



Educational Policies Council
Minutes of the Meeting
Monday, 22 January 2018

Ex-Officio Members present (or represented): Executive Vice President for Academic Affairs and Provost Todd A. Diacon; Faculty Senate Chair Deborah C. Smith; Deans Sonia A. Alemagno, James L. Blank, John R. Crawford-Spinelli, James C. Hannon, Amy L. Reynolds, Alison J. Smith; Interim Deans Kenneth J. Burhanna, Nathan Ritchey, Robert G. Sines, Jr.; Senior Associate Dean Vincent J. Hetherington; Associate Deans Robert D. Hisrich, Stephen A. Mitchell, I. Richmond Nettey, Cynthia R. Stillings, Wendy A. Umberger, William T. Willoughby (representing Dean Mark S. Mistur), Manfred H. Van Dulmen; Interim Associate Deans Danielle S. Coombs, Kara L. Robinson; Assistant Dean Elizabeth A. Sinclair (representing Deborah F. Spake)

Ex-officio Members not present (or represented): Deans Barbara A. Broome, Alicia R. Crowe, Eboni J. Pringle, Melody J. Tankersley

Faculty Senate-Appointed Representatives present (or represented): Professors Edward Dauterich, Christopher J. Fenk, Darci L. Kracht, Robert J. Twieg; Associate Professors Albert L. Ingram; Assistant Professor Jennifer M. Cunningham

Faculty Senate-Appointed Representatives not present (or represented): Professor Susan Roxburgh, Donald L. White; Associate Professors Vanessa J. Earp, Linda L. Williams; Assistant Professor Vinay K. Cheruvu

Council Representatives present (or represented): Professors Michael C. Chunn, Said Shiyab; Shin-Min (Simon) Song, Jonathan B. VanGeest; Associate Professors Jillian S. Coorey, Jan C. Leach, Richard L. Mangrum, Denise M. McEnroe-Petitte, Robert D. Sturr, Jonathan F. Swoboda, Melissa D. Zullo; Assistant Professors Pamela K. Evans (representing Jonathan P. Fleming), Insook Kim, James D. (Derek) Kinglsey, Mary A. Mooney, Amy B. Petrinc, Debra S. Shelestak

Council Representatives not present (or represented): Associate Professor Jayaram (Jay) Muthuswamy; Assistant Professor Lindsay C. Baran

Observers present: Graduate Student Senate Vice Executive Chair Kathryn Klonowski,

Observers not present: Undergraduate Student Government Senator Samantha Scozzaro

Consultants and Guests present: Susan M. Augustine, Lorraine E. Bears, Bradley A. Bielski, Marie D. Bukowski, Heather K. Calwell, Jane A. Cox, Lisa Echeverry, Larry G. Froehlich, Julie A. Gabella, Janice J. Gibson, Lance R. Grahn, Lynne M. Guillot-Miller, Mary Ann Haley, Albert L. Ingram, Jennifer S. Kellogg, Annaleise Leesick, Matha Merrill, Cynthia J. Osborn, Mary Ann Raghanti, Matthew M. Rollyson, Kathleen J. Spicer, Joshua A. Stacher, Linnea A. Stafford, Therese E. Tillett, Andrew M. Tonge, Tsunghui Tu, Roberto M. Uribe-Rendon, Aimee J. VanDomelen, Catherine M. Zingrone

Executive Vice President for Academic Affairs and Provost Todd A. Diacon called the meeting to order at 3:20 p.m., on Monday, 22 January 2018, in the Governance Chambers of the Kent Student Center.

Joint EPC Action Item 1: Approval of 20 November 2017 meeting minutes.

Associate Dean Robert D. Hisrich moved for approval of the minutes, seconded by Assistant Professor Mary A. Mooney. No changes, corrections or clarifications were requested. The motion passed unanimously.

Graduate EPC Action Item 1: Establishment of a Nonprofit Management [C643] post-baccalaureate certificate to be offered online only through the Kent Campus.

Dean James L. Blank made a motion to approve the item, which was seconded by Senior Associate Dean Vincent J. Hetherington.

Dean Blank introduced a faculty member from the Department of Political Science to present the new certificate. The new certificate takes existing curriculum and faculty from the Master of Public Administration (M.P.A.) degree. The certificate will be a fully online program and will meet the market needs of nonprofit organizations in Northeast Ohio. At 12 credit hours, the certificate comprises one core management course and three nonprofit courses. The certificate will be appealing to graduated baccalaureate students who are looking to take some graduate work but who do not want to pursue a graduate degree, and for students who may already hold a graduate degree but would like to work in the nonprofit sector.

EPC members did not have any questions or comments and passed the item unanimously.

Graduate EPC Action Item 2: Revision of name and course requirements for the Educational Administration–Higher Education [EDHE] major within the Educational Specialist [EDS] degree. Revised name is Higher Education Administration and Student Affairs [HISA].

Interim Dean Nathan Ritchey's motion for approval of the item was seconded by Interim Associate Dean Danielle S. Coombs.

Associate Professor Martha C. Merrill explained that name change will better reflect common usage in the higher education field. The term "educational administration" generally refers to elementary and secondary education. The changes to the curriculum emphasizes assessment and evaluation, which are necessary for anyone working in higher education.

The item was passed unanimously by EPC members with no questions or comments.

Graduate EPC Action Item 3: Revision of name and course requirements for the Educational Administration–Higher Education [EDHE] major within the Doctor of Philosophy [PHD] degree. Revised name is Higher Education Administration [HIED].

Associate Dean William T. Willoughby made a motion for approval. The motion was seconded by Assistant Professor Mooney.

Associate Professor Merrill noted that the name change is similar to the previous item.

With no questions or comments, EPC members passed the item unanimously.

Graduate EPC Action Item 4: Revision of name and course requirements for the Higher Education and Student Personnel [EAHE] major within the Master of Education [MED] degree. Revised name is Higher Education Administration and Student Affairs [HISA].

Associate Professor Jonathan F. Swoboda made a motion for approval, which was seconded by Senior Associate Dean Hetherington.

Associate Professor Merrill stated that “student personnel” is an outdated term, with “student affairs” being more representative of the field. The curriculum changes are similar to the Ed.S. degree, which emphasizes assessment and evaluation.

EPC members passed the item unanimously with no questions or comments.

Graduate EPC Action Item 5: Establishment of an Addictions Counseling [C642] post-baccalaureate certificate to be offered at the Kent Campus. Three new courses are being established for this program.

Dean Sonia Alemagno moved for approval of the item, and Associate Dean Wendy A. Umberger seconded the motion.

Professor Cynthia J. Osborn described the certificate’s curriculum as fulfilling all the trainer requirements for licensure eligibility in Ohio as a chemical dependency counselor.

No questions were asked or comments given, and EPC members passed the item unanimously.

Graduate EPC Action Item 6: Revision of administrative structure, name, admission and course requirements; and inactivation of two concentrations for the Instructional Technology [ITEC] major within the Master of Education [MED] degree. The program, all courses and five faculty move to the School of Teaching, Learning and Curriculum Studies. Revised name is Educational Technology [ETEC] major. ITEC courses have course subject revised to ETEC. Admission revision (lesser item) includes clarifying that two letters of recommendation are to be from academic and professional references, and official transcripts must be from all undergraduate and graduate programs. Course revision (lesser item) includes creating a core, cognate area of study and capstone requirement. Inactivated concentrations (lesser item) are Computer/Technology [CMTC] and Instructional Technology/General [ITCG].

Interim Associate Dean Danielle S. Coombs made a motion to approval the item, which was seconded by Associate Dean Hisrich.

Associate Professor Albert L. Ingram stated that Kent State is one of the few institutions in the country that calls this type of program “instructional technology;” the new name of “educational technology” will better represent the program. In addition, faculty have decreased the total program credit hours to be competitive with other programs in the country. The proposal also includes a request to move the program, courses and faculty from the School of Lifespan Development and Educational Sciences to the School of Teaching, Learning and Curriculum Studies.

EPC members did not have any questions or comments and passed the item unanimously.

Graduate EPC Action Item 7: Revision of administrative structure, name and course requirements for the Online Learning and Teaching [C614] post-master's certificate. The program moves to the School of Teaching, Learning and Curriculum Studies. Revised name Online and Blended Learning [C642]. Course revision (lesser item) includes removing ITEC 67436 and ITEC 67438.

Associate Dean Stillings' motion for item approval was seconded by Associate Dean Willoughby.

Associate Professor Ingram indicated that, similar to the previous item, the certificate will move from the School of Lifespan Development and Educational Sciences to the School of Teaching, Learning and Curriculum Studies. The name and curriculum revisions are to make the certificate more competitive with similar program across the country.

The item was passed unanimously by EPC members with no questions or comments.

Graduate EPC Action Item 8: Inactivation of the Reading Specialization [READ] major within the Master of Arts [MA] degree. The major within the Master of Education degree will continue to be offered.

Interim Associate Dean Coombs made a motion to approve the item, and Professor Robert J. Twieg seconded the motion.

Associate Dean Mitchell noted that the college has not graduated any students from the M.A. degree in Reading Specialization since 2010.

With no questions or comments, EPC members passed the item unanimously.

Provost Diacon requested questions or comments for any of the information items, lesser action items on the agenda. Hearing none, the provost dismissed the graduate council and moved on to the undergraduate agenda.

Undergraduate EPC Action Item 1: Establishment of a Computer Engineering Technology [CET] major within the Bachelor of Science [BS] degree. The program replaces a concentration in the Applied Engineering major.

Interim Dean Robert G. Sines motion for item approval was seconded by Dean James C. Hannon.

Interim Dean Sines explained that the curriculum of the program (as a concentration) has developed to the point where it no longer shares 50 percent of its major courses with the other Applied Engineering concentrations. Therefore, it should be a separate degree program.

EPC members passed the item unanimously with no questions or comments.

Undergraduate EPC Action Item 2: Revision of name and course requirements for the Studio Arts [STAR] major within the Bachelor of Arts [BA] degree. Revised name is Studio Art [SART].

Dean John R. Crawford-Spinelli's motion for item approval was seconded by Professor Darci Kracht.

Dean Crawford-Spinelli explained that the plural form of "arts" refers to the visual arts and performing; whereas, the singular form of "art" refers to fine art and studio art. "Art" singular is the current nomenclature in this field.

No questions were asked or comments given, and EPC members passed the item unanimously.

Undergraduate EPC Action Item 3: Revision of name and course requirements for the Studio Arts [STAR] major within the Bachelor of Fine Arts [BFA] degree. Revised name is Studio Art [SART]. In addition, name of the Sculpture [SCLP] concentration is revised to Sculpture and Expanded Media [SEM].

Dean Crawford-Spinelli moved for approval of the item, seconded by Professor Edward Dauterich.

Dean Crawford-Spinelli indicated that the name change request is the same as the previous item. Included in the proposal is also a name change of the Sculpture concentration to Sculpture and Expanded Media, which reflects the current trend in field.

EPC members did not have any questions or comments and passed the item unanimously.

Undergraduate EPC Action Item 4: Revision of administrative structure, name and course requirements for the International Relations [INTL] major within the Bachelor of Arts [BA] degree. The program moves to the Department of Political Science. Revised name is Global Studies [GLST].

An EPC member [name not recorded] moved for the item's approval, which was seconded by Dean Alison J. Smith.

Associate Professor Joshua A. Stacher stated that, in addition to a name change and administrative move, the program has had its curriculum revised to include coursework from other areas in the college, such as English, Pan-African studies and peace and conflict studies.

Faculty Senate Chair Deborah C. Smith inquired if the program will be more interdisciplinary and questioned the move from an interdisciplinary center to a disciplinary department. Dean Blank responded the college anticipates this program will grow, and the Department of Political Science will be better equipped to handle the growth.

With no further questions or comments, EPC members passed the item unanimously.

Undergraduate EPC Action Item 5: Establishment of a Medical Anthropology [MDAN] minor to be offered at the Kent Campus. Minimum total credit hours to program completion are 18.

Dean Blank made a motion for approval of the item, which was seconded by Dean Amy Reynolds.

Department Chair Raghanti described medical anthropology as one of the fastest growing sub-disciplines within the anthropology field. Faculty Senate Chair Smith asked if the department plans to create a major from the minor in the future. Chair Raghanti responded in the affirmative.

EPC members passed the item unanimously with no additional questions or comments.

Undergraduate EPC Action Item 6: Establishment of a Neuroscience [NRO] major within the Bachelor of Science degree to be offered on the Kent Campus. Seven NEUR courses are established for the major.

Professor Dauterich moved for the item's approval. The motion was seconded by Intern Dean Kenneth J. Burhanna.

Dean Blank indicated that the new major would be jointly administered by the Department of Biological Sciences and the Department of Psychological Sciences.

The item was passed unanimously by EPC members with no questions or comments.

Undergraduate EPC Action Item 7: Establishment of an Applied Statistics [APPS] minor to be offered at the Kent Campus.

Dean Reynolds's motion for item approval was seconded by Associate Professor Robert D. Sturr.

Department Chair Andrew M. Tonge stated that the proposed minor will allow the university to get a start on big data, which is expected to be a future area of growth. The minor would be an interest to a number of disciplines across the university.

Provost Diacon expressed concern about programs that begin with an adjective. He suggested the minor be titled "statistics" instead of "applied statistics." Chair Tonge explained that "applied" is necessary in the title because the program is to put to practical use instead of being theoretical statistics.

An EPC member asked if engineering students would be able to declare the minor, which Chair Tonge responded in the affirmative, explaining that the minor was developed to be interdisciplinary.

Another member asked for clarification on the minimum total credit hours to program completion as the agenda listed 18, but the proposal listed 20. Chair Tonge clarified the program total is 20.

EPC members did not have any more questions or comments and passed the item unanimously.

Undergraduate EPC Action Item 8: Revision of administrative structure, name and course requirements for the Joint Military Studies [JMC] minor. The program moves from the college to the Department of Management and Information Systems. Revised name is Military and Leadership Studies [MLS].

Intern Dean Burhanna made a motion to approval the item, which was seconded by Dean Hannon.

Assistant Dean Elizabeth A. Sinclair explained that the college has had the Joint Military Studies minor for years; throughout the years, more and more business courses were removed from the curriculum. After much discussion, the college has decided to rename the minor to Military and Leadership Studies and revise the curriculum to include business courses and accept military credit to make it appealing to the many veterans who attend Kent State University.

With no questions or comments, EPC members passed the item unanimously.

Undergraduate EPC Action Item 9: Establishment of a Leadership [LEAD] minor to be offered at the Kent Campus.

Associate Professor Pamela K. Evans made a motion for approval, and Dean Reynolds seconded.

Assistant Dean Sinclair stated that the Leadership minor provides students expertise in responsible leadership. Students will earn fundamental principles of leadership, with an emphasis on considering the interests of all business stakeholders, including workers, customers, clients, the community, the environment and future generations.

PC members passed the item unanimously with no questions or comments.

Undergraduate EPC Action Item 10: Establishment of an Addictions Counseling [C153] post-secondary certificate to be offered at the Kent Campus. All courses are being established for this program.

Dean Reynolds made a motion to approval the item, which was seconded by Dean Smith.

Professor Osborn noted that the undergraduate certificate is very similar to the graduate certificate approved earlier. The training hours that the student will complete in the certificate will satisfy all training requirements for licensure as a chemical dependency counselor in Ohio. The first course required in the program will allow students to earn a certificate as a chemical dependency counselor assistant, which is an employable credential. Those students who pursue the certificate and an associate degree and/or a bachelor's degree can be license-eligible as a chemical dependency counselor. The certificate will attract current students and non-degree seeking students, who may already be in a career or do not have a bachelor's degree.

No questions were asked or comments given, and EPC members passed the item unanimously.

Undergraduate EPC Action Item 11: Establishment of a Game Design [GADE] minor to be offered at the Kent, Stark and Tuscarawas campuses. The minor replaces the Computer Design Animation and Game Design [CDAG] minor (see lesser item).

Associate Professor Denise McEnroe-Petitte moved for the item's approval. The motion was seconded by Dean Reynolds.

Associate Professor Larry Froehlich indicated that the current Computer Animation and Game Design minor will be split into two new minors, one of which is this minor.

EPC members did not have any questions or comments and passed the item unanimously.

Undergraduate EPC Action Item 12: Inactivation of the Manufacturing Engineering Technology [MFET] major within the Associate of Applied Science [AAS] degree. Admission to the degree program was suspended for fall 2017 (May 2017 EPC). The degree program was offered on the Trumbull Campus.

Professor Dauterich motion for item approval was seconded by Dean Hannon.

Associate Professor Froehlich stated that the college has been able to accommodate the few students that are in the program and suspended admission this past fall. Chair Smith requested clarification on how the college was able to accommodate those students. Associate Professor Froehlich replied that of the five students who were in the program, all have changed to a different major, with the exception of one. Executive Director Therese E. Tillett added that the one remaining student is on track to graduate in spring 2018. Chair Smith asked what would happen if the student did not graduate in spring. Director Tillett answered that the student is also declared in the Applied Engineering bachelor's degree major, and faculty have allowed courses in that major to double count toward the associate degree.

The item was passed unanimously by EPC members with no questions or comments.

Undergraduate EPC Action Item 13: Establishment of Modeling and Animation [MODL] minor to be offered at the Kent, Stark and Tuscarawas campuses. The minor replaces the Computer Design Animation and Game Design [CDAG] minor (see lesser action).

Dean Reynolds moved for the item's approval, and an EPC member [name not recorded] seconded the motion.

Associate Professor Froehlich explained that the new minor is the other minor (in addition to the new Game Design minor approved earlier) that will replace the current Computer Design Animation and Game Design minor. The new minor will provide students with an understanding of and skills to create: parametric models, 2D graphics, UV texturing, character and environment modeling, lighting and rendering, as well as animation.

With no questions or comments, EPC members passed the item unanimously.

Undergraduate EPC Action Item 14: Establishment of a Modeling, Animation and Game Creation [MAGC] major within the Bachelor of Science [BS] degree to be offered at the Kent, Stark and Tuscarawas campuses. The program replaces the Computer Design, Animation and Game Design [CDAG] concentration in the Engineering Technology major. All (23) CADT and CDAG courses have course subject revised to MAGC; eight MAGC are established; and 12 courses revised. Minimum total credit hours to program completion are 120.

Associate Professor McEnroe-Petite made a motion for approval of the item, seconded by Dean Reynolds.

Associate Professor Froehlich restated the item's description in the agenda. The proposed major is an elevation from an existing concentration in the Engineering Technology major.

EPC members passed the item unanimously with no questions or comments.

With no requests for additional discussion, Provost Diacon adjourned the meeting at 4:01 p.m.

Respectfully submitted,

Office of Curriculum Services