



This roadmap is a recommended semester-by-semester plan of study for this major. However, courses and milestones designated as critical (in boldface and shaded areas) must be completed in the semester listed to ensure a timely graduation.

Course Subject and Title	Credit Hours	Min. Grade	Important Notes
<b>Prerequisite to Major: [18-27 Credit Hours]</b>			
Accredited certificate	18-27		Credit hours awarded are based on Council for Adult and Experiential Learning (CAEL) ration of 1 vocational credit to 30 clock hours; documentation of certification must be presented to campus prior to enrollment into the major
<b>Semester One: [13-16 Credit Hours]</b>			
<b>BMRT 11000 Introduction to Business</b>	<b>3</b>		
COMT 11000 Introduction to Computer Systems	3		
Kent Core Composition	3		Enrollment based on placement test
US 10097 Destination Kent State: FYE	1		Not required of transfer students with 25 credits
General Elective	3		
Business Technology Elective	0-3		See note below
<b>Semester Two: [13-16 Credit Hours]</b>			
<b>BMRT 11009 Introduction to Management Technology</b>	<b>3</b>		
ACTT 11000 Accounting I-Financial	4		
COMM 15000 Introduction to Human Communication	3		Fulfills Kent Core Additional
COMT 12000 Personal Productivity Software	3		
Business Technology Elective	0-3		See note below
<b>Semester Three: [13-16 Credit Hours]</b>			
ACTT 11001 Accounting II: Managerial	4		
BMRT 21006 Human Resource Management	3		
ENG 20002 Introduction to Technical Writing	3		
MATH 11010 Algebra for Calculus	3		Fulfills Kent Core Mathematics and Critical Reasoning
Business Technology Elective	0-3		See note below

### Graduation Requirements Summary

Minimum Total Hours	Minimum	
	Major GPA	Overall GPA
66	2.0	2.0

### Kent Core Summary (for students planning to pursue a baccalaureate program)

Kent Core Categories	Important Notes
<b>Composition (6-8 credit hours)</b> <i>ENG 11002, 11011, 21011; HONR 10197, 10297</i>	Enrollment based on placement test
<b>Mathematics and Critical Reasoning (3-5 credit hours)</b>	Fulfilled in this major with MATH 11010
<b>Humanities and Fine Arts (9 credit hours)</b> <i>Minimum one course from humanities in Arts and Sciences and minimum one course from fine arts</i>	
<b>Social Sciences (6 credit hours)</b> <i>Must be selected from two curricular areas</i>	
<b>Basic Sciences (6-7 credit hours)</b> <i>Must include one laboratory</i>	
<b>Additional (6 credit hours)</b> <i>Must be selected from two Kent Core categories</i>	3 credit hours are fulfilled in this major with COMM 15000

**Note:** This degree program allows for maximum 27 credit hours awarded on the basis of the student's accredited certification. If 27 credit hours are not awarded, the student is required to take additional business technology courses (electives) as necessary to meet total degree requirement of 66 hours.