**Proposal Summary**

**Temporarily Suspend Admission to [insert name of program(s)]**

1. Provide a rationale for the suspension of admission of the program.
2. Indicate number of students currently enrolled in the program and describe how the suspension of admission will affect them. Explain plans for notifying current students and assisting them in the completion of their program.
3. Describe whether there will be a loss of faculty or staff positions due to the suspension.
4. Indicate if any of the program’s courses that will not be offered due to the suspension are used by other units for their programs (either as required or elective). Provide evidence that those units have been consulted regarding the offerings.
5. Describe the plan for communicating the suspension of admissions.

**Reactivate Admission to [insert name of program(s)]**

1. Provide a rationale for reactivating the program.
2. Describe any changes (e.g., curricular, admission, administrative, online/off-campus delivery) that will be made to the program as it is reactivated.
3. Describe whether current faculty resources are sufficient to reactivate the program.
4. Describe whether additional resources are needed to reactivate the program.
5. Indicate the projected number of students who will be enrolled in the program during the first three years of program operation.
6. Indicate whether the appropriate professional accrediting and/or state licensing agencies have been notified of the program’s reactivation.