

# KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL


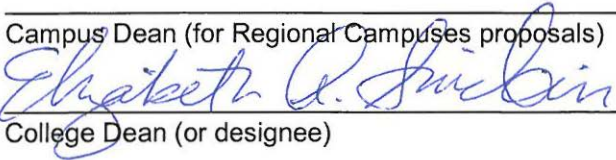
Preparation Date **18-Oct-17** Curriculum Bulletin \_\_\_\_\_  
 Effective Date **Fall 2018** Approved by EPC \_\_\_\_\_

Department **Management & Information Systems**  
 College **BU - Business Administration**  
 Degree \_\_\_\_\_  
 Program Name **Joint Military Studies Minor** Program Banner Code **JMS**  
 Concentration(s) \_\_\_\_\_ Concentration(s) Banner Code(s) \_\_\_\_\_  
 Proposal **Revise program**

Description of proposal:  
 Revise the course requirements for the Joint Military Studies minor and change the administrating unit, from the college to the Department of Management and Information Systems (MIS).  
 Does proposed revision change program's total credit hours?  Yes  No  
 Current total credit hours: **18** Proposed total credit hours **18**

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):  
**NA**

Units consulted (other departments, programs or campuses affected by this proposal):  
**Provost's Office**  
**College of Arts & Sciences**  
**College of Aeronautics & Applied Engineering**

	<b>REQUIRED ENDORSEMENTS</b>
 Department Chair / School Director	<u>12/20/17</u>
Campus Dean (for Regional Campuses proposals)  College Dean (or designee)	<u>1 1</u>  <u>12/20/2017</u>
Dean of Graduate Studies (for graduate proposals)	<u>1 1</u>
Senior Vice President for Academic Affairs and Provost (or designee)	<u>1 1</u>

## **Proposal Summary** **Revise Joint Military Studies Minor**

### **Description of Action, Including Intended Effect**

Update the Joint Military Studies minor by changing the name and the minor program code, creating an alignment with College of Business Administration curriculum and making it more relevant for students. Changing the administrating unit from the College to Department of Management and Information Systems (MIS).

### **Impact on Other Programs, Course Offerings, Students, Faculty, Staff (e.g., duplication issues)**

NA

### **Fiscal, Enrollment, Facilities and Staffing Considerations**

NA

### **Evidence of Need and Sustainability if Establishing**

The College wants to broaden the reach of the minor, which as currently designed, only appeals to those interested in ROTC, and, only in small number. We believe the large veteran population that Kent State enrolls will be attracted to the revised minor for two reasons. First, the revised minor will accept military credit hours. Secondly, many of the veterans likely will have an interest in developing their leadership skills regardless of their career interest.

Another reason for revising the minor has to do with the fact that it does not require a single business course even though university policy states that “Minors are sponsored by the unit that offers courses in that discipline.” We propose changing the name to Military and Leadership Studies and requiring leadership courses offered by the College. If the minor program code MLS is available, we recommend using this code.

### **Provisions for Phase-Out if Inactivating**

NA

### **Timetable and Actions Required:** *a chronology of actions required to approve the proposal with an anticipated implementation date for each action*

October 2017 Curriculum Committee approval

November 2017 EPC approval

Fall 2018 Revisions take effect

## Kellogg, Jennifer

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**From:** Sinclair, Elizabeth  
**Sent:** Tuesday, January 16, 2018 10:47 AM  
**To:** Kellogg, Jennifer; Spake, Deborah  
**Subject:** RE: Joint Military Studies

Hi, Jennifer,

Yes, please change the administrating unit from the college to MIS.

Thank you,

Liz

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**From:** Kellogg, Jennifer  
**Sent:** Tuesday, January 16, 2018 9:24 AM  
**To:** Sinclair, Elizabeth <easincla@kent.edu>; Spake, Deborah <dspake@kent.edu>  
**Subject:** Joint Military Studies  
**Importance:** High

Good morning,

We are finalizing the January EPC agenda today and I had a question about the Joint Military Studies minor program revisions. We had talked before about how you would like for the college not to “own” programs and courses, this minor is technically “owned” and administered by the college. Since you are revising it, would you also want to change the administrating unit from the college to MIS? Below is how the item will appear in the EPC agenda. Please let me know as soon as possible, we plan on sending out the agenda this afternoon.

### **College of Business Administration**

Revision of name and course requirements for the Joint Military Studies [JMC] minor. Revised name is Military and Leadership Studies [MLS]. Course revision includes adding MIS 24163 and MIS 34165; revising military history elective list; adding MIS 34175, MIS 34180, MIS 34185 and MIS 44152 as electives; and requiring 6 credit hours of any ASTU, MSCI or military experience credit. Minimum total credit hours to program completion are unchanged at 18.  
Effective Fall 2018

Jennifer

Jennifer S. Kellogg | Academic Program Coordinator | Curriculum Services  
Kent State University | 208J Schwartz Center | 800 E. Summit St. | Kent, Ohio 44242  
[jkello7@kent.edu](mailto:jkello7@kent.edu) | 330.672.1885 | [www.kent.edu](http://www.kent.edu)

# JOINT MILITARY STUDIES - MINOR

College of Business Administration  
107 Business Administration Building  
Kent Campus  
330-672-2772  
www.kent.edu/business

## Description

Leadership styles, organizational structure and behavior and a global perspective form the common ground between the military and business. The Joint Military Studies minor enhances junior leader development and success in an increasingly competitive world. Please note it is not limited only to those students enrolled in one of the military's pre-conditioning programs (Air Force or Army ROTC).

## Fully Offered At:

- Kent Campus

## Admission Requirements

Admission to a minor is open to students enrolled in a bachelor's degree, the A.A.B. or A.A.S. degree or the A.T.S. degree (not Individualized Program major). Students enrolled only in the A.A. or A.S. degree or the A.T.S. degree in Individualized Program may not declare a minor. Students may not pursue a minor and a major in the same discipline.

## Minor Requirements

[JMS] *New Code Needed?*

### Minor Requirements

All of the following rules apply:

At least 6 credit hours taken at the junior or senior (30000 or 40000) level

At least 3 credit hours taken from HIST

At least 4 credit hours from ASTU or MSCI (military branch different than one student is pursuing)

At least a minimum grade of "C" must be earned in all courses

Choose from the following:

### Aerospace Studies

ASTU 10101	THE FOUNDATION OF THE UNITED STATES AIR FORCE I
ASTU 10102	THE FOUNDATION OF THE UNITED STATES AIR FORCE II
ASTU 20101	EVOLUTION OF UNITED STATES AIR FORCE AIR AND SPACE POWER I
ASTU 20102	EVOLUTION OF THE UNITED STATES AIR FORCE AIR AND SPACE POWER II
ASTU 30101	LEADERSHIP STUDIES I
ASTU 30102	LEADERSHIP STUDIES II
ASTU 40101	DEFENSE STUDIES I
ASTU 40102	DEFENSE STUDIES II

### Military Science

MSCI 10180	INTRODUCTION TO LEADERSHIP I
MSCI 10191	LEADERSHIP SEMINAR I
MSCI 10185	INTRODUCTION TO LEADERSHIP II

MSCI 20181	LEADERSHIP ASSESSMENT I
MSCI 20191	LEADERSHIP SEMINAR II
MSCI 20183	LEADERSHIP ASSESSMENT II
MSCI 20196	INDIVIDUAL RESEARCH
MSCI 30160	LEADERSHIP DEVELOPMENT
MSCI 30170	ORGANIZATIONAL LEADERSHIP
MSCI 40160	MILITARY MANAGEMENT AND ETHICS
MSCI 40170	THE PROFESSIONAL MILITARY OFFICER, MANAGEMENT, AND LAW

### Military History

HIST 31024	WORLD WAR II
HIST 31030	NATO:THE ENDURING ALLIANCE
HIST 31032	SEVENTEENTH-CENTURY EUROPE
HIST 31052	HISTORY OF MODERN FRANCE
HIST 31087	SECTIONAL CONFLICT AND CIVIL WAR
HIST 31100	RECONSTRUCTION AND THE LATER SOUTH
HIST 31106	PROGRESSIVE AMERICA THE UNITED STATES, 1896-1919
HIST 31118	VIETNAM WAR
HIST 31126	HISTORY OF THE MIDDLE EAST
HIST 41024	MODERN EUROPEAN HISTORY, 1914-1945
HIST 41045	MODERN RUSSIA, 1917-PRESENT
HIST 41051	POLITICS, CULTURE AND SOCIETY OF 20TH-CENTURY EUROPE
HIST 41057	EIGHTEENTH-CENTURY AMERICA:1714-1789 (DIVD)
HIST 41129	THE HOLOCAUST:THE DESTRUCTION OF EUROPEAN JEWRY, 1938-1945
POL 40530	POLITICS OF WAR
POL 40840	COMPARATIVE FOREIGN POLICY
POL 40930	U. S. FOREIGN POLICY

Minimum Total Credit Hours:

18

## Graduation Requirements

Minimum Minor GPA

2.000

- A minor in Joint Military Studies is open to any student. The Professor of Military Science and Professor of Aerospace Studies as appropriate grant access to junior and senior level courses for non-ROTC students who are pursuing a Joint Military Studies minor and who are not contracted ROTC students.
- A minor in Joint Military Studies allows students who have completed specialized ROTC courses to receive credit for this training. Normally the ROTC courses are applied as electives within a degree program. A minor provides proof on a student's transcript that they have specialized in the area of Joint Military Studies.

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# Military and Leadership Studies

## JOINT MILITARY STUDIES - MINOR

A432

College of Business Administration  
 707 Business Administration Building  
 Kent Campus  
 330-672-2772-1140  
 www.kent.edu/business/mis  
 mis@kent.edu

### Description

Leadership styles, organizational structure and behavior and a global perspective form the common ground between the military and business. The Joint Military Studies minor enhances junior leader development and success in an increasingly competitive world. Please note it is not limited only to those students enrolled in one of the military's pre-conditioning programs (Air Force or Army ROTC).

### Fully Offered At:

- Kent Campus

### Admission Requirements

Admission to a minor is open to students enrolled in a bachelor's degree, the A.A.B. or A.A.S. degree or the A.T.S. degree (not Individualized Program major). Students enrolled only in the A.A. or A.S. degree or the A.T.S. degree in Individualized Program may not declare a minor. Students may not pursue a minor and a major in the same discipline.

### Minor Requirements

[JMS]

#### Minor Requirements

- All of the following rules apply:
  - At least 6 credit hours required in MIS
  - At least 5 credit hours taken at the junior or senior (30000 or 40000) level
  - At least 3 credit hours from Leadership Electives
  - At least 3 credit hours taken from HIST or POL
  - At least 4 credit hours from ASTU or MSCI (military branch different than one student is pursuing) or Military Credit
  - At least a minimum grade of "C" must be earned in all courses

Choose from the following:

#### Aerospace Studies

- ASTU 10101 THE FOUNDATION OF THE UNITED STATES AIR FORCE I
- ASTU 10102 THE FOUNDATION OF THE UNITED STATES AIR FORCE II
- ASTU 20101 EVOLUTION OF UNITED STATES AIR FORCE AIR AND SPACE POWER I
- ASTU 20102 EVOLUTION OF THE UNITED STATES AIR FORCE AIR AND SPACE POWER II
- ASTU 30101 LEADERSHIP STUDIES I
- ASTU 30102 LEADERSHIP STUDIES II
- ASTU 40101 DEFENSE STUDIES I
- ASTU 40102 DEFENSE STUDIES II

#### Military Science

- MSCI 10180 INTRODUCTION TO LEADERSHIP I
- MSCI 10191 LEADERSHIP SEMINAR I
- MSCI 10185 INTRODUCTION TO LEADERSHIP II

- MSCI 20181 LEADERSHIP ASSESSMENT I
- MSCI 20191 LEADERSHIP SEMINAR II
- MSCI 20183 LEADERSHIP ASSESSMENT II
- MSCI 20196 INDIVIDUAL RESEARCH
- MSCI 30160 LEADERSHIP DEVELOPMENT
- MSCI 30170 ORGANIZATIONAL LEADERSHIP
- MSCI 40160 MILITARY MANAGEMENT AND ETHICS
- MSCI 40170 THE PROFESSIONAL MILITARY OFFICER, MANAGEMENT AND LAW

2 Choose one from the following: 3  
 Military History course

- HIST 31024 WORLD WAR II
- HIST 31030 ~~WORLD WAR II~~ HIST 31035
- HIST 31032 SEVENTEENTH-CENTURY EUROPE HIST 31072
- HIST 31052 HISTORY OF MODERN FRANCE HIST 31073
- HIST 31087 SECTIONAL CONFLICT AND CIVIL WAR HIST 31102
- HIST 31100 RECONSTRUCTION AND THE LATER SOUTH
- HIST 31106 PROGRESSIVE AMERICA: THE UNITED STATES, 1896-1919
- HIST 31118 VIETNAM WAR
- HIST 31126 HISTORY OF THE MIDDLE EAST HIST 31120
- HIST 41024 MODERN EUROPEAN HISTORY, 1914-1945 HIST 31123
- HIST 41045 MODERN RUSSIA, 1917-PRESENT
- HIST 41051 POLITICS, CULTURE AND SOCIETY OF 20TH-CENTURY EUROPE
- HIST 41057 EIGHTEENTH-CENTURY AMERICA: 1714-1789 (DIVD)
- HIST 41129 THE HOLOCAUST: THE DESTRUCTION OF EUROPEAN JEWRY, 1938-1945
- POL 40530 POLITICS OF WAR
- POL 40840 COMPARATIVE FOREIGN POLICY
- POL 40930 U.S. FOREIGN POLICY

Minimum Total Credit Hours: 18

### Graduation Requirements

Minimum Minor GPA 2.000

- A minor in Joint Military Studies is open to any student. The Professor of Military Science and Professor of Aerospace Studies as appropriate grant access to junior and senior level courses for non-ROTC students who are pursuing a Joint Military Studies minor and who are not contracted ROTC students.
- A minor in Joint Military Studies allows students who have completed specialized ROTC courses to receive credit for this training. Normally the ROTC courses are applied as electives within a degree program. A minor provides proof on a student's transcript that they have specialized in the area of Joint Military Studies.

1 Required

MIS 24163	Prin. of Mgmt	3
MIS 34165	Dynamics of Ldrshp	3
Leadership Elective		3
MIS 44152	Prj. Mgmt	
MIS 34175	Learn to Lead	
MIS 34180	HR	
MIS 34185	Ind. & Group Behavior	

*Proposed*

Military and Leadership Studies Minor  
 College: College of Business Administration  
 Department: Management and Information Systems  
 107 Business Administration Building  
 330-672-2872  
 Web: www.kent.edu/business

**Requirement to declare the Military Studies and Leadership minor:**

Minimum 2.00 overall GPA; or if new freshman, no established GPA is required.

**Requirement to graduate with the Military Studies and Leadership minor:**

Minimum 2.00 GPA (including all attempts of the courses at the 30000 level) is required in the minor courses.

**Description:**

Leadership styles, organizational structure and behavior, and a global perspective form the common ground between the military and business. The Military Studies and Leadership minor provides an overview of management, leadership and international business. Student will gain a military perspective through hands-on experience as well as coursework. This interdisciplinary minor is open to all students.

A minor in Military Studies and Leadership allows students who have completed specialized ROTC or military service courses to receive credit for this training. Normally these courses are applied as electives within a degree program. A minor provides proof on a student's transcript that they have specialized in the area of Military Studies and Leadership.

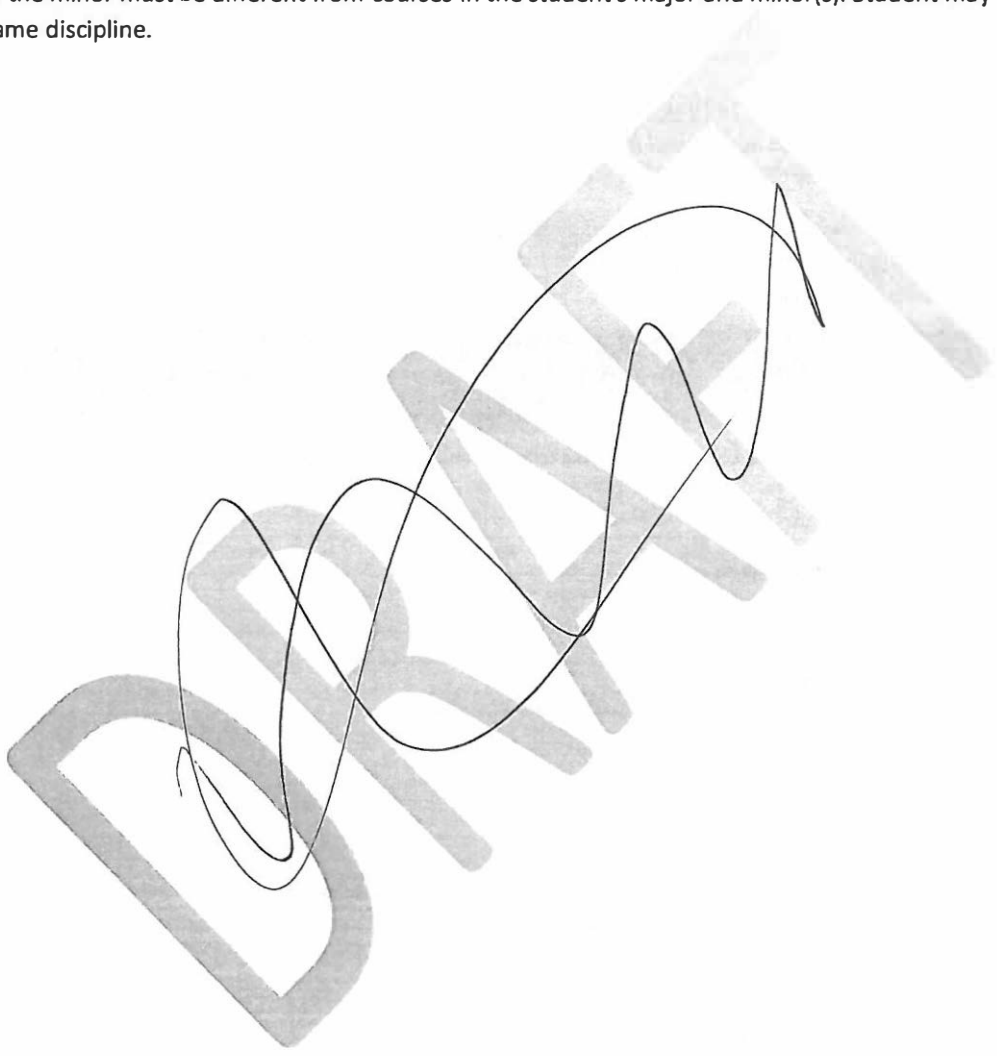
Military and Leadership Studies Minor Program Requirements ( 18 credits)

Attribute	Course	Title	Credits
<b>Choose 18 credit hours from the list of courses below with all of the following rules applied to the electives:</b>			<b>18</b>
3 credit hours from Leadership Electives			
3 credit hours taken from HIST or POL			
6 credit hours from ASTU, MSCI, or Military Credit			
MIS	24163	Principles of Management	3
MIS	34165	Dynamics of Leadership	3
<b>Leadership Electives: choose one of the following:</b>			<b>3</b>
MIS	44152	Project Management	
MIS	34175	Learning to Lead	
MIS	34180	Human Resource Management	
MIS	34185	Individual and Group Behavior	
<b>Aerospace Studies (ASTU), Military Science (MSCI), or Military Credit Electives</b>			<b>6</b>
<b>Military History Electives: choose one of the following:</b>			<b>3</b>
HIST	31024	World War II	
HIST	31035	The Global Cold War	
HIST	31072	U.S. Foreign Relations: 1898-1945	
HIST	31073	U.S. Foreign Relations since 1945	
HIST	31102	War and Society in the U.S. from 1865 to Present	
HIST	31118	Vietnam War	
HIST	31120	Comparative Third World Revolutions	
HIST	31123	History of Contemporary Africa	
HIST	41024	Modern European History 1914-1945	
HIST	41045	Modern Russia, 1917-Present	
HIST	41057	Eighteenth-Century America: 1714-1789	
HIST	41129	The Holocaust: The Destruction of European Jewry, 1938-1945	
POL	40530	Politics of War	
<b>MINIMUM TOTAL</b>			<b>18</b>

**Program Policies:**

A minor in Military Studies and Leadership is open to any student. The Professor of Military Science and Professor of Aerospace Studies as appropriate grant access to junior and senior level courses for non-ROTC students who are pursuing a Military Studies and Leadership minor and who are not contracted ROTC students.

To earn a College of Business Administration minor, students must complete at least 50 percent of the total required credit hours for the minor at Kent State University, at least 6 credit hours in the minor must be at the upper-division (30-40000) level, and at least 6 credit hours in the minor must be different from courses in the student's major and minor(s). Student may not pursue a minor and a major in the same discipline.





**Sinclair, Elizabeth**

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**From:** Sines, Robert  
**Sent:** Thursday, October 19, 2017 12:49 PM  
**To:** Sinclair, Elizabeth  
**Subject:** RE: Joint Military Studies Minor

Liz  
The College of Aeronautics and Engineering support the revision of the minor.  
Regards  
Bob

Robert G. Sines, Jr.  
Interim Dean  
College of Aeronautics and Engineering  
330 672-0790

**From:** Sinclair, Elizabeth  
**Sent:** Wednesday, October 18, 2017 6:53 PM  
**To:** Sines, Robert <rsines@kent.edu>; HALEY, MARY ANN <mhaley@kent.edu>  
**Cc:** Sinclair, Elizabeth <easincla@kent.edu>  
**Subject:** Joint Military Studies Minor

Bob and Mary Ann,

Melody Tankersly asked me to contact you about the College of Business Administration's proposal to revise the above minor.

This minor doesn't have a single business course required even though the university has a policy stating that "minors are sponsored by the unit that offers courses in that discipline." The bulk of the courses are in Arts & Sciences and many of them are no longer offered. It is difficult for this college's advisors to help the few students who pursue the minor since we don't offer any of the courses and have nothing to do with the majority. So for this reason as well as a number of others, we decided to keep the minor alive rather than eliminate it.

Please review the attached documents and get back with me with your endorsement or questions.

Thanks,

Liz



**Sinclair, Elizabeth**

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**From:** BLANK, JAMES  
**Sent:** Friday, November 17, 2017 3:20 PM  
**To:** Sinclair, Elizabeth  
**Cc:** HALEY, MARY ANN  
**Subject:** RE: Two College of Business Administration Proposals

The College of Arts and Sciences endorses both proposals.  
James Blank  
Dean

**From:** Sinclair, Elizabeth  
**Sent:** Friday, November 17, 2017 12:16 PM  
**To:** BLANK, JAMES <jblank@kent.edu>  
**Cc:** HALEY, MARY ANN <mhaley@kent.edu>; Sinclair, Elizabeth <easincla@kent.edu>  
**Subject:** Two College of Business Administration Proposals

Hello, Dean Blank,

I am writing to share two changes being proposed by the College of Business Administration. Last Spring semester, I spoke with you about the first proposal, which is a course to replace the 2 credit hour Writing in Business (ENG 30061) and 1 credit hour Professional Business Practices (BUS 30061) courses. You had indicated when we spoke that you were fine with us moving in a different direction and as a result we have been working with the English Department to phase out or repurpose ENG 30062. I have attached a copy of our course proposal – Professional Development – for your review.

The second proposal has to do with the Joint Military Studies Minor, a minor belonging to the College of Business Administration. When it was first created, the curriculum included business courses. However, over the years it has been revised and somehow got to the point where it no longer requires any business courses. This happened in spite of University policy that requires the unit that sponsors the minor to offer “courses in that discipline.” As a result, we have struggled with the minor because many of the courses in it are not offered with any regularity. Advisors have to reach out to individuals primarily in your college to seek substitutions. We thought about eliminating it but because leadership is so closely aligned with the military and we offer leadership courses, we agreed it made sense to revise it to make it attractive to wider population of students. We ran our proposal by the Provost’s Office who oversees the Military Studies faculty and they are fully supportive of the new curriculum. We also shared it with Associate Dean Haley for her endorsement.

Can you also endorse both of these proposals?

Liz