

ACADEMIC POLICY

Course Attendance and Absence

Frequently Asked Questions (FAQ)

1. What are some reasons for missing class or other academically related activities?

Per the [Class Attendance and Absence Academic Policy](#), some of the reasons for an excused absence include, but are not limited to:

illness and injury	death in the immediate family	participation in an approved concert
religious observance	disability-related concerns	participation in an approved athletic event
military service	academic field trips	direct participation in a university disciplinary hearing

Of particular importance, you should follow Kent State's [Safety Principles](#)—Flashes Safe 8.

2. What are my responsibilities as it relates to being absent or missing work?

You should contact your instructor as soon as possible to make arrangements for making up the missed academic activities. Please refer to your course syllabus for specific details regarding your instructor's preferred method of contact. Kent State has an official policy to address class attendance and absence which all students need to follow—[Class Attendance and Absence Academic Policy](#).

3. What are my instructor's responsibilities as it relates to missed academic related activities?

Your instructor should have outlined on your course syllabus the policy regarding missed academic related activities. Please refer to your course syllabus for specific details. More information can be found in the [Class Attendance and Absence Academic Policy](#).

4. What are examples of academically related activities?

Below are some examples of academically related activities:

- Attending class, lecture, recitation or field or laboratory activity — either in person or online
- Submitting an academic assignment
- Completing an interactive tutorial, webinar or other interactive computer-assisted instruction
- Participating in a study group, group project or an online discussion that is assigned by the instructor
- Taking an assessment or an exam
- Participating in any other instructional activity related to your course of study

5. What should I consider if I am going to miss a significant amount of class time and/or academically related activities due to illness or other reasons?

You should contact your instructor to discuss your academic standing in the course so you can determine your next steps. For example, this could include [dropping](#) the course, [withdrawing](#) from the course, requesting an [incomplete mark](#) (if eligible) or [leave of absence](#) (graduate students only). You can also consult with your [academic advisor](#) or the [student ombuds](#) if you need assistance discussing academic options.