of Schools of Theatre, the School of Theatre and Dance has not undertaken any other consultation regarding the program development.

Indicate whether the proposed program was developed to align with the standards of a specialized or programmatic accreditation agency. If so, indicate whether the institution plans to pursue programmatic/specialized accreditation for the proposed program and provide a timeline for achieving such accreditation. If the program is already accredited, indicate the date that accreditation was achieved and provide information on the next required review.

The School of Theatre and Dance has been accredited by the National Association of Schools of Theatre (NAST) Commission on Accreditation since 2003. The last reaffirmation of accreditation occurred 2009; the next review will be in 2018-2019.

4.3 Collaboration with other Ohio institutions

Indicate whether any USO institutions within a 30-mile radius of your institution offers the proposed program. If so, list the institutions that offer the proposed program and provide a rationale for offering an additional program at this site.

The University of Akron (16 miles from the Kent Campus) offers a BA degree in Theatre Arts. Akron's program focuses on the study of the history of theatre and dramatic literature in a social context – rather than the applied and technical aspects of designing and producing theatrical productions as is the focus of Kent State's proposed major.

Two other state institutions in Northeast Ohio offer a bachelor's degree in theatre – Cleveland State University (38 miles) and Youngstown State University (42 miles). Neither offer a separate degree program focusing on theatre design/technology.

Kent State and Youngstown State are the only NAST-accredited institutions in Northeast Ohio. There are five NAST-accredited institutions in the state with a designated baccalaureate program (either major or concentration) in theatre design/technology: Kent State, Ohio University, Otterbein University, University of Cincinnati and Bowling Green University.

Indicate whether the proposed program was developed in collaboration with another institution in Ohio. If so, briefly describe the involvement of each institution in the development of this request and the delivery of the program.

The School of Theatre and Dance did not develop the proposed program in collaboration with another institution in Ohio.

SECTION 5: STUDENT SERVICES

5.1 Admissions policies and procedures

Describe the admissions requirements for the program. In your response, highlight any differences between the admission requirements for the program and for the institution as a whole.

Admission to the proposed degree program is the same as for any non-selective bachelor's degree program at the Kent Campus. Admission decisions are based upon the following: cumulative grade point average, ACT and/or SAT scores, strength of high school college preparatory curriculum and grade trends. The Admissions Office at the Kent Campus may defer the admission of students who do not meet admissions criteria but who demonstrate areas of promise for successful college study. Deferred applicants may begin their college coursework at one of seven Regional Campuses of Kent State University. For more information on admissions, including additional requirements for some academic programs, visit the admissions website for new freshmen.

Describe the transfer credit policies for the proposed program, including the use of credit transfer review committees and the maximum number of hours that can be transferred into the program. In your response, specifically address the credit that may be transferred according to the Board of Regents' Transfer Assurance Guide (TAG) and Career Technical Credit Transfer (CT²) initiatives; and other types of transfer credit awarded toward major program requirements (e.g., AP, life experience, CLEP, portfolio).

Kent State's Transfer Center reviews and applies transfer coursework where appropriate as determined by state policies and faculty review. Kent State's residence policy requires that transfer students complete a minimum 30 semester hours (including 9 semester hours of upper-division coursework in the major) at Kent State to be awarded a Kent State bachelor's degree.

The majority of courses in the Kent Core (general education requirements) are approved as Ohio Transfer Module courses. Credit earned through military service, Advanced Placement (AP), International Baccalaureate (IB), College Level Examination Program (CLEP) and Kent State's Credit-by-Exam, among others, is awarded for general education requirements and electives.

5.2 Student administrative services

Indicate whether the student administrative services (e.g., admissions, financial aid, registrar) currently available at the institution are adequate to support the program. If new or expanded services will be needed, describe the need and provide a timeline for acquiring/implementing such services.

Student administrative services available at Kent State University adequately support the current concentration and will be able to support the proposed major.

5.3 Student academic services

Indicate whether the student academic services (e.g., career services, counseling, tutoring, ADA) currently available at the institution are adequate to support the program. If new or expanded services will be needed, describe the need and provide a timeline for acquiring/implementing such services.

As the program has been existing for nearly three decades, student academic services are sufficient to support the proposed major.

SECTION 6: CURRICULUM

6.1 Introduction

Provide a brief description of the proposed program as it would appear in the institution's catalog.

The Bachelor of Fine Arts degree in Theatre Design, Technology and Production fosters the artistic development of theatre designers, technicians and artisans. Students study both traditional theatre practices and new methods, materials and technologies. Students must demonstrate continued progress through annual portfolio reviews, course work and production responsibilities. In addition, students are expected to complete a significant production assignment each semester. The program prepares students for M.F.A. study as well as such occupations as scenic designer, costume designer, lighting designer, sound/projection designer, prop master, scenic artist, stage manager, production manager, wardrobe supervisor, technical director and stage technicians.

6.2 Program goals and objectives

Describe the goals and objectives of the proposed program. In your response, indicate how these are operationalized in the curriculum.

Students of the program will be able to:

1. Demonstrate ability to conceptualize and realize a design aesthetic consistent with the overall artistic concepts of a production.
2. Demonstrate ability to understand and articulate the elements and principles of design theory.
3. Demonstrate ability to understand and articulate basic elements and principles of composition related to line, shape, color texture and sound.
4. Demonstrate an understanding of the aesthetic use of color.

5. Demonstrate understanding of aesthetic use of sound.

6. Demonstrate ability to communicate design ideas and realities to other personnel involved in the production, including directors, other designers, stage managers and actors.

7. Demonstrate ability to provide formalized, accurate production models and drawings by hand and/or through the use of current industry standard software programs.

8. Demonstrate fundamental knowledge of the total design process, including the progression of raw materials through multiple design "shops" and the roles that various craftspeople play in the creation of a finished product.

9. Acquire knowledge of federal, state and local health and safety codes, best practices and industry standards as they relate to theatrical venues and production elements.

10. Acquire experiences in the design/technology aspects of theatre in a variety of formal and informal settings.

11. Prepare and present a professional résumé and hard copy and digital portfolios that demonstrate one's abilities, strengths, processes and experiences.

6.3 Course offerings/descriptions

With the elevation of the concentration to separate degree program, the curriculum for the Theatre Design, Technology and Production major is being revised. Revisions are the following:

▪ A 1-credit hour capstone project (THEA 41900) is added as required.

▪ Practicum is required every semester, instead of once a year. Credit hours are reduced: freshman and sophomore practicums (THEA 13092, THEA 23092), from 3 to 1 credit hours each; and junior and senior practicums (THEA 33092, THEA 43092), from 3 to 2 credit hours each. Students are required to complete each practicum twice.

▪ Requirement THEA 11303 The Art of Acting is removed.

▪ Requirement THEA 21521 Theatrical Drafting becomes an either/or with added course THEA 21526 Basic Costume Construction.

▪ THEA 41734 Costume Production Management is added as either/or option with THEA 31401 Directing and THEA 41736 Production and Stage Management.

▪ Requirement THEA 41620 History of Period Styles for Theatre Designers becomes an either/or with added course THEA 41140 American Musical Theatre History.

▪ Two design elective groups (6 and 9 credit hours) are enlarged with more course options.

▪ A technology elective group is enlarged with more course options and split into 6-credit hour upper-division group and 9-credit hour lower-/upper-division group.

▪ General electives (4 credit hours) are removed to keep the program at 120 credit hours.

Complete the following table to indicate the courses that comprise the program. Please list courses in groups by type and indicate if they are new or existing courses.

Course Title	Cr Hrs	OTM TAG	New/ Existing
MAJOR REQUIREMENTS (courses count in major GPA)	**89**		
ARTH 22006 Art History: Ancient and Medieval Art (KFA)	3	OTM TAG	Existing
ARTH 22007 Art History: Renaissance to Modern Art (KFA)	3	OTM TAG	Existing

Course	Title	Cr Hrs	OTM TAG	New/ Existing
MAJOR REQUIREMENTS (courses count in major GPA)		**89**		
THEA 11100	Making Theatre: Culture and Practice	2		Existing
THEA 11521	Graphics for the Theatre	3		Existing
THEA 11722	Fundamentals of Production I: Scenery, Stagecraft and Sound [1]	2	TAG	Existing
THEA 11723	Fundamentals of Production Laboratory I: Scenery [1]	1	TAG	Existing
THEA 11724	Fundamentals of Production Laboratory II: Props and Scenic Art [1]	1	TAG	Existing
THEA 11732	Fundamentals of Production II: Costumes, Lighting and Projections [1]	2		Existing
THEA 11733	Fundamentals of Production Laboratory III: Costumes [1]	1		Existing
THEA 11734	Fundamentals of Production Laboratory IV: Lighting, Sound and Projections [1]	1		Existing
THEA 13092	BFA Freshman Practicum: Design and Technology (ELR) *taken twice*	2		Revised
THEA 21111	Script Analysis	3	TAG	Existing
THEA 21501	Sophomore Portfolio Review	1		Existing
THEA 21521	Theatrical Drafting	3		Existing
or THEA 21526	Basic Costume Construction			Existing
THEA 23092	BFA Sophomore Practicum: Design and Technology (ELR) *taken twice*	2		Revised
THEA 31110	History of Theatre and Drama I	3		Existing
THEA 31111	History of Theatre and Drama II	3		Existing
THEA 31401	Directing	3		Existing
or THEA 41734	Costume Production Management			Existing
or THEA 41736	Production and Stage Management			Existing
THEA 31501	Junior Portfolio Review	1		Existing
THEA 33092	BFA Junior Practicum: Design and Technology (ELR) *taken twice*	4		Revised
THEA 41140	American Musical Theatre History (WIC) [2]	3		Existing
or THEA 41620	History of Period Styles for Theatre Designers (WIC) [2]			Existing
THEA 41306	Professional Aspects: Design and Technology	3		Existing
THEA 41501	Senior Portfolio Review	1		Existing
THEA 41621	Presentation Media	3		Existing
THEA 41900	Capstone Project	1		Existing
THEA 43092	BFA Senior Practicum: Design and Technology (ELR) *taken twice*	4		Revised
Theatre Design Electives, choose from the following:		6		
THEA 21522	Lighting Design			Existing
THEA 21524	Costume Design			Existing
THEA 21528	Sound and Projection Design and Technology			Existing
THEA 21622	Scene Design			Existing
THEA 21736	Stage Management			Existing
THEA 41522	Design Studio: Lighting			Existing
THEA 41524	Design Studio Costume			Existing
THEA 41622	Design Studio: Scenery			Existing
THEA 41624	History of Costume and Textiles for Theatre			Existing
THEA 41726	Theatre Management			Existing
Theatre Design Upper-Division Electives, choose from the following:		9		
THEA 41522	Design Studio: Lighting			Existing
THEA 41524	Design Studio Costume			Existing
THEA 41622	Design Studio: Scenery			Existing
THEA 41624	History of Costume and Textiles for Theatre			Existing
THEA 41726	Theatre Management			Existing
Theatre Technology Electives, choose from the following:		9		
THEA 21016	Makeup For Stage and Screen			Existing
THEA 21523	Costume Technology			Existing
THEA 21621	Scene Painting			Existing
THEA 31526	Flat Patterning for the Theatre			Existing

Course Title	Cr Hrs	OTM TAG	New/ Existing
MAJOR REQUIREMENTS (courses count in major GPA)	**89**		
THEA 41420 Theatrical Drafting II			Existing
THEA 41430 Advanced Construction Theory			Existing
THEA 41440 Shop Management			Existing
THEA 41521 Advanced Lighting Technology I			Existing
THEA 41523 Sound Design and Technology I			Existing
THEA 41525 Props and Crafts			Existing
THEA 41526 Advanced Lighting Technology II			Existing
THEA 41527 Sound Design and Technology II			Existing
THEA 41528 Theatre Sound Reinforcement			Existing
THEA 41529 Advanced Wig and Makeup Techniques-Stage and Screen			Existing
THEA 41531 Theatrical Rigging			Existing
THEA 41540 Draping for the Theatre I			Existing
THEA 41560 Theatre Fabrication Technology			Existing
Theatre Technology Upper-Division Electives, choose from the following:	6		
THEA 31526 Flat Patterning for the Theatre			Existing
THEA 41420 Theatrical Drafting II			Existing
THEA 41430 Advanced Construction Theory			Existing
THEA 41440 Shop Management			Existing
THEA 41521 Advanced Lighting Technology I			Existing
THEA 41523 Sound Design and Technology I			Existing
THEA 41525 Props and Crafts			Existing
THEA 41526 Advanced Lighting Technology II			Existing
THEA 41527 Sound Design and Technology II			Existing
THEA 41528 Theatre Sound Reinforcement			Existing
THEA 41529 Advanced Wig and Makeup Techniques-Stage and Screen			Existing
THEA 41531 Theatrical Rigging			Existing
THEA 41540 Draping for the Theatre I			Existing
THEA 41560 Theatre Fabrication Technology			Existing
ADDITIONAL REQUIREMENTS (courses do not count in major GPA)	**31**		
UC 10097 Destination Kent State: First Year Experience	1		Existing
Kent Core Composition	6	OTM	Existing
Kent Core Mathematics and Critical Reasoning	3	OTM	Existing
Kent Core Humanities	3	OTM	Existing
Kent Core Social Sciences (must be from two disciplines)	6	OTM	Existing
Kent Core Basic Sciences (must include one laboratory)	6-7	OTM	Existing
Kent Core Additional	6	OTM	Existing
Minimum Total Credit Hours	**120**		

1. The following courses must be taken together:
   THEA 11722 must be taken with THEA 11723 and THEA 11724.
   THEA 11732 must be taken with THEA 11733 and THEA 11734.

2. A minimum C grade must be earned fulfill the writing-intensive requirement.

Progression Requirements
- Students on academic probation may not participate in any School of Theatre and Dance productions.
- Students may be immediately dismissed from the program for failure to maintain a 2.500 major GPA (B.F.A. students should strive to maintain a 3.000 overall GPA).
- Students must pass yearly portfolio reviews and are expected to participate in at least one mainstage production per semester (this may be in addition to any production design assignment).

Graduation Requirements
- Minimum Major GPA: 2.500
- Minimum Overall GPA: 2.000

Provide number, name and description of each course in the proposed program as it would appear in the course catalog. Submit syllabi for new courses as appendix items.

ARTH 22006 Art History: Ancient and Medieval Art
Examination and interpretation of the major monuments of Western art and architecture from Paleolithic art to late Gothic art. The impact of non-Western traditions will be included as appropriate. Prerequisite: None.

ARTH 22007 Art History: Renaissance to Modern Art
Major movements and artists in painting, sculpture and allied arts of Europe and America from early Renaissance in Italy until the present day. The impact of non- Western traditions will be included as appropriate. Prerequisite: None.

THEA 11100 Making Theatre: Culture and Practice
Overview of theatre practices through creative experiential learning. The focus and course content combines practical and cultural experiences and culminates with a performance event that provides a solid foundation in the artistic process and an identity for the first-year theatre student. Prerequisite: special approval.

THEA 11521 Graphics for the Theatre
An introduction to computer software currently used by professional theatre designers and technicians. These applications include image processing software, computer-aided design software and 3D visualization software. Prerequisite: special approval.

THEA 11722 Fundamentals of Production I: Scenery, Stagecraft and Sound
An introduction to professional theatre production principles and practices in the areas of scenery, stagecraft and sound. Prerequisite: special approval.

THEA 11723 Fundamentals of Production Laboratory I: Scenery
Practice in theatre production techniques in the area of scenery. Prerequisite: special approval.

THEA 11724 Fundamentals of Production Laboratory II: Props and Scenic Art
Practice in theatre production techniques in the area of properties and scenic art. Prerequisite: special approval.

All courses are existing.

THEA 11732 Fundamentals of Production II: Costumes, Lighting and Projections
An introduction to professional theatre production principles and practices in the areas of costumes, lighting and projections. Prerequisite: special approval.

THEA 11733 Fundamentals of Production Laboratory III: Costumes
Practice in theatre production techniques in the area of costumes. Prerequisite: special approval. Corequisite: THEA 11732.

THEA 11734 Fundamentals of Production Laboratory IV: Lighting, Sound and Projections
Practice in theatre production techniques in the area of lighting, sound and projections. Prerequisite: special approval.

THEA 13092 Bachelor of Fine Arts Freshman Practicum: Design and Technology
Practical experience at the freshman level in theatre and dance production. S/U Grading. Prerequisites: special approval; and Bachelor of Fine Arts in Theatre Studies (THEA) major with a concentration in Design and Technology (DT).

THEA 21016 Makeup for Stage and Screen
Study of stage, TV and photographic makeup techniques and materials. Four lecture demonstration laboratory hours per week; special projects as assigned. Prerequisite: Special approval.

THEA 21111 Script Analysis
Principles, theories and techniques of play script analysis for theatrical production. Prerequisite: special approval; and THEA 11100.

THEA 21501 Sophomore Portfolio Review
Preparation and review of a portfolio of work, judged by the design technology faculty at the beginning of the spring semester. Student must pass to remain in the BFA design technology program. Prerequisite: special approval.

THEA 21521 Theatrical Drafting
Drafting techniques for all design and technology students. Includes plans, elevations, sections, detailed drawings light plots. Prerequisite: special approval; and THEA 11521, THEA 11722, and THEA 11723.

THEA 21522 Lighting Design
Exploration of the tools of the lighting designer applied to design choices; frequent paper design projects. Prerequisite: special approval; and THEA 11732 and THEA 11734.

THEA 21523 Costume Technology
Study of the basics of costume construction, pattern drafting, tailoring and millinery for costumes in the performing arts. A variety of historical periods and styles will be covered. Students will create portfolio-quality projects. Prerequisite: special approval; and THEA 11732.

THEA 21524 Costume Design
Theory and practice of costume design. Emphasis on play text analysis, formation of concepts, use of design elements and principles, period styles. Prerequisites: special approval; and THEA 11732

THEA 21526 Basic Costume Construction
The course is designed to provide the student with a more advanced set of sewing skills in preparation for stitcher positions in the entertainment field. This class is also preparatory for more advanced costume technology courses. Prerequisite: THEA 11732; and special approval.

THEA 21528 Sound and Projection Design and Technology
Studies in sound design and projection design with emphasis on practical application and specific processes related to designing for theatre and dance. Prerequisite: THEA 11521; and special approval.

THEA 21621 Scene Painting
Techniques of scene painting; emphasis on a variety of techniques through practical projects. Prerequisite: THEA 11722 and THEA 11724; and special approval.

THEA 21622 Scene Design
Theory and practice of scene design; emphasis on script analysis, formation of concepts, use of design elements and principles in period styles and genres. Prerequisite: THEA 11722 and THEA 11723; and special approval.

THEA 21736 Stage Management
Introduction to the skills and techniques necessary to stage manage a theatrical production. Focus on the production process, preparing for and running rehearsals and performances, paperwork and communication skills. Prerequisite: special approval.

THEA 23092 Bachelor of Fine Arts Sophomore Practicum: Design and Technology
(Repeatable for credit) Practical experience at the sophomore level in theatre and dance production. SU Grading. Prerequisite: special approval; and Bachelor of Fine Arts in Theatre Studies (THEA) major with a concentration in Design and Technology (DT).

THEA 31110 History of Theatre and Drama I
Theatre history and drama in Europe from antiquit through the renaissance. Prerequisites: special approval; and junior standing; and THEA 21111

THEA 31111 History of Theatre and Drama II
Theatre history and drama in Europe and the United States from 1700 to the present. Prerequisites: special approval; and junior standing; and THEA 21111.

THEA 31401 Directing
Theoretical and practical work in the process of play direction; the director's mission; play analysis and design collaboration; the rehearsal process. Prerequisite: special approval.

THEA 31501 Junior Portfolio Review
Review of a portfolio of theatre and related work, and a review of the student's academic progress and coursework judged by the design/technology faculty at the beginning of the spring semester. Student must pass to remain in the BFA Design Technology program. Prerequisite: Junior standing and BFA design/technology student and special approval.

THEA 31526 Flat Pattering for Theatre
The course is designed to provide the student with a basic set of skills in flat patterning techniques, using the sloper (a basic fitted pattern from which patterns for different styles can be developed) and individualizing patterns to meet the actors costume needs. This class is also preparatory for more advanced costume technology courses. Prerequisite: THEA 21526.

THEA 33092 Bachelor of Fine Arts Junior Practicum: Design and Technology
Practical experience at the junior level in theatre and dance production. S/U Grading. Prerequisite: special approval; and Bachelor of Fine Arts in Theatre Studies (THEA) major with a concentration in Design and Technology (DT).

THEA 41306 Professional Aspects: Design and Technology
A study of the practical demands and requirements of a professional career in design and technology, including portfolio development, resumes, unions, job market, financial matters and career prospects. Use of computers as a resource and tool emphasized. Prerequisite: Junior standing.

THEA 41420 Theatrical Drafting II
(Slashed with THEA 41420) Advanced 2D and 3D drafting techniques for technical directors and theatre designers. Representation of scenery through drafting using current AutoCAD software. Prerequisite: THEA 21521.

THEA 41430 Advanced Construction Theory
(Slashed with THEA 51430) The theory and practice of structural and mechanical design for theatre production. Related issues in resource management for the professional shop, including reliably predicting the performance of untraditional, unusual or unfamiliar structures and use of mathematical models, formulas, and representative diagrams. Prerequisite: THEA 11722 and THEA 415600; and special approval.

THEA 41440 Shop Management
(Slashed with THEA 51440) Study of resource management, both human and non-human, for professional and academic shops. Topics include scheduling, budgeting, health and safety, interactions with other theatre workers and leadership development. Prerequisite: THEA 11722; and special approval.

THEA 41501 Senior Portfolio Review
Review of a portfolio of theatre and related work, and a review of the student's academic progress coursework and professional potential judged by the design technology faculty at the end of the fall semester. Student must pass to remain eligible for the BFA design technology degree. Prerequisite: Senior standing and BFA Design Technology student and special approval.

THEA 41521 Advanced Lighting Technology I
Advanced study of the technologies used in lighting design; conventional and intelligent fixtures, electricity, projection techniques and special effects. Prerequisites: special approval; and THEA 11732 and THEA 11734.

THEA 41522 Design Studio: Lighting
Advanced study of lighting design, emphasizing artistic style and concept through a variety of design problems. Prerequisite: THEA 21522 and special approval.

THEA 41523 Sound Design and Technology I
Sound design for the theatre, sound production and sound reinforcement techniques. Introduction to electronic equipment mixing consoles amplifiers speakers. Prerequisite: special approval.

THEA 41524 Design Studio: Costume
Advanced study in costume design. Genres styles in the context of performance spaces with an emphasis on research, practical considerations of costume production and communication between designer shop/personnel and designer director. Prerequisite: THEA 21524 and special approval.

THEA 41525 Props and Crafts
Examination of the processes related to the creation and procurement of scenic and costume props. Prerequisite: THEA 11722 and THEA 11732; and special approval.

THEA 41526 Advanced Lighting Technology II
This class will focus on the practice of intelligent lighting programming and the technology of intelligent lighting fixtures. Prerequisite: special approval.

THEA 41527 Sound Design and Technology II
Studies in sound design, sound production and reinforcement for live performance. Advanced software applications will be explored. Prerequisite: THEA 41523 and special approval.

THEA 41528 Theatre Sound Reinforcement
Studies in the theories and practice of audio mixing in support of live vocal and musical performance. Topics include wired and wireless microphones and real time digital processing of audio. Prerequisite: THEA 41523 and special approval.

THEA 41529 Advanced Wig and Makeup Techniques-Stage and Screen
Advanced study of the process of designing and executing wigs and makeup with an emphasis on standards in the profession. Some prosthetic work required. Prerequisite: Junior standing and special approval.

THEA 41531 Theatrical Rigging
(Slashed with THEA 51531) Theatrical Rigging is designed to teach students the principles of stage rigging; knot tying and counterweight rigging systems used in theatrical and other live entertainment situations. Content will examine the process involved in overhead applications for the theatre industry. Through the explanation of tools, equipment, hardware and safety practices, the student will learn the proper method to design and rig in theatrical environments. Prerequisite: special approval.

THEA 41540 Draping tor the Theatre I
(Slashed with THEA 51540) The course is designed to provide an introduction to the basics of draping and building flat patterning techniques from this knowledge as they apply to theatre. Prerequisite: THEA 31526; and special approval.

THEA 41560 Theatre Fabrication Technology
History of technical production practice, materials theory and application in scenic construction technology. Prerequisite: THEA 11622 and THEA 21521 and special approval.

THEA 41620 History of Period Styles for Theatre Designers
Students explore the way in which theatre designers approach period style in their own creative work. Prerequisites: theatre (THEA) major with junior standing; and special approval.

THEA 41621 Presentation Media
Advanced process techniques in rendering, model building and design presentation for the scenic costume and lighting designer in traditional and new media. Prerequisites: THEA 11722, THEA 11732 and THEA 21521; and special approval.

THEA 41622 Design Studio: Scenery
Advanced study in scenic design. Explores genres styles performance spaces including practical considerations. Prerequisite: THEA 21622 and special approval.

THEA 41624 History of Costume and Textiles for Theatre
(Slashed with THEA 51624) Overview of the history of period costume and textiles in Western civilization from 1700 to 1970, a span of time commonly regarded as "popular time periods" in the practice and cannon of Western drama and the history of costume. Emphasis will be placed on how theatre practitioners recreate the silhouettes of these periods in ways that make sense to a contemporary audience while using textiles available today. The course will examine the social and cultural influences of clothing, recognition of historic silhouette, and parallels in the artwork, literature, politics, economy, and craft movements of each era of study. Prerequisite: special approval.

THEA 41726 Theatre Management
Principles and practices of managing theatrical-producing organizations. Problems of finance, personnel, policy, program building and public relations. Production participation as assigned. Prerequisite: Junior standing and special approval.

THEA 41734 Costume Production Management
(Slashed with THEA 51734) The course is designed to provide an introduction to managerial processes as they apply to costume production; the role of a shop manager, the roles of a wardrobe supervisor and wardrobe crew, and the running of a smooth technical rehearsal and production. Prerequisite: special approval.

THEA 41736 Production and Stage Management
Advanced investigation of the methodology used in stage managing professional theatrical productions and production management processes. Focus on production processes for various theatre, dance, opera and entertainment genres. Prerequisite: special approval.

THEA 41900 Capstone Project
The capstone project represents a culminating event for the student. Capstone projects can be undertaken in the junior or senior year and are identified in consultation with a faculty advisor. Honor Students may combine the capstone project with an Honors thesis. Prerequisite: Junior standing and special approval.

THEA 43092 Bachelor of Fine Arts Senior Practicum: Design and Technology
(Repeatable for credit) Practical experience at the junior level in theatre and dance production. Prerequisite: special approval. Cor: THEA 41900.

6.4 Program sequence

First Year

Fall	Hours	Spring	Hours
THEA 11100 Making Theatre: Culture and Practice	2	ARTH 22007 Art History: Renaissance to Modern Art	3
THEA 11521 Graphics for the Theatre	3	THEA 13092 BFA Freshman Practicum: Design and Technology	1
THEA 13092 BFA Freshman Practicum: Design and Technology	1	THEA 21521 Theatrical Drafting *or* THEA 21526 Basic Costume Construction	3
US 10097 Destination Kent State: First Year Experience	1		
Fundamentals of Production Course	2	Fundamentals of Production Course	2
Fundamentals of Production Laboratories	2	Fundamentals of Production Laboratories	2
Kent Core Requirement	3	Kent Core Requirement	3
	14	Kent Core Requirement	3
			17

Second Year

Fall	Hours	Spring	Hours
THEA 21111 Script Analysis	3	ARTH 22006 Art History: Ancient and Medieval Art	3
THEA 23092 BFA Sophomore Practicum: Design and Technology	1	THEA 23092 BFA Sophomore Practicum: Design and Technology	1
Design Elective	3	THEA 21501 Sophomore Portfolio Review	1
Theatre Technology Elective	3		
Kent Core Requirement	3	Theatre Technology Electives	6
Kent Core Requirement	3	Kent Core Requirement	3
	16		**14**

Third Year

Fall	Hours	Spring	Hours
THEA 31110 History of Theatre and Drama I	3	THEA 31111 History of Theatre and Drama II	3
THEA 33092 BFA Junior Practicum: Design and Technology	2	THEA 31501 Junior Portfolio Review	1
THEA 41621 Presentation Media	3	THEA 33092 BFA Junior Practicum: Design and Technology	2
Theatre Technology Upper-Division Electives	6	THEA 41306 Professional Aspects: Design and Technology	3
Kent Core Requirement	3	THEA 41140 American Musical Theatre History *or* THEA 41620 History of Period Styles for Theatre Designers	3
	17		
		Kent Core Requirement	3
			15

Fourth Year

Fall	Hours	Spring	Hours
THEA 31401 Directing *or* THEA 41734 Costume Production Management *or* THEA 41736 Production and Stage Management	3	THEA 41501 Senior Portfolio Review	1
		THEA 41900 Capstone Project	1
		THEA 43092 BFA Senior Practicum: Design and Technology	2
THEA 43092 BFA Senior Practicum: Design and Technology	2	Theatre Design Electives or Upper-Division Elective	6
Theatre Design Upper-Division Electives	6	Kent Core Requirement	3
Kent Core Requirement	3		**13**
	14	**Total Credit Hours: 120**	

6.5 Alternative delivery options

The proposed program will not be offered hybrid or fully online or in an accelerated delivery.

6.6 Off-site program components

The proposed program does not contain any off-site components, as students will be able to apply design and technology concepts through hands-on practica for the school's theatrical and dance performances. Kent State's Center for the Performing Arts houses three theatres, costume shop and laboratories for costumes, drafting, lighting and scenery. In addition, the School of Theatre and Dance oversees the outdoor venue, Porthouse Theatre, in Cuyahoga Falls.

SECTION 7: ASSESSMENT AND EVALUATION

7.1 Program assessment

Describe the policies and procedures in place to assess and evaluate the proposed program. In your response, include the following: name of the unit/position responsible for directing assessment efforts; description of any committees or groups that assist the unit; description of the measurements used; frequency of data collection; frequency of data sharing; and how the results are used to inform the institution and the program.

Faculty for each academic program at Kent State are expected to develop and use a plan of assessment, which includes identifying student learning outcomes and the ways in which these outcomes will be measured. This assessment is to also identify the issues that are most relevant and of interest to the program. Annually, faculty are to collect and use data to identify trends, strengths and weaknesses and for follow-up in action planning for future program improvement.

Faculty then submit an annual report of these processes to Kent State's Office of Accreditation, Assessment and Learning. Every seven years, the school undergoes a program review, during which external reviewers from peer universities visit campus to evaluate and provide feedback on the school's programs.

In addition to self-assessments for Kent State, the School of Theatre and Dance must participate in annual reporting to the National Association of Schools of Theatre (NAST) to maintain its school accreditation. Included in the reporting are confirmation that curriculum meets NAST standards and statistical information regarding operations and achievements. Every 10 years, the school prepares a comprehensive review for NAST evaluation for reaccreditation. The next comprehensive review will be in 2018-19.

There are five full-time faculty members responsible for the curriculum, course rotation and recruitment for undergraduate and graduate students for the program (four are tenured/tenure-track, and one is non-tenure track).

Program faculty meet regularly in weekly division meetings to evaluate program. Data is collected via survey, student evaluations, polling and external recognition of the program. The Design Technology Committee (six faculty and five staff) holds weekly meetings to discuss students and support productions and events.

7.2 Measuring student success

Describe the policies and procedures in place to measure individual student success in the proposed program. In your response, include the following: name of the unit/ position responsible for directing these efforts; description of any committees or groups that assist the unit; description of the measurements used; frequency of data collection; frequency of data sharing; how the results are used to inform the student as they progress through the program; and initiatives used to track student success after program completion.

Students in the program are required to undertake a practicum each year and are assigned design and/or production duties each semester. Assignments are determined by the faculty. Students' production work is critiqued and assessed during regularly scheduled post-production reviews.

As part of the curriculum, students submit sophomore, junior and senior portfolio reviews, which are evaluated by the design/technology faculty. Students must pass these reviews to stay in the program.

Student data is collected upon graduation via electronic media and group message boards. This information is shared with several school committees, including the Curriculum Committee, Graduate Studies Committee, Production Committee and Strategic Planning for Recruitment.

SECTION 8: FACULTY

8.1 Faculty appointment policies

Describe the faculty designations available (e.g., professor, associate professor, adjunct, instructor, clinical) for the proposed program's faculty. In your response, define/describe the differences between the designations.

Full-time faculty designations for the program are the following: full professor, associate professor and assistant professor. In addition, some courses are taught by graduate assistants and adjunct faculty members who are also full-time administrative staff for the school.

- **Professor:** Promotion to this rank requires credentials and achievements beyond those required for promotion to associate professor. This rank is reserved for senior faculty members who have made sustained and significant impact and achieved significant recognition in their discipline.

- **Associate Professor:** Hire to or promotion to this rank presumes prior service as an assistant professor, significant academic achievements, and possession of the terminal degree or equivalent professional experience in an appropriate discipline.

- **Assistant Professor:** This rank is normally the entry-level rank for tenure-track faculty holding the terminal degree or equivalent professional experience in an appropriate discipline.

- **Adjunct Faculty Appointments:** When the school cannot meet its teaching needs from the ranks of its full-time tenured, tenure-track and non-tenure track faculty and graduate students, then part-time faculty appointments will be made from an established pool of qualified applicants not currently on regular appointment at the university. Adjunct faculty appointments are made by the school director in consultation with the Faculty Advisory Committee. Adjunct faculty members do not vote on school committees and do not participate in school governance.

Describe the credentialing requirements for faculty who will be teaching in the program (e.g., degree requirements, special certifications or licenses, experience).

All full-time faculty in the program hold the terminal degree in theatre, MFA, and have significant professional experience in the specific areas of design and technology.

Describe the institution's load/overload policy for faculty teaching in the proposed program.

Per Kent State University policy, contractual load requirement is 24 credit hours annually for all tenured/tenure-track faculty, and 30 credit hours for all non-tenure-track faculty.

Indicate whether the institution will need to identify additional faculty to begin the proposed program. If additional faculty members are needed, describe the appointment process and provide a timeline for hiring such individuals.

The curriculum can be offered with existing resources, as current faculty (including graduate teaching assistants) teach the courses offered. Additional faculty will be added only if enrollment increases significantly.

8.2 Program faculty

Provide number of <u>existing faculty members</u> available to teach in proposed program.

Full time: 8   Less than full time: 7

Provide an estimate of the number of <u>faculty members to be added</u> during the first two years of program operation.

Full time: 0   Less than full time: 0

8.3 Expectations for professional development/scholarship

Describe the institution's general expectations for professional development/scholarship activities by the proposed program's faculty. In your response, describe any differences in the expectations for tenure-track vs. non tenure-track faculty and for full-time vs. part-time faculty. Indicate the financial support provided for such activities. Include a faculty handbook outlining the expectations and documenting support as an appendix item.

Tenure-Track Faculty: General expectations for professional development/scholarship activities are continuous. The overall evaluation of a tenure-track candidate for reappointment must include consideration of the faculty member's personal integrity and professional behavior as recognized by the university community. A sound ethical approach to all aspects of teaching, research, creative activity, publication and the academic profession is expected of all who seek reappointment in the School of Theatre and Dance. A candidate who fails to demonstrate likely success in the tenure process will be notified promptly that she/he will not be reappointed.

Non-Tenure Track Faculty: General expectations for professional development/scholarship activities are recognized for promotion and are meritorious. Non-tenure track faculty members usually make their primary contribution in undergraduate teaching or emphasize contributions to the co-curricular production program. In each specialization, a high quality of teaching is expected. Therefore, greater weight will be given to these areas. Collegial behavior should be reflected in the record of each faculty member.

Please see the Faculty Handbook in Appendix B.

8.4 Faculty matrix

Complete a faculty matrix for the proposed program. A faculty member must be identified for each course that is a required component of the curriculum. If a faculty member has not yet been identified for a course, indicate that as an "open position" and describe the necessary qualifications in the matrix (as shown in the example below). <u>A copy of each faculty member's CV must be included as an appendix item.</u>

Faculty listed below teach the theatre (THEA) requirements in the program. Art history (ARTH) courses are taught by faculty in the School of Art as general education courses for the university. See Appendix C for each faculty member's curriculum vita.

* Number of courses taught by the faculty member each year at all campuses

Name of instructor	Rank or title	Full/ part	Degree, discipline, institution, year	Years teach	Course faculty will teach	Load *
Kerry Jo Bauer	Assistant Professor	FT	MFA, Ohio University, 1995	2	THEA 21523; THEA 21526 THEA 31526; THEA 41525 THEA 41540	12
Sharon (Suzy) Campbell	Associate Professor	FT	MFA, Theatre Design and Technology, Ohio State University, 1982	29	THEA 11732; THEA 13092 THEA 21016; THEA 21501 THEA 21524; THEA 23092 THEA 31501; THEA 33092 THEA 41501; THEA 41524 THEA 41529; THEA 41621 THEA 43092	18
Nicholas Drashner	Assistant Professor	FT	MFA, Sound Design, University of California-San Diego, 2013	2	THEA 11100; THEA 11521 THEA 21528; THEA 23092 THEA 31501; THEA 41501 THEA 41523; THEA 41527 THEA 41528	18
Tamara Honesty	Assistant Professor	FT	MFA, Scenic Design, West Virginia University, 1996	1	THEA 13092; THEA 21501 THEA 21521; THEA 21621 THEA 21622; THEA 21736 THEA 23092; THEA 31501 THEA 33092; THEA 41501 THEA 41620; THEA 41622 THEA 41736; THEA 43092	18
Daniel Nadon	Professor	FT	PhD, Theatre, University of Colorado-Boulder, 1993	20	THEA 21111; THEA 31110 THEA 31111	6
Steven Pauna	Associate Professor	FT	MFA, Theatre Studies, Kent State University, 2000	8	THEA 11722; THEA 21521 THEA 41420; THEA 41440 THEA 41531; THEA 41560	24

Name of instructor	Rank or title	Full/ part	Degree, discipline, institution, year	Years teach	Course faculty will teach	Load *
Fabio Polanco	Associate Professor	FT	MFA, Acting, Case Western Reserve University, 1997	3	THEA 31401	3
Jakyung Seo	Associate Professor	FT	MFA, Lighting Design, University of Illinois-Urbana-Champaign, 2004	8	THEA 11732; THEA 13092 THEA 21501; THEA 21522 THEA 23092; THEA 31501 THEA 33092; THEA 41306 THEA 41501; THEA 41521 THEA 41522; THEA 41526 THEA 41726; THEA 43092	18
Graduate Assistants (7)	Adjunct	PT	Candidate for graduate degree in theatre		THEA 11723; THEA 11724 THEA 11733; THEA 11734	3

SECTION 9: LIBRARY RESOURCES AND INFORMATION LITERACY

9.1 Library resources

Describe the involvement of a professional librarian in the planning for the program (e.g., determining adequacy of current resources, working with faculty to determine the need for additional resources, setting the budget for additional library resources/services needed for the program).

Performing arts librarians built the current collection through the existing University Libraries collection-development budgets, along with strong relationships and collaboration with School of Theatre and Dance faculty. This collaboration has allowed the library to shape the collection by filling it with resources that directly support faculty instruction and student needs. This approach to collection development resulted in a strong and relevant collection, and performing arts librarians will continue to use this strategy in the future.

Describe the library resources in place to support the proposed program (e.g., print, digital, collections, consortia, memberships).

The library collection includes hundreds of vocal scores, song anthologies, librettos, recordings, and videos of musical theatre repertoire, as well as biographical, historical, and bibliographical print and electronic reference resources relating to musical theatre topics.

Also, as an institutional member of the OhioLINK and SearchOhio consortia, students at Kent State University may request items from other universities and public libraries around Ohio. They may have the items delivered to campus within about a week, effectively expanding the Kent State musical theatre collection by thousands of items. In addition, students may request items not available through these consortia via Interlibrary Loan, free of charge.

Describe any additional library resources that will be needed to support the request and provide a timeline for acquiring/implementing such services. Where possible, provide a list of the specific resources that the institution intends to acquire, the collaborative arrangements it intends to pursue and monetary amounts the institution will dedicate to the library budget to support and maintain the proposed program.

The Performing Arts Library does not have plans to acquire specific resources in the near future. However, librarians will continue to purchase items for the collection as new show scores, recordings, librettos, and videos are published and as requests for purchasing specific items or resources are submitted by faculty from the School of Theatre and Dance.

9.2 Information literacy

Describe the institution's intent to incorporate library orientation and/or information literacy into the proposed program. In your response, describe any initiatives (e.g., seminars, workshops, orientations) that the institution uses or intends to use for faculty and students in the program.

Librarians in the Performing Arts Library currently offer orientation and information literacy instruction to students entering the School of Theatre and Dance as part of the First Year Experience (UC 10097) course in the students' first semester at Kent State. Librarians then continue to provide instruction throughout the year at the request of individual faculty.

Performing arts librarians have also offered, and will continue to offer, a personal librarian program. This rebranding of reference and instruction services focus on encouraging students to come to the library and seek individualized assistance. The personal librarian program helps librarians build connections and relationships with students by appearing more approachable and relevant, as well as to help support student success and retention.

SECTION 10: BUDGET, RESOURCES and FACILITIES

10.1 Resources and facilities

Describe additional resources (e.g., classrooms, laboratories, technology, etc.) that will be needed to support the proposed program and provide a timeline for acquiring/implementing such resources.

No additional resources are needed to support the proposed program. The curriculum can be offered with existing resources. Additional faculty will be added only if enrollment increases.

10.2 Budget/financial planning

Complete the table on the following page to describe the financial plan/budget for the first four years of program operation.

Fiscal Impact Statement for New Degree Programs

	Year 1	Year 2	Year 3	Year 4
I. Projected Enrollment	37	40	42	45
Headcount full time	27	28	30	30
Headcount part time	10	12	13	15
Full-time equivalent (FTE) enrollment	29	30	33	35
II. Projected Program Income				
Tuition (paid by student or sponsor)	$156,774	$162,180	$178,398	$189,210
Expected state subsidy	$193,662	$200,340	$220,374	$233,730
Externally funded stipends, as applicable	-	-	-	-
Other income	$12,464	$13,180	$15,528	$15,710
Total Projected Program Revenue	**$362,900**	**$375,700**	**$414,300**	**$438,650**
III. Program Expenses				
New personnel				
Instruction				
Full time: 0	-	-	-	-
Part time: 0	-	-	-	-
Non-instruction				
Full time: 0	-	-	-	-
Part time: 0	-	-	-	-
Current personnel				
Instruction				
Full time: 8 (percentage for program)	$230,168	$234,671	$239,466	$240,665
Part time: 7	$48,000	$48,000	$50,000	$51,000
Non-instruction				
Full time: 2 (percentage for program)	$76,722	$78,366	$79,821	$80,221
Part time: 0				
New facilities/building/space renovation	-	-	-	-
Benefits for all personnel	$126,197	$128,199	$130,925	$130,701
Scholarship/stipend support	-	-	-	-
Additional library resources	-	-	-	-
Additional technology or equipment needs	-	-	-	-
Other expenses	-	-	-	-
Total Projected Expenses	**$481,087**	**$489,226**	**$500,212**	**$502,587**
Projected Program Net	**- $118,187**	**- $113,526**	**- $85,912**	**- $63,937**

Budget Narrative:

- The proposed degree program is fully funded in the current budget and will remain budget neutral.

- Other income reflects program/course fees.

- Library resources are portion of school budget

- Non-instructional personnel are office staff who register students, schedule classrooms, order supplies, among other responsibilities.

- Equipment updates, software updates and licensing are already part of current budget.

APPENDICES

Appendix   Description
     A   Program Coordinator Jakyung Seo Curriculum Vitae
     B   School of Theatre and Dance Faculty Handbook
     C   Program Faculty Curriculum Vitae

Kent State University is committed to continual support of the delivery of the Bachelor of Fine Arts degree in Theatre Design, Technology and Production. If Kent State decides in the future to close the program, the university will provide the necessary resources and means for matriculated students in the program to complete their degree.

Kent State University verifies that the information in the application is truthful and accurate.

Respectfully,

Todd A. Diacon, PhD
Senior Vice President for Academic Affairs and Provost
Kent State University