

# KENT STATE UNIVERSITY

## CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **23-Oct-17** Curriculum Bulletin \_\_\_\_\_

Effective Date **Fall 2018** Approved by EPC \_\_\_\_\_

Department **Foundations, Leadership, & Administration**  
 College **EH - Education, Health and Human Services**  
 Degree **MED - Master of Education**  
 Program Name **Higher Educational and Student Personnel** Program Banner Code **EAHE**  
 Concentration(s) \_\_\_\_\_ Concentration(s) Banner Code(s) \_\_\_\_\_  
 Proposal **Revise program**

Description of proposal:

**This action revises course requirements for the M.Ed. Higher Education and Student Personnel major and changes the name to Higher Education Administration and Student Affairs.**

Does proposed revision change program's total credit hours?  Yes  No

Current total credit hours: **45** Proposed total credit hours **45**

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

**NONE**

Units consulted (other departments, programs or campuses affected by this proposal):

**Evaluation and Measurement**

### REQUIRED ENDORSEMENTS

*K. Schultz* 11 / 21 / 17  
 Department Chair / School Director

\_\_\_\_\_  
 Campus Dean (for Regional Campuses proposals)   /  /  

*S. Mitchell* 12 / 18 / 17  
 College Dean (or designee)

\_\_\_\_\_  
 Dean of Graduate Studies (for graduate proposals)   /  /  

\_\_\_\_\_  
 Senior Vice President for Academic Affairs and Provost (or designee)   /  /

## Proposal Summary

### Revisions to the Higher Education Administration Graduate Majors

#### Description of Action, Including Intended Effect

The purpose of this proposal is to revise the M.Ed. Higher Education and Student Personnel [EAHE] and the Ed.S./Ph.D. Educational Administration-Higher Education [EDHE] majors. These graduate majors are housed in the School of Foundations, Leadership and Administration [FLA] within the College of Education, Health and Human Services [EH].

The changes listed below are designed to clean up portions of the Higher Education Administration (HIED) curriculum and to acknowledge the shift in the profession to assessment and evidence based decision-making. Additionally, bringing the intercultural communications course into the core helps highlight our emphasis on internationalization of higher education. Finally the name changes will bring the program in line with aspirant institutions and also clearly differentiate the EdS and PhD programs from K-12 Leadership programs, which are more commonly called Educational Administration.

#### EH-MED-EAHE

- Change name of major from *Higher Education and Student Personnel* to ***Higher Education Administration and Student Affairs***.
- Remove HIED 66655 *Case Studies in Higher Education Administration* (3 cr) from the major requirements and move it to the list of approved electives.
- Remove EVAL 65511 *Research in Educational Services* (3 cr) from the major requirements.
- Add HIED 66676 *Intercultural Communication for International Educators* (3 cr) to major requirements and remove from list of electives.
- Add HIED 66749 *Assessment and Evaluation in Higher Education* (3 cr) to major requirements and remove from list of electives.
- Add the statement “other approved electives” at the bottom of electives section

The minimum total number of credits required for graduation will remain at 45.

#### EH-EDS-EDHE

- Change name of major from *Educational Administration – Higher Education* to ***Higher Education Administration and Student Affairs***.
- Remove EVAL 65511 *Research in Educational Services* (3 cr) from the major requirements.
- Add HIED 66749 *Assessment and Evaluation in Higher Education* (3 cr) to the major requirements.
- Add the statement “other approved electives” to electives section.

The minimum total number of credits required for graduation will remain at 30.

### **EH-PHD-EDHE**

- Change name of major from *Educational Administration – Higher Education* to ***Higher Education Administration***.
- Remove EVAL 65511 *Research in Educational Services* (3 cr) from the prerequisite requirements.
- Add the statement “other approved electives” to both major and research electives.

The minimum total number of credits required for graduation will remain at 85.

### **Impact on Other Programs, Course Offerings, Students, Faculty, Staff (e.g., duplication issues)**

Evaluation and Measurement has been notified of the removal of their course from our major requirements.

### **Fiscal, Enrollment, Facilities and Staffing Considerations**

No impact

### **Evidence of Need and Sustainability if Establishing**

NA

### **Provisions for Phase-Out if Inactivating**

NA

**Timetable and Actions Required:** The proposal will go through the required curriculum approval process with changes to take effect fall 2018. The following is the anticipated schedule:

HIED program approval: October 18, 2017 – unanimous vote at faculty meeting (5-0)

FLA SCC approval: November 20, 2017

presented to EHHS for approval: December 15, 2018

presented to EPC for approval: January 22, 2018

Submitted by: Dr. Mark Kretovics  
[mkretov1@kent.edu](mailto:mkretov1@kent.edu)

# HIGHER EDUCATION AND STUDENT PERSONNEL - M.ED.

**College of Education, Health and Human Services**  
 School of Foundations, Leadership and Administration  
 300 White Hall  
 Kent Campus  
 330-672-2012  
 www.kent.edu/ehhs/fla

## Description

The Master of Education degree in Higher Education and Student Personnel prepares graduates to assume a wide variety of administrative positions within colleges and universities throughout the world, ranging from entry level to director level. The curriculum, grounded in theory and focused on practice, is designed to reinforce entry-level skills, to support diverse student populations in their development, and to cultivate the skills and competencies necessary to lead and administer programs. Focusing on the "big picture," students gain an understanding of the complex environment in which they will be working. Graduates are prepared to work as staff and administrators in campus life, career services, judicial affairs, resident services, alumni, admissions, academic success, academic advising, international student services, institutional advancement, upward bound, student disability services, student multicultural center and undergraduate and graduate studies.

## Fully Offered At:

- Kent Campus

## Admission Requirements

- Official transcript(s)
- Goal statement
- GRE if undergraduate GPA is below 3.000
- Two letters of recommendation
- Résumé or vita
- Interview

### English Language Proficiency Requirements for International Students:

All international students must provide proof of English language proficiency (unless they meet specific exceptions) by earning a minimum 550 TOEFL score (79 on the Internet-based version), minimum 77 MELAB score, minimum 6.5 IELTS score or minimum 58 PTE Academic score. For more information on international admission, visit the Office of Global Education's admission website. **Effective spring 2018.**

For more information about graduate admission, please visit the Graduate Studies website.

## Program Learning Outcomes

Graduates of this program will be able to:

1. Demonstrate a broad understanding of psychosocial and cognitive-structural theories of student and adult development that guide the profession and be able to the impact the college environment has on student learning and development.
2. Demonstrate a basic understanding of and conversant knowledge of the legal issues facing higher education today, including being

familiar with legislation that impacts decision making within higher education and understanding the rights and responsibilities of students, staff, faculty and institutions.

3. Demonstrate practical experience in two or more functional areas within higher education.
4. Demonstrate an understanding of the administrative and financial functions performed on a college or university campus.
5. Demonstrate an understanding of and commitment to the diverse nature of higher education in the United States, and will be able to articulate the challenges and opportunities associated with the provision of a diverse, multicultural educational setting.

## Program Requirements

### Major Requirements

#### [EH-MED-EAHE]

#### Major Requirements

<del>EVAL 65511</del>	<del>RESEARCH IN EDUCATIONAL SERVICES</del>	<del>3</del>
HIED 66492	INTERNSHIP IN HIGHER EDUCATION ADMINISTRATION	6
HIED 66652	LAW AND HIGHER EDUCATION	3
HIED 66653	COLLEGE STUDENT DEVELOPMENT: THEORY AND PRACTICE	3
<del>HIED 66655</del>	<del>CASE STUDIES IN HIGHER EDUCATION ADMINISTRATION</del>	<del>3</del>
HIED 66657	LEADERSHIP IN EDUCATION ORGANIZATIONS	3
HIED 66657	BUSINESS ADMINISTRATION IN HIGHER EDUCATION	3
HIED 66671	THE ADMINISTRATION OF MULTICULTURALISM AND DIVERSITY IN HIGHER EDUCATION	3

#### Choose from the following:

CES 68182	CAREER COUNSELING	18
HIED 66492	INTERNSHIP IN HIGHER EDUCATION ADMINISTRATION	
HIED 66521	EMPLOYMENT LAW	
HIED 66595	SPECIAL TOPICS IN HIGHER EDUCATION ADMINISTRATION	
HIED 66596	INDIVIDUAL INVESTIGATION IN HIGHER EDUCATION ADMINISTRATION	
HIED 66600	HISTORY OF HIGHER EDUCATION	
HIED 66601	THE PRIVATE LIBERAL ARTS COLLEGE	
HIED 66651	STUDENT AFFAIRS FUNCTIONS IN HIGHER EDUCATION	
HIED 66654	STUDENTS AND THE COLLEGE ENVIRONMENT	
HIED 66656	HIGHER EDUCATION CURRICULUM	
HIED 66658	THE COMMUNITY COLLEGE	
HIED 66660	FACULTY ROLES AND RESPONSIBILITIES	
HIED 66662	POLITICS AND POWER IN ORGANIZATIONS	
HIED 66666	FINANCIAL MANAGEMENT IN HIGHER EDUCATION	
HIED 66668	THE ADMINISTRATION OF DISTANCE AND CONTINUING EDUCATION PROGRAMS IN HIGHER EDUCATION	
HIED 66669	ADMINISTRATION OF STUDENT DISABILITY SERVICES IN HIGHER EDUCATION	
HIED 66670	INTERNATIONALIZATION OF HIGHER EDUCATION INSTITUTIONS	
HIED 66672	INTERNATIONAL STUDENTS AND AMERICAN COLLEGES	

*Administration*

*Administration*

*✓*

*Please to electives*

*see other side*

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HIED 66673	RESEARCH IN ADMINISTRATION OF INTERNATIONAL HIGHER EDUCATION
HIED 66674	COMPARATIVE HIGHER EDUCATION
HIED 66675	DESIGN AND DELIVERY OF EDUCATION ABROAD PROGRAMS
HIED 66676	INTERCULTURAL COMMUNICATION FOR INTERNATIONAL EDUCATORS
HIED 66677	WORKFORCE, ECONOMIC AND COMMUNITY DEVELOPMENT IN COMMUNITY COLLEGES
HIED 66678	ISSUES AND TRENDS IN COMMUNITY COLLEGE ADMINISTRATION
HIED 66733	INTERPERSONAL AND GROUP DYNAMICS IN EDUCATIONAL ORGANIZATIONS
HIED 66740	THEORIES AND METHODS OF ORGANIZATIONAL DEVELOPMENT
HIED 66749	ASSESSMENT AND EVALUATION IN HIGHER EDUCATION

Move to required section  
replaces HIED 66655

Move to required section  
replaces EVAL 65511

Minimum Total Credit Hours: 45

Add - "Other approved elective"



**Department of  
Higher Education**

John R. Kasich, Governor  
John Carey, Chancellor

**CHANGE REQUEST:  
NAME AND CURRICULUM MODIFICATION**

**Date of submission:** October 25, 2017

**Name of institution:** Kent State University

**Previously approved title:** Higher Education and Student Personnel – Master of Education degree (EAHE)

**Proposed new title:** Higher Education Administration and Student Affairs within the Master of Education degree

**Proposed implementation date of the request:** Fall 2018

**Date that the request received final approval from the appropriate institutional committee:** [DATE] (Kent State University Board of Trustees)

**Primary institutional contact for the request**

**Name:** Melody J. Tankersley, PhD  
**Title:** Senior Associate Provost and Interim Dean of Graduate Studies  
**Phone:** 330-672-8613  
**E-mail:** mtankers@kent.edu

**Educator Preparation Programs:**

Leads to licensure: No  
Leads to endorsement: No

**Explain the rationale for name and curricular changes.**

The term Educational Administration is associated with K-12 Leadership so this name change will clearly differentiate the Higher Education Administration programs from our K-12 programs.

**Describe how the name and curricular changes will affect students in the current program.**

There will be no impact on current students

**Describe any faculty, administrative or support service changes occurring along with the name and curriculum changes.**

No changes required

**Provide evidence that the appropriate accreditation agencies been informed of the proposed change (if applicable).**

