

Instructions for Kent Core Learning Outcomes Assessment Plan

Please complete the attached form and submit it to the University Requirements Curriculum Committee (URCC) for review and approval.

1. The first column on the form lists the Kent Core learning objectives; the second column lists the corresponding Ohio Transfer Module learning objectives. (More information may be found at www.ohiohighered.org/transfer/transfermodule/learningoutcomes).
2. In the third column (“What corresponding learning outcomes are included...”), provide specific learning outcomes for the course.
 - a. Corresponding learning outcomes specific for this course (column III of the form), must be included for each Kent Core learning objective (column I) that is being assessed for this course.
 - b. Specific course learning outcomes should use language that demonstrates that they are, in fact, learning outcomes. Examples include words such as define, name, describe, identify, recognize, evaluate, present, propose, develop, contrast, summarize or perform. Previously proposed learning outcomes/objectives may be revised if they do not currently qualify as learning outcomes. Visit the website of the Office of Accreditation, Assessment and Learning for assistance on student learning outcomes (www.kent.edu/aal/determine-student-learning-outcomes).
 - c. The assessment plan must include at least one course learning outcome that corresponds to one Kent Core learning objective, keeping in mind that for each learning outcome, an assessment method must be included.
3. In the fourth column of the form (“What method(s) will be used to assess...”), provide a description of the assessment methods for each specific learning outcome listed.
 - a. The assessment method should be described in sufficient detail that faculty member(s) who teach the course and URCC members reviewing the assessment plan will be able to come to a common understanding of what is expected. If a common assessment is being proposed, it would be constructive to include exact questions, problems, case studies, etc. that will be used.
 - b. When choosing methods of assessment, remember that for every assessment method proposed, there must be corresponding evidence.
4. In the fifth column (“What evidence of this assessment...”), provide a description of the evidence from the assessment that will be presented annually to the URCC. Visit the website of the Office of Accreditation, Assessment and Learning for assistance for information of the types of evidence appropriate for various methods of assessment (www.kent.edu/aal/assessment-student-learning). The summary is to be submitted to the URCC by the end of each academic year, and should include a summary of the results of the assessment, a statement of the faculty’s review of the results and a description of any modifications to the plan and/or course that are going to be made as a result of the review.
5. Units will have the opportunity to revise and resubmit their Learning Outcome Assessment Plan with their annual summary.
6. For the Kent Core Learning Outcomes Assessment Plan to be approved for the proposed course, the assurances listed on the template must be confirmed by signature of the department chair/school director or other authorized individual.