

# KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date <sup>Aug</sup> 26-ago-17 Curriculum Bulletin \_\_\_\_\_  
 Effective Date ~~select one~~ <sup>asap</sup> Approved by EPC \_\_\_\_\_

Department **MCLS**  
 College **AS - Arts and Sciences**  
 Degree **MA - Master of Arts**  
 Program Name **Spanish** Program Banner Code **SPAN**  
 Concentration(s) **Literature and Culture** Concentration(s) Banner Code(s) **LIT**  
 Proposal **Temporarily suspend admissions**

Description of proposal:

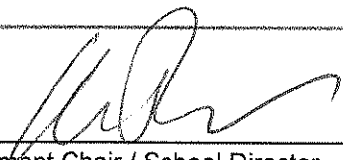
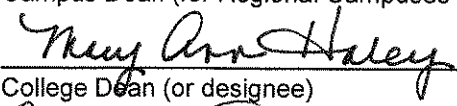
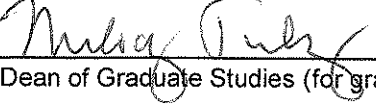
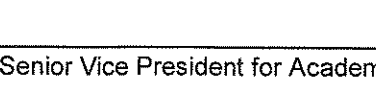

**The Spanish Unit within the department of MCLS is proposing to temporarily suspend admissions to the MA in Spanish program. The unit is planning to revise its graduate curriculum substantially. Suspension of admissions will prevent students from being affected negatively by the changes mid-program.**

Does proposed revision change program's total credit hours?  Yes  No  
 Current total credit hours: \_\_\_\_\_ Proposed total credit hours \_\_\_\_\_

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):  
**none**

Units consulted (other departments, programs or campuses affected by this proposal):  
**n/a**

### REQUIRED ENDORSEMENTS

	<u>9/7/17</u>
Department Chair / School Director	
	<u>9/22/17</u>
Campus Dean (for Regional Campuses proposals)	
	<u>10/03/17</u>
College Dean (or designee)	
	<u>10/03/17</u>
Dean of Graduate Studies (for graduate proposals)	
	<u>1/1/17</u>
Senior Vice President for Academic Affairs or Provost (or designee)	

**MCLS SPAN LIT**  
**27**



**Department of  
Higher Education**

John R. Kasich, Governor  
John Carey, Chancellor

**REQUEST FOR SUSPENSION OF ADMISSIONS OR DISCONTINUATION OF GRADUATE PROGRAM**

Institutions use this form to notify the Chancellor of a change of status for a graduate program.

*Note:* Institutions that intend to suspend admissions or discontinue a graduate program that leads to educator preparation licenses or endorsements should contact Matt Exline ([mexline@highered.ohio.gov](mailto:mexline@highered.ohio.gov)) for direction on completing the Program Dormancy form.

**Please check one:**

**Suspension of Admissions**

A university may suspend admissions into a graduate degree program if 1) the institution plans to reactivate admissions into the program within five (5) years of the suspension (seven (7) years if requested before October 21, 2015), or 2) the program has existing students that need to complete their degrees prior to discontinuation of the program.

If, after suspension of admissions into a graduate degree program, the program is not reactivated within the specified period, the program will be declared permanently discontinued. Reinstatement of a discontinued program will require formal approval as a new graduate degree program.

**Immediate Discontinuation**

An institution may immediately discontinue a program if there are no students currently enrolled in the program, and there is no intent to reactivate the program in the future. Reinstatement of a discontinued program will require formal approval as a new graduate degree program.

**Date of Request:**

10/6/17

**Implementation Date:**

Fall 2018

**Name of institution:**

Kent State University

**Name of program:** (one form per program)

MA in Spanish , Literature Concentration

**Primary institutional contact for this request:**

Name	Tankersley, Melody J
Title	Sr Assoc Prov & Grad Std Dean

Phone number	330-672-8613
E-mail	mtankers@kent.edu

**Please respond to the following:**

1. Provide a rationale for the suspension of admission or immediate discontinuation of the program.

*With the exception of a few minor changes, the curriculum for the literature concentration in the MA in Spanish has not been revised in several decades. Over that time, the student demographic, the employment contexts for graduates in Spanish, and the Spanish faculty at Kent State have changed considerably. We are seeking temporary suspension of admission to enable us to make substantial revisions to the MA Spanish, Literature Concentration without causing major disruptions to students' academic progress. We plan to modernize our curriculum and be more responsive to today's market by eliminating courses that are no longer relevant and creating new courses that are relevant.*

2. Indicate number of students currently enrolled in the program.

*4 students currently enrolled. The majority will have only 3 credit hours remaining after fall 2017; one will have 9 credit hours.*

3. Describe how the suspension of admissions and any plan for discontinuation of program will affect the program and the students currently in the program. Explain plans for notifying current students and assisting them in the completion of their degrees, when applicable.

*The Spanish Unit will continue to offer the courses in the current MA program until the last students actively enrolled graduates. Our undergraduate program remains strong. Thus, we have been able to offer 4/50000 Spanish courses regularly. Additionally, we have been offering 60000-level courses to our small graduate population and to College Credit Plus teachers who need graduate courses in Spanish.*

4. Will there be a loss of faculty or staff positions? If so, indicate when the faculty or staff members were or will be informed.

*There will be no loss of faculty positions. On the contrary, the present curriculum was developed by faculty who have long ago retired. The revised program will make better use of the expertise of our current faculty.*

5. Describe the plan for communicating the suspension of admissions or discontinuation.

*The suspension of admission to a program goes through various levels of curricular approval. Notification of suspension of admissions will appear in the appropriate online university catalog.*

The signature below verifies that this request has received the necessary institutional approval and that this information is truthful and accurate.

Respectfully,

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Signature of the institution's Provost or Graduate School Dean

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Name (printed)

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Title

CCGS institutions submitting requests for graduate programs should submit the request to Steve Nameth ([snameth@highered.ohio.gov](mailto:snameth@highered.ohio.gov)) and copy Matt Exline ([mexline@highered.ohio.gov](mailto:mexline@highered.ohio.gov)). Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents.

\*Revised by CCGS, May 20, 2016