

KENT STATE UNIVERSITY

CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **20-Oct-17** Curriculum Bulletin _____
 Effective Date **Fall 2018** Approved by EPC _____

Department **Lifespan Development and Educational Sciences**
 College **EH - Education, Health and Human Services**
 Degree **CER6 - Post-Baccalaureate Certificate CER8 - Post-Master's Certificate**
 Program Name **Online Learning and Teaching** Program Banner Code **C614**
 Concentration(s) Concentration(s) Banner Code(s)
 Proposal **Revise program**

Description of proposal:

This is a proposal to revise the name and course requirements for the graduate certificate in Online Learning and Teaching. The intent is to focus the program more precisely on its goals and to become more competitive with similar programs at other universities. In doing so, we propose cutting the number of required courses to the three courses we offer specifically on online and blended learning and renaming the certificate to Online and Blended Learning.

Does proposed revision change program's total credit hours? Yes No
 Current total credit hours: **15** Proposed total credit hours **9**

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

This is an existing certificate program that is housed in the Instructional Technology program. We are currently able to staff the courses and program and this will become easier with the removal of two inactivated courses.

Units consulted (other departments, programs or campuses affected by this proposal):
None. The program is self-contained.

REQUIRED ENDORSEMENTS

 H. Dellmann-Jankovic 11 / 2 / 2017
 Department Chair / School Director

_____ / /
 Campus Dean (for Regional Campuses proposals)

 S. Mitchell 11 / 20 / 17
 College Dean (or designee)

 Mary Parker 11 / 25 / 17
 Dean of Graduate Studies (for graduate proposals)

_____ / /
 Senior Vice President for Academic Affairs or Provost (or designee)

Proposal Summary

Revision of Online Learning and Teaching Graduate Certificate

Description of Action, Including Intended Effect

The purpose of this proposal is to revise the name and course requirements of the graduate Online Learning and Teaching certificate [C614] administrated by the Instructional Technology [ITEC] program housed in the School of Lifespan Development and Educational Sciences [LDES] within the College of Education, Health and Human Services [EH]. Note: in a separate action, the ITEC program, including this certificate, is moving to the School of Teaching, Learning and Curriculum Studies [TLC] in fall 2018.

This action does two major things: 1. Changes the name of the certificate from *Online Learning and Teaching* to *Online and Blended Learning* and 2. Reduces the required courses for the certificate from five (15 credit hours) to three (9 credit hours). The reduction is needed to remove two courses from the certificate that are being inactivated: ITEC 67436 *Distance Learning* and ITEC 67430 *Instructional Applications of the Internet*. The three remaining courses form the core of the content of the certificate focused on online and blended learning. The intended effects of these changes include: 1. Bring the certificate in line with our master's-level specialization in online and blended learning. 2. Make the certificate itself more competitive with other such certificates around the country which are mostly nine or twelve credit hours, and 3. Make it easier for students to transfer from the certificate program into a full master's program without potentially losing credits.

Admission and graduation requirements are not changing and the certificate will continue to be available fully online.

Impact on Other Programs, Course Offerings, Students, Faculty, Staff

Revising the existing certificate does not affect other programs, and there are no other programs at Kent State University that have similar goals and content. Existing students will be able to complete either the current certificate requirements or change their program to the revised version. We have the faculty to teach the courses for the certificate, and that will become easier with fewer courses to staff. No significant impacts are anticipated.

Fiscal, Enrollment, Facilities and Staffing Considerations

At any one time, there are approximately half a dozen students enrolled in the certificate program by itself. Others may complete the certificate as part of their master's degree. Our goal with these revisions is to make the certificate more attractive both on its own, since it will be more competitive in terms of credit hours (and hence cost) with other similar programs, and as a path into our master's program, since people who complete the certificate will have also completed 30% of a Kent State Instructional Technology master's degree. Thus, we are aiming toward increased enrollment in this online program, without immediate needs for new faculty or facilities.

Evidence of Need and Sustainability if Establishing

NA

and Blended

ONLINE LEARNING AND TEACHING - GRADUATE CERTIFICATE

College of Education, Health and Human Services
 School of Lifespan Development and Educational Sciences
 405 White Hall
 Kent Campus
 330-672-2294
 www.kent.edu/ehhs/ldes

and Blended

Description

The Online Learning and Teaching graduate certificate provides the skills people need to teach effectively online, whether they are teaching an entire course online or integrating web-based activities into a traditionally taught class. Students examine recommendations from research, design their own online modules and develop effective strategies for delivering instruction online.

Fully Offered At:

- Kent Campus
- Online

Gainful Employment Disclosure

Disclosure statement for this certificate.

Graduate Certificates for the College of Education, Health and Human Services

- Students seeking a graduate certificate must maintain a minimum 3.000 grade point average. A graduate certificate student who receives a combination of more than 8 credit hours of B or lower grades, or more than 4 credit hours of grades lower than C is subject to dismissal. Students who are unable to maintain academic standards of the College are subject to dismissal for academic reasons. Grades of C- or below are not counted toward completion of the certificate.
- Certificates must be completed within six years after the first graduate enrollment.
- No more than 2 credit hours of workshop may be used toward a certificate.
- Before being eligible to be awarded a Certificate, students must be admitted to the Certificate program.
- Students currently in a graduate degree program may also apply to a certificate program. Their degree seeking coursework may be applied to the certificate coursework with advisor approval. The courses must be completed within six years and satisfy certificate course requirements
- Students who have a previous graduate degree and are not currently seeking another graduate degree may transfer a maximum 6 credit hours with advisor approval. These credits may include hours from another KSU program, or from another accredited institution, if the following conditions are met: (1) courses were at the graduate level; (2) a grade of "A" or "B" was earned; (3) credit will be less than six years old at the time the certificate is conferred at Kent; and (4)

student was admitted as a graduate student at the time the course was taken.

- Some program areas may be more restrictive. Students are advised to consult their program.

Program Requirements

Certificate Requirements

[C614]

Certificate Requirements

ITEC 67436	DISTANCE EDUCATION	3
ITEC 67438	INSTRUCTIONAL APPLICATIONS OF THE INTERNET	3
ITEC 67442	DESIGNING ONLINE COURSES	3
ITEC 67444	TEACHING ONLINE COURSES	3
ITEC 67449	RESEARCH IN ONLINE LEARNING	3
Minimum Total Credit Hours:		9-16

Graduation Requirements

Minimum Certificate GPA

3.000

new titles; add "AND BLENDED" after "ONLINE"