Academic Flowchart for an Academic Program or Policy

Legend of Decision Types
- Procedure
- Review
- Approval
- Notification

*University Requirements Curriculum Committee
**Ohio Department of Higher Education (formerly Ohio Board of Regents)
***Higher Learning Commission
Tier 5 proposals (Provost final approver)
- Major - revision (including new, revised, inactivated concentrations)
- Major/degree - letter of intent to establish *
- Minor - revision, inactivation
- Certificate - revision, inactivation
- Policy within unit - establishment, revision, inactivation
- Articulation/consortia agreements - establishment, revision, inactivation
- Off-site program (50%+) - alternate delivery for existing program *
- Online program (50%+) - alternate delivery for existing program *
- Temporary suspension of admission into a program

Tier 4 proposals (Education Policies Council final approver)
- Major/degree - name change * †
- Minor - establishment
- Certificate - establishment
- University-wide academic requirement (e.g., Kent Core)
  - revision not considered substantial

Tier 3 proposals (Faculty Senate final approver)
- Unique program that affects students in more than one academic unit
  (e.g., Military Studies, Washington Program)
  - establishment, revision, inactivation
- University-wide academic operational procedure or regulation
  - establishment, revision, inactivation
- University-wide academic policy - revision

Tier 2 proposals (President and Board of Trustees final approvers)
- Major/degree - inactivation
- University-wide academic requirement (e.g., Kent Core)
  - establishment, substantial revision, inactivation
- University-wide academic policy
  - establishment, substantial revision, inactivation

Tier 1 proposals (Ohio Department of Higher Education and Higher Learning Commission final approvers)
- Major/degree - establishment (notification for inactivation)

* Proposal will go to Ohio Department of Higher Education for approval after final approval in appropriate tier
† Proposal will go to next tiers as notification