



Educational Policies Council
Minutes of the Meeting
Monday, 19 November 2018

Ex-Officio Members present (or represented): Provost Todd A. Diacon; Faculty Senate Chair Pamela E. Grimm, Senior Associate Provost Melody J. Tankersley; Dean Barbara A. Broome, Kenneth J. Burhanna, John R. Crawford-Spinelli, James C. Hannon, Eboni Pringle, Nathan Ritchey, Alison J. Smith, Deborah F. Spake; Senior Associate Dean Vincent J. Hetherington; Associate Deans Mary Ann Haley (representing Dean James L. Blank); Miriam L. Matteson, Stephen A. Mitchell, Cynthia R. Stillings, Wendy A. Umberger, Manfred H. Van Dulmen, Donald R. Williams (representing Associate Dean Cathy L. Dubois), William T. Willoughby (representing both himself and Dean Mark S. Mistur); Assistant Dean Kara L. Robinson

Ex-officio Members not present (or not represented): Deans Sonia A. Alemagno, Amy L. Reynolds, Christina L. Bloebaum; Senior Academic Program Director Maureen McFarland

Faculty Senate-Appointed Representatives present (or represented): Professors Edward Dauterich, Darci L. Kracht, Robert J. Twieg; Associate Professors Ann Abraham, Jeff Ciesla, Jennifer M. Cunningham

Faculty Senate-Appointed Representatives not present (or not represented): Professors Christopher J. Fenk, Robert J. Twieg; Associate Professor Vanessa J. Earp

Council Representatives present (or represented): Professors Christopher Rowan, Michael W. Chunn, Paul Haridakis, Richard L. Mangrum, Said M. Shiyab; Associate Professors Ivan Bernal, Natalie Caine-Bish, Denise M. McEnroe-Petitte, Jonathan F. Swoboda; Assistant Professors Lindsay C. Baran, Sara Bayramzadeh, Duane J. Ehredt, James D. (Derek) Kingsley; Lecturer Mary F. Kutchin; Associate Lecturer Timothy Roberts

Council Representatives not present (or not represented): Professors Michael W. Chunn, Shin-Min (Simon) Song, Jonathan B. VanGeest; Associate Professors Melissa D. Zullo; Assistant Professor Yea-Jyh (Kathy) Chen; Lecturer Mary F. Kutchin; Associate Lecturer Timothy Roberts

Observers present: Undergraduate EPC Representative Lauren Oswald, Graduate EPC Representative Antonina Pakholkova Mohamed

Consultants and Guests present: Aimee J. Bell, Marie Bokowsky, J.R. Campbell, Larry G. Froehlich, Mary Ann Haley, Lynette Johnson, Jennifer S. Kellogg, Andrew Kubeck, Julie Messina, Christa Ord, Gail Rebata, Therese E. Tillett, Don Williams, Devdatti Yogi, Catherine M. Zingrone

Provost Todd A. Diacon called the meeting to order at 3:22p.m., on Monday, 19 November 2018, in the Governance Chambers of the Kent State Student Center.

Joint EPC Action Item 1: Approval of 20 August 2018 meeting minutes

Professor Edward Dauterich made a motion to approve the item, and Professor Michael W. Chunn seconded. No changes, corrections or clarifications were requested. The motion to approve passed unanimously.

Joint EPC Action Item 2: Revision of the Curriculum Guidelines

Senior Associate Provost Melody J. Tankersley summarized the changes to the curriculum guidelines. She said that the goal was to make the information correct and accurate. Additionally, the guidelines would be reviewed and updated every two years. She said that the items added and removed in the current guidelines are:

- Additions:
- Timeline examples for new degree programs
 - Definitions on offering online programs
 - Correspondence courses
 - Explanation of the CIP code
 - Policy for suspending admissions
 - Links to resources
 - Glossary of Kent State acronyms and initials
 - Revised course schedule types
 - Deadlines for EPC items
 - State's policy on concentrations
 - Credit by examination
 - Repeatable for credit course designation

- Removals:
- Guidelines of EPC—now in a separate EPC guidelines document

Associate Dean Cynthia R. Stillings moved to approve, seconded by Associate Dean William T. Willoughby.

An EPC member asked if math and applied math are the same discipline. The guideline information states that a student may not declare a major and minor in the same discipline. Associate Vice President Therese E. Tillett replied that EPC has discussed in the past and determined that it is up to the college to decide.

With no further questions or comments, the item passed unanimously.

Undergraduate EPC Action Item 1: Establishment of an Arts Entrepreneurship [AENT] minor to be offered at the Kent Campus.

Professor Dauterich motioned to approve, and Dean Eboni Pringle seconded.

Dean John R. Crawford-Spinelli explained that alumni from Kent State and other institutions provided survey feedback desiring to learn the business side of the Arts. His department worked with the College of Business Administration and the entrepreneurship faculty to establish the minor.

A guest asked if students in other majors may pursue this minor. Associate Dean Stillings responded in the affirmative; the minor is non-restricted.

With no further questions or comments, the item passed unanimously.

Undergraduate EPC Action Item 2: Revision of name of the Regional College [RE], to College of Applied and Technical Studies [AP].

Professor Kracht made a motion to approve, and Dean Kenneth J. Burhanna seconded the motion.

Dean Nathan P. Ritchey stated that the name change would more broadly describe the college, faculty, programs and students. He said that faculty are teaching either in applied or technical programs.

EPC members did not have any questions or comments and passed the item unanimously.

Undergraduate EPC Discussion Item 1: Cross-disciplinary course offerings to support the Design Innovation Initiative.

Executive Director J.R. Campbell discussed the scope of the Design Innovation Initiative that supports and links to curricular practice. The Design Innovation team of 25 faculty and staff from across campus wanted to better elevate the tech resources across campus. He said they noticed the same equipment being purchased by separate colleges. In addition, sharing resources would promote cross-disciplinary education in problem-solving and experiential learning. The initiative would be a mechanism to support all academic endeavors. Executive Director Campbell explained that the team would like to create a “Design Innovation Hub” housed in the old art building. The interior structure of the building would remain with updates that include the exterior. The updates will be designed with architects with a tech design background. He said that if a tool is not somewhere else on campus, it may be housed in the hub. Other tools Executive Director Campbell anticipates for the hub will be a 3D printer and laser cutters. The desire for the Design Innovation Initiative is to use design to get students to collaborate and make sense of their majors early on.

Executive Director Campbell stated that the initiative will begin with special topics courses in the spring with instructors from different colleges. The hub is set open in August 2020.

An EPC member asked if the team is intentionally building a mechanism to encourage teamwork. Executive Director Campbell responded yes; the introduction course will be about working in cross-disciplinary teams.

Graduate EPC Action Item 1: Establishment of an Aviation Management and Logistics [AVML] major within the Master of Science [MS] degree to be offered online-only in an accelerated delivery (18 months including summers).

Assistant Dean Kara L. Robinson moved to approve, and Dean Willoughby seconded.

Professor Richard L. Mangrum explained that the proposed master’s degree is in response to the increased need for transportation of people and goods. Specifically, the online shopping demand is driving the expansion of transporting goods. He said there is a need for logicians to manage the aviation part of delivery.

EPC members had no questions or comments and passed the item unanimously.

With no requests for additional discussion, Provost Diacon adjourned the meeting at 4:15pm.

Respectfully submitted,



Christa N. Ord

Administrative Secretary, Curriculum Services, Office of the Provost