

KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date _____ Curriculum Bulletin _____
Effective Date **select one** Approved by EPC _____

Department _____
College **RE - Regional College**
Degree **AAS - Associate of Applied Science**
Program Name **Criminology and Justice Studies** Program Banner Code _____
Concentration(s) _____ Concentration(s) Banner Code(s) _____
Proposal **Establish program**

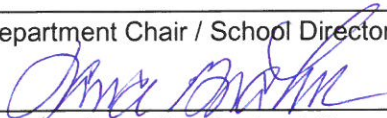
Description of proposal:
Establish an AAS degree, major Criminology and Justice Studies

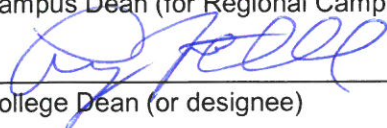
Does proposed revision change program's total credit hours? Yes No
Current total credit hours: **60** Proposed total credit hours **60**

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):
No impact; faculty and staffing are in place, Associate degree graduates will be able to seamlessly transition into the existing BA in Criminology and Justice Studies or utilize Police Academy courses in completion of the AAS degree.

Units consulted (other departments, programs or campuses affected by this proposal):
Respective Campus Faculty Councils, Sociology Department, Regional College Curriculum Committee, EPC

REQUIRED ENDORSEMENTS

_____	____/____/____
Department Chair / School Director	
	<u>3/20/2018</u>

Campus Dean (for Regional Campuses proposals)	
	<u>3/21/2018</u>

College Dean (or designee)	
_____	____/____/____
Dean of Graduate Studies (for graduate proposals)	
_____	____/____/____
Senior Vice President for Academic Affairs or Provost (or designee)	



FORM

New Programs

Substantive Change Application

Institution: **Kent State University** City, State: **Kent, Ohio**

Name of person completing this application: **Therese E. Tillett**

Title: **Exec Director, Curriculum Services** Phone **330-672-8558** Email: **ttillet1@kent.edu**

Date Submitted:

The questions are designed to elicit brief, succinct, detailed information, rather than a narrative or references to extensive supporting documents. Do not attach other documents unless they are specifically requested in the questions and are germane to the request. The total submission should be no more than 10–12 pages on a single classification of change. (The page limit excludes attachments. However, the overall length, including attachments, should not exceed 200 pages.)

If the person completing this application is not the CEO, CAO or the ALO of the institution, it is understood that the person completing and submitting this application has consulted with and informed those individuals.

Please note: HLC plans to update the change forms annually, on or about September 1 of each year. However, if a change application form was accessed more than 90 days prior to filing, it is recommended that the institution visit <http://www.hlcommission.org/change> to ensure that there have been no changes to the application form in the intervening time.

Submit the completed application as a single PDF file on the following webpage:
http://www.hlcommission.org/document_upload/.

Part 1: General Questions

1. **Requested Change(s).** Concisely describe the change for which the institution is seeking approval.

Kent State University proposes establishing an Associate of Applied Science (AAS) degree in Criminology and Justice Studies. The proposed degree program is a formalization of a Justice Studies track in the Associate of Arts (AA) degree that has been offered since 1985 on the regional campuses and is administered by the university's Regional College. That program's curriculum is the first two years of Kent State's Bachelor of Arts degree in Criminology and Justice Studies, which allows students to matriculate from the associate to the bachelor's degree.

With this proposal, the curriculum is configured into two pathways for students. The major will continue to serve as an articulation into the bachelor's degree. An optional concentration will serve students enrolled in Kent State's Basic Police Academy, which is approved by the State of Ohio Peace Officer Training Commission and offered at the Kent and Trumbull campuses.

The Criminology and Justice Studies major will be offered fully online as well as on-ground or hybrid (online/on-ground) at all seven regional campuses (Ashtabula, East Liverpool, Geauga, Salem, Stark, Trumbull, Tuscarawas) and at Kent State's Regional Academic Center in Twinsburg. The Trumbull Campus will be the admitting campus for first-time Kent State students declaring the fully online program.

The Peace Officers Training Academy optional concentration will be offered fully on-ground and hybrid (online/on-ground) at the Trumbull Campus.

Establishing an AAS degree program for the discipline will allow Kent State to better market and promote the program, especially to students who desire a fully online program. Typically, institutions that offer an associate degree in this field offer it under the Associate of Applied Science degree, which allows for a technical curriculum tailored to the program's desired outcomes. That degree is a much better fit for this field than the Associate of Arts degree, which has a more generalized liberal arts curriculum.

The name Criminology and Justice Studies (rather than the current Justice Studies) is more reflective of the field of study that interest students, and the typical career goals that students pursue after graduation. Further, the name will make the link much clearer to students between the AAS degree and the BA degree in Criminology and Justice Studies that the university offers on the Kent Campus and six regional campuses. As the proposed AAS degree program will be designed to articulate into the bachelor's degree, it will provide students with a fully transparent and integrated pathway from associate to bachelor's degree in the field of criminology and justice studies.

2. Is this application being submitted in conjunction with another application?

Yes No

3. Classification of Change Request.

Note: not every institutional change requires prior review and approval. Review the "[Overview of HLC Policies and Procedures for Institutional Changes Requiring HLC Notification or Approval](#)" to make certain that current HLC policy requires the institution to seek approval.

New academic program(s):

Certificate Bachelor's Diploma Master's/specialist
 Associate's Doctorate Check if program is at a new degree level

An institution submitting more than one change request should complete multiple applications, one for each type of change. The types of change requests include:

- Change in mission
- Change in student body
- Competency-based education (credit-based; direct assessment; hybrid) programs
- Consortial arrangement
- Contractual arrangement
- Substantially changing the clock or credit hours required for a program
- Change in academic calendar (e.g., quarters to semester) or change in credit allocation
- Teach-out plan if closing location provides total degree programs
- Distance or correspondence education
- New programs
- Certificate programs
- Branch campuses and additional locations

4. **Special conditions.** Indicate whether any of the conditions identified below fit the institution (Yes or No). If Yes, explain the situation in the space provided.

a) Is the institution, in its relations with other regional, specialized, or national accrediting agencies, currently under or recommended for a negative status or action (e.g., withdrawal, probation, sanction, warning, show-cause)?

No.

b) Is the institution now undergoing or facing substantial monitoring, special review, or financial restrictions from the U.S. Department of Education or other federal or state government agencies?

No.

c) Has the institution's senior leadership or board membership experienced substantial resignations or removals in the past year?

No.

d) Is the institution experiencing financial difficulty through such conditions as a currently declared state of exigency, a deficit of 10% or more, a default or failure to make payroll during the past year, or consecutive deficits in the two most recent years?

No.

e) Is the institution experiencing other pressures that might affect its ability to carry out the proposal (e.g., a collective bargaining dispute or a significant lawsuit)?

No.

5. **Approvals.** Mark whether each type of approval is required prior to implementing the proposed change. If “Yes,” attach documentation of the approval to the request. If “No,” attach evidence that approval is not needed.

Internal (faculty, board) approvals Yes No

System approvals Yes No Not Applicable

State approval Yes No

Foreign country(ies) approvals Yes No Not Applicable

For Distance or Correspondence Education only: Process in place to ascertain and secure state approval(s) as required Yes No

6. **Specialized Accreditation.** Complete this section only if specialized accreditation is required for licensure or practice in program(s) covered by this change application.

This section is not applicable to the proposed degree program.

- The institution has already obtained the appropriate specialized accreditation. Attach a copy of the letter from the agency granting accreditation.
- The institution has begun the process of seeking or plans to seek specialized accreditation. Specify the name of the agency and the timeline for completing the process in the space below. (If approval is a multi-stage process, the institution should contact the HLC staff liaison to discuss the timeline before submitting this change application form.)
- The institution does not plan to seek specialized accreditation. Provide a rationale for not seeking this accreditation in the space below.

7. **Changes Requiring Visits.** This section is not for HLC-mandated visits such as additional location confirmation visits or campus evaluation visits.

Note: Complete this section only if the institution is already aware that the proposed change will need to be reviewed through a visit. The institution may submit Part 1 of the change request application to begin the process of scheduling a Change Visit or adding the proposed change to an already scheduled visit. The full application must be submitted at a later date. (If the institution is unsure whether a visit is required, leave this section blank and submit the full change application. HLC will advise the institution based on the information provided.)

- a) Select the type of visit the institution is requesting:

- Request to schedule a Change Visit. Change visits typically are scheduled approximately four months from the date an institution submits its change request. The full change application and other required materials will be due to HLC and the peer review team eight weeks before the visit date. See <http://www.hlcommission.org/change-visit> for more information.
- Request to add a proposed change to an already scheduled visit. **Note:** Such requests must be submitted at least six months before the visit date. The institution’s full change application should be submitted along with other materials required for the visit.

Specify type of visit and date scheduled:

- b) Provide URLs to the institution’s Faculty/Staff Handbook and Catalog below. If the URLs are not available, please provide PDF versions of these documents when submitting other required materials prior to the visit.

Faculty/Staff Handbook URL:

Catalog URL:

Part 2: Topic-Specific Questions

An institution should submit a separate application for each requested program (unless the programs represent closely related disciplines). If more than one program is being requested in this application, please be sure to sufficiently address each program when answering the following questions, particularly in Sections A, D, E and F. Each proposed new program should be identified by using the *Classification of Instructional Programs* terminology (CIP codes). CIP codes are established by the U.S. Department of Education’s National Center for Education Statistics as a taxonomic scheme that supports the accurate tracking and reporting of fields of study and program completions activity. More information is available at <http://nces.ed.gov/ipeds/cipcode/>.

Attach the “Substantive Change Application, Part 1: General Questions” as page one of your application. That completed form and your answers to the questions below will constitute your request for approval of a substantive change. This form will be the basis for review of this application.

Section A. Characteristics of the Change Requested

1. Identify the basic characteristics of the proposed educational program as indicated below:

- a) The full name of the proposed program, the specific degree (if applicable) or the instructional level (if not a degree program), and the six-digit CIP code XX.XXXX of the program (CIP codes, program name, and additional description [optional])

The full name of the proposed program is the Criminology and Justice Studies major within the Associate of Applied Science degree. The assigned CIP code will be the following:

43.0104 Criminal Justice/Safety Studies. A program that focuses on the criminal justice system, its organizational components and processes, and its legal and public policy contexts. Includes instruction in criminal law and policy, police and correctional systems organization, the administration of justice and the judiciary, and public attitudes regarding criminal justice issues. (CIP 2010 Edition)

- b) Total credit hours (indicate whether semester or quarter) for completion of the program

The proposed associate degree major is 60 semester credit hours, comprising 37 credit hours of major requirements and 23 credit hours of general education requirements and general electives.

c) Normal or typical length of time for students to complete the program

Full-time, new students will be able to complete the program in two years (four semesters).

d) Proposed initial date for implementation of the program

Proposed start date is the fall 2019 semester pending final approvals.

e) Primary target audience for the program (e.g., full-time, part-time, traditional college age, working adults, transfer students, military personnel, or particular ethnic group)

Targeted audiences for the major are full-time, part-time, traditional college age and students in the Kent State Basic Police Academy who wish to further their academic career to earn a degree.

f) Projected life of the program (single cohort or ongoing)

The program will have ongoing admission.

g) Whether the program will be part of contractual or consortial arrangement

Not applicable.

2. Identify if the institution is requesting new stipulations for the proposed program and provide a rationale for this request.

Not applicable.

3. If the institution is planning any involvement by external organizations (other than accredited higher education institutions) in key operations as identified below, provide the information requested below and complete the [Contractual Screening Form](#) for each planned involvement. (Note that such involvement by a parent company or by one of its subsidiaries external to the institution in any of these operations should be reported.) If the screening form indicates contractual approval is required, complete the full contractual application and submit it in conjunction with the program application. If the screening form indicates no further action is required, attach the confirmation email from HLC.

This section is not applicable.

Type of Involvement	Name(s) of External Organization(s)	Percent of Involvement
A. Recruitment and admission of students		
B. Course placement and advising of students		
C. Design and oversight of curriculum		
D. Direct instruction and oversight		
E. Other support for delivery of instruction		

Section B. Institution's History With Programs

4. Does the institution currently offer a program at the same instructional level and with the same 4-digit CIP code (XX.XX) as the proposed program? If so, identify the program currently offered and whether it is a degree program. Will the proposed program replace the program currently offered?

At the associate degree level, only the AA Justice Studies degree program is offered under the four-digit CIP series 43.01 (Criminal Justice and Corrections). The proposed AAS degree program will replace the currently offered program.

At the bachelor's degree level, Kent State offers the BA degree in Criminology and Justice Studies under the four-digit CIP series 43.01.

For fall 2018, Kent State has been approved to offer the Peace Officers Training Academy post-secondary certificate. The curriculum in the certificate is embedded in the similarly named concentration in the proposed major. The CIP code for the certificate will be 43.0107 (Criminal Justice/Police Science).

5. Does the institution currently offer two or more programs at the same instructional level with the same 2-digit CIP code (XX.) as the proposed program? If so, identify the two such programs with the highest numbers of graduates during the past year, along with their numbers of graduates.

Presently, Kent State offers the two undergraduate degree programs listed above under the two-digit CIP series 43 (Homeland Security, Law Enforcement, Firefighting and Related Projective Services).

For fiscal year 2018, the degrees earned were the following:

- Criminology and Justice Studies (BA degree): 213 graduates
- Justice Studies (AA degree): 18 graduates

Section C. Institutional Planning for Program Change

6. What impact might the proposed program have on challenges identified as part of or subsequent to the last HLC review and how has the institution addressed the challenges?

There were no identified challenges.

7. Briefly describe the planning process for determining the need for this new program, including the role of faculty in the planning and approval process.

The faculty and faculty councils on Kent State's regional campuses have been consulted on the development of this degree program, as have faculty from the Department of Sociology, which administers the BA degree in Criminology and Justice Studies. The director and faculty in the Kent State Basic Police Academy were instrumental in the development of the courses that comprise the Peace Officers Training Academy optional concentration.

In addition to being approved by the faculty, the proposed degree program was approved by the Regional College Curriculum Committee, [FUTURE] the Educational Policies Council and the Faculty Senate. The Kent State University Board of Trustees approved the program on [DATE TO COME], see Appendix A.

8. What are the physical facilities and equipment needed to support the program? Indicate the impact that the proposed change will have on the physical resources and laboratories that currently accommodate existing programs and services, or identify new laboratory and preceptor needs.

The degree program can be implemented entirely with existing facilities as its precursor, the AA Justice Studies program, has been offered for several decades at six of the seven Kent State campuses. The seventh campus, Geauga, and the Twinsburg location have offered Criminology and Justice Studies coursework for several years.

The Kent State Basic Police Academy has been in operation on the Trumbull Campus since 2006 and on the Kent Campus since 2007.

9. What is the evidence that a market for the new program(s) exists? How has estimated program demand been factored into realistic enrollment projections? How has this evidence been used in planning and budgeting processes to develop a quality program that can be sustained?

In recent years, there has been an increased emphasis in the law enforcement community on higher educational standards. For example, many police departments now require, or prefer, to hire candidates who have college credentials.

In 2016, one of the recommendations of the Ohio Attorney General's Law Enforcement Advisory Board was to consider raising the entry-level education employment standard for future police officers in the state, from the current high school diploma to an associate degree.

A research study out of Michigan State University demonstrated that police officers who have a college education demonstrate better overall job performance and have greater advancement opportunities than their colleagues without a college degree.¹

The research indicated that a college-level education benefits officers' abilities and performance, including greater diversity and cultural awareness; improved communication, decision-making and problem-solving skills; and fewer formal citizen complaints, departmental disciplinary actions and internal investigations.

¹ Rydberg, J. & Terrill, W. (2010). The effect of higher education on police behavior. *Police Quarterly*, 13(1) 92-120. Retrieved from [www.academia.edu/2907549/The Effect of Higher Education on Police Behavior](http://www.academia.edu/2907549/The_Effect_of_Higher_Education_on_Police_Behavior).

Currently, students enrolled in the Kent State Basic Police Academy are not considered admitted to the university and, consequently, are not able to take advantage of the resources provided to a Kent State student, nor do they receive college credit for the nearly 700 hours of training they receive. With the proposed degree program, these students will be able to apply and be admitted to the university, earn college credit for their police academy training and have the credit hours applied toward a degree program.

10. If the program request is approved, what future growth do you anticipate (e.g., in the next six months, three years) and how do you plan to manage this growth?

As this is an existing program (within the AA degree), it is anticipated that enrollment will increase slightly due to making a pathway for Kent State Basic Police Academy students who choose to enroll in the associate degree program. The AA Justice Studies program has averaged 56 students each fall semester. Projected enrollment for the proposed AAS degree shows an increase of approximately 12 to 30 students each fall semester in the first few years after implementation. This modest growth will not require additional faculty or resources since the campuses are equipped to handle the additional enrollment.

11. How does this program fit into the current and expected financial picture of the institution? In particular, will the program be financially self-sufficient within three years? If not, when do you expect the program to be financially self-sufficient and how do you expect the program to operate until then?

Kent State University operates under a Responsibility Center Management (RCM) financial model, where business-type strategies are used to manage and evaluate new and existing programs. Under this model, costs and revenues are taken into consideration when making decisions about the viability of programs. The proposed AAS degree program will be no exception, and will undergo the same scrutiny as other.

The expectation is the program will be financially self-sufficient by year three from implementation. See Appendix B for a fiscal impact statement.

12. What controls are in place to ensure that the information presented to all constituencies in advertising, brochures, and other communications will be accurate?

The Office of the Provost ensures that only faculty- and university-approved program information is included in the University Catalog, degree audit, Explore Programs and Degrees website and student information system (for program admission and graduation). In addition, Kent State's Division of University Communications and Marketing coordinates branding and consistency of all of the university's promotional materials, including the Kent State University website.

Section D. Curriculum and Instructional Design

13. Please list all the courses that comprise the program and identify if the program will include any new courses. Include course descriptions and number of credit hours for each.

See Appendix C for courses comprising the program. Four courses are new and are noted in the appendix.

14. What are the requirements students must fulfill to complete the program successfully (including specific courses, course options and any other requirements)?

See Appendix D for the program's catalog copy, including admission, course and graduation requirements. See Appendix E for campus offerings of the program requirements.

15. For programs using prior learning credit, compressed time frames, online delivery, accelerated formats or other approaches to learning, explain how the institution will ensure that student work and the levels of knowledge and competencies comparable to those required in traditional formats have been achieved.

Not applicable.

Section E. Institutional Staffing, Faculty, and Student Support

16. How many and what types of faculty (full-time or part-time) will be employed in the program? Why is the number and type of faculty sufficient to support the program? How many, if any, new faculty will be hired for the program?

Faculty for the program are existing—primarily from the Department of Sociology and the Kent State Basic Police Academy. Approximately 10 full-time and 13 part-time (adjunct) faculty will teach the major and concentration requirements.

17. What will the impact of the new initiative be on faculty workload?

No overall impact on faculty workload is expected as majority of the courses are existing. The new courses for the program have been offered in the past as non-credit in the Kent State Basic Police Academy.

18. Provide a brief attachment that inventories each faculty member employed to teach in the program, including names of existing personnel, a description of each faculty member's academic qualifications, their prior instructional responsibility and other experiences relevant to the courses they will teach in the program in question, each faculty member's course load in the new program, and the course work each teaches in other programs currently offered. (Note: Do not attach full CVs for each faculty member; rather, the requested information should be summarized in one paragraph for each faculty member.)

See Appendix F for faculty information.

19. For graduate programs, document scholarship and research capability of each faculty member; for doctoral programs, document faculty experience in directing student research.

Not applicable.

20. What library and information resources—general as well as specific to the program(s)—and staffing and services are in place to support the initiative? If the proposed new program is at the graduate level, document discipline-specific refereed journals and primary source materials.

No additional resources are required beyond existing resources supporting the Criminology and Justice Studies programs. Students in the Kent State Basic Police Academy are provided additional materials (e.g., handbooks and manuals) from the American Heart Association, Ohio Peace Officer Training Academy, Ohio Criminal Law and Motor Vehicle and National Highway Traffic Safety Administration.

Kent State's subject librarians determine whether the collection of print and electronic resources were adequate enough to support the university's programs. The Criminology and Justice Studies subject librarian assists the department in determining the need for additional resources, and fulfills direct requests from faculty in need of additional resources. There is an annual budget allocated by the library and administered by the subject librarian to support the resource needs of the department. In addition, the subject librarian teaches information literacy classes that focus on the usage of these materials.

Each of Kent State's regional campuses has a fully staffed library on site. The Kent State University Libraries provide on-ground and online access to thousands of journals, books and databases to students across all eight campuses, as well as access to OhioLink, which provides students access to library materials and electronic research databases from 120 academic libraries in Ohio. In addition, Kent State also maintains a license with Safari Books, a digital library of more than 40,000 books, videos and interactive tutorials.

Section F. Evaluation

21. Describe the process for monitoring, evaluating and improving the overall effectiveness and quality of the program, and articulate program-level learning outcomes and objectives.

Each regional campus monitors a wide range of metrics for their programs on an annual basis. These include enrollment, retention and graduation rates. Any anomalies are investigated. Grade distributions, student evaluations of instructors, student feedback to advisors and graduation surveys are also monitored on a regular basis so problems can be addressed without delay.

For the Peace Officers Training Academy concentration, the Office of the Ohio Attorney General assesses and evaluates the curriculum for effectiveness and compliance in order for the academy to continue to be approved. Approval to deliver the curriculum is granted on an annual basis only after such an evaluation takes place.

All assessments of students in the Kent State Basic Police Academy are proficiency- and competency-based. If there are areas of deficiency, faculty remediate one-on-one with the student.

Currently, approximately 95 percent of the current graduates who complete the Kent State Basic Police Academy pass the state certification exams for law enforcement. The Regional College will use this information in performing its academic review of the program on a periodic basis.

Student learning outcomes for the major are the following:

1. Explain the structure and function of the criminal justice system, namely police, courts and corrections
2. Explain criminal law and how it intersects with and impacts society
3. Explain and compare the theories on crime, criminality and criminal justice practices
4. Communicate the experiences of marginalized populations within the criminal justice system

Student learning outcomes for the Peace Officers Training Academy optional concentration are the following:

1. Identify the components and legal processes of the criminal justice system, and apply basic criminal laws to various situations
2. Explain the different types of police procedures and their effective uses in law enforcement
3. Use ethical, analytical and critical-thinking skills toward situations typical to criminal justice settings
4. Safely and properly conduct a traffic stop and respond to a domestic disturbance, dispatched call or crime in progress
5. Properly carry out comprehensive criminal investigations and write various reports
6. Proficiently provide first aid at the level of a first responder

22. Describe the process for assessing and improving student learning, including student persistence and completion, in the new program.

Kent State University offers many support services to students through a variety of offices, including advising, tutoring, career, counseling, accessibility and technical support. Students meet with professional academic advisors to review progress using the university's degree audit (Graduate Planning System). In addition, students meet with faculty advisors to discuss research and career goals. Faculty issue evaluation grades for first- and second-year courses between weeks four to seven in the semester to provide feedback to students and allow them time to make adjustments in their studies.

**ADDENDUM TO HIGHER LEARNING COMMISSION
SUBSTANTIVE CHANGE APPLICATION
TO ESTABLISH A NEW UNDERGRADUATE DEGREE PROGRAM**

Proposed Major: Criminology and Justice Studies with two concentrations: (1) B.A. Degree articulation; (2) police academy

Proposed Degree: Associate of Applied Science

Administrating College: Regional College

Administrating Department: N/A

Provide the title of the lead administrator for the proposed program and a brief description of the individual's duties and responsibilities.

Deirdre M. Warren, PhD, Associate Professor. Responsibilities include, but are not limited to, curriculum development, course substitution and transfer credit approval, and coordination of program changes review.

Indicate whether any institutions of higher education offer the proposed program within a 30-mile radius of the campus(es) at which the proposed program will be offered. If so, list the institutions that offer the proposed program and provide a rationale for offering an additional program at this campus.

Lorain County Community College offers an Associate of Applied Science in Justice Systems with concentrations in corrections, and police science. These degrees appear to be terminal, although they do have articulation agreements with some universities. There is no specific police academy track, although in the police science concentration they give course substitutions for some police academy classes. However, many of the course requirements are distinct from the proposed program.

Cuyahoga Community College offers an Associate of Applied Science in Criminal Justice with concentrations in Basic Police Academy and Corrections. These degrees appear to be terminal. Many of the course requirements for the academy concentration are distinct from the proposed program.

University of Akron offers an Associate of Applied Science in Criminal Justice Studies with concentrations in Law Enforcement, Corrections, and Public Safety and Security Administration. These degrees appear to be terminal. Many of the course requirements in the public safety concentration are distinct from the proposed program.

Stark State College offers an Associate of Arts in Criminal Justice as well as an Associate of Applied Science in Police Science. The Associate of Arts contains courses that articulate to Kent State University, but many of the course requirements are distinct from the proposed program. The Associate of Applied Science degree incorporates credit for police academy classes. Again, many of the course requirements are distinct from the proposed program.

Youngstown State University offers an Associate of Applied Science in Criminal Justice with concentrations in corrections, law enforcement, and loss prevention/asset protection. Students can apply Ohio peace officer basic training hours to the law enforcement track. Again, many of the course requirements are distinct from the proposed program.

March 16, 2018



MEMORANDUM

Department of Sociology

(330) 672-2562

Fax: (330) 672-4724

TO: Larry Froehlich

FROM: Richard T. Serpe, Chair

DATE: February 8, 2018

SUBJECT: Associate of Applied Science Degree in Criminology and Justice Studies

The Department of Sociology has reviewed the proposal for the Criminology and Justice Studies major in the Associate of Applied Science degree, with two concentrations – one for BA degree articulation, one for Police Academy/Peace Officer students. We support this proposal. It provides a good educational plan for students seeking the AAS degree. Additionally, proposes a articulation standard for students who wish to pursue the B.A. in Criminology and Justice Studies.