



**Educational Policies Council  
Minutes of the Meeting  
Monday, 19 August 2019**

**Ex-Officio Members present (or represented):** Interim Provost Melody J. Tankersley; Co-Chair Pamela E. Grimm; Deans Sonia A. Alemagno, James L. Blank (represented by Mary Ann Haley), Barbara A. Broome, John R. Crawford-Spinelli (represented by Cynthia R. Stillings), James C. Hannon (represented by Stephen A Mitchell), Mark S. Mistur, Cynthia R. Stillings; Associate Deans, Miriam L. Matteson (interim), Babacar M'Baye (interim), Stephen A. Mitchell, Wendy A. Umberger, William T. Willoughby

**Ex-officio Members not present (or not represented):** Deans Kenneth J. Burhanna, Eboni J. Pringle; Senior Associate Dean Vincent J. Hetherington; Associate Deans Cathy L. Dubois, Jocelyn Harrison, Kara L. Robinson

**Faculty Senate-Appointed Representatives present (or represented):** Professors Edward Dauterich, Darci L. Kracht, Robert J. Twieg; Associate Professors Jennifer M. Cunningham, Jeffrey Ciesla

**Faculty Senate-Appointed Representatives not present (or not represented):** Professor Christopher J. Fenk; Associate Professor Ann Abraham

**Council Representatives present (or represented):** Professor Richard L. Mangrum; Associate Professors Natalie Caine-Bish, Duane J. Ehredt, Ann Heiss, Jonathan F. Swoboda; Assistant Professor Sara Bayramzadeh, Yafen Wang; Associate Lecturer Mary F. Kutchin

**Council Representatives not present (or not represented):** Professors Christopher Rowan, Michael W. Chunn; Associate Professors Ivan Bernal, Derek Kingsley, Jooyoun Park; Assistant Professor Lindsay C. Baran

**Observers present:** Morgan Stilgenbauer

**Consultants and Guests present:** Susan M. Augustine, Aimee J. Bell, Alicia R. Crowe (represented by Stephen A. Mitchell), Larry G. Froehlich, Mary Ann Haley, Jennifer S. Kellogg, Sarah Malcolm, Tracey Motter, Christa N. Ord, Kimberly S. Peer, Linnea C. Stafford, Hollie B. Simpson, Therese E. Tillett, Manfred H. van Dulmen, Catherine M. Zingrone

Interim Provost Melody J. Tankersley called the meeting to order at 3:23p.m., on Monday, 19 August 2019, in the Governance Chambers of the Kent State Student Center.

**Joint EPC Action Item 1: Approval of 20 May 2019 meeting minutes.**

Professor Edward Dauterich moved for approval of the minutes, seconded by Associate Professor Jeffrey Ciesla. Professor Darci L. Kracht requested that her representation be corrected from Donald Williams to Donald White. No other changes, corrections or clarifications were requested. The motion to approve passed unanimously.

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**Joint EPC Discussion Item 1: Charge and status of the EPC Ad Hoc Committee for Academic Policies.**

Interim Provost Tankersley explained that the committee wanted to notify EPC members of policies currently being reviewed. There are 15 policies that have or are in the process of being reviewed and revised. There is an additional list with the attachments that are policies waiting to be reviewed. She encouraged members to contact Therese if there are any other policies they believe should be included. She stated that the policies are reviewed holistically and the impact on student progression. Additionally, policies at other universities are reviewed and compared in relation to the goals of that policy to see if there are any ways to improve—language or implementation.

Professor Darci L. Kracht expressed concern about the policy—“Limit the number of overall course attempts in a course before a student can no longer register for that course without intervention.” She said that her experience has been that there is no intervention prior to a student taking a course for the second and third time. The fourth attempt is then approved by someone not involved in teaching the course.

Therese asked CCI EPC members if they had a procedure for students requesting to take a course for a fourth time.

Assistant Dean Matthew M. Rollyson explained that it is a case by case situation and not an automatic waiver. It is specific to the student's plan and the reality of a student to persist in their program. Typically, a waiver is for a required class. The conversation is on an individual level with each student. He said overrides or approvals are not done on courses outside of the college.

Interim Provost Tankersley added that the intervention is to be holistic. Not only about the course itself, but also whether it is a good major or what approach to the course the student is using. There is not a direct set of procedures that the faculty member must use to allow a student to repeat a course. The limit of self-registering would force a conversation between the student and someone who could help provide some guidance.

Professor Kracht explained that her concern comes from experiences in the Department of Mathematical Sciences. She said she has seen students have multiple attempts at a course and still not improve. Her concern is about who is approving the multiple attempts.

Interim Provost Tankersley suggested re-evaluating how many times students are re-taking courses since the policy changes are active. She said the data will show if there are been any changes in relation.

Co-chair Grimm suggested a mechanism to place a hold on re-registering in a course until the student has met with an advisor.

Therese clarified that if a student is trying to register for a course the fourth time, they cannot. The student will have to meet with an advisor.

Co-chair Grimm suggested a notification to the student saying that this is the third attempt and they should schedule an appointment with their advisor prior to registering.

Interim Provost Tankersley suggested bringing this issue to EPC Ad Hoc about adding a third-attempt registration notification and re-evaluating data of course repeats.

Professor Kracht explained that she believed there would be some type of intervention in helping the student with either the academic success center or study skills intervention.

Provost Tankersley said that EPC Ad Hoc could add information about tutoring or supplemental instruction. She said that requiring academic intervention was discussed, but it would be hard to manage and keep track. There is an intervention course for students who had a low GPA their first semester. If the student wants to continue, the student must take the course about studying and being successful in the academic program while taking a lower number of courses. There is also a requirement to see an advisor monthly. That is more easily manageable, because they know who is in that course. There is a very direct intervention in that situation. However, for the courses, she does not know tutoring could be mandated. She said that EPC Ad Hoc will review information on extra support, notification to students on third-attempt registration and current data on course repeats.

**Undergraduate EPC Action Item 1: Establishment of Sports Medicine [SPMD] major within the Bachelor of Science [BS] degree in Athletic Training.**

Professor Kimberly S. Peer stated that in 2022, athletic training will be transitioned by accreditation standards to a master's degree program. The undergraduate athletic training program will be phased out and admission will stop beginning in fall 2020. On average, there are about 136 majors in that undergraduate program. The sports medicine degree would replace the undergraduate athletic training degree. It is a broad program that prepares students for a wide range of professions. The sports medicine degree provides students with a strong science background. This prepares them for a career immediately following graduation or for graduate degree programs in many degrees. The program is 120-hour degree and a standard four-year program.

Professor Natalie Caine-Bish made a motion to approve and Professor Edward Dauterich seconded.

With no questions or comments, the item was approved unanimously.

**Undergraduate EPC Discussion Item 1: Report: Analysis of the Kent Core Assessment Method.**

Interim Provost Tankersley asked that this item be saved for the next meeting so there is a larger group of members present.

**Undergraduate EPC Information Item 2: Establishment of articulation agreement with Anglo-American University in Prague, Czech Republic.**

Cathy Zingrone asked where the agreement currently is in the process.

Sarah Malcolm replied that the contract is under development and the curriculum is determined. She said they are working with Anglo-American University for joint marketing materials and plans. If approved by HLC, the agreement is on track for the first class to start in fall 2020.

Cathy asked if Kent is sending faculty members to teach in the Czech Republic or if articulation or comparative courses were established.

Sarah replied that articulation has been established. Students will be taught by Anglo-American faculty. They will be fully enrolled in Anglo-American University and Kent State at the same time.

Interim Associate Dean Miriam L. Matteson asked if it is a direct enroll and not an exchange.

Sarah replied that was correct.

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**Graduate EPC Action Item 1: Revision of name, establishment of concentrations and revision of course requirements for the Technology [TECH] major within the Master of Technology [MTEC] degree.**

Associate Dean Stephen A. Mitchell motioned to approve, and Associate Dean Mary Ann Haley seconded the motion.

Professor Richard L. Mangrum stated that the degree change represents the new direction of the college and encapsulates some of the actions taken with the Master of Technology degree that was somewhat undefined. He said that they developed concentrations to support the current and coming undergraduate degrees. It does little in ground-breaking courses except for the new concentration and represents a capstone instead of a thesis. The thesis was dropped, because it is a professional degree. The changes are a representation of what is going on in the college now and what is coming in the future that will support employers. Additionally, the changes will serve international undergraduate students better, because the Master of Technology without proper concentrations was becoming problematic for their home governments to fund.

Dean Mark S. Mistur said that it may have an impact on a program that is in the midst of becoming a proposal for the Master of Science in construction management.

Professor Mangrum said that by fall 2020, the current form of the MTech degree will no longer be and these concentrations do not represent construction management. He said it puts a time clock on the degree in construction management and would need to be ready by next fall. Additionally, he said they would teach out students.

Dean Mistur clarified that they are doing the majority of the teaching. He asked Therese where the proposal is timing-wise.

Therese replied that a full proposal has not yet been received. She said if one is received in Fall, then it is likely to be approved for fall 2020.

With no further questions or comments, the item passed unanimously.

With no requests for additional discussion, Interim Provost Tankersley adjourned the meeting at 3:54 p.m.

Respectfully submitted,



Christa N. Ord  
Administrative Secretary, Curriculum Services  
Office of the Provost