TO: Members of the Educational Policies Council (EPC)
FROM: Therese E. Tillett, associate vice president, curriculum planning and administration
SUBJECT: EPC meeting schedule and deadlines for Academic Year 2022-2023
DATE: Monday, 16 May 2022 UPDATED 21 July 2022

Fall 2022 meetings will be held via Microsoft Teams. The meeting **begins at 3:20 p.m.**

EPC MEETING DATES

- **Monday, 22 August 2022**
  - Submission deadline: Monday, 1 August 2022

- **Monday, 19 September 2022**
  - Submission deadline: Monday, 29 August 2022

- **Monday, 17 October 2022**
  - Submission deadline: Monday, 26 September 2022

- **Monday, 14 November 2022**
  - Submission deadline: Monday, 24 October 2022
  - November is the final meeting for approving proposals that revise the name of a major, degree, concentration or certificate; revise the name of a non-degree program; establish, revise name or inactivate an academic college, department or school; or restructure the administration of a major or certificate (e.g., major moving from one department to another).

- **Monday, 5 December 2022**
  - Submission deadline: Monday, 14 November 2022

- **Monday, 23 January 2023 and Monday, 30 January 2023**
  - Submission deadline: Monday, 12 December 2022
  - January is the final meeting(s) for approving course and program proposals for fall 2023 implementation,* except for situations described above for the November meeting.

- **Monday, 20 February 2023**
  - Submission deadline: Monday, 30 January 2023

- **Monday, 20 March 2023**
  - Submission deadline: Monday, 27 February 2023

- **Monday, 17 April 2023**
  - Submission deadline: Monday, 27 March 2023
  - April is the final meeting for university and college policy proposals for fall 2023 implementation.
  - April is the final meeting for new course proposals for spring 2024 implementation.

- **Monday, 15 May 2023**
  - Submission deadline: Monday, 24 April 2023
  - May is the final meeting for approving admission revisions to be published in the fall 2023 catalog (fall 2024 implementation). See next page for deadlines for admission revisions.

2023 University Catalog published 23 May 2023

* *Exceptions to the December deadline are proposals to establish or inactivate a degree or major, or to offer a major fully online, in an accelerated delivery or at another campus or location — all of which require additional and external steps for approvals. Please work with the Office of Curriculum Services to determine a timeline for implementation for this type of proposals.*

Implementation of Revisions to Program Admission Criteria

Because the admission window for a semester opens so far in advance of the start of that semester (e.g., admission for fall 2023 opens 1 July 2022, admission for spring 2024 opens 1 April 2023), the implementation date for revisions to a program's admission criteria cannot follow the same deadlines as other program revisions.

Therefore,

- A revision to a program's admission criteria will be implemented for the next admission window unless a later term is requested.
- Revisions will be implemented only after approval by the Educational Policies Council (EPC).
- Revised admission criteria will be noted in the next-published University Catalog after current admission criteria (e.g., *Effective for spring 2023, admission criteria will be the following…*).

EPC Approval of Admission Revision	College May Request Effective Term	First Noted in Catalog
August 2022	Spring 2024 or Fall 2025	Fall 2023
September 2022	Spring 2024 or Fall 2025	Fall 2023
October 2022	Spring 2024 or Fall 2025	Fall 2023
November 2022	Spring 2024 or Fall 2025	Fall 2023
December 2022	Spring 2024 or Fall 2025	Fall 2023
January 2023	Spring 2024 or Fall 2025	Fall 2023
February 2023	Spring 2024 or Fall 2025	Fall 2023
March 2023	Spring 2024 or Fall 2025	Fall 2023
April 2023	Fall 2024	Fall 2023
May 2023	Fall 2024	Fall 2023

KENT STATE
UNIVERSITY

Educational Policies Council
AGENDA

Monday, 22 August 2022, 3:20 PM

Join Microsoft Teams Meeting
330-349-5345 Conference ID: 621 655 079#

I. **Approval of Minutes**

    A. **Meeting on 16 May 2022**
       View minutes

II. **Presentation**

    A. **Orientation for EPC members**
       Edward Dauterich, chair of EPC
       Office of Curriculum Services
       View EPC member guidelines

III. **Subcommittee Reports**

    A. **Establishment of an ad hoc subcommittee to review the NF (Never Attended–F) mark**
       Therese Tillett, presenter
       View background on NF mark

IV. **Program Proposals Review**

    A. **Action Item**

Program	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Economics *(presented by Chair Michael Ellis and Associate Professor Dandan Liu)*		
1. Quantitative Methods in Econometrics - Graduate Minor	View	Establish minor to be offered in person on the Kent Campus *(fall 2023)*

    B. **Discussion Item**

Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
School of Multidisciplinary Social Sciences and Humanities *(presented by Director Julie Mazzei)*		
1. Integrative Studies - B.I.S.	View	Revise delivery to fully online in addition to continuing in person at all eight campuses; revise admission requirements to decrease minimum number of credit hours to declare, from 60 to 30 *(fall 2023)*

C. Lesser Action Items

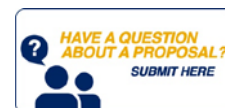| Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
Department of Political Science		
1. Political Science - M.A.	View	Revise admission requirements to remove GRE and add résumé or CV with cover letter *(spring 2024)*
2. Political Science - Ph.D.	View	Revise admission requirements to remove GRE and add résumé or CV with cover letter *(spring 2024)*
COLLEGE OF PUBLIC HEALTH		
3. Public Health - B.S.P.H.	View	Revise description and learning outcomes *(fall 2023)*
4. Public Health - M.P.H.	View	Revise learning outcomes *(fall 2023)*

V. Course Proposals Review

A. University Requirements Curriculum Committee (fall 2023)

Course and Title	Proposal	Overview
EXPERIENTIAL LEARNING REQUIREMENT		
1. AS 30092 Internship	View	Revise
2. AS 30189 Study Abroad: Special Topics	View	Revise
3. AS 30290 Study Away: Special Topics	View	Revise

B. Lesser Action Items (fall 2023)

Course and Title	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Marketing and Entrepreneurship		
1. MKTG 85060 Marketing Strategy	View	Revise
COLLEGE OF AERONAUTICS AND ENGINEERING		
2. AERN 32100 Advanced Aircraft Composite Technology	View	Revise
3. AERN 32200 Avionics Maintenance for Glass Cockpits	View	Revise
4. AERN 42000 Human Factors in Aviation Maintenance	View	Revise
5. ENGR 43222 Computer Hardware Engineering and Architecture	View	Inactivate
6. ENGR 46411 Requirements Engineering and Analysis	View	Inactivate
7. ENGR 48004 Optimal Control Theory	View	Inactivate
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
8. ACTT 20012 Accounting Software Applications	View	Revise
COLLEGE OF ARTS AND SCIENCES		
Department of History		
9. HIST 31023 The Great Powers in War and Peace, 1914-1945	View	Establish
10. HIST 31121 History of Post-Colonial Africa to: HIST 31132	View	Revise
11. HIST 41132 History of Colonial Africa, 1880-1994 to: HIST 31131	View	Revise
Department of Modern and Classical Language Studies		
12. SPAN 38912 Spanish Linguistics: Words, Roots and Affixes	View	Revise
School of Multidisciplinary Social Sciences and Humanities		
13. AS 10095 Special Topics	View	Inactivate
14. AS 10096 Science Experience to: AS 10010	View	Revise

Course and Title	Proposal	Overview
15. AS 20071 Introduction to Gender and Sexuality Studies to: MSSH 20071	View	Revise
16. AS 20095 Special Topics	View	Revise
17. AS 30095 Special Topics	View	Revise
18. AS 30171 Theories of Gender and Sexuality to: MSSH 30171	View	Revise
19. AS 30196 Individual Investigation	View	Revise
20. AS 40095 Special Topics	View	Inactivate
21. AS 43001 Legal Information Sources and Services	View	Inactivate
22. AS 50095 Special Topics	View	Revise
23. AS 50096 Individual Investigation	View	Revise
24. AS 53001 Legal Information Sources and Services	View	Inactivate
25. AS 60092 Internship	View	Revise
26. AS 61000 Methods and Approaches to Multidisciplinary Studies	View	Inactivate
27. AS 61095 Liberal Studies Seminar	View	Inactivate
28. AS 70095 Special Topics	View	Revise
29. AS 70096 Individual Investigation	View	Revise
30. AS 73001 Legal Information Sources and Services	View	Inactivate
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Information		
31. HI 60416 Health Informatics Issues: Policy, Politics and Ethics	View	Revise
32. HI 80416 Health Informatics Issues: Policy, Politics and Ethics	View	Establish
33. LIS 50693 Variable Title Workshop-Library and Information Science to: Variable Title Workshop in Information Studies	View	Revise
34. LIS 60611 Government Information Sources and Services	View	Inactivate
35. LIS 60619 Legal Information Sources and Services	View	Inactivate
36. LIS 60622 Science/Technology Information Sources and Services	View	Inactivate
37. LIS 60623 Business/Finance Information Sources and Services	View	Inactivate
38. LIS 60628 Humanities Information Sources and Services	View	Inactivate
39. LIS 60653 Information Sources and Services in Local History and Genealogy	View	Inactivate
40. LIS 60693 Variable Title Workshop-Library and Information Science	View	Inactivate
41. LIS 60695 Special Problems in Library Science	View	Inactivate
42. LIS 60621 Social Sciences Information Sources and Services	View	Inactivate
43. LIS 60892 Culminating Experience for Dual Degree	View	Revise
44. LIS 80695 Special Problems in Library Science	View	Inactivate
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Health Sciences		
45. HED 44030 Gambling, Gaming and Health	View	Establish
46. HED 54030 Gambling, Gaming and Health	View	Establish
47. SPA 44096 Independent Study: Speech Pathology and Audiology	View	Revise
48. SPA 54096 Independent Study: Speech Pathology and Audiology	View	Revise

VI. **Next Meeting:**
Monday, 19 September 2022

KENT STATE
UNIVERSITY

Meeting Minutes
Monday, 22 August 2022
View the Meeting

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Christa N. Ord

Administrators present (or represented): Associate Provost Manfred van Dulmen; Dean Sonia A. Alemagno

Administrators not present (or represented): Dean Versie Johnson-Mallard

Faculty present (or represented): Professor Karen Gracy; Associate Professors Brian R. Barber, Vanessa J. Earp, Doug Ellison, Michael J. Ensley, Michael R. Fisch, Dandan Liu, Denise M. McEnroe-Petitte, Mitchell J. McKenney, Abe G. Osbourne, Helen Piontkivska, Christopher Rowan; Assistant Professors Bethany G. Lanese, Maggie Stedman-Smith; Senior Lecturer Jennifer R. Metheney; Lecturer Kristy Jacobson; Associate Lecturer Shelley K. Marshall

Faculty not present (or represented): Associate Professors Eric S. Kildow, Jonathan F. Swoboda; Senior Lecturer Tracy A. Laux

Students present: Seth T. Young

Guests: Donna Alexander, Alicia Crowe, Michael Ellis, Catherine Goodall, Suat Gunhan, James Hannon, Julie Mazzei, Stina Olafsdottir, Matthew Rollyson, Alison Smith, Deborah Spake, Linnea Stafford, Deirdre Warren, Cathy Zingrone

Chair Edward Dauterich called the meeting to order at 3:20p.m., on Monday, 22 August 2022, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 16 May 2022
Senior Lecturer Marshall motioned to approve, and Associate Professor Piontkivska seconded.

With no questions, comments or concerns, the minutes were approved.

II. Presentation
A. Orientation for EPC members
Therese Tillett, secretary of EPC
Office of Curriculum Services
View the presentation
Member Guidelines

- **Quick links to orientation topics**
  - What is the EPC?
    - Basic EPC Facts
    - Charge
    - Oversight
    - Subcommittees
    - Approving body
    - Meeting time and location/modality
  - Why am I here?
    - Membership
    - Voting
  - What am I supposed to do?
    - Preparation
    - Training
    - Link to agendas
    - New Program Review Checklist
  - and other burning questions…
    - Determining EPC agenda status
- **Reviewing the agenda items in CIM—**View the presentation

III. Subcommittee Reports
A. Establishment of an ad hoc subcommittee to review the NF (Never Attended–F) mark
Therese Tillett, presenter
View the presentation
Therese stated that this topic was presented last spring to EPC. EPC believed it would be a good ad hoc subcommittee. Kent State has had the Never Attended (NF) and Stopped Attending (NS) grades, which equal an 'F,' for almost 20 years. They came from the Department of Education and how KSU calculates student financial aid. Students who never attend or stop attending and never withdraw, it counts as an 'F' grade in their GPA. Through the years, there has been a lot of issues from the student perspective. Specially for the Never Attended (NF) grade, students are paying for the course that they never attended and receiving an 'F' for the course they did not attend. Registrar's office has seen many appeals for this issue. This subcommittee would review the NF grade. Why is it done this way? What are the options? How does this effect students? What are other colleges doing? How does KSU still align with federal policies?

Stina added that students have an avenue to appeal to the NF grades and that there are hundreds each semester. Some students are not able to appeal the grade.

Chris said that it sets students up for a low GPA which is hard to overcome; especially for students who experience this in the first semester. The financial burden it carries is also a concern.

Therese said that the NF mark has a scare factor. It alerts the student that they are still registered, and many will go back into the class. If there are any benefits, the committee can consider those and ask if that is the way it should be done. Faculty are needed for membership. Therese asked members to e-mail her to participate. The work is anticipated to be complete by the end of the fall 2022 semester.

IV. Program Proposals Review
A. Action Item
Ambassador Crawford College of Business and Entrepreneurship
Department of Economics
(*presented by Chair Michael Ellis and Associate Professor Dandan Liu*)
1. **Quantitative Methods in Econometrics - Graduate Minor— Establish minor to be offered in person on the Kent Campus (*fall 2023*)**
   View the discussion
   Michael stated that the need of minor comes from the mixture of skills involving data analysis in econometrics. It provides a basis a strong foundation for doing empirical research at the doctoral level and will be useful across a wide range of disciplines. In addition, students will gain a working knowledge of a wide range of software including Python, Stata, Sass and EViews. Currently, there is no minor with these skills being offered at the university. There are no resource implications. The set of courses is already offered in the econometrics track in the Ph.D. program. No conflicts are anticipated with any other program.

   Dandan added that the new minor gives students as opportunity to have systematic training in econometrics.

   Therese asked what type of graduate student they see this benefiting and why at the doctoral level and not at the master's-level.

   Michael said that students will be studying choice and behavior which will be helpful in the social sciences. Political Science and Sociology would be some obvious ones.

   Dandan added that there are a lot of students doing empirical work, so those students will benefit from this minor. Right now, there are students from Public Health, Political Science, Sociology and Education enrolled in the econometrics courses.

   Michael stated that this is at the doctoral level, because they feel that this is helpful with research.

   Dandan said that the there are also master's-level students enrolled in the courses.

   Therese said that almost all the courses are slashed with master's-level courses. She

asked if they would ever consider created a master's minor.
Dandan replied that they would consider that.

Michael added that they will see how enrollment goes with the doctoral minor and consider a master's minor.

Manfred stated that the math support letter did not read as support. He asked if there had Been more consultation.

Michael said there has not been anymore consultation.

Manfred asked that for a letter of support from Math to be included.

Associate Dean Warren stated that there have not been any known issues with the proposal.

Associate Professor Piontkivska made a motion to approve, and Associate Professor Ensley seconded.

Without any further questions, comments or concerns, the item passed unanimously pending a letter of support from Math.

B. Discussion Item
College of Arts and Sciences
School of Multidisciplinary Social Sciences and Humanities
(*presented by Director Julie Mazzei*)
1. **Integrative Studies – B.I.S.— Revise delivery to fully online in addition to continuing in person at all eight campuses; revise admission requirements to decrease minimum number of credit hours to declare, from 60 to 30** (*fall 2023*)
   View the discussion
   Julie stated that the B.I.S. is for students who have left Kent State or some other institution and have accrued credit hours. Students can re-enroll in Kent State and choose the B.I.S. program to finish their degree. This program is designed to be a completer program. The program can currently be enrolled in with 60 credit hours. Since they have had a great deal of interest in the program, the school would like to lower the credit hours to 30. The second proposal item is an acknowledgement that the program can be completed online since it is tailored to each student. The school would like that to be listed in the catalog so that they can advertise it to students.

   Therese said it is not clear in the description that this is a completer program. She asked what would happen if a student came in and wanted to match an existing program or courses completely out of the College of Arts and Sciences.

   Julie stated that students cannot enroll in the program as a freshman. Admittance is based on a student who stopped their coursework and would like to re-enroll. The credit hour limit helps so that a student could not create an existing program. The idea is to complete

the balance.

Therese asked if students could declare this major and take courses completely outside of the college.

Julie said that she has been dissuaded from using the term "completer" when describing the program. This, however, tells students that have credits that cannot be applied to something specific, that they can salvage their credits in this program and help them graduate. There may be a way to communicate more clearly that this program is for stopout students.

Associate Dean Warren asked if the questions are coming from the descriptions. This initiative is for stopout students from KSU and other colleges to complete a degree at Kent State.

Therese said that the description makes it sound more like a self-designed program rather than a return to complete a degree. She asked if it is College of Arts and Sciences focused or could students take all courses from another college.

Julie stated that there is a requirement that students must take courses from multiple disciplines.

Therese asked if that was in the proposal or if there was a restriction on students taking all courses from outside the College of Arts and Sciences.
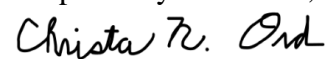
Associate Dean Warren said that the college will have more discussion on restrictions.

Julie added that they will also work on the description.

Chair Dauterich suggested discussing and making the changes and bringing back to EPC.

With no further comments, questions or concerns, Chair Dauterich concluded the meeting at 4:32pm.

Respectfully submitted,

Christa N. Ord

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

KENT STATE.
U N I V E R S I T Y

Educational Policies Council
AGENDA

Monday, 19 September 2022, 3:20 PM

Join Microsoft Teams Meeting
330-349-5345 Conference ID: 170 202 512#

I. **Approval of Minutes**

A. **Meeting on 22 August 2022**
View minutes

II. **Presentation**

A. **Flash Credit Estimator for Transfer Students**
Ted Mckown, senior associate director for transfer enrollment
Misty Sommers, transfer operations analyst

III. **Subcommittee Reports**

A. **Academic Calendar Advisory Committee**
Deborah Knapp and Therese Tillett, co-chairs

B. **Transfer Credit Committee**
Edward Dauterich and Joanna Liedel, co-chairs

IV. **Program Proposals Review**

A. **Action Item**

Program	Proposal	Overview
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Health Sciences *(presented by Associate Professor Jennifer Roche)*		
1. Speech Language Pathology - Ph.D.	View	Revise major name to Communication Sciences and Disorders; revise course and progression requirements

B. **Lesser Action Item**

Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
School of Multidisciplinary Social Sciences and Humanities		
1. Liberal Studies - L.S.M.	View	Revise program requirements by replacing AS courses with new LSTU courses *(fall 2023)*

V. **Course Proposals Review**

    A. **University Requirements Curriculum Committee (fall 2023)**

Course and Title	Proposal	Overview
EXPERIENTIAL LEARNING REQUIREMENT		
1. MSSH 40089 Study Abroad	View	Establish
2. MSSH 40090 Study Away	View	Establish
3. MSSH 40092 Internship	View	Establish

    B. **Lesser Action Items (fall 2023)**

Course and Title	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
School of Multidisciplinary Social Sciences and Humanities		
1. AS 61001 Liberal Studies Research Paper to: LSTU 61091	View	Revise
2. AS 61098 Liberal Studies Essay to: LSTU 61098	View	Revise
3. MSSH 40095 Special Topics	View	Establish
4. LSTU 60092 Internship	View	Establish

VI. **Next Meeting:**
Monday, 17 October 2022

KENT STATE UNIVERSITY

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Joanna Liedel, Ashley N. Maher, Christa N. Ord

Administrators present: Associate Provost Manfred van Dulmen; Deans Sonia A. Alemagno, Versie Johnson-Mallard

Faculty present: Professor Karen Gracy; Associate Professors Brian R. Barber, Vanessa J. Earp, Doug Ellison, Michael J. Ensley, Michael R. Fisch, Eric S. Kildow, Dandan Liu, Denise M. McEnroe-Petitte, Abe G. Osbourne, Helen Piontkivska, Christopher Rowan, Jonathan F. Swoboda; Assistant Professors Bethany G. Lanese, Maggie Stedman-Smith; Senior Lecturer Tracy A. Laux, Jennifer R. Metheney; Associate Lecturer Shelley K. Marshall; Lecturer Kristy Jacobsen

Faculty not present: Associate Professors Mitchell J. McKenney, Geoffrey Steinberg, Blake Stringer

Students present: Seth T. Young

Guests: Donna Alexander, Susan Augustine, Denise Bartell, Frank Congin, Alicia Crowe, Chris Dorsten, Stephanie Fussell, James Hannon, Tony Hardin

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Chair Edward Dauterich called the meeting to order at 3:20p.m., on Monday, 19 September 2022, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 22 August 2022
Associate Lecturer Marshall made a motion to approve the item, and Professor Earp seconded the motion.

With no questions, comments or concerns, the item passed unanimously.

II. Presentation
A. Flash Credit Estimator for Transfer Students
Ted Mckown, senior associate director for transfer enrollment
Misty Sommers, transfer operations analyst
View the presentation

Ted stated that the Flash Credit Estimator is located on the transfer website. It is a recruitment tool that students can use to plug in their own credits. It is specific to Kent State and will allow them to see how credits apply directly to a Kent State program. The information is pinging off DegreeWorks. Students can request to speak with an advisor and have the information they put in reviewed. The program also allows students to schedule a visit, apply, send transcripts, view scholarships and learn more about financial aid and file a FAFSA. The tool allows students to review how their credits will transfer without contacting anyone. Since the tool captures the student's information, the transfer team will follow up with the student afterwards.

Misty explained that sometimes students input courses that are not yet in the transfer table. Students can manually add courses to their Flash Credit Estimator list. This triggers the system to e-mail the transfer team to review the course and, if acceptable, add it to the transfer table. While the course(s) are being reviewed, they will stay in the "pending courses tab" for the student. When the course is added to the table, the student will get an e-mail saying that the course has been added and they can go back into the estimator to see how it will transfer.

Therese asked if students could put in their credits and the system tell them what majors their credits would apply.

Ted said that it does. The system will recommend programs in addition to the ones they have chosen and show how far along the student is within each program.

Therese asked if the system would let the student know a certain grade would need to be met for a course.

Ted explained that they are not able to plug in grades into the system. There is, however, program information and links so students can determine if there are certain grades needed.

Misty added that there are defaults that will alert students that there may be additional requirements and to refer to the university catalog for more information. There are also times when the title in GPS states the minimum grade requirement. This will show on the estimator.

Chair Dauterich asked if there was any feedback from students on the estimator.

Ted said that students have been excited to use the estimator. If the students fill out the profile, they will get an e-mail 24 hours after requesting to have a meeting. The next step is a virtual appointment with a transfer enrollment specialist. The specialists can then explain about minimum requirements, course sequencing and more. They also help the student determine the best time to transfer based on their chosen major.

A. Academic Calendar Advisory Committee
Deborah Knapp and Therese Tillett, co-chairs
View the report

Therese stated that the committee has reconvened for the fall semester. The recommendations to the calendar from the committee were approved. The next step is to review the summer term.

Summer has always been setup as 13 weeks with part of terms (i.e., 3-week intercession, 5-week summer I, 5-week summer III). The new changes decreased the summer term by one week. Parts of term will need to be reconsidered. The committee is very robust and ready to commence work this week. There are many faculty on the committee that utilize the summer term. The committee will be reviewing data including student data, what other universities do and best practices. The goal is to make a recommendation by the end of the semester.

An EPC member asked if spring break would be coming to the committee as an issue.

Therese said that it has not been given to the committee as a charge, but the committee will review and make recommendations if requested by Faculty Senate.

Senior Associate Provost van Dulmen added that the spring break issue would be going back to Faculty Senate. Faculty Senate can send it back to the calendar committee.

B. Transfer Credit Committee
Edward Dauterich and Joanna Liedel, co-chairs
View the report

Joanna stated that the committee had their first meeting, and they have a lot of new faculty members joining. Faculty are a very important voice on the committee, and they wanted to make sure they were well represented. The committee met to set the tone for the semester and decide on projects. One project will be a one-page document of best practices and tips for faculty that are reviewing courses. Another project will be to create a document of state initiatives to keep faculty and advisors informed. These documents will be made easily accessible. The committee is open to any transfer issues and concerns that need reviewed and encourages to bring those forth.

IV. Program Proposals Review
A. Action Item
College of Education, Health and Human Services—School of Health Sciences
(*Presented by Associate Professor Jennifer Roche*)
1. Speech Language Pathology – Ph.D.: Revise major name to Communication Sciences and Disorders; revise course progression requirements
(View the discussion)

Associate Professor Roche said that the program is looking to change the name of the Ph.D. program, because R1 and R2 programs typically their doctorates are going to be in communication sciences and disorders. Not in speech language pathology. The revision also included changes to the curriculum. The language in the graduate handbook was also changed to reflect some of the changes.

Therese asked if it is the norm in this field to have a specialized pathway for each student at the Ph.D. level.

Associate Professor Roche replied, yes. Across the board, the faculty are very mentor focused. Each student that comes in is working with a faculty member. Each faculty member has a different focus. Some focus on swallowing, cognition, autism and other areas.

Therese asked if it is the trajectory for the students to go into teaching and/or research.

Associate Professor Roche said that is correct. The Ph.D. is not practice or clinical. It is research-based only.

An EPC guest said that the School of Communication and Information would be sending some trends and other information to be attached to the proposal as Associate Professor Roche had reached out for consultation.

Senior Lecturer Laux motioned to approve the item, and Associate Lecturer Marshall seconded.

With no further questions or comments, the item passed unanimously.

B. Lesser Action Item
College of Arts and Sciences
School of Multidisciplinary Social Sciences and Humanities
1. Liberal Studies – L.S.M.: Revise program requirements by replacing AS courses with new LSTU courses (*fall 2022*)
([View the discussion](#))

An EPC member asked about an approval from the chair of the faculty advisory body.

The school director, Julie Mazzei, stated that it was approved, and a letter could be attached.

An EPC member asked for evidence of consultation with the school advisory committee (i.e., meeting minutes).
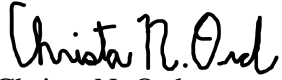Julie said that a letter will be written and attached to the proposal.

An EPC member asked for documentation of advisory committee consultation part of the curriculum process.

Jennifer Kellogg, Assistant Director of Curriculum Services, explained that when CIM was implemented, colleges, schools and departments were able to customize their approval pathway. Units, eventually, have wanted to represent more people in their approval pathway and have, thus, added approvers to the approval flow. Some of the colleges have put in a comment and/or meeting minutes saying that it has been approved by the faculty approving body on a certain date. More units may be recommended to document approvals, in the future, for those not represented on the approval flow. Jennifer gave examples of how to leave a comment on a proposal saying that the advisory body approved the proposal on a certain date (i.e., "Approved by [advisory committee name] on month/day/year.") Minutes from the advisory body can also be attached.

With no further comments, questions or concerns, Chair Dauterich concluded the meeting at 4:16pm.

Respectfully submitted,

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

KENT STATE
UNIVERSITY

Educational Policies Council
AGENDA

Monday, 17 October 2022, 3:20 PM

Join Teams Meeting
330-349-5345 Phone Conference ID: 947 021 531#

I. **Approval of Minutes**

   A. **Meeting on 19 September 2022**
      View minutes

II. **Subcommittee Reports**

   A. **Establish a standing subcommittee to review and approve new micro-credentials**
      Peggy Shadduck, vice president for regional campuses and dean of College of Applied and Technical Studies
      View proposal for committee

   B. **Establish an ad hoc subcommittee to develop a post-implementation review of new programs**
      Therese Tillett, associate vice president for curriculum planning and administration
      View charge of committee

III. **Program Proposals Review**

   A. **Action Items**

Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
School of Peace and Conflict Studies *(presented by School Director Neil Cooper)*		
1. Peace and Conflict Studies - M.A.	View	Establish major in-person on Kent Campus with two concentrations: Applied Conflict Transformation; and Peace, Conflict and Development *(fall 2023 pending final approvals)*
COLLEGE OF THE ARTS		
School of Art *(presented by School Director Jillian Sokso)*		
2. Art Education - B.A.	View	Revise degree, from a Bachelor of Arts (B.A.) to a Bachelor of Fine Arts (B.F.A.) *(fall 2023)*

   B. **Discussion Items**

Program	Proposal	Overview
COLLEGE OF APPLIED AND TECHNICAL STUDIES *(presented by Assistant Professor Kristenne Robison)*		
1. Entrepreneurship - Undergraduate Certificate	View	Offer program onsite at Trumbull Correctional Institution in Leavittsburg, Ohio *(fall 2023)*
2. Technical and Applied Studies - B.T.A.S.	View	Offer program onsite at Trumbull Correctional Institution in Leavittsburg, Ohio *(fall 2023)*

Program	Proposal	Overview
COLLEGE OF PUBLIC HEALTH *(presented by Interim Associate Dean Melissa Zullo)*		
3. Biostatistics - M.P.H.	View	Program development plan to elevate the existing Biostatistics concentration in the Public Health major to its own degree program. The Public Health major and its remaining concentrations will continue to be offered. Full proposal to come to EPC at a later date.
4. Epidemiology - M.P.H.	View	Program development plan to elevate the existing Epidemiology concentration in the Public Health major to its own degree program. The Public Health major and its remaining concentrations will continue to be offered. Full proposal to come to EPC at a later date.
5. Epidemiology - Ph.D.	View	Program development plan to elevate the existing Epidemiology concentration in the Public Health major to its own degree program. The Public Health major and its remaining concentrations will continue to be offered. Full proposal to come to EPC at a later date.

C. **Lesser Action Items**

Program	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Management and Information Systems		
1. M.B.A./M.L.I.S. Dual Degree Program	View	Revise course requirements *(fall 2023)*
COLLEGE OF ARTS AND SCIENCES		
Department of Anthropology		
2. Medical Anthropology - Minor	View	Temporarily suspend admission *(spring 2023)*
Department of Computer Science		
3. Artificial Intelligence - M.S.	View	Revise admission requirements *(spring 2024)*
Department of Earth Sciences		
4. Geology - B.A.	View	Revise course requirements *(fall 2023)*
5. Geology - B.S.	View	Revise course requirements *(fall 2023)*
Department of History		
6. History - B.A.	View	Revise course requirements *(fall 2023)*
7. History - Minor	View	Revise course requirements *(fall 2023)*
Department of Political Science		
8. Political Science - M.A.	View	Temporarily suspend admission to the Transnational and Comparative Politics concentration *(fall 2023)*
9. Political Science - Ph.D.	View	Temporarily suspend admission to the Transnational and Comparative Politics concentration *(fall 2023)*
School of Multidisciplinary Social Sciences and Humanities		
10. Jewish Studies - Minor	View	Revise course requirements *(fall 2023)*
11. Paralegal Studies - B.A.	View	Revise course requirements *(fall 2023)*
12. Paralegal Studies - Minor	View	Revise course requirements *(fall 2023)*
13. Paralegal Studies - Undergraduate Certificate	View	Revise course requirements *(fall 2023)*
Department of Political Science		
14. Pre-Law Advising Program	View	Inactivate program *(fall 2023)*
15. Columbus Program in Intergovernmental Issues	View	Revise name to Columbus Program in State Issues *(fall 2023)*

Program	Proposal	Overview
Department of Psychological Sciences		
16. Psychological Science - Ph.D.	View	Revise course requirements for the optional Quantitative Methods of Psychology concentration *(fall 2023)*
17. Psychology - B.S.	View	Revise course requirements *(fall 2023)*
18. Psychology - Minor	View	Revise course requirements *(fall 2023)*
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Emerging Media and Technology		
19. Emerging Media and Technology - B.S.	View	Establish combined bachelor's/master's degree with the M.S. in Emerging Media and Technology; revise course requirements and program description *(fall 2023)*
School of Information		
20. M.B.A./M.L.I.S. Dual Degree Program	View	Revise course requirements *(fall 2023)*

IV. **Course Proposals Review**

A. **Action Item – University Requirements Curriculum Committee (fall 2023)**

Course and Title	Proposal	Overview
NEW STUDENT ORIENTATION *(presented by Dean Eboni Pringle)*		
1. UC 10097 Destination Kent State: First Year Experience *to:* UC 10001 Flashes 101	View	Revise

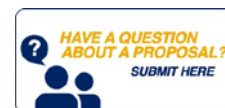B. **Lesser Action Items – University Requirements Curriculum Committee (fall 2023)**

Course and Title	Proposal	Overview
EXPERIENTIAL LEARNING REQUIREMENT		
1. JWST 40089 Study Abroad	View	Establish
2. JWST 40090 Study Away	View	Establish

C. **Lesser Action Items (fall 2023)**

Course and Title	Proposal	Overview
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
1. INS 29000 Introduction to Insurance and Risk	View	Revise
COLLEGE OF ARTS AND SCIENCES		
Department of Earth Sciences		
2. ESCI 23063 Earth Materials I	View	Revise
3. ESCI 31080 Structural Geology	View	Revise
4. ESCI 32066 Geomorphology	View	Revise
5. ESCI 34061 Principles of Paleontology	View	Revise
Department of Geography		
6. GEOG 41065 Applied Climatology	View	Revise
Department of History		
7. HIST 62420 Police and Policed in the U.S. 19th and 20th Centuries	View	Establish
8. HIST 82420 Police and Policed in the U.S. 19th and 20th Centuries	View	Establish

Course and Title	Proposal	Overview
Department of Psychological Sciences		
9. PSYC 40111 Abnormal Psychology *to:* Psychopathology	View	Revise
10. PSYC 42574 Advanced Research Methods	View	Revise
School of Multidisciplinary Social Sciences and Humanities		
11. PLST 40095 Special Topics in Paralegal Studies	View	Establish
School of Peace and Conflict Studies		
12. PACS 59091 Variable Content Seminar in Peace and Conflict Studies	View	Establish
13. PACS 60001 Advanced Negotiation	View	Establish
14. PACS 60002 Advanced Mediation	View	Establish
15. PACS 60003 Community-Based Conflict Transformation	View	Establish
16. PACS 60004 Organizational Conflict and Cooperation	View	Establish
17. PACS 60005 Peace, Conflict and Development: Local-Global Dynamics	View	Establish
18. PACS 60006 Post-Conflict Peacebuilding	View	Establish
19. PACS 60007 Praxis in Conflict-Sensitive Development	View	Establish
20. PACS 60009 Leadership for Peaceful Change	View	Establish
21. PACS 60020 Identity Driven Conflicts	View	Establish
22. PACS 60021 Power, Conflict and The Politics of Gender	View	Establish
23. PACS 60022 Social Movements and Nonviolent Conflicts	View	Establish
24. PACS 60023 Peace Psychology	View	Establish
25. PACS 60024 Visual Methods for Peace and Change	View	Establish
26. PACS 60040 Facilitation and Training: Design and Practice	View	Establish
27. PACS 60041 Peace Education	View	Establish
28. PACS 60042 Public Sector Conflict Transformation	View	Establish
29. PACS 60070 Conflict Transformation and Reconciliation	View	Establish
30. PACS 60071 Society Technology and Security	View	Establish
31. PACS 60072 Environmental Change and Conflict	View	Establish
32. PACS 60099 Intervention Design and Implementation in Peace and Conflict Studies	View	Establish
33. PACS 60192 Internship in Peace and Conflict Studies	View	Establish
34. PACS 60199 Thesis I	View	Establish
35. PACS 60299 Thesis II	View	Establish
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Emerging Media and Technology		
36. EMAT 10010 Introduction to Emerging Media and Technology	View	Revise
37. EMAT 10310 My Story on The Web	View	Revise
38. EMAT 13210 Design Processes and Principles	View	Inactivate
39. EMAT 15310 Creative Coding *to:* EMAT 25310	View	Revise
40. EMAT 19995 Special Topics in Emerging Media and Technology	View	Inactivate
41. EMAT 22110 Data in Emerging Media and Technology *to:* EMAT 32210	View	Revise
42. EMAT 26010 Telecommunication Infrastructure	View	Inactivate
43. EMAT 30410 Information Ethics and Social Responsibility	View	Inactivate
44. EMAT 31010 Enterprise Architecture	View	Inactivate
45. EMAT 32110 Modern Web Application Development *to:* EMAT 42210 Web Application Development	View	Revise
46. EMAT 34410 Digital Information Management and Processing	View	Inactivate
47. EMAT 35091 Seminar in Emerging Media and Technology	View	Inactivate

Course and Title	Proposal	Overview
48. EMAT 49991 Seminar in Emerging Technologies *to:* Seminar in Emerging Media and Technology	View	Revise
49. EMAT 52210 Web App Development	View	Establish
50. EMAT 59991 Seminar in Emerging Technologies *to:* Seminar in Emerging Media and Technology	View	Revise
School of Information		
51. LIS 40647 Introduction to Digital Humanities	View	Establish
52. LIS 50647 Introduction to Digital Humanities	View	Establish
53. LIS 60010 The Information Landscape	View	Inactivate
54. LIS 60659 Introduction to Audiovisual Archiving	View	Establish
55. LIS 60664 Music Information and Librarianship	View	Inactivate
56. LIS 60677 Sexual and Gender Identity in Children's and Teen Literature	View	Establish
57. LIS 60678 Engaging Children and Teens with Latine Literature	View	Establish
58. LIS 60705 Museum Origins	View	Inactivate
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Health Sciences		
59. HED 44091 School Health Education Variable Content Seminar	View	Establish
60. HED 54091 School Health Education Variable Content Seminar	View	Establish

VI. **Next Meeting:**
   Monday, 14 November 2022

KENT STATE
U N I V E R S I T Y
Educational Policies Council
Meeting Minutes
Monday, 19 September 2022
View the Meeting

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Christa N. Ord

Administrators present: Associate Provost Manfred van Dulmen; Deans Sonia A. Alemagno

Administrators not present: Versie Johnson-Mallard

Faculty present: Professor Karen Gracy; Associate Professors Brian R. Barber, Vanessa J. Earp, Doug Ellison, Michael J. Ensley, Michael R. Fisch, Eric S. Kildow, Dandan Liu, Denise M. McEnroe-Petitte, Mitchell J. McKenney, Abe G. Osbourne, Helen Piontkivska, Christopher Rowan, Blake Stringer, Jonathan F. Swoboda, Brett D. Tippey; Assistant Professors Bethany G. Lanese, Maggie Stedman-Smith, Tina Patel; Senior Lecturer Tracy A. Laux; Lecturer Kristy Jacobsen; Associate Lecturer Shelley K. Marshall

Faculty not present: Associate Professors Eric S. Kildow, Geoffrey Steinberg; Senior Lecturer Jennifer R. Metheney

Students present: Jeremy Foust, Seth T. Young

Guests: Susan Augustine, J.R. Campbell, Neil Cooper, Susan Emens, Landon Hancock, James Hannon, Kristy Jacobson, Jennifer Marcinkiewicz, Liz Piatt, Eboni Pringle, Matthew Rollyson, Peggy Shadduck, Hollie Simpson, Sarah Smiley, Alison Smith, Jillian Sokso, Kathleen Spicer, Linnea Stafford, Leann Starlin, Deirdre Warren, Cathy Zingrone

Chair Edward Dauterich called the meeting to order at 3:20p.m., on Monday, 17 October 2022, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 19 September 2022
Associate Professor Fisch motioned to approve, and Senior Associate Provost van Dulmen seconded.

With no questions, comments or concerns, the item passed unanimously.

II. Presentation
A. Establish a standing subcommittee to review and approve new micro-credentials
Peggy Shadduck, vice president for regional campuses and dean of College of Applied and Technical Studies
VIEW THE DISCUSSION
Vice President Shadduck stated that the microcredentials are opportunities to bring together credit learning experiences. These are courses that are offered and organized as a set that is associated with a particular focus area of skill or knowledge. This also allows for the student to be recognized when they successfully complete the microcredential. The idea is to propose that there is a standing EPC subcommittee that would review proposals for the sets of credit learning experiences and be labeled as a microcredential. This would not be for new courses. New courses would go through the regular curricular approval process. This would be the packaging of existing courses into a set that would make sense for learners. A proposal form would be filled out, sent and reviewed by the microcredential EPC subcommittee.

An EPC member asked if the draft proposal form that had been previously presented would still be used and if CIM would be used for the proposals.

Vice President Shadduck said that draft form is ready for the subcommittee to review and decide if it will go forward for use. The process should be quickly adaptable and should not slow anything down.

An EPC member asked if members of this subcommittee represent their college on the full EPC.

Chair Dauterich said from his understanding, no.

EPC members asked when they would be able to start submitting proposals.

Chair Dauterich stated that as soon as members are assembled, work could commence.

Senior Associate Provost van Dulmen added EPC Exec could nominate and call for members. The subcommittee could get started in a couple of weeks.

B. Establish an ad hoc subcommittee to develop a post-implementation review of new programs
Therese Tillett, associate vice president for curriculum planning and administration
VIEW THE DISCUSSION
Therese stated that this will not be a standing committee and will have a deadline. Outside of the normal seven-year review that the office of assessment, accreditation and learning does, there is no consistent process to evaluate the health of a new program including major, minor or certificate. This would be for an additional review of new programs. An ad hoc committee would come together to decide on a timeline, process, tools for assessment and who should be part of the review committee. The ad hoc committee would then bring their recommendations back to EPC. An inquiry will be sent out seeking membership. Ad hoc members do not have to be a member of EPC.

III. Program Proposals Review
A. Action Items
1. College of Arts and Sciences—School of Peace and Conflict Studies
Peace and Conflict Studies – M.A.: Establish major in-person on Kent Campus with two concentrations: Applied Conflict Transformation; and Peace and Conflict and Development (*fall 2023 pending final approvals*)
VIEW THE DISCUSSION
School Director, Neil Cooper, said that development of the program emerged from longstanding discussions within the school about the need for a new MA in peace and conflict studies (SPCS). Degrees in peace and conflict studies recruit better at the master's level than at the undergraduate level. Faculty has grown 4.5 FTE in the past few years. This means that the school can comfortably staff the program. Additionally, the university is committed to upgrading and expanding the SPCS office space. This will better accommodate students. A program of this kind is timely as issues of war, conflict and structural violence have risen to the top of the political agenda. According to the global peace index, the measure of violent demonstrations has risen 50% since 2008. In 2020, the state-based arm conflicts were the highest recorded since World War II. Political violence and polarization are seen in the U.S. while the war in Ukraine has given renewed concerns about nuclear war. These kinds of trends speak to the likelihood of growing student interest in the field. The original plan was to run two separate programs, but the university advice was to merge them into one overarching program with two concentrations. Furthermore, advice was taken from three external advisors by adding in a new elective in peace psychology. One key goal is to offer a practice-oriented program. A program that can provide training for people who want to enter the field. Reviews of the field have highlighted the need for practice-oriented programs. A review of competitive programs and labor market data showed an increase in job availability with requirements in what the program would be teaching. The praxis courses will train in the needed skills. The concentrations are designed to reflect different aspects of the field and appeal to different cohorts of students. The center for conflict management will be having discussions with the University of Rwanda on how to deepen collaboration across a range of areas. After making the concentrations distinct, a balance was created to provide common foundations in the field within the courses. Only two other programs were found in Ohio that could compare—Ohio University and University of Toledo. The focus of these programs are different. The school believes their program will be much more comprehensive and reflective.

An EPC member asked if this would go through the college advisory committee.

Senior Associate Provost van Dulmen said that body would only look at curricular actions that would go through the graduate college.

Therese added that with all graduate proposals, the graduate dean signs off.

Senior Lecturer Laux made a motion to approve, and Associate Lecturer Marshall seconded the motion.

Without any further questions or comments, the item passed unanimously.

2. College of the Arts—School of Art
Art Education – B.A.: Revise degree, from a Bachelor of Arts (B.A.) to a Bachelor of Fine Arts (B.F.A.) (*fall 2023*)
VIEW THE DISCUSSION
School Director, Jillian Sokso, stated that the change came from the accrediting body. The accrediting body let the school know they already had a B.F.A. even though it was listed as a B.A. There was conversation at the division level with art education about what it would mean to make the changes. There are no curriculum changes. All the requirements are already met through the curriculum that exists. The proposal is for the name change. The program will also be moving from 121 credits to 120 credits with the electives moving from three credits to 1-3 credits. There is no faculty or load impact. Preapproval has been given from the accrediting body.

An EPC member asked what makes a program a B.F.A. compared to a B.A.

Jillian explained that the distinction is a B.A. is a liberal arts degree with more theories and a B.F.A. is more practice-based. It also has to do with the number of credits. The B.F.A. is a larger program than the B.A.

Associate Lecturer Marshall moved to approve, and Associate Professor Barber seconded.

With no other questions or comments, the item passed unanimously.

B. Discussion Items
1. College of Applied and Technical Studies
Entrepreneurship – Undergraduate Certificate: Offer program onsite at Trumbull Correctional Institution in Leavittsburg, Ohio (*fall* 2023)

2. Technical and Applied Studies – B.T.A.S.: Offer program onsite at Trumbull Correctional Institution in Leavittsburg, Ohio (*fall 2023*)
VIEW THE DISCUSSION
Assistant Professor Robison stated that the two items are existing programs and the proposal requests to offer these programs at Trumbull Correctional Institution. The proposals have gone through multiple entities and have been approved and supported. The college has pre-chosen some specializations since there is no internet access at the prison right now. These are driven by their interest and employability with a felony.

IV. Course Proposals Review
A. Action Item – University Requirements Curriculum Committee (*fall 2023*)
1. New Student Orientation
UC 10097 Destination Kent State: First Year Experience to: UC 10001 Flashes 101
VIEW THE DISCUSSION
Dean Pringle said that the first-year experience course was last revised in 2009. In 2017, President Warren charged a small group of faculty, staff and students to explore opportunities to enhance sense of belonging across our system. This charge was based on survey responses to the climate survey that was administered in 2016. The data is a little old, however, the findings have

also come up in recent surveys. The climate survey data identified undergraduate students who considered leaving Kent State and usually did so within the first year. The first reason was lack of sense of belonging, second reason was academic concerns and the third was cost concerns. The groups identified in the climate survey who were most at-risk or reported this most often were Black, Hispanic, multi-racial, students with one or multiple disabilities, students who face financial challenges and first-generation students. The committee worked with students, faculty and staff to identify opportunities to address the data. Students asked for the revision of the FYE course. The new curriculum was designed to foster a university sense of belonging, promote engagement in the curricular and co-curricular life of the university, articulate what students can expect from and how they can contribute to the Kent State community and assist students in clarifying their purpose. This will be accomplished by the five learning outcomes highlighted in the proposal. The learning outcomes were designed to facilitate group learning. Goals will also be accomplished by an enhanced instructor selection and development process.

Therese asked if the proposal should be changed to S/U graded as it currently says letter graded.

Dean Pringle said yes it should be S/U graded.

Therese will make the change on the proposal. She added that a policy will need to be changed which Dean Pringle is working on. It will come forward to EPC. The type of student who gets waived from this requirement will be revised in the policy.

Chair Dauterich asked what specifically would change.

Dean Pringle stated that the data from transfer students do not have a strong mechanism to develop community. When the course was revised in 2009, it was most appropriate for first-year students. This course will develop community.

Associate Lecturer Marshall motioned to approve, and Senior Lecturer Laux seconded the motion.

With no other questions or comments, the item passed unanimously.

With no further comments, questions or concerns, Chair Dauterich concluded the meeting at 4:16pm.

Respectfully submitted,

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

Educational Policies Council
AGENDA

Monday, 14 November 2022, 3:20 PM

Join Teams Meeting
Or call in at 330-349-5345, Conference ID: 713 580 446#

I. **Approval of Minutes**

   A. **Meeting on 17 October 2022**
       View minutes

II. **Presentation**

   A. **Re-Envisioning the Kent Core Steering Committee**
       Alison Smith and Manfred van Dulmen, co-chairs

III. **Subcommittee Reports**

   A. **Transfer Credit Committee**
       Edward Dauterich and Joanna Liedel, co-chairs

   B. **Undergraduate Policies Council**
       Charity Miller and E. Sue Wamsley, co-chairs

IV. **Policy Proposals Review**

   A. **Action Items**

Structure	Proposal	Overview
OFFICE OF CURRICULUM SERVICES *(presented by Associate Vice President Therese Tillett)*		
1. Course Schedule Type	View	Establish a new course schedule type – Combined Lecture/Studio *(fall 2023)*

V. **Structure Proposals Review**

   A. **Action Items**

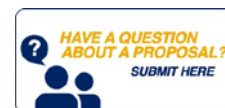| Structure	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP *(presented by Dean Deborah Spake)*		
1. Department of Management and Information Systems	View	Divide the department into a new Department of Management and a new Department of Information Systems and Business Analytics *(fall 2023)*

Structure	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES *(presented by Associate Dean Deirdre Warren)*		
2. Center for Aquatic Ecology Center for International and Comparative Programs Center for Materials Informatics Institute for the Study and Prevention of Violence Matthew Ferrini Institute for the Study of Human Origins	View	Inactivate three centers and two institutes in the college *(fall 2023)*

VI. Program Proposals Review

A. Action Items

Program	Proposal	Overview
COLLEGE OF APPLIED AND TECHNICAL STUDIES *(#1 presented by Associate Professor Sandra Pech and Associate Professor Tsunghui Tu; #2 presented by Academic Program Director Yvonne George)*		
1. Early Childhood Education Technology - A.A.S.	View	Revise major name to Early Years Education and Care; revise program description, course requirements and roadmap *(fall 2023)*
2. Respiratory Therapy Technology - A.A.S.	View	Revise major name to Respiratory Therapy; revise learning outcomes *(fall 2023)*
COLLEGE OF ARTS AND SCIENCES		
School of Multidisciplinary Social Sciences and Humanities *(presented by School Director Julie Mazzei)*		
3. International Relations - B.A.	View	Revise major name to International Studies, revise learning outcomes, program description, course requirements and roadmap *(fall 2023)*
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Information *(presented by Professor Karen Gracy)*		
4. User Experience Design - M.S.	View	Revise major name to User Experience; revise accreditation, learning outcomes and program description *(fall 2023)*
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Foundations, Leadership and Administration *(presented by Assistant Professor Jennifer Ray-Tomasek)*		
5. Educational Studies - B.S.	View	Revise major name to Professional Studies; revise delivery to mostly online; revise program description and CIP code *(fall 2023)*
School of Lifespan Development and Educational Sciences *(#6 and 7 presented by Associate Professor Jennifer Roche; #8 and 9 presented by Associate Professor Kelly Cichy)*		
6. Educational Psychology - M.A.	View	Revise major name to Learning Science; revise program description and course requirements *(fall 2023)*
7. Educational Psychology - Ph.D.	View	Revise major name to Learning Science; revise program description, admission requirements and course requirements *(fall 2023)*
8. Human Development and Family Studies - B.S.	View	Revise major name to Human Development and Family Science; revise learning outcomes and program description *(fall 2023)*

WITHDRAWN

Program	Proposal	Overview
9. Human Development and Family Studies - M.A.	View	Revise major name to Human Development and Family Science; revise learning outcomes and program description *(fall 2023)*

B. Discussion Items

Program	Proposal	Overview
COLLEGE OF AERONAUTICS AND ENGINEERING *(presented by Assistant Professor Stephanie Fussell)*		
1. Aeronautical Studies - B.S.	View	Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
2. Air Traffic and Airspace Management - B.S.	View	Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
3. Aviation Management - B.S.	View	Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
4. Professional Pilot - B.S.	View	Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
5. Unmanned Aircraft Systems Flight Operations - B.S.	View	Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
COLLEGE OF ARTS AND SCIENCES		
Department of Sociology and Criminology *(presented by Professor Tiffany Taylor)*		
6. Criminology and Justice Studies - B.A.	View	Inactivate all concentrations; revise delivery mode to mostly online (and continuing in person); revise program description, course requirements, graduation requirements and roadmap *(fall 2023)*
7. Sociology - B.A.	View	Inactivate all concentrations; revise delivery mode to mostly online (and continuing in person); revise program description, course requirements and roadmap *(fall 2023)*
School of Multidisciplinary Social Sciences and Humanities *(presented by Director Julie Mazzei)*		
8. Integrative Studies - B.I.S.	View	Revise delivery mode to fully online (and continuing in person); revise learning outcomes, program description, course requirements and admission requirements *(fall 2023)*
9. Cybercriminology - B.S.	View	Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
10. Gender and Sexuality Studies - B.A.	View	Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
COLLEGE OF PUBLIC HEALTH *(presented by Interim Associate Dean Melissa Zullo)*		
11. Public Health - Ph.D.	View	Suspend admission temporarily to Health Policy and Management concentration *(fall 2023)*

C. Lesser Action Items

Program	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Accounting		
1. Accounting - B.B.A.	View	Revise course requirements *(fall 2023)*
2. Accounting - M.S.A.	View	Revise admission requirements and course requirements *(fall 2023)*

WITHDRAWN

Program	Proposal	Overview
Department of Management and Information Systems		
3. Human Resource Management - Graduate Certificate	View	Revise course requirements *(fall 2023)*
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
4. Insurance Studies - B.S.	View	Revise course requirements *(fall 2023)*
5. Engineering Technology - B.S.	View	Revise learning outcomes, course requirements and roadmap *(fall 2023)*
6. Veterinary Technology - A.A.S.	View	Revise course requirements and roadmap *(fall 2023)*
7. Animation Game Design - B.S.	View	Revise course requirements *(fall 2023)*
8. Medical Billing - Undergraduate Certificate	View	Revise learning outcomes and course requirements *(fall 2023)*
COLLEGE OF ARTS AND SCIENCES		
Department of Biological Sciences		
9. Biological Sciences - Cell Biology and Molecular Genetics - M.S.	View	Revise course requirements *(fall 2023)*
10. Biological Sciences - Cell Biology and Molecular Genetics - Ph.D.	View	Revise course requirements *(fall 2023)*
11. Biological Sciences - Ecology and Evolutionary Biology - M.S.	View	Revise course requirements *(fall 2023)*
12. Biological Sciences - Ecology and Evolutionary Biology - Ph.D.	View	Revise course requirements *(fall 2023)*
13. Biological Sciences - Integrative Physiology and Neurobiology - M.S.	View	Revise course requirements *(fall 2023)*
14. Biological Sciences - Integrative Physiology and Neurobiology - Ph.D.	View	Revise course requirements *(fall 2023)*
Department of Chemistry and Biochemistry		
15. Chemistry - B.S.	View	Revise program description, course requirements and roadmap *(fall 2023)*
Department of Mathematical Sciences		
16. Applied Mathematics - Minor	View	Revise course requirements and learning outcomes *(fall 2023)*
17. Mathematics - Minor	View	Revise learning outcomes and course requirements *(fall 2023)*
Department of Sociology and Criminology		
18. Criminology and Justice Studies - B.A.	View	Inactivate all concentrations; revise delivery mode to mostly online (and continuing in person); revise program description, course requirements, graduation requirements and roadmap *(fall 2023)*
19. Sociology - B.A.	View	Inactivate all concentrations; revise delivery mode to mostly online (and continuing in person); revise program description, course requirements and roadmap *(fall 2023)*
20. Sociology - Minor	View	Revise delivery mode to fully online and mostly online (and continuing in person); revise learning outcomes and course requirements *(fall 2023)*
School of Multidisciplinary Social Sciences and Humanities		
21. Women's Studies - Minor	View	Revise course requirements *(fall 2023)*

Program	Proposal	Overview
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Communication Studies		
22. Communication Studies - B.A.	View	Revise course requirements, graduation requirements and roadmap *(fall 2023)*
School of Information		
23. Library and Information Science - M.L.I.S.	View	Establish Archival Studies optional concentration; revise admission requirements and course requirements *(fall 2023)*
24. Web-Enabled E-Learning Knowledge Management- Graduate Certificate	View	Revise major name to Knowledge Management; revise admission requirements, learning outcomes, program description and course requirements *(fall 2023)*
25. School Library Media K-12 - M.L.I.S.	View	Revise admission requirements *(spring 2024)*
26. School Library Media Licensure - Non-Degree	View	Revise admission requirements *(spring 2024)*
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Lifespan Development and Educational Sciences		
27. Human Development and Family Science - Minor	View	Revise minor name to Human Development and Family Science; revise program description *(fall 2023)*

VII. Course Proposals Review

A. Lesser Action Items – New/Revised Course Subjects (fall 2023)

Course and Title	Overview
1. EDST (Educational Studies) to: PROS (Professional Studies)	Revise
2. ECET (Early Childhood Education Technology to: EYEC (Early Years Education and Care)	Revise
3. INTS (International Studies)	Establish
4. LSTU (Liberal Studies)	Establish
5. MSSH (Multidisciplinary Social Sciences and Humanities)	Establish

B. Lesser Action Items – University Requirements Curriculum Committee (fall 2023)

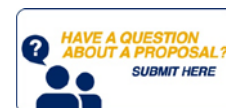| Course and Title		Proposal	Overview
DIVERSITY COURSE REQUIREMENT			
1. HIST 31104 Migrations to America, 1607 to Present	*(Domestic)*	View	Revise
2. HIST 31114 Tradition and Revolution in Southeast Asia	*(Global)*	View	Revise
3. POL 10504 The New Pangaea: Your Role in Our Global Community to: INTS 10504	*(Global)*	View	Revise
4. INTS 30570 Palestine and Israel	*(Global)*	View	Establish
5. INTS 40560 Human Rights and Social Justice	*(Global)*	View	Establish
6. POL 30570 Palestine and Israel	*(Global)*	View	Revise
7. POL 40560 Human Rights and Social Justice	*(Global)*	View	Revise
EXPERIENTIAL LEARNING REQUIREMENT			
8. AERN 42799 Strategic Aviation Maintenance Management Capstone		View	Revise
9. BSCI 30189 Scientific Inquiry and Observation of the Natural World		View	Establish

Course and Title	Proposal	Overview
10. BSCI 30889 Beauty and the Brain: Exploring Florence Through the Senses	View	Establish
11. COMM 45092 Internship in Communication Studies	View	Revise
12. ENG 34090 Shakespeare in Performance	View	Revise
13. ENVS 42099 Integrative Senior Project	View	Revise
14. ENVS 46092 Internship in Environmental Studies	View	Revise
15. EYEC 10192 Preschool Clinical Experience I	View	Establish
16. EYEC 20192 Preschool Clinical Experience II	View	Establish
17. ECET 22140 Preschool Seminar for Student Teaching to: EYEC 22140 Preschool Seminar: Supporting a Culturally Sustaining Pedagogy	View	Revise
18. ECET 22192 Preschool Student Teaching to: EYEC	View	Revise
19. INTS 40092 Internship	View	Establish
20. INTS 40799 Capstone in International Studies	View	Establish
21. NEUR 30889 Beauty and the Brain: Exploring Florence Through the Senses	View	Establish
22. EDST 44092 Practicum in Educational Studies to: PROS 44092 Practicum in Professional Studies	View	Revise
KENT CORE REQUIREMENT		
23. BSCI 10001 Human Biology *(Natural Sciences)*	View	Revise
24. BSCI 10002 Life on Planet Earth *(Natural Sciences)*	View	Revise
25. BSCI 10003 Laboratory Experience in Biology *(Natural Sciences)*	View	Revise
26. BSCI 11010 Foundational Anatomy and Physiology I *(Natural Sciences)*	View	Revise
27. BSCI 11020 Foundational Anatomy and Physiology II *(Natural Sciences)*	View	Revise
28. CHEM 10053 Inorganic and Organic Laboratory *(Natural Sciences)*	View	Inactivation
29. ENG 22071 Great Books to 1700 to: *(Humanities)* Stories That Built the World: Heroes, Quests, and Legends	View	Revise
30. ENG 22072 Great Books Since 1700 to: *(Humanities)* Stories to Save the World: Literature and the Future of Humanity	View	Revise
WRITING-INTENSIVE COURSE REQUIREMENT		
31. AERN 42799 Strategic Aviation Maintenance Management Capstone	View	Revise
32. AERN 45791 Aviation Security and Policy Seminar	View	Revise
33. COMM 34000 Difficult Decisions in Communication	View	Revise
34. COMM 45902 Communication and Influence	View	Revise
35. ENVS 42099 Integrative Senior Project	View	Revise
36. INTS 40799 Capstone in International Studies	View	Establish
37. EDST 44004 Research and Writings in Educational Studies to: PROS 44004 Research and Writings in Professional Studies	View	Revise

C. **Lesser Action Items – Course Changes (fall 2023)**

Course and Title	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Accounting		
1. ACCT 43013 Advanced Management Accounting	View	Revise
2. ACCT 53013 Advanced Management Accounting	View	Revise
3. ACCT 63050 Advanced Accounting Analytics and Technology	View	Establish
Department of Management and Information Systems		
4. MIS 64275 Global Strategic Management	View	Revise
5. MIS 74275 Strategic Global Management	View	Inactivate

Course and Title	Proposal	Overview
Department of Marketing and Entrepreneurship		
6. ENTR 37195 Special Topics in Entrepreneurship I	View	Revise
7. ENTR 47195 Special Topics in Entrepreneurship II	View	Revise
8. MKTG 35050 Marketing Research	View	Revise
9. MKTG 45045 Advertising and Promotion Management	View	Revise
10. MKTG 45091 Marketing Seminar	View	Revise
11. MKTG 45095 Special Topics in Marketing	View	Revise
12. MKTG 65184 International Business to: MGMT 64184	View	Revise
13. MMTG 45195 Special Topics in Managerial Marketing	View	Revise
COLLEGE OF AERONAUTICS AND ENGINEERING		
14. AERN 35749 Commercial Pilot Helicopter Flight	View	Inactivate
15. AERN 35840 Unmanned Aircraft Systems Command, Control and Communications	View	Revise
16. AERN 45150 Applied Flight Dynamics I	View	Revise
17. AERN 45360 Professional Development in Aeronautics III	View	Inactivate
18. AERN 45720 Crew Resource Management	View	Revise
19. AERN 45721 Crew Resource Management Laboratory	View	Inactivate
20. AERN 65250 Applied Human Factors Engineering	View	Inactivate
21. AERN 65270 Human Factors in Systems Design	View	Inactivate
22. AERN 65280 Human Information Processing	View	Inactivate
23. ENGR 58004 Optimal Control Theory	View	Revise
24. ENGR 63020 Fiber Optic Systems	View	Inactivate
25. ENGR 63032 Advanced Programmable Logic Controllers	View	Inactivate
26. ENGR 65098 Research	View	Revise
27. ENGR 65199 Thesis I	View	Revise
28. ENGR 71095 Special Topics in Engineering	View	Establish
29. ENGR 78004 Optimal Control Theory	View	Revise
30. ENGR 85098 Research	View	Revise
31. ENGR 85199 Dissertation I	View	Revise
32. ENGR 85299 Dissertation II	View	Revise
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
33. ECET 21005 Partnerships in Child Guidance to: EYEC 21005 Collaborative Partnerships in the Education and Guidance of the Young Child	View	Revise
34. ECET 21010 Infant and Toddler Curriculum and Services to: EYEC 21010	View	Revise
35. ECET 22000 Preschool Curriculum to: EYEC 22000	View	Revise
36. ECET 22130 Emerging Literacies to: EYEC 22130	View	Revise
37. ENGT 12005 Applications in Computer-Aided Design	View	Inactivate
38. ENGT 22000 Statistical Process Control	View	Inactivate
39. ENGT 22003 Supervision and Labor Relations	View	Inactivate
40. ENGT 22010 Computer Integrated Manufacturing	View	Inactivate
41. ENGT 31032 Energy and Power Generation to: GAE 31032	View	Revise
42. ENGT 43096 Individual Investigation	View	Revise

Course and Title	Proposal	Overview
43. ENGT 43363 Materials Science and Technology	View	Revise
44. ENGT 43700 Computer-Integrated Manufacturing	View	Revise
45. EYEC 10121 Early Years Field Preparation and Trainings	View	Establish
46. MERT 12005 Properties of Materials	View	Revise
47. OTA 20003 Occupational Therapy Practice Skills III	View	Revise
48. OTA 20006 Occupational Performance in Physical Health II	View	Revise
49. OTEC 26638 Business Communications	View	Revise
50. RADT 24058 Diversified Employment Skills	View	Revise
51. RADT 24068 Radiology and Imaging Exploration	View	Establish
COLLEGE OF ARTS AND SCIENCES		
52. NEUR 40196 Individual Investigation in Neuroscience	View	Revise
53. NEUR 40429 Neural Control of Reproductive Function	View	Establish
Department of Biological Sciences		
54. BSCI 10005 Anatomy for Veterinary Technicians	View	Revise
55. BSCI 20019 Biological Structure and Function	View	Revise
56. BSCI 40380 Biogeochemistry	View	Revise
57. BSCI 40429 Neural Control of Reproductive Function	View	Revise
58. BSCI 50429 Neural Control of Reproductive Function	View	Revise
59. BSCI 70429 Neural Control of Reproductive Function	View	Revise
Department of Chemistry and Biochemistry		
60. CHEM 20050 Career Pathways in Chemistry to: CHEM 30051	View	Revise
61. CHEM 30301 Inorganic Chemistry I	View	Revise
62. CHEM 40195 Special Topics in Analytical Chemistry	View	Revise
63. CHEM 40295 Special Topics in Biochemistry	View	Revise
64. CHEM 40395 Special Topics in Inorganic Chemistry	View	Revise
65. CHEM 40485 Physical Organic Chemistry	View	Establish
66. CHEM 40495 Special Topics in Organic Chemistry	View	Revise
67. CHEM 40595 Special Topics in Physical Chemistry	View	Revise
68. CHEM 50195 Special Topics in Analytical Chemistry	View	Establish
69. CHEM 50295 Special Topics in Biochemistry	View	Establish
70. CHEM 50395 Special Topics in Inorganic Chemistry	View	Establish
71. CHEM 50485 Physical Organic Chemistry	View	Establish
72. CHEM 50495 Special Topics in Organic Chemistry	View	Establish
73. CHEM 50595 Special Topics in Physical Chemistry	View	Establish
74. CHEM 70195 Advanced Topics, Analytical to: Special Topics in Analytical Chemistry	View	Revise
75. CHEM 70295 Advanced Topics in Biochemistry to: Special Topics in Biochemistry	View	Revise
76. CHEM 70395 Advanced Topics, Inorganic to: Special Topics in Inorganic Chemistry	View	Revise
77. CHEM 70485 Physical Organic Chemistry	View	Establish
78. CHEM 70495 Advanced Topics, Organic to: Special Topics in Organic Chemistry	View	Revise
79. CHEM 70595 Advanced Topics, Physical to: Special Topics in Physical Chemistry	View	Revise

Course and Title	Proposal	Overview
Department of Earth Sciences		
80. ESCI 40380 Biogeochemistry	View	Revise
81. ESCI 44070 Sedimentology and Stratigraphy	View	Revise
Department of Geography		
82. ENVS 30105 Career Pathways in Environmental Studies	View	Revise
83. ENVS 32091 Environmental Studies and Sustainability	View	Revise
Department of History		
84. HIST 31031 The Protestant and Catholic Reformations to: Reformations in Early Modern Christianity	View	Revise
85. HIST 42297 Colloquium: China and Japan	View	Revise
86. HIST 43797 Colloquium on Victorian England	View	Revise
Department of Mathematical Sciences		
87. MATH 42021 Graph Theory and Combinatorics	View	Revise
88. MATH 42024 Numbers and Games	View	Revise
89. MATH 42201 Numerical Computing I	View	Revise
90. MATH 45021 Euclidean Geometry	View	Revise
91. MATH 45022 Linear Geometry	View	Revise
92. MATH 47011 Theory of Numbers	View	Revise
Department of Political Science		
93. POL 60507 Conflict Transformation and Reconciliation	View	Revise
94. POL 60901 Proseminar in Conflict Analysis and Management to: Foundations of Conflict Analysis and Management	View	Revise
95. POL 60902 Power, Conflict and the Politics of Gender	View	Revise
96. POL 60903 Identity Driven Conflicts	View	Revise
97. POL 60904 Social Movements and Nonviolent Conflicts	View	Revise
98. POL 70901 Proseminar in Conflict Analysis and Management to: Foundations of Conflict Analysis and Management	View	Revise
School of Multidisciplinary Social Sciences and Humanities		
99. INTS 30001 "True Facts": Making Sense of Your World	View	Establish
100. INTS 30101 Worlds of Wealth and Power	View	Establish
101. INTS 30301 Human Security	View	Establish
102. INTS 30501 Order and Resistance	View	Establish
103. INTS 40095 Special Topics in International Studies	View	Establish
104. INTS 40096 Individual Investigation	View	Establish
105. WMST 30095 Special Topics in Women's Studies II to: Special Topics in Women's Studies	View	Revise
106. WMST 30201 Witches: The Monstrous Feminine	View	Establish
107. WMST 30202 Feminist Humor: Disarming Laughter, Disruptive Discourse	View	Establish
108. WMST 30301 Representations of Women and Feminism in Popular Culture	View	Establish
109. WMST 30302 Global Feminisms: A World and Century of Women's Activism	View	Establish
110. WMST 32323 Rape Culture: Rethinking Danger, Power, Sex and Feminist Framings	View	Establish
School of Peace and Conflict Studies		
111. PACS 49091 Variable Title Seminar in Peace and Conflict Studies	View	Revise
112. PACS 60000 Foundations of Conflict Analysis and Management	View	Establish

Course and Title	Proposal	Overview
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Communication Studies		
113. COMM 30000 Communication Research Methods	View	Revise
114. COMM 35600 Communication in Small Groups and Teams	View	Revise
115. COMM 42000 Media, War and Propaganda	View	Revise
116. COMM 45006 Media Use and Effects	View	Revise
117. COMM 45459 Communication and Conflict to: COMM 45459 Communication and Conflict Management	View	Revise
118. COMM 45684 Communication Trends, Risks and Warnings	View	Revise
119. COMM 45756 International Communication	View	Revise
120. COMM 45760 Media, Nationalism and Globalization to: COMM 45760 Media and Nationalism	View	Revise
121. COMM 45766 Communication in a Global Society	View	Revise
122. COMM 45957 Language, Meaning and Cognition to: COMM 45957 Language in the 21st Century	View	Revise
123. COMM 45959 Nonverbal Communication	View	Revise
124. COMM 46507 Everyday Interpersonal Communication and Health to: COMM 46507 Communication for Health and Well-Being	View	Revise
125. COMM 55459 Communication and Conflict Management to: COMM 55459 Communication and Conflict Management	View	Revise
126. COMM 55766 Communication in a Global Society	View	Revise
School of Information		
127. LIS 60792 Culminating Experience Practicum in K-12 Libraries	View	Revise
128. UXD 66080 Professional Portfolio Design and Assessment	View	Revise
129. UXD 66092 Master's Internship in User Experience Design	View	Revise
130. UXD 66099 Masters Project in User Experience Design	View	Revise
131. UXD 66198 Master's Research Paper in User Experience Design	View	Revise
132. UXD 66199 Thesis I	View	Revise
COLLEGE OF PODIATRIC MEDICINE		
133. PCS 80230 Preclinical Sciences Competency	View	Revise
134. PMD 80117 Podiatry, Professionalism and Society I	View	Revise
135. PMD 80217 Podiatry, Professionalism and Society II	View	Inactivate
136. PMD 80317 Podiatry Prof Society III	View	Revise
137. PMD 80417 Podiatry, Professionalism and Society IV	View	Revise
COLLEGE OF THE ARTS		
School of Fashion Design and Merchandising		
138. FDM 20157 3-D Fashion Design Practice	View	Revise

VI. **Next Meeting:**
    Monday, 5 December 2022

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Christa N. Ord

Administrators present: Associate Provost Manfred van Dulmen; Deans Sonia A. Alemagno

Administrators not present: Versie Johnson-Mallard

Faculty present: Professor Karen Gracy; Associate Professors Brian R. Barber, Vanessa J. Earp, Doug Ellison, Michael J. Ensley, Michael R. Fisch, Eric S. Kildow, Dandan Liu, Denise M. McEnroe-Petitte, Mitchell J. McKenney, Abe G. Osbourne, Helen Piontkivska, Christopher Rowan, Blake Stringer, Jonathan F. Swoboda; Assistant Professors Bethany G. Lanese, Maggie Stedman-Smith; Senior Lecturers Tracy A. Laux, Jennifer R. Metheney; Associate Lecturer Shelley K. Marshall; Lecturer Kristy Jacobson

Faculty not present: Associate Professors Geoffrey Steinberg, Brett D. Tippey; Assistant Professor Tina Patel

Students present: Jeremy Foust, Seth T. Young

Guests: Susan Augustine, Andrew Barnes, Christina Bloebaum, Kelly Cichy, Frank Congin, Alicia Crowe, Chris Dorsten, Susan Emens, Stephanie Fussell, Yvonne George, James Hannon, Julie Mazzei, Hedi Nasheri, Felix Offodile, Sandra Pech, Hassan Peyravi, Jennifer Roche, Matthew Rollyson, Hollie Simpson, Sarah Smiley, Alison Smith,
Chair Edward Dauterich called the meeting to order at 3:20p.m., on Monday, 14 November 2022, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 17 October 2022
Associate Professor Piontkivska made a motion to approve, and Associate Professor Barber seconded.

Without questions or comments, the item passed unanimously.

II. Presentation
A. Re-Envisioning the Kent Core Steering Committee
Alison Smith and Manfred van Dulmen, co-chairs
VIEW THE PRESENTATION
Associate Provost van Dulmen stated that a steering committee with a number of faculty members and former provost of Kent State, Paul Gaston, was created this past spring. This semester began the formation of three subcommittees focused on distinctiveness, general educational design and budgetary reform. Listen tours also began with academic units. A topic of focus is the importance in better understanding what the community is looking for, educating the community on what is possible, what have other successful universities done and what kind of experiences should students have. The focus in year one is listening and a foundation of a process going forward focusing on design, distinctiveness and budget. This spring semester, the listening tour will extend to student groups and organizations, forums for staff and engage advisors and advising deans. Online discussion panels will also be launched for the subcommittees. This will be an opportunity for students, faculty and staff who cannot commit to a subcommittee, but would like to be a part of the process. The steering committee's working mission statement focuses on the experiences students should have. In the future, focusing on the courses. Questions asked are: "What experiences should students have?" "What should students learn from the Kent Core?" "What should students learn in the Kent Core?" Different aspects the steering committee believe should be included are interdisciplinary, supports developing intellectual flexibility and lifelong attitude of discovery and creative expression. This prepares students for the workforce, but also for lifelong learning. It is important that there is integration with the core and the major, that it is equitable, humanitarian and ethical decision-making and civic responsibility that is aligned with Kent State. Questions to be answered are: How to redesign the Kent Core? How is it organized? What is the structure of the Kent Core? Other universities have added pathways that are interdisciplinary. How to make the Kent Core distinctive? Part of that may be through the design. How do students get an experience from the Kent Core that is different from other universities? Linking those answers to future outcomes. Another focus is budgetary reform asking how the core is funded. Offering courses in the Kent Core is driven by the RCM model. The committee will be reviewing that model and how to improve it.

An EPC member asked if the budgetary subcommittee is tasked with making recommendations of changes to the RCM.

Senior Associate Provost said the subcommittee will be tasked at reviewing how the Kent Core is handled under RCM.

An EPC member asked if the subcommittees would be making recommendations for specific courses.

Senior Associate Provost van Dulmen and Dean Smith replied, no. They will not be reviewing individual courses in relation to the Kent Core.

Dean Smith explained that listening tours started to gauge what the faculty in the colleges and schools are thinking about the way the Kent Core operates now and the way it may be improved.

Teams from the steering committee and subcommittees meeting with all academic units. There have been 35 listening tours completed. They are expected to be finished in January. Average faculty attendance for each listening tour was 11. Students, advisors and alumni will be next on the listening tours. Future focus areas are diversity requirement, experiential learning requirement, writing requirement, integrative and interdisciplinary experiences, competency and skill-based learning, GenEd and CCP/Transfer and general education and associate degrees. The anticipated timeline for implementation will be fall 2025 for the first cohort and full implementation fall 2028.

Therese asked what is meant by a pilot.

Dean Smith explained that there will be multiple pilots at different levels. When the time comes to run the pilots, they will look for volunteer faculty and create a pilot process.

III. Subcommittee Reports
A. Transfer Credit Committee
Edward Dauterich and Joanna Liedel, co-chairs
VIEW THE REPORT
Joanna stated that the credit transfer office brought an issue with CLEP to the subcommittee. There are state minimum scores for what credit will be offered. There is a discrepancy between ACE and state minimum. ACE says that Kent State should give credit at a minimum of a 50 score and the state minimum is typically above that. The question was what to do if a student receives a score of 52 and the state minimum is above that number. The committee discussed that general elective credit could be awarded for students who meet the ACE minimum, but are below the state minimum. The subcommittee will also be putting together some guidelines and materials to help faculty new to evaluating transfer credit. It will be easily accessible for faculty and others to access.

B. Undergraduate Policies Council
Charity Miller and E. Sue Wamsley, co-chairs
VIEW THE REPORT
Sue said that the council is looking at two policies—academic probation and dismissal, appeal and reinstatement. The council is in the process of LEAN process review. The council is working with Kim Rivers in IT to review the dismissal, appeal and reinstatement process. The process helps to understand what the student knows, what they do not know and how to make it more efficient and student-friendly process. There is a subgroup currently reviewing the policy language to make it more student-friendly and ensure that the appeal process is understandable, equitable and accessible. The preliminary discussions have shown that there is a disconnect between the students being dismissed by the university, but having to appeal through the college. During spring, the council worked on recommendations for automatically applying for graduation. There is a recommendation to make applying for graduation automated. However, there are staffing concerns. Options will continue to be reviewed with caution. Staffing issues are with key offices.

IV. Policy Proposals Review
A. Action Items

Office of Curriculum Services
1. Course Schedule Type: Establish a new course schedule type – Combined Lecture/Studio (*fall 2023*)
VIEW THE DISCUSSION
Therese explained that course schedule types are the designation given to each course (i.e., lecture, lab, studio, thesis, internship). There is a policy attached to that for contact to credit hours. State guidelines are followed for how many contact to credit hours are required for each schedule type. Currently, there is a combined lecture/lab. It has a lecture component and lab component. They may be scheduled differently. The lecture may be Monday, Wednesday, Friday and the lab may be Tuesday. If a course and lab are taught simultaneously, then it uses the combined lecture/lab designation. Over the past year, some departments have asked for something similar, but with studio. Some art and design courses may provide lecture and studio simultaneously. To make the student's schedule easy to understand the type of course, the departments/schools have asked that a combined lecture/studio designation be created with the minimum credit to contact hours. This designation will be listed in the guidelines and have a code attached to specific courses.

Senior Lecturer Laux made a motion to approve, and Associate Lecturer Marshall seconded the motion.

With no questions or comments, the item passed unanimously.

V. Structure Proposals Review
A. Action Items
Ambassador Crawford College of Business and Entrepreneurship
1. Department of Management and Information Systems: Divide the department into a new Department of Management and a new Department of Information Systems and Business Analytics (*fall 2023*)
VIEW THE DISCUSSION
Dean Spake explained that the divide between departments was due to the growth and to be consistent with other business schools in Ohio and across the nation related to naming conventions for departments that house these disciplines. With respect to growth, the management and information systems department (MIS) is the largest in the college. Both from a faculty standpoint and a number of degree programs. The department houses 46% of all undergraduate majors and 38% of all undergraduate minors in the college. The college reviewed the department names and programs from other public Ohio universities. Some business schools in Ohio do have a management and information systems department, but they also have a separate department of management. Most schools with a department named "management and information systems" focus is solely on information systems. The current MIS department is a combination of both management and information systems disciplines. This combination is not represented at any other public Ohio university. The current MIS houses a growing business analytics discipline not reflected in the department name. The college is proposing to have the same naming convention as Miami University and University of Cincinnati with combining information systems and business analytics in one department name and a separate department of management. The department and college curriculum committees, FAC and CAC have approved the proposed restructuring and renaming. These departments would better reflect the disciplines

in the college, better align with peer, aspirant and other Ohio business colleges in naming and better serve students by clearly identifying the department of their major. No curricular changes are being made except to move existing programs and courses to one of the two new departments and to modify prefixes of graduate courses to match the prefix at the undergraduate level to improve clarity. All of the academic deans were contacted, and letters of support attached to the proposal.

Senior Lecturer Laux made a motion to approve, and Associate Lecturer Marshall seconded.

An EPC member asked if there has been any discussion regarding needing two faculty handbooks.

Dean Spake stated that the department has already separated the handbook and there are two current handbooks in anticipation of this move.

With no further questions or comments, the items passed unanimously.

College of Arts and Sciences
2. Center for Aquatic Ecology, Center for International and Comparative Programs, Center for Materials Informatics, Institute for the Study and Prevention of Violence, Matthew Ferrini Institute for the Study of Human Origins: Inactivate three centers and two institutes in the college (*fall 2023*)
VIEW THE DISCUSSION
Associate Dean Warren stated that these centers and institutes have not been active in a practical manner for some time. The college has communicated with all units where faculty were in the centers at one time and are no longer. The Center for Aquatic Ecology was replaced by the Center for Ecology and Natural Resource Sustainability. The Center for International and Comparative Programs became the Center for Comparative and Integrative Programs and now is the School of Multidisciplinary Social Sciences and Humanities. The Center for Materials Informatics has been inactivated for a long time. The Institute for Study and Prevention of Violence was moved to Public Health when the faculty went there, and the faculty left the university. Matthew Ferrini Institute for the Study of Human Origins was never able to take off.

Associate Professor Piontkivska motioned to approve, and Associate Professor Ensley seconded.

With no questions or comments, the item passed unanimously.

VI. Program Proposals Review
A. Action Items
College of Applied and Technical Studies
1. Early Childhood Education Technology – A.A.S.: Revise major name to Early Years Education and Care; revise program description, course requirements and roadmap (*fall 2023*)
VIEW THE DISCUSSION
Associate Professor Pech stated that the bachelor's program made some adjustments to their content in their courses due to the changes of the licensure at the state level. Licensure changed from a pre-k-3 to a pre-k-5. The changes made at the bachelor's level impacted the associate's

level. The learning outcomes needed modified to continue to align with the 2+2 program. Technology used to be required to be in the program name, but is no longer required. Technology was dropped from the name. Since the program is focused on young children, the program was renamed to Early Years Education and Care. Data sheets were updated realigned some of the changes to continue alignment with the bachelor's degree and adding three new, one-credit field courses. In order for state accreditation, field experiences have to be documented. In the past, the field hours were woven into the content courses. The bachelor's degree added one-credit hour field courses and the associate's degree followed with one-credit hour field courses to align and meet state requirements.

Associate Professor Tu added that the introduction class used to be a two-credit class and was changed to a one-credit hour course to align with the bachelor's degree.

Associate Lecturer Marshall motioned to approve, and Associate Professor Piontkivska seconded the motion.

With no questions or comments, the item passed unanimously.

2. Respiratory Therapy Technology – A.A.S.: Revise major name to Respiratory Therapy; revise learning outcomes (*fall 2023*)
VIEW THE DISCUSSION
Academic Program Director, Yvonne George, explained that the rationale for the proposal is that the word "technology" brings to mind a trade and respiratory therapy is a profession. Kent State is one of four universities in Ohio that still have "technology" in the program name. The learning objectives were also updated.

Associate Lecturer Marshall motioned to approve, and Associate Professor Ensley seconded.

With no questions or comments, the item passed unanimously.

College of Arts and Sciences—School of Multidisciplinary Social Sciences and Humanities
3. International Relations – B.A.: Revise major name to International Studies, revise learning outcomes, program description, course requirements and roadmap (*fall 2023*)
VIEW THE DISCUSSION
Associate Professor Barnes said that the program is currently called International Relations and will be changed to International Studies. It has the same description and career paths for students. After reviewing 40 programs from around the country, name and content stood out. Of the 40 schools, approximately 20% called their program International Relations. Others called it International Studies, International Affairs or Global Studies. In terms of content, there are a number of ways to structure a program like this. A common way is a core and electives that are connected by the learning objectives. The school chose three core courses and added a capstone course. The capstone requires students to pull from their elective courses and decide what is next. The learning outcomes were also reviewed. The changes are more question and problem-driven, multi-disciplinary and what students can do.

Associate Professor Ensley motioned to approve, and Associate Professor Piontkivska seconded the motion.

With no questions or comments, the item passed unanimously.

College of Communication and Information—School of Information
4. User Experience Design – M.S.: Revise major name to User Experience; revise accreditation, learning outcomes and program description (*fall 2023*)
VIEW THE DISCUSSION
Professor Gracy stated that the school would like to drop the word "design" from the title. The scope of user experience has changed over the years. The scope has broadened. The school wants students to know that design is not the primary or major component of the program, but a part of the program. The program is listed as being accredited by NASAD, but it is not. That information will be removed.

Associate Professor Kildow motioned to approve, and Associate Professor Piontkivska seconded the motion.

With no questions or comments, the item passed unanimously.

School of Lifespan Development and Education Sciences
5. Educational Psychology – M.A.: Revise major name to Learning Science; revise program description and course requirements (*fall 2023*)
6. Educational Psychology – Ph.D.: Revise major name to Learning Science; revise program description, admission requirements and course requirements (*fall 2023*)
VIEW THE DISCUSSION
Associate Professor Roche stated that the school would like to change the name to Learning Science. The rationale is because of the different focus on research. The school wants to differentiate the M.Ed. program from the M.A. and Ph.D. programs which are more research-based. This name change clarifies that these programs are research-intensive and will focus on psychological construct. A couple courses have been added to allow students to have more choice. Curriculum was cleaned up to show that is research-based.

Associate Lecturer Marshall motioned to approve, and Associate Professor Ensley seconded the motion.

Senior Associate Provost van Dulmen asked to follow-up again with Psychology to obtain a letter of support.

With no further questions or comments, the item passed unanimously.

7. Human Development and Family Studies – B.S.: Revise major name to Human Development and Family Science; revise learning outcomes and program description (*fall 2023*)
8. Human Development and Family Studies – M.A.: Revise major name to Human Development and Family Science; revise learning outcomes and program description (*fall 2023*)
VIEW THE DISCUSSION

Associate Professor Cichy stated that the name change is to expand the visibility of the program to prospective students and their families. Family science is more readily by prospective employers. This proposed change also aligns with what is happening with peer and aspirant programs in the discipline. It reflects more of research-oriented mission of the program. The school did consult with the Arts and Sciences, Psychological Sciences and Sociology and have received approval from all. Learning outcomes and program description have been updated.

Associate Professor McEnroe-Petitte motioned to approve, and Associate Lecturer Marshall seconded.

With no questions or comments, the item passed unanimously.

B. Discussion Items
College of Aeronautics and Engineering
1. Aeronautical Studies - B.S.: Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
2. Air Traffic and Airspace Management - B.S.: Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
3. Aviation Management - B.S.: Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
4. Professional Pilot - B.S.: Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
5. Unmanned Aircraft Systems Flight Operations - B.S.: Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
VIEW THE DISCUSSION
Assistant Professor Fussell explained that the college would like to submit initial inquiries for the five majors currently listed as concentrations under the Aeronautics – B.S. Once the concentrations are pulled into their own majors, they will be more visible, will be able to be marketed and then they will be ranked. The change for the ATC program will still maintain the ability to meet FAA training and meet at the facilities. This also provides the space to look into changing the concentration to include Airspace Management, Unmanned Technologies and Air Mobility Technologies. No additional resources will be needed.

Chair Dauterich asked if there are enough students in each concentration for it to make sense to make all of these programs.

Assistant Professor Fussell said, yes. One of the issues occurring was there were too many students under a small amount of advisors and more advisors will need to be hired to break the students up accordingly.

6. Criminology and Justice Studies - B.A.: Inactivate all concentrations; revise delivery mode to mostly online (and continuing in person); revise program description, course requirements, graduation requirements and roadmap (*fall 2023*)
7. Sociology - B.A.: Inactivate all concentrations; revise delivery mode to mostly online (and continuing in person); revise program description, course requirements and roadmap (*fall 2023*)

VIEW THE DISCUSSION
Professor Taylor said that there are a lot of concentrations in both Criminology and Justice Studies and Sociology. It was becoming confusing for students. The majority of students in both majors were picking the general concentration. The concentration requirement was coming a barrier. The program description, course requirements and roadmaps were cleaned up. This will also allow students to design their own program.

Chair Dauterich asked about the programs going mostly online.

Professor Taylor explained that over time, more courses have been offered online. Students are still wanting online courses. This change is reflecting what has been in practice. In person are still offered.

School of Multidisciplinary Social Sciences and Humanities
8. Cybercriminology - B.S.: Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
VIEW THE DISCUSSION
Associate Dean Warren said that the proposal is among the Department of Sociology and Criminology, Department of Computer Sciences, the College of Arts Sciences and Information Technology program in the College of Applied and Technical Studies. Cybercriminology was coined by a criminologist in 2007 as a multi-disciplinary field of inquiry. It is relatively new, but growing area. Kent State would be the first university in NEO to have a true cybercriminology program. It prepares students to understand, investigate, process and prevent cybercrimes. Members from the field have stated the need for more people in the field.

Associate Lecturer Marshall added that the program requirements will be collected almost all from existing courses.

9. Gender and Sexuality Studies – B.A.: Initial inquiry to establish a new major; full proposal will come to EPC for a vote at a later date
VIEW THE DISCUSSION
School Director, Julie Mazzei, explained that this major has been considered for some time. A committee reviewed what the university already offers and what is needed to offer this program. Core classes and electives have been collected. Existing minors and other programs speak to this program so well. Kent State stands above what other universities and regional colleges can offer.

Therese asked if all elective courses are regularly offered.

Julie said yes and that they have letters of support.

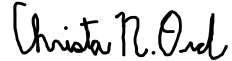Therese suggested showing what future offerings will be for students.

College of Public Health
10. Public Health – Ph.D.: Suspend admission temporarily to Health Policy and Management concentration (*fall 2023*)
VIEW THE DISCUSSION

Interim Associate Dean Zullo stated that they have chosen to suspend the HPM concentration to help move students along who are at the point of dissertation or the 10-year mark. The students are part-time, working individuals and had a hard time collecting data due to the nature of their work and especially during covid. The curriculum will be revised, and they need more time to review and decide on courses.

Respectfully submitted,

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

Educational Policies Council
AGENDA

Monday, 5 December 2022, 3:20 PM

Join the Teams meeting
Or call in (audio only) at 330-349-5345, Conference ID: 333 985 292#

I. **Approval of Minutes**

   A. **Meeting on 14 November 2022**
      View minutes

II. **Subcommittee Reports**

   A. **NF Mark EPC Subcommittee**
      Co-chairs: Brenda Burke, Chris Dorsten, Stina Olafsdottir, Therese Tillett

III. **Policy Proposals Review**

   A. **Action Items**

Policy	Proposal	Overview
GRADUATE DEAN'S ADVISORY COUNCIL *(presented by Dean Manfred van Dulmen)*		
1. Combined Bachelor's/Master's Degree Program	View	Revise the maximum allowance of graduate credit hours that may be double counted toward both degrees, from 9-12 to 9 *(fall 2023)*
2. Transfer of Graduate Credit	View	Revise restriction that students with an earned Kent State graduate degree cannot transfer courses, with program permission, to another Kent State graduate degree *(fall 2023)*

IV. **Program Proposals Review**

   A. **Discussion Items**

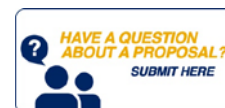| Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
Department of Chemistry and Biochemistry *(presented by Associate Professor Diane Stroup)*		
1. Biochemistry - B.S.	View	Initial inquiry to establish a new major, which is currently concentrations in the Chemistry major; full proposal will come to EPC for a vote at a later date

B. **Information Items**

Program	Proposal	Overview
OFFICE OF THE PROVOST		
1. Early Entry J.D. Degree Agreements	*See overview*	Establish 3+3 articulation agreements with various Kent State bachelor's degree programs and the University of Akron School of Law (View); Cleveland State University College of Law (View); and Case Western Reserve University School of Law (View - *pending signature)*

C. **Lesser Action Items**

Program	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Economics		
1. Economics - M.A.E.	View	Revise admission requirements *(spring 2024)*
COLLEGE OF AERONAUTICS AND ENGINEERING		
2. Applied Engineering - B.S.	View	Revise description, course requirements and roadmap *(fall 2023)*
COLLEGE OF ARTS AND SCIENCES		
3. Pre-Dentistry Advising Program	View	Inactivate non-degree program *(fall 2023)*
4. Pre-Medicine/Pre-Osteopathy Advising Program	View	Inactivate non-degree program *(fall 2023)*
5. Pre-Pharmacy Advising Program	View	Inactivate non-degree program *(fall 2023)*
6. Pre-Veterinary Medicine Advising Program	View	Inactivate non-degree program *(fall 2023)*
Department of English		
7. Teaching English as a Second Language - M.A.	View	Revise course requirements *(fall 2023)*
8. Teaching English as Second Language Endorsement Preparation - Non-Degree	View	Revise description, accreditation and admission and course requirements *(fall 2023)*
Department of Philosophy		
9. Philosophy - B.A.	View	Revise course and graduation requirements, description, learning outcomes and roadmap *(fall 2023)*
10. Philosophy - Minor	View	Revise course requirements and learning outcomes *(fall 2023)*
COLLEGE OF COMMUNICATION AND INFORMATION		
11. Media Advocacy - Minor	View	Revise learning outcomes and course requirements *(fall 2023)*
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Foundations, Leadership and Administration		
12. Interprofessional Leadership - Ed.D.	View	Establish Leadership in Educational Contexts concentration; revise program description and course requirements *(fall 2023)*
13. Sport Administration - B.S.	View	Revise course requirements and roadmap *(fall 2023)*
School of Lifespan Development and Educational Science		
14. American Sign Language/English Interpreting - B.S.	View	Revise progression requirements *(fall 2023)*

Program	Proposal	Overview
15. ASL/English Interpreting Licensure Preparation - Non-Degree	View	Revise course, progression and graduation requirements *(fall 2023)*
16. Gerontology - Graduate Certificate	View	Revise learning outcomes and course requirements *(fall 2023)*
17. Nonprofit Studies - Minor	View	Revise course requirements *(fall 2023)*
School of Teaching, Learning and Curriculum Studies		
18. Reading Endorsement Preparation - Non-Degree	View	Establish non-degree endorsement to be offered fully online *(fall 2023)*
COLLEGE OF PODIATRIC MEDICINE		
19. Podiatric Medicine - D.P.M.	View	Revise course requirements and roadmap *(fall 2023)*
COLLEGE OF THE ARTS		
School of Arts		
20. Accessories - Minor	View	Revise course requirements *(fall 2023)*
21. Art History - B.A.	View	Revise roadmap *(fall 2023)*
22. Jewelry, Metals and Enameling - Minor	View	Revise course requirements and learning outcomes *(fall 2023)*
23. Print Media and Photography - Minor	View	Revise course requirements and learning outcomes *(fall 2023)*
24. Textiles - Minor	View	Revise course requirements *(fall 2023)*
School of Fashion Design and Merchandising		
25. Fashion Design - B.A.	View	Revise program and admission requirements *(fall 2023)*
26. Fashion Design - B.F.A.	View	Revise program requirements *(fall 2023)*
27. Fashion Merchandising - B.S.	View	Revise course and admission requirements and roadmap *(fall 2023)*

V. **Course Proposals Review**

A. **Lesser Action Items – New/Revised Course Subjects (fall 2023)**

Subject and Title	Overview
1. LRNS (Learning Science)	Establish
2. RTT (Respiratory Therapy Technology) to: RESP (Respiratory Therapy)	Revise

B. **Lesser Action Items – University Requirements Curriculum Committee (fall 2023)**

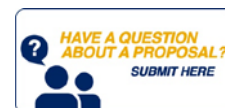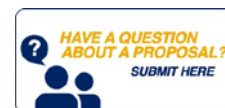| Course and Title	Proposal	Overview
KENT CORE REQUIREMENT		
1. CHEM 10052 Introduction to Organic Chemistry *(Basic Sciences)*	View	Inactivate
EXPERIENTIAL LEARNING REQUIREMENT		
2. ASEI 40092 Advanced Practicum: American Sign Language/English Interpreting-Community Setting Interpreting	View	Revise
3. ASEI 43092 Deaf Culture Immersion Experience	View	Revise
4. ASEI 43192 Advanced Practicum: ASL English Interpreting	View	Revise
5. ENTR 37192 Advanced Practicum	View	Revise
6. ENTR 47292 Entrepreneurial Internship	View	Revise
7. FIN 46192 Internship in Finance	View	Revise
8. INTS 40089 International Experience	View	Establish

C. Lesser Action Items – Course Changes (fall 2023)

Course and Title	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Finance		
1. FIN 56072 Business Financial Distress and Bankruptcy	View	Establish
2. FIN 66040 International Issues in Banking and Finance	View	Establish
Department of Management and Information Systems		
3. HRM 34180 Human Resource Management	View	Revise
4. MGMT 24163 Principles of Management	View	Revise
5. MIS 64092 Internship in Business Analytics to: BA	View	Revise
Department of Marketing and Entrepreneurship		
6. MKTG 65054 International Marketing	View	Revise
7. MKTG 75184 International Business	View	Inactivate
COLLEGE OF AERONAUTICS AND ENGINEERING		
8. AERN 35350 Terminal Operations	View	Establish
9. AERN 35351 Terminal Operations Laboratory	View	Establish
10. AERN 45345 En Route Operations	View	Establish
11. AERN 45346 En Route Operations Laboratory	View	Establish
12. ENGR 15500 Introduction to Aerospace Engineering	View	Inactivate
13. ENGR 26200 Programming for Engineers I	View	Inactivate
14. ENGR 26220 Programming for Engineers	View	Establish
15. ENGR 26222 Programming for Engineers Laboratory	View	Establish
16. ENGR 35300 Aerospace Vehicle Performance I to: Aircraft Performance and Stability I	View	Revise
17. ENGR 45600 Aerospace Vehicle Performance II to: Aircraft Performance and Stability II	View	Revise
18. ENGR 46351 Network Management and Design	View	Establish
19. ENGR 46352 Network Management and Design Laboratory	View	Establish
20. ENGR 53222 Computer Hardware Engineering and Architecture	View	Inactivate
21. ENGR 56350 Network Management and Design Technology	View	Inactivate
22. ENGR 56411 Requirements Engineering and Analysis Technology	View	Inactivate
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
23. RTT 10000 Introduction to Respiratory Therapy to: RESP	View	Revise
24. RTT 11001 Respiratory Care Pharmacology to: RESP	View	Revise
25. RTT 11002 Cardiopulmonary Diseases to: RESP	View	Revise
26. RTT 11003 Application and Mechanisms of Cardiopulmonary Anatomy and Physiology to: RESP	View	Revise
27. RTT 11004 Therapeutics to: RESP	View	Revise
28. RTT 11006 Introduction to Clinical Respiratory Care	View	Inactivate
29. RTT 11008 Blood Gas Analysis to: RESP	View	Revise

Course and Title	Proposal	Overview
30. RTT 21000 Critical Care to: RESP	View	Revise
31. RTT 21001 Mechanical Ventilation to: RESP	View	Revise
32. RTT 21003 Perinatal and Pediatric Respiratory Therapy to: RESP	View	Revise
33. RTT 21004 Advanced Diagnostics to: RESP	View	Revise
34. RTT 21005 Pulmonary Rehabilitation and Continuing Care	View	Inactivate
35. RTT 21006 Pulmonary Rehabilitation and Continuing Care to: RESP	View	Revise
36. RTT 21010 Respiratory Therapy Capstone Course	View	Inactivate
37. RTT 21012 Basic Research Development and Analysis	View	Inactivate
38. RTT 21013 Respiratory Therapy Capstone to: RESP	View	Revise
39. RTT 21095 Special Topics in Respiratory Therapy to: RESP	View	Revise
40. RTT 21096 Individual Investigation in Respiratory Therapy to: RESP	View	Revise
COLLEGE OF ARTS AND SCIENCES		
Department of Biological Sciences		
41. BSCI 20022 Basic Microbiology Laboratory	View	Revise
42. BSCI 21020 Anatomy and Physiology II	View	Revise
43. BSCI 26002 Ecological Principles of Pest Management	View	Revise
44. BSCI 26003 Plant Identification and Selection I	View	Revise
45. BSCI 26004 Plant Identification and Selection II	View	Revise
46. BSCI 30050 Human Genetics	View	Revise
47. BSCI 30267 Plant Physiology	View	Revise
Department of Computer Science		
48. CS 32301 Human Interface Computing	View	Revise
49. CS 42201 Introduction to Numerical Computing I to: Numerical Computing I	View	Revise
50. CS 61002 Algorithms and Programming I	View	Revise
51. CS 61003 Algorithms and Programming II	View	Revise
Department of English		
52. ENG 63034 Literate Practices and Sociolinguistics to: Sociolinguistics	View	Revise
53. ENG 63036 Implicit and Explicit Language Learning	View	Inactivate
54. ENG 63039 Second Language Curriculum and Testing to: Second Language Curriculum and Assessment	View	Revise
55. ENG 63048 Sociocultural Theory and Foreign and Second Language Acquisition	View	Establish
56. ENG 73034 Literate Practices and Sociolinguistics to: Sociolinguistics	View	Revise
Department of Geography		
57. GEOG 31064 Principles of Climatology to: Climate and the Environment	View	Revise

Course and Title	Proposal	Overview
Department of Modern and Classical Language Studies		
58. MCLS 60623 Sociocultural Theory and Foreign and Second Language Acquisition	View	Revise
59. MCLS 60625 Sociolinguistics	View	Establish
60. MCLS 60663 Second Language Curriculum and Testing to: Second Language Curriculum and Assessment	View	Revise
61. SPAN 38291 Seminar in Spanish for the Professions	View	Establish
62. SPAN 48291 Seminar in García Lorca	View	Establish
63. SPAN 48314 Cinema and Culture: Spanish America Today	View	Revise
64. SPAN 58291 Seminar in García Lorca	View	Establish
Department of Philosophy		
65. PHIL 31011 Ancient Philosophy	View	Establish
66. PHIL 31012 Early Modern Philosophy	View	Establish
67. PHIL 31013 Late Modern Philosophy	View	Establish
School of Peace and Conflict Studies		
68. PACS 49091 Variable Title Seminar in Peace and Conflict Studies to: Variable Content Seminar in Peace and Conflict Studies	View	Revise
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Information		
69. KM 80307 Organizational Learning	View	Inactivate
70. KM 80310 Intellectual Capital Management	View	Inactivate
71. KM 80315 Foundations of Document Management	View	Inactivate
72. KM 80340 Business Narrative and Storytelling	View	Inactivate
School of Visual Communication Design		
73. VCD 43001 Interaction Design I to: VCD 33101	View	Revise
74. VCD 40053 Glyphix Research Laboratory	View	Revise
75. VCD 43005 Packaging, Promotion and Retail Environments to: Packaging and Promotion	View	Revise
76. VCD 43006 Environmental Graphic Design	View	Revise
77. VCD 34006 Motion Design to: VCD 44006 Motion Design I	View	Revise
78. VCD 53001 Interaction Design I	View	Inactivate
79. VCD 53005 Packaging, Promotion and Retail Environments to: Packaging and Promotion	View	Revise
80. VCD 53006 Environmental Graphic Design	View	Revise
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
81. EHHS 75515 Contemporary Issues in Educational Leadership Development	View	Establish
82. EHHS 75516 Group Dynamics in Educational Leadership	View	Establish
83. EHHS 75517 Democracy and Leadership: Philosophies and Practices for Democratic Education	View	Establish
School of Foundations, Leadership and Administration		
84. RPTM 36075 Program Design and Evaluation to: Experience Design in Recreation, Park and Tourism Settings	View	Revise
School of Lifespan Development and Educational Sciences		
85. ASEI 43103 Interpreting Processes II	View	Revise
86. ASEI 43104 Interpreting Processes III	View	Revise
87. ASEI 43106 School Setting Interpreting	View	Revise

Course and Title	Proposal	Overview
88. ASEI 43107 Community Setting Interpreting	View	Revise
89. ASEI 43114 Social Media and Current Events Interpreting	View	Revise
90. ASEI 50092 Advanced Practicum: American Sign Language/English Interpreting-Community Setting Interpreting	View	Revise
91. ASEI 53092 Deaf Culture Immersion Experience	View	Revise
92. ASEI 53103 Interpreting Processes II	View	Revise
93. ASEI 53104 Interpreting Processes III	View	Revise
94. ASEI 53106 School Setting Interpreting	View	Revise
95. ASEI 53107 Community Setting Interpreting	View	Revise
96. ASEI 53114 Social Media and Current Events Interpreting	View	Revise
97. ASEI 53192 Advanced Practicum: ASL English Interpreting	View	Revise
98. EPSY 60199 Thesis I to: LRNS	View	Revise
99. EPSY 60299 Thesis II to: LRNS	View	Revise
100. LRNS 65525 Informal Learning	View	Establish
101. EPSY 66510 Introduction to R for Educational and Learning Sciences to: LRNS	View	Revise
102. LRNS 66511 Statistical Programming in R for Learning Science	View	Establish
103. LRNS 75525 Informal Learning	View	Establish
104. EPSY 76510 Introduction to R for Educational and Learning Sciences to: LRNS	View	Revise
105. LRNS 76511 Statistical Programming in R for Learning Science	View	Establish
106. EPSY 80199 Dissertation I to: LRNS	View	Revise
107. EPSY 80299 Dissertation II to: LRNS	View	Revise
108. EPSY 89096 Individual Investigation in Learning and Development to: LRNS	View	Revise
109. EPSY 89098 Research in Learning and Development to: LRNS	View	Revise
School of Teaching, Learning and Curriculum Studies		
110. ADED 20000 Topics in Social Justice in Teaching and Learning	View	Revise
COLLEGE OF NURSING		
111. NURS 50093 Variable Topic Workshop in Nursing	View	Inactivate
112. NURS 61692 Primary Care Pediatrics Practicum	View	Revise
COLLEGE OF THE ARTS		
School of Art		
113. ART 10023 3D Composition	View	Revise
114. ARTS 14000 Drawing I	View	Revise
115. ARTS 25600 Introduction to Glass Working	View	Revise
116. ARTS 25700 Introduction to Jewelry Metals I to: Introduction to Jewelry Metals	View	Revise
117. ARTS 25701 Introduction to Jewelry/Metals for Non-Art Majors	View	Inactivate
118. ARTS 34050 Sculpture to: Life Modeling	View	Revise
119. ARTS 35350 Textiles: Design and Production	View	Inactivate
120. ARTS 35602 Flameworked Glass	View	Revise

Course and Title	Proposal	Overview
121. ARTS 35603 Glass Blowing	View	Revise
122. ARTS 35604 Sculptural and Kiln-Formed Glass	View	Revise
123. ARTS 35700 Jewelry Concepts and Techniques	View	Revise
124. ARTS 35701 Metalsmithing Concepts and Techniques	View	Revise
125. ARTS 35702 Enameling Concepts and Techniques	View	Inactivate
126. ARTS 35703 Textile Techniques in Metal	View	Inactivate
127. ARTS 35704 Enameling Concepts and Techniques	View	Establish
128. ARTS 44045 Art of the Book	View	Revise
129. ARTS 44046 Papermaking	View	Establish
130. ARTS 45300 Textiles: Jacquard Weaving to: Jacquard: Digital Weaving	View	Revise
131. ARTS 45350 Practices in Weaving: Drafts, Networks and Systems	View	Establish
132. ARTS 45600 Advanced Glass Working	View	Revise
133. ARTS 45700 Design and Production to: Jewelry Design and Production	View	Revise
134. ARTS 45701 Tableware	View	Inactivate
135. ARTS 45702 Advanced Enameling	View	Inactivate
136. ARTS 45704 Advanced Studio Jewelry Metals Enameling	View	Inactivate
137. ARTS 45705 CAD for Jewelry	View	Revise
138. ARTS 45706 Body Ornamentation	View	Establish
139. ARTS 45707 Contemporary Approaches in Metalsmithing	View	Establish
140. ARTS 54045 Art of the Book	View	Revise
141. ARTS 54046 Papermaking	View	Establish
142. ARTS 55300 Textiles: Jacquard Weaving to: Jacquard: Digital Weaving	View	Revise
143. ARTS 55350 Practices in Weaving: Drafts, Networks and Systems	View	Establish
144. ARTS 55705 CAD for Jewelry	View	Revise
145. ARTS 55706 Body Ornamentation	View	Establish
School of Fashion Design and Merchandising		
146. FDM 30270 Trends and Predictive Analytics in Fashion	View	Establish
147. FDM 40262 Data-Based Decision-Making in Fashion Retailing	View	Establish
148. FDM 40280 Global Fashion Value Chain	View	Establish
149. FDM 40299 Applied Principles in Fashion Merchandising	View	Establish

VI. **Next Meeting:**
Monday, 23 January 2023

KENT STATE
U N I V E R S I T Y

Educational Policies Council
Meeting Minutes
Monday, 5 December 2022
View the Meeting

Leadership present: Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Christa N. Ord

Leadership not present: Chair Edward Dauterich

Administrators present: Deans Sonia A. Alemagno, Versie Johnson-Mallard

Administrators not present: Associate Provost Manfred van Dulmen

Faculty present: Professor Karen Gracy; Associate Professors Brian R. Barber, Doug Ellison, Michael J. Ensley, Michael R. Fisch, Eric S. Kildow, Dandan Liu, Denise M. McEnroe-Petitte, Mitchell J. McKenney, Abe G. Osbourne, Helen Piontkivska, Christopher Rowan, Blake Stringer, Jonathan F. Swoboda, Brett Tippey; Assistant Professors Bethany G. Lanese, Tina Patel; Senior Lecturers Tracy A. Laux; Associate Lecturer Shelley K. Marshall; Lecturer Kristy Jacobson

Faculty not present: Associate Professors Vanessa J. Earp, Geoffrey Steinberg; Assistant Professor Maggie Stedman-Smith; Senior Lecturer Jennifer R. Metheney

Students present: Jeremy Foust, Seth T. Young

Guests: Susan Augustine, Brenda Burke, Alicia Crowe, Chris Dorsten, Susan Emens, Stina Olafsdottir, Matthew Rollyson, Hollie Simpson, Kathleen Spicer, Diane Stoup, Deirdre Warren, Cathy Zingrone

Secretary Tillett called the meeting to order at 3:20p.m., on Monday, 5 December 2022, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 14 November 2022
Associate Lecturer Marshall motioned to approve, and Associate Professor Piontkivska seconded.

The item passed unanimously.

II. Subcommittee Reports
A. NF Mark EPC Subcommittee
Co-chairs: Brenda Burke, Chris Dorsten, Stina Olafsdottir, Therese Tillett
VIEW REPORT
Chris Dorsten stated that the Registrar's Office is required by the Department of Education, for federal financial aid purposes, to identify students who are enrolled in a course, but have not participate or attend. The process happens through the Academic Engagement Verification Roster which instructors complete. Registrar's is required to review or adjust for federal financial aid for a certain number of courses that were never attended. Registrar's office assesses tuition and fees for a course identified as never attended. Students have the option to appeal. Unpaid bills go to the Attorney General's Office. KSU is unable to recover any debt via legal recourses as the court system tends to consider charges for never-attended courses to be an "unjust enrichment and with no benefit conferred." Registrar's notifies students in several different ways that they are pending/have received an NF mark, the consequences and the steps to take action. Students receive two to three university-generated e-mails including the NF mark has been submitted for a course, a change has been made to student's record with the NF mark and student's federal financial aid is affected (if applicable). Some students warn students that an NF mark is pending and may submit an early alert notification and some advising units reach out to students once they receive the NF mark or an early alert. Registrar's gives no credit and assigns the NF mark to a course identified as never attended. The NF mark is displayed on the transcript and the NF mark grade is calculated as an F into the student's GPA. Most students (79%) who initially received an NF mark took action to drop the course or started attending. Of the students who started attending classes, most (78%) passed, with the majority (61%) earning A to B-grades.
Most students (90%) received the initial NF mark in only one or two classes. A small number of students (4%) earned NF mark in all courses in a term. Of the students who earned all NF marks, most (77%) did not return to Kent State.

An EPC member asked about why some students did not react to the NF mark.

Chris said there is no way to understand why students did not take action.

Therese added that the committee will be doing more data digging to gather more information. The time the data was pulled from, only two options were available. Take the course again or leave for a year and return to have the grade forgiven. There are now more options for students.

Stina stated that there are four options the committee has come up with at this time. Benefits, challenges and considerations have been documented for all. Other options may be available in the future after conversations. One option is to drop the student from the course as if they were never in the course and reverse tuition/fees. Another option is to assign the course a new mark (i.e., Administrative Withdraw-Never Attended) and reverse tuition/fees assessed for the course. The third option is to designate students who receive all NF marks in a term as "no intention to attend Kent State" and drop them from all courses and reverse tuition/fees. The last option is to designate students who received a percentage of NF marks (%TBD) in a term and drop them from the courses with NF mark and reverse tuition/fees from the class and given subsequent tuition/fee credit.

Therese added that the committee has reached out to other Ohio universities to see what they do as this is a federal compliance issue.

Stina explained that they reached out to other institutions in the state of Ohio. None of them automatically process drops, but they do use an administrative mark. They do offer students the opportunity to appeal them. Miami University is using the administrative mark, so it does not have a negative impact on the student. The committee is also interested in the tuition assessment side. KSU cannot get the money back if they never attended the course. Ohio universities did not take the tuition away, but required the student to take action for that.

Therese stated that the committee recognizes they need to look at more data, discuss more options and then will come to EPC with a recommendation.

An EPC member asked, in reference to tuition loss, if a student is penalized by financial aid and grade, is there consideration for that to be handled.

Stina said that they want to make sure they do not over inflated what KSU can collect on. It is very complicated because every situation is different.

Brenda added that each student would have to be assessed individually by how many NF's they had. An example is a student's financial aid may be reduced and then may also owe the university.

Therese explained that many students do not realize they were registered, never attend Kent State and never check Kent State e-mail. They do not know about this issue until it goes to the courts. The person was never a Kent State student. This is one reason why the committee is considering administrative drop and tuition/fee reversal.

An EPC member asked if the data was for individual students or aggregate numbers for a course.

Therese said that data mining can be done for individual students.

An EPC member asked for the committee to pull more demographics for those who had all NF's. One way may be to review high school GPA.

III. Policy Proposals Review
A. Action Items
Graduate Dean's Advisory Council
1. Combined Bachelor's/Master's Degree Program— Revise the maximum allowance of graduate credit hours that may be double counted toward both
degrees, from 9-12 to 9 (fall 2023)
VIEW DISCUSSION
Therese stated that currently 9-12 credit hours are allowed to be double counted. An undergraduate student early admitted into a master's program is allowed, with permission, to double count 9-12 credit hours of graduate work to their undergraduate degree. They continue as

an undergraduate student until they earn their degree and then continue in the master's program. The 9-12 credit hours depended on the credit hours of the master's program. Recently, the High Learning Commissioner, notified the Ohio Department of Higher Education that we could not do that as a state. They would only allow maximum of 9 credit hours. Every Ohio university is having to revise their policy to limit double counted credit hours to 9. Another requirement from the state, annually, KSU will have to report the combined bachelor's/master's programs and the enrollment.

Associate Lecturer Marshall motioned to approve, and Associate Professor Stringer seconded the motion.

An EPC member asked if the existing combined degree programs have been notified.

Therese said 95% of them were only doing 9 credit hours. The programs that are allowed up to 12 credit hours were notified. Manfred had a meeting to discuss this with graduate deans.

With no other questions or concerns, the item passed unanimously.

2. Transfer of Graduate Credit— Revise restriction that students with an earned Kent State graduate degree cannot transfer courses, with program permission, to another Kent State graduate degree (fall 2023)
VIEW DISCUSSION
Therese said there are a lot of stipulations in accepting transfer graduate credit. This means graduate coursework outside of and within KSU. One of the stipulations was that students could not transfer credit from an earned degree from Kent State or outside. With the rise of dual degree programs, GDAC began to see the conflict. Kent has quite a few dual degrees that allow double counting of credit hours. Many students did not realize they could do a dual degree, and when they returned, they were not allowed to double count credit hours. The revision to the policy is to allow Kent State students to request permission to double count their KSU coursework towards another their current Kent State graduate degree. A student who earned a graduate degree elsewhere still cannot transfer in graduate coursework from a degree earned at another university.

Associate Professor Ensley made a motion to approve, and Associate Lecturer Marshall seconded.

An EPC member asked if there are any foreseen issues with students wanting to double count undergraduate degree coursework from an earned degree into another undergraduate degree.

Therese explained that students could return and meet many requirements from their earned degree into a different degree. Another change to the policy is that a maximum of 50% of the requirements for a graduate certificate or minor may comprise transfer credit. This will revise the resident policy.

With no further questions or concerns, the item passed unanimously.

IV. Program Proposals Review
A. Discussion Items
Department of Chemistry and Biochemistry
1. Biochemistry – B.S.— Initial inquiry to establish a new major, which is currently concentrations in the Chemistry major; full proposal will come to EPC for a vote at a later date
VIEW DISCUSSION
Associate Professor Stroup stated that the proposal is to take the existing Biochemistry concentration and make it a major. The idea of having Biochemistry as a separate major came from the hour's ratio rule. Concentrations need to include a minimum of 50% of the curriculum of the major. Kent Core cannot be included in the 50% major curriculum. The program requirements are 23 hours, and the concentration hours are between 54-59. There are three times the amount of students in the Biochemistry concentration than the other concentrations substantiating the creation of a major in Biochemistry.

Therese added that 70% of students enrolled in Fall 2022 are in the Biochemistry concentration. Also, having Biochemistry as a concentration could be limiting it from branching out more. More marketing and recruitment could be done with Biochemistry if elevating it to a major.

An EPC member suggested Chemistry review Calculus and Statistics and make sure they are meeting the needs of the majors.

Associate Professor Stroup agreed and said as they proceed, they will consider that.

B. Information Items
Office of the Provost
1. Early Entry J.D. Degree Agreements—Establish 3+3 articulation agreements with various Kent State bachelor's degree programs and the University of Akron School of Law; Cleveland State University College of Law; and Case Western Reserve University School of Law
VIEW DISCUSSION
Therese stated that the agreements allow early entry from a bachelor's degree into a law program.

Joanna explained that each school is a little different, but they follow the same patterns. Students would apply their junior year and senior year they would start law school. At the end of their first year of law school, they would transfer coursework back to Kent State and would complete their undergraduate degree. Other programs can contact Joanna and Ashley if they are interested including their program.

Therese added that they do not have to be in a law-related major. They prefer students have a diverse academic background.

Therese stated that there are two new course subjects: Learning Science and Respiratory Therapy. The M.Ed. is remaining Educational Psychology, but the course subject with change to Learning Science. Respiratory Therapy course subject will also be changing to RTT. Chemistry 10052 is being inactivated and removed from the Kent Core. It has not been taught for four years.
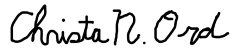
Announcements
Deadline for program and course proposals is December 12th.
There will be two meetings in January—January 23rd and January 30th.

With no further comments, questions or concerns, Secretary Tillett concluded the meeting at 4:22pm.

Respectfully Submitted,

Christa N. Ord

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

Educational Policies Council

AGENDA *UPDATED*

Monday, 23 January, 3:20 PM

Click here to join the Teams meeting
Or call in (audio only) at 330-349-5345, Conference ID: 890 677 475#

I. **Approval of Minutes**

    A. **Meeting on 5 December 2022**
    View minutes

II. **Structure Proposals Review**

    A. **Action Items**

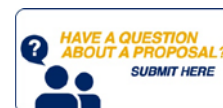| Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
School of Peace and Conflict Studies *(presented by Director Neil Cooper)*		
1 Center for Democracy, Social Justice and Peaceful Change	View	Establish center *(fall 2023)*

III. **Policy Proposals Review**

    A. **Action Items**

Policy	Proposal	Overview
GRADUATE DEAN'S ADVISORY COUNCIL *(presented by Dean Manfred van Dulmen)*		
1 Combined Bachelor's/Master's Degree Program	View	Revise policy to align with ODHE directive *(fall 2023)*
2 Transfer of Graduate Credit	View	Revise policy allow Kent State students pursuing subsequent degrees to double count courses *(fall 2023)*
UNIVERSITY COLLEGE *(presented by Associate Dean Liz Piatt)*		
3 Destination Kent State: First Year Experience to: Flashes 101 (New Student Orientation)	View	Revision policy to align with course changes *(fall 2023)*

IV. **Program Proposals Review**

    A. **Action Items**

Program	Proposal	Overview
COLLEGE OF AERONAUTICS AND ENGINEERING *(presented by Assistant Professor Stephanie Fussell)*		
1 Aeronautical Studies - B.S.	View	Establish program *(fall 2023)*
2 Aeronautics - B.S.	View	Inactivate program *(fall 2023)*
3 Air Traffic and Airspace Management - B.S.	View	Establish program *(fall 2023)*
4 Aviation Management - B.S.	View	Establish program *(fall 2023)*
5 Professional Pilot - B.S.	View	Establish program *(fall 2023)*

	Program	Proposal	Overview
6	Unmanned Aircraft Systems Flight Operations - B.S.	View	Establish program *(fall 2023)*
COLLEGE OF ARTS AND SCIENCES			
Department of Modern and Classical Language Studies *(presented by Professor Jennifer Larson, Associate Professor Brian Harvey, Professor Sarah Harvey, Professor Radd Ehrman)*			
7	Classics - Graduate Minor	View	Establish program *(fall 2023)*
COLLEGE OF COMMUNICATION AND INFORMATION			
School of Emerging Media and Technology *(presented by School Director Michael Beam)*			
8	Broadcast Engineering Technology - Minor	View	Establish program *(fall 2023)*
School of Media and Journalism *(presented by Associate Professor Mitchell McKenney)*			
9	Journalism - Minor	View	Establish program *(fall 2023)*

B. Discussion Items

	Program	Proposal	Overview
COLLEGE OF THE ARTS			
School of Fashion Design and Merchandising *(presented by Associate Professor Gargi Bhaduri and Professor Noël Palomo-Lovinski)*			
1	Fashion Industry Studies - M.F.I.S.	View	Revise delivery mode, description, program requirements, graduation requirements *(fall 2023)*
School of Theatre and Dance *(presented by Associate Professor Eric Kildow)*			
2	Theatre and Social Change - Minor	View	Establish program at Trumbull Campus; revise learning outcomes *(fall 2023)*
COLLEGE OF COMMUNICATION AND INFORMATION			
School of Media and Journalism *(presented by Associate Professor Mitchell McKenney)*			
3	Digital Media Production - Minor	View	Establish minor at Trumbull Campus; revise program graduation requirements *(fall 2023)*

C. Lesser Action Items

	Program	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP			
Department of Management and Information Systems			
1	Business - Minor	View	Revise department, accreditation, progression requirements, graduation requirements *(fall 2023)*
2	Business Administration - M.B.A.	View	Establish Healthcare Administration concentration and Organizational Leadership concentration; revise department, delivery mode, program requirements *(fall 2023)*; revise admission requirements *(spring 2024)*
3	Business Analytics - B.B.A.	View	Revise department, description, learning outcomes, program requirements, roadmap *(fall 2023)*
4	Business Analytics - Graduate Certificate	View	Revise department, admission requirements *(spring 2024)*
5	Business Management - B.B.A.	View	Revise department *(fall 2023)*
6	Computer Information Systems - B.B.A.	View	Revise department *(fall 2023)*
7	Computer Information Systems - Minor	View	Revise department, progression requirements, graduation requirements *(fall 2023)*
8	General Business - B.B.A.	View	Revise department *(fall 2023)*

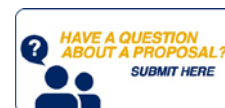|	Program	Proposal	Overview
9	Healthcare Systems Management for Business Majors - Minor	View	Revise department, accreditation (*fall 2023*)
10	Healthcare Systems Management for Non-Business Majors - Minor	View	Revise department, accreditation (*fall 2023*)
11	Human Resource Management - B.B.A.	View	Revise department, learning outcomes (*fall 2023*)
12	Human Resource Management - Minor	View	Revise department, accreditation (*fall 2023*)
13	International Business for Business Majors - Minor	View	Revise department, accreditation (*fall 2023*)
14	International Business for Non-Business Majors - Minor	View	Revise department, accreditation (*fall 2023*)
15	Leadership - Minor	View	Revise department, accreditation (*fall 2023*)
16	Management for Business Majors - Minor	View	Revise department, accreditation (*fall 2023*)
17	Management for Non-Business Majors - Minor	View	Revise department, accreditation (*fall 2023*)
18	Military Leadership Studies - Minor	View	Revise department (*fall 2023*)
Department of Marketing and Entrepreneurship			
19	Entrepreneurship - B.B.A.	View	Revise learning outcomes (*fall 2023*)
20	Entrepreneurship for Business Majors - Minor	View	Revise program requirements (*fall 2023*)
21	Entrepreneurship for Non-Business Majors - Minor	View	Revise program requirements (*fall 2023*)
22	Managerial Marketing - B.B.A.	View	Revise learning outcomes (*fall 2023*)
23	Marketing - B.B.A.	View	Revise learning outcomes, program requirements (*fall 2023*)
24	Marketing - Minor	View	Revise program requirements (*fall 2023*)
COLLEGE OF AERONAUTICS AND ENGINEERING			
25	Aeronautical Systems Engineering Technology - B.S.	View	Revise program requirements, roadmap (*fall 2023*)
26	Aerospace Engineering - B.S.	View	Revise accreditation, program requirements, roadmap (*fall 2023*)
27	Aerospace Engineering - M.S.	View	Revise program requirements (*fall 2023*)
28	Aviation Management and Logistics - M.S.	View	Revise program requirements; remove roadmap (*fall 2023*)
29	Computer Engineering Technology - B.S.	View	Revise learning outcomes, program requirements, roadmap (*fall 2023*)
30	Computer Engineering Technology - Minor	View	Revise program requirements (*fall 2023*)
31	Engineering Technology - M.E.T.	View	Inactivate all concentrations; revise learning outcomes, program requirements, roadmap (*fall 2023*)
32	Mechanical Engineering Technology - B.S.	View	Revise program requirements, roadmap (*fall 2023*)
33	Mechatronics Engineering - B.S.	View	Establish combined degree with M.S. in Mechatronics Engineering; revise program requirements, graduation requirements, roadmap (*fall 2023*)
34	Mechatronics Engineering - M.S.	View	Revise program requirements (*fall 2023*)

	Program	Proposal	Overview
35	Mechatronics Engineering Technology - B.S.	View	Revise program requirements, roadmap (*fall 2023*)
36	Sustainability - Minor	View	Revise program requirements (*fall 2023*)
COLLEGE OF APPLIED AND TECHNICAL STUDIES			
37	Environment Management - A.T.S.	View	Revise learning outcomes, program requirements, roadmap (*fall 2023*)
38	Information Technology - B.S.I.T.	View	Establish Cloud and Virtualization concentration; revise description, learning outcomes, program requirements, roadmap (*fall 2023*)
39	Medical Assisting - Undergraduate Certificate	View	Revise program requirements, admission requirements (*fall 2023*)
40	Nursing ADN - A.A.S.	View	Revise program requirements (*fall 2023*)
41	Office Technology - A.A.B.	View	Revise program requirements, progression requirements, roadmap (*fall 2023*)
42	Radiologic Technology - A.A.S.	View	Revise roadmap (*fall 2023*)
COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN			
43	Architectural Studies - B.A.	View	Revise description, program requirements, roadmap (*fall 2023*)
44	Architectural Studies - Minor	View	Revise description, learning outcomes (*fall 2023*)
45	Construction Management - B.S.	View	Revise roadmap (*fall 2023*)
46	Construction Management - M.S.	View	Revise program requirements, roadmap (*fall 2023*)
47	Landscape Architecture - M.L.A. I	View	Revise admission requirements (*spring 2024*)
48	Landscape Architecture - M.L.A. II	View	Revise admission requirements (*spring 2024*)
COLLEGE OF ARTS AND SCIENCES			
Department of Biological Sciences			
49	Botany - B.S.	View	Revise program requirements (*fall 2023*)
50	Medical Laboratory Science - B.S.	View	Revise program requirements, roadmap (*fall 2023*)
Department of Chemistry and Biochemistry			
51	Chemistry - Minor	View	Revise program requirements (*fall 2023*)
52	Chemistry - B.A.	View	Revise program requirements, roadmap (*fall 2023*)
Department of Political Science			
53	Pre-Law - Minor	View	Revise description, learning outcomes, program requirements (*fall 2023*)
Department of Psychological Sciences			
54	Clinical Psychology - Ph.D.	View	Revise admission requirements (fall 2024)
55	Neuroscience - B.S.	View	Revise program requirements (*fall 2023*)
56	Psychological Science - Ph.D.	View	Revise admission requirements (*spring 2024*)
COLLEGE OF COMMUNICATION AND INFORMATION			
School of Media and Journalism			
57	Advertising - B.S.	View	Revise learning outcomes, program requirements, progression requirements, graduation requirements, roadmap (*fall 2023*)
58	Advertising - Minor	View	Revise learning outcomes, program requirements, graduation requirements (*fall 2023*)
59	Digital Media Production - B.S.	View	Revise learning outcomes, program requirements, progression requirements, graduation requirements, roadmap (*fall 2023*)
60	Fashion Media - Minor	View	Revise description, program requirements, graduation requirements (*fall 2023*)

	Program	Proposal	Overview
61	Journalism - B.S.	View	Revise learning outcomes, program requirements, progression requirements, roadmap (*fall 2023*)
62	Media Literacy - Minor	View	Inactivate program (*fall 2023*)
63	Photojournalism - Minor	View	Revise learning outcomes, description, program requirements, graduation requirements (*fall 2023*)
64	Public Relations - B.S.	View	Revise learning outcomes, program requirements, progression requirements, graduation requirements, roadmap (*fall 2023*)
65	Public Relations - Minor	View	Revise program requirements, graduation requirements (*fall 2023*)
66	Visual Journalism - Minor	View	Inactivate program (*fall 2023*)
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES			
School of Health Sciences			
67	Alcohol, Tobacco and Other Drug Prevention - Undergraduate Certificate	View	Revise program requirements (*fall 2023*)
68	Audiology - Ph.D.	View	Suspend admission to the program (*fall 2023*)
69	Community Health Education - B.S.	View	Revise program requirements (*fall 2023*)
70	Exercise Physiology - M.S.	View	Revise program requirements (*fall 2023*)
71	Exercise Science - B.S.	View	Revise program requirements, roadmap (*fall 2023*)
72	Health Education and Promotion - M.Ed.	View	Revise program requirements (*fall 2023*)
73	Nutrition - M.S.	View	Revise program requirements (*fall 2023*)
74	School Health Education (P-12) Additional Licensure Preparation - Non-Degree	View	Revise delivery mode, program requirements (*fall 2023*)
75	Speech Pathology and Audiology - B.S.	View	Revise program requirements, roadmap, combined B.S./M.A. program (*fall 2023*)
School of Lifespan Development and Educational Sciences			
76	Clinical Mental Health Counseling - M.Ed.	View	Revise program requirements, progression requirements, graduation requirements (*fall 2023*)
77	Counselor Education and Supervision - Ph.D.	View	Revise program requirements, progression requirements, graduation requirements (*fall 2023*)
78	Early Childhood Deaf Education - Graduate Certificate	View	Inactivate program (*fall 2023*)
79	Early Intervention - Minor	View	Revise graduation requirements (*fall 2023*)
80	Mild-to-Moderate Special Education - Minor	View	Revise learning outcomes, graduation requirements (*fall 2023*)
81	School Counseling - M.Ed.	View	Revise progression requirements, graduation requirements (*fall 2023*)
82	Special Education - B.S.E.	View	Revise description, program requirements, roadmap, combined program (*fall 2023*)
83	Special Education - M.Ed.	View	Inactivate Transition to Work concentration; revise description, learning outcomes, program requirements (*fall 2023*)
84	Special Education - Ph.D.	View	Revise program requirements (*fall 2023*)
85	Special Education Deaf Education Additional Licensure Preparation - Non-degree	View	Revise program requirements (*fall 2023*)

	Program	Proposal	Overview
86	Special Education Deaf Education Initial Licensure Preparation - Non-degree	View	Revise program requirements (*fall 2023*)
87	Special Education Early Childhood (PK-5) Additional Licensure Preparation - Non-degree	View	Revise program requirements (*fall 2023*)
88	Special Education Early Childhood (PK-5) Initial Licensure Preparation - Non-degree	View	Revise program requirements (*fall 2023*)
89	Special Education Mild/Moderate Needs Additional Licensure Preparation - Non-degree	View	Revise program requirements (*fall 2023*)
90	Special Education Moderate/Intensive Needs Additional Licensure Preparation - Non-degree	View	Revise program requirements (*fall 2023*)
91	Special Education Transition-to-Work Endorsement Preparation - Non-Degree	View	Revise program requirements (*fall 2023*)

V. **Course Proposals Review**

A. **Discussion Items – University Requirements Curriculum Committee (fall 2023)**

Course and Title	Proposal	Overview
KENT CORE REQUIREMENT *(Presented by Associate Professor/Writing Program Coord. Jennifer Cunningham)*		
1 ENG 11002 College Writing I-Stretch to: College Writing-Stretch	View	Revise
2 ENG 11011 College Writing I to: College Writing	View	Revise
3 ENG 21011 College Writing II to: Research Writing	View	Revise

B. **Lesser Action Items – New/Revised Course Subjects (fall 2023)**
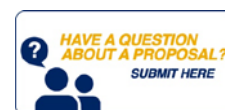
Course and Title	Overview
1 HDFS (Human Development and Family Studies) to: HDF (Human Development and Family Science)	Revise
2 BA (Business Analytics)	Establish

C. **Lesser Action Items – University Requirements Curriculum Committee (fall 2023)**

Course and Title	Proposal	Overview
DIVERSITY REQUIREMENT		
1 HDFS 24011 Interpersonal Relationships and Families *(Domestic)* to: HDF	View	Revise
EXPERIENTIAL LEARNING REQUIREMENT		
2 ARCS 40022 Urban Design Discourse	View	Revise
3 BSCI 30275 Local Flora	View	Revise
4 BUS 20192 Internship in Business	View	Revise
5 BUS 30189 International Business Experience	View	Revise
6 BUS 40192 Internship in Business	View	Revise
7 CCI 45089 International Experience in the College of Communication and Information	View	Establish
8 CCI 46089 International Experience in the College of Communication and Information	View	Establish

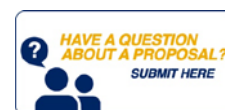| Course and Title	Proposal	Overview
9 CIS 44292 Business Experience and Internship	View	Revise
10 CMGT 33092 Construction Management Internship	View	Revise
11 CMGT 43099 Construction Management Capstone	View	Revise
12 ENGR 43099 Mechatronics Capstone	View	Revise
13 ENGR 43899 Applied Engineering Technology Seminar to: Applied Engineering Capstone	View	Revise
14 ENGR 48099 Engineering Capstone I	View	Revise
15 ENGT 43092 Engineering Technology Practicum	View	Revise
16 FDM 30189 Florence Fashion Design Studio I	View	Revise
17 FDM 30190 New York City Fashion Design Studio I	View	Revise
18 GEOG 32023 Campus and Community Gardens to: Food and Place	View	Revise
19 GEOG 43189 Wicked Problems: Tackling Global Issues in the 21st Century	View	Establish
20 GER 41365 Classical German Literature	View	Inactivate
21 HDF 44089 Families in Florence, Italy: Love, Parenting and Policy	View	Revise
22 HDFS 42089 Human Development and Family Studies International Experience to: HDF 42089 Human Development and Family Science International Experience	View	Revise
23 HDFS 44033 Community Outreach in Nonprofit Management to: HDF	View	Revise
24 HDFS 44092 Practicum in Human Development and Family Studies to: HDF 44092 Practicum in Human Development and Family Science	View	Revise
25 HDFS 45089 Lifespan Development Practices and Outcomes: The Italian Experience to: HDF	View	Revise
26 HRM 34189 International Experience in Human Resource Management	View	Revise
27 HRM 44492 Business Experience and Internship in Human Resource Management	View	Revise
28 HRM 44499 Human Resource Business Consulting and Projects	View	Revise
29 MA 10092 Medical Assisting Practicum	View	Revise
30 MDJ 40099 Senior Honors Project to: Senior Honors Project in Media and Journalism	View	Revise
31 MDJ 49099 Production II	View	Revise
32 MGMT 44192 Internship in Management	View	Revise
33 MGMT 44299 Management Capstone	View	Revise
34 MGMT 44392 Business Consulting and Practicum	View	Revise
35 MGMT 44099 Capstone in Business Analytics to: BA	View	Revise
36 MIS 44048 Cloud Systems Integration to: CIS	View	Revise
37 PHY 40096 Individual Investigation	View	Revise
38 POL 43189 Wicked Problems: Tackling Global Issues in the 21st Century	View	Establish
39 POL 43289 Wealth, Consumption, Poverty and Hunger: The Politics of Inequality	View	Establish
40 POL 43389 Good Governance and Sustainable Development	View	Establish
41 RUSS 42399 Research Project in Russian Language and Literature	View	Inactivate
42 SPAD 25092 Practicum I in Sport Administration	View	Revise
43 SPAD 35092 Practicum II in Sport Administration	View	Revise
44 SPED 44092 Field Experience for Mild/Moderate Intervention Specialist	View	Revise
45 SPED 44192 Field Experience for Moderate/Intensive Intervention Specialist	View	Revise
46 TAS 47999 Technical and Applied Studies Capstone	View	Revise

Course and Title	Proposal	Overview
KENT CORE REQUIREMENT		
47 BSCI 21010 Anatomy and Physiology I *(Basic Sciences)*	View	Revise
48 CHEM 10055 Molecules of Life *(Basic Sciences)*	View	Revise
49 CHEM 10062 General Chemistry I Laboratory *(Basic Sciences)*	View	Revise
50 CHEM 10063 General Chemistry II Laboratory *(Basic Sciences)*	View	Revise
WRITING-INTENSIVE REQUIREMENT		
51 ARCS 40114 Theory and Criticism in Architectural Media	View	Revise
52 CMGT 33092 Construction Management Internship	View	Revise
53 ENG 30001 English Studies	View	Inactivate
54 ENGR 43099 Mechatronics Capstone	View	Revise
55 ENTR 37080 New Venture Creation	View	Revise
56 GER 41365 Classical German Literature	View	Inactivate
57 HRM 44445 Global Human Resource Management	View	Revise
58 MDJ 40010 Ethics and Issues in Mass Communication to: Ethics and Issues in Media and Journalism	View	Revise
59 MGMT 44065 Strategies in Production and Operations Management to: BA	View	Revise
60 MGMT 44163 Global Business Management	View	Revise
61 MGMT 44299 Management Capstone	View	Revise
62 MGMT 44099 Capstone in Business Analytics to: BA	View	Revise
63 MIS 44048 Cloud Systems Integration to: CIS	View	Revise
64 PHY 30020 Intermediate Physics Laboratory	View	Revise
65 PHY 40020 Advanced Physics Laboratory	View	Revise
66 TAS 47999 Technical and Applied Studies Capstone	View	Revise

D. **Lesser Action Items – Course Changes (fall 2023)**

Course and Title	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Management and Information Systems		
1 BUS 10123 Exploring Business	View	Revise
2 BUS 10195 Special Topics	View	Revise
3 BUS 20195 Special Topics	View	Revise
4 BUS 20293 Variable Title Workshop in Business	View	Revise
5 BUS 30062 Advanced Professional Development	View	Revise
6 BUS 30195 Special Topics	View	Revise
7 BUS 30234 International Business	View	Revise
8 BUS 40195 Special Topics	View	Revise
9 BAD 60092 MBA Internship to: BUS	View	Revise
10 BAD 60095 Special Topics in Business Administration to: BUS	View	Revise
11 BAD 60096 Individual Investigation to: BUS	View	Revise
12 BAD 60098 Research to: BUS	View	Revise
13 BAD 67093 Workshop in Advanced Business Topics to: BUS	View	Revise

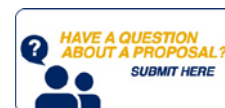| Course and Title	Proposal	Overview
14 BAD 70095 Special Topics in Business Administration to: BUS	View	Revise
15 BAD 70198 Research to: BUS	View	Revise
16 BAD 71094 College Teaching to: BUS	View	Revise
17 BAD 80050 Research Design to: BUS	View	Revise
18 BAD 80052 Regression Analysis to: BUS	View	Revise
19 BAD 80091 Doctoral Seminar to: BUS	View	Revise
20 BAD 80095 Special Topics in Business Administration to: BUS	View	Revise
21 BAD 80199 Dissertation I to: BUS	View	Revise
22 BAD 80299 Dissertation II to: BUS	View	Revise
23 BAD 80054 Analysis of Variance to: BAD	View	Revise
24 BAD 80056 Structural Equation Modeling to: BUS	View	Revise
25 BAD 80098 Research to: BUS	View	Revise
26 CIS 24053 Introduction to Computer Applications	View	Revise
27 CIS 24065 Web Programming	View	Revise
28 CIS 24093 Variable Title Workshop in Management and Information Systems	View	Revise
29 CIS 24165 Cloud Systems Computing	View	Revise
30 CIS 24167 Cloud Infrastructure and Applications	View	Revise
31 CIS 34032 Data and File Technology	View	Revise
32 CIS 34034 Business Modeling and Agile Design	View	Revise
33 CIS 34036 Enterprise Systems and Business Processes	View	Revise
34 CIS 34045 Small Systems Technology	View	Revise
35 CIS 34167 Creating Intuitive Systems	View	Revise
36 CIS 34191 Technology Bootcamp	View	Revise
37 CIS 44007 Project Management and Team Dynamics	View	Revise
38 CIS 44040 Programming for the Cloud	View	Revise
39 CIS 44042 Network Theory and Applications	View	Revise
40 CIS 44043 Data Management and Business Intelligence I	View	Revise
41 CIS 44045 Information Systems Management	View	Revise
42 CIS 44049 Network Management and Cybersecurity	View	Revise
43 CIS 44093 Variable Title Workshop in Management and Information Systems	View	Revise
44 CIS 44095 Special Topics in Computer Information Systems	View	Revise
45 CIS 44140 Application Design and Development	View	Revise
46 CIS 44243 Data Management and Business Intelligence II	View	Revise
47 CIS 44293 Workshop in Professional Information Systems Certification	View	Revise
48 CIS 44295 Special Topics in Information Systems	View	Revise
49 CIS 84095 Special Topics in Is Research	View	Establish
50 HRM 44091 Seminar in Human Resource Management	View	Revise

	Course and Title	Proposal	Overview
51	HRM 44183 Developing and Training Human Resources in Organizations	View	Revise
52	HRM 44185 Staffing Human Resources	View	Revise
53	HRM 44195 Advanced Topics in Human Resource Management	View	Revise
54	HRM 44495 Special Topics in Human Resource Management	View	Revise
55	HRM 44660 Performance Management and Compensation Systems	View	Revise
56	HRM 44763 Human Resource Analytics and ERP Systems	View	Revise
57	MGMT 24056 Business Analytics I to: BA	View	Revise
58	MGMT 34054 Using Information Systems for Solving Business Problems to: CIS	View	Revise
59	MGMT 34055 Computer Decision Modeling to: BA	View	Revise
60	MGMT 34059 Service Operations Management to: BA	View	Revise
61	MGMT 34060 Operations Management to: BA	View	Revise
62	MGMT 34064 Manufacturing Resource Planning to: BA	View	Revise
63	MGMT 34065 Quality Assurance to: BA	View	Revise
64	MGMT 34156 Business Analytics II to: BA	View	Revise
65	MGMT 34157 Introduction to Healthcare Systems Management	View	Revise
66	MGMT 34158 Managerial and Technological Aspects of Healthcare Systems Management	View	Revise
67	MGMT 34159 Managing Healthcare Systems Operations	View	Revise
68	MGMT 34164 Organizational Mentoring	View	Revise
69	MGMT 34165 Dynamics of Leadership	View	Revise
70	MGMT 34175 Learning to Lead	View	Revise
71	MGMT 34185 Individual and Group Behavior in Organizations	View	Revise
72	MGMT 34280 Organizational Change Management	View	Revise
73	MGMT 44009 the Business Case for Sustainability	View	Revise
74	MGMT 44011 Systems Simulation to: BA	View	Revise
75	MGMT 44050 Data Visualization to: BA	View	Revise
76	MGMT 44051 Machine Learning to: BA	View	Revise
77	MGMT 44061 Operations Management and Control to: BA	View	Revise
78	MGMT 44062 Supply Chain Management to: BA	View	Revise
79	MGMT 44096 Individual Investigation in Management	View	Revise
80	MGMT 44152 Project Management to: BA	View	Revise
81	MGMT 44187 International Management Experience to: 44189	View	Revise
82	MGMT 44191 Senior Research Seminar in Management	View	Revise
83	MGMT 44285 Integrated Business Policy and Strategy	View	Revise
84	MGMT 44395 Special Topics in Management	View	Revise

	Course and Title	Proposal	Overview
85	MIS 54009 the Business Case for Sustainability to: MGMT	View	Revise
86	MIS 54011 Systems Simulation to: BA	View	Revise
87	MIS 54050 Data Visualization to: BA	View	Revise
88	MIS 54091 Seminar in Human Resource Management to: HRM	View	Revise
89	MIS 54183 Development and Training Human Resources in Organizations to: HRM	View	Revise
90	MIS 54185 Staffing Human Resources to: HRM	View	Revise
91	MIS 54445 Global Human Resource Management to: HRM	View	Revise
92	MIS 54660 Performance Management and Compensation Systems to: HRM	View	Revise
93	MIS 64005 Analytics for Decision Making to: BA	View	Revise
94	MIS 64013 Nonparametric and Robust Statistics to: BA	View	Revise
95	MIS 64017 Multivariate Statistics to: BA	View	Revise
96	MIS 64018 Quantitative Management Modeling to: BA	View	Revise
97	MIS 64019 Research Seminar in Supply Chain Management to: BA	View	Revise
98	MIS 64020 Advanced Statistical Models to: BA	View	Revise
99	MIS 64023 Linear Statistical Models and Applications to: BA	View	Revise
100	MIS 64026 Global Supply Chain Management and Sustainable Strategies to: BA	View	Revise
101	MIS 64028 Global Supply Chain Business Models to: BA	View	Revise
102	MIS 64029 Supply Chain and Vendor Management Strategies to: BA	View	Revise
103	MIS 64036 Business Analytics to: BA	View	Revise
104	MIS 64037 Advanced Data Mining and Predictive Analytics to: BA	View	Revise
105	MIS 64038 Analytics in Practice to: BA	View	Revise
106	MIS 64041 Operations, Service and Supply Chain Management to: BA	View	Revise
107	MIS 64042 Globalization and Technology Strategy to: CIS	View	Revise
108	MIS 64047 Manufacturing Technology and Strategy to: BA	View	Revise

Course and Title	Proposal	Overview
109 MIS 64050 Essentials of Business Management to: MGMT	**View**	Revise
110 MIS 64060 Fundamentals of Machine Learning to: BA	**View**	Revise
111 MIS 64061 Advanced Machine Learning to: BA	**View**	Revise
112 MIS 64080 Emerging Hardware and Software Technologies to: CIS	**View**	Revise
113 MIS 64081 Data Communications and Networking in Business to: CIS	**View**	Revise
114 MIS 64082 Database Management and Database Analytics to: BA	**View**	Revise
115 MIS 64083 Information Security: A Managerial Perspective to: CIS	**View**	Revise
116 MIS 64099 Capstone Project in Business Analytics to: BA	**View**	Revise
117 MIS 64108 Applied Topics in Human Resource Management to: HRM	**View**	Revise
118 MIS 64158 Leadership and Managerial Assessment to: MGMT	**View**	Revise
119 MIS 64160 Leadership and Organizational Change to: MGMT	**View**	Revise
120 MIS 64185 Business Strategy to: MGMT	**View**	Revise
121 MIS 64263 Employee Selection and Appraisal to: HRM	**View**	Revise
122 MIS 64270 Organizational Analysis and Design to: MGMT	**View**	Revise
123 MIS 64271 Human Resource Management to: HRM	**View**	Revise
124 MIS 64275 Global Strategic Management to: MGMT	**View**	Revise
125 MIS 68051 Business Professional Development I to: MGMT	**View**	Revise
126 MIS 68052 Business Professional Development II to: MGMT	**View**	Revise
127 MIS 74005 Statistics for Management I to: BA	**View**	Revise
128 MIS 74013 Nonparametric and Robust Statistics to: BA	**View**	Revise
129 MIS 74017 Multivariate Statistics to: BA	**View**	Revise
130 MIS 74018 Quantitative Management Modeling to: BA	**View**	Revise
131 MIS 74019 Research Seminar in Supply Chain Management to: BA	**View**	Revise
132 MIS 74020 Advanced Statistical Models to: BA	**View**	Revise

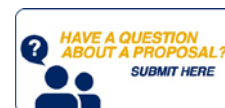| Course and Title	Proposal	Overview
133 MIS 74023 Linear Statistical Models and Applications to: BA	**View**	Revise
134 MIS 74037 Advanced Data Mining and Predictive Analytics to: BA	**View**	Revise
135 MIS 74041 Operations Management to: BA	**View**	Revise
136 MIS 74042: Globalization and Technology Strategy to: CIS	**View**	Revise
137 MIS 74047 Manufacturing Technology and Strategy to: BA	**View**	Revise
138 MIS 74061 Advanced Machine Learning to: BA	**View**	Revise
139 MIS 74080 Emerging Hardware and Software Technologies to: CIS	**View**	Revise
140 MIS 74081 Data Communications and Networking in Business to: CIS	**View**	Revise
141 MIS 74082 Database Management and Database Analytics to: BA	**View**	Revise
142 MIS 74160 Leadership and Organizational Change to: MGMT	**View**	Revise
143 MIS 74185 Business Strategy to: MGMT	**View**	Revise
144 MIS 74263 Employee Selection and Appraisal to: HRM	**View**	Revise
145 MIS 74270 Organizational Analysis to: MGMT	**View**	Revise
146 MIS 84007 Philosophy of Science and Business Models to: CIS	**View**	Revise
147 MIS 84011 Systems Simulation to: BA	**View**	Revise
148 MIS 84012 Scheduling and Planning to: BA	**View**	Revise
149 MIS 84015 Stochastic Models to: BA	**View**	Revise
150 MIS 84023 Linear Statistical Models to: BA	**View**	Revise
151 MIS 84045 Social Issues in Information Systems to: CIS	**View**	Revise
152 MIS 84047 Value and Supply Chain Management to: BA	**View**	Revise
153 MIS 84080 Innovation, Adoption, Diffusion to: CIS	**View**	Revise
154 MIS 84081 Information Systems Strategy and Innovation to: CIS	**View**	Revise
155 MIS 84082 Database Management Systems to: CIS	**View**	Revise
156 MIS 84108 Acquiring Human Resources to: HRM	**View**	Revise

Course and Title	Proposal	Overview
157 MIS 84112 Research Methodology to: MGMT	**View**	Revise
158 MIS 84191 Seminar in Human Resource Management to: HRM	**View**	Revise
159 MIS 84261 Strategic Decision-Making and Human Resource Management to: HRM	**View**	Revise
160 MIS 84262 Theory of the Firm to: MGMT	**View**	Revise
161 MIS 84263 Optimizing Human Resources to: HRM	**View**	Revise
162 MIS 84275 Theoretical and Empirical Global Strategy to: MGMT	**View**	Revise
163 MIS 84277 Organizational Behavior and Theory to: MGMT	**View**	Revise
164 MIS 84285 Technology and Innovation Strategy to: MGMT	**View**	Revise
165 MIS 84291 Seminar in Management Systems to: MGMT	**View**	Revise
Department of Marketing and Entrepreneurship		
166 ENTR 27056 Introduction to Entrepreneurship	**View**	Revise
167 ENTR 27466 Speaker Series in Entrepreneurship	**View**	Revise
168 ENTR 37040 Entrepreneurial Tools	**View**	Revise
169 ENTR 37045 Sales in the Entrepreneurial Venture	**View**	Revise
170 ENTR 37065 Entrepreneurial Finance	**View**	Revise
171 ENTR 37195 Special Topics in Entrepreneurship I	**View**	Revise
172 ENTR 47047 Strategic Dilemmas in Entrepreneurship	**View**	Revise
173 ENTR 47195 Special Topics in Entrepreneurship II	**View**	Revise
174 MKTG 35050 Marketing Research	**View**	Revise
175 MKTG 35061 Marketing Analytics	**View**	Revise
176 MKTG 45049 Sales Force Leadership	**View**	Establish
177 MKTG 45051 Digital Marketing	**View**	Establish
178 MKTG 45095 Special Topics in Marketing	**View**	Revise
COLLEGE OF AERONAUTICS AND ENGINEERING		
179 AERN 15740 Elements of Flight Theory	**View**	Revise
180 AERN 35040 Aircraft Systems I	**View**	Revise
181 AERN 35342 Terminal Operations I	**View**	Inactivate
182 AERN 35343 En Route I	**View**	Inactivate
183 AERN 35345 Terminal Operations I Laboratory	**View**	Inactivate
184 AERN 35850 Emergent Air Vehicles and Infrastructure	**View**	Establish
185 AERN 35851 Emergent Air Vehicles and Infrastructure Laboratory	**View**	Establish
186 AERN 45250 Aviation Law	**View**	Revise
187 AERN 45320 Terminal Operations II	**View**	Inactivate
188 AERN 45321 Terminal Operations II Laboratory	**View**	Inactivate
189 AERN 45343 En Route II	**View**	Inactivate
190 AERN 45344 En Route II Laboratory	**View**	Inactivate
191 AERN 45710 Turbine Engine Theory and Operation	**View**	Revise
192 AERN 45800 Unmanned Aircraft Systems Flight Operations Theory	**View**	Revise
193 AERN 45820 Airspace Management	**View**	Establish

Course and Title	Proposal	Overview
194 ENGR 20005 Introduction to Cybersecurity to: ENGR 10005	View	Revise
195 ENGR 26010 Introduction to Computer Engineering Technology	View	Inactivate
196 ENGR 26301 Networking Hardware I	View	Inactivate
197 ENGR 26305 Networking I	View	Establish
198 ENGR 26306 Networking I Laboratory	View	Establish
199 ENGR 33040 Control Systems	View	Inactivate
200 ENGR 33041 Control Systems	View	Establish
201 ENGR 33095 Special Topics: Applied Science and Technology	View	Inactivate
202 ENGR 33320 Applied Embedded Systems I	View	Revise
203 ENGR 34002 Advanced Computer-Aided Design II	View	Inactivate
204 ENGR 36302 Networking Hardware II	View	Inactivate
205 ENGR 36305 Networking II	View	Establish
206 ENGR 36306 Networking II Laboratory	View	Establish
207 ENGR 36620 Project Management in Engineering and Technology to: Project Management in Engineering	View	Revise
208 ENGR 42111 Strength of Materials for Engineers	View	Revise
209 ENGR 42200 Radiation Processing of Materials	View	Inactivate
210 ENGR 42710 Additive Manufacturing	View	Revise
211 ENGR 42711 Additive Manufacturing Laboratory	View	Revise
212 ENGR 43030 Mechatronics	View	Revise
213 ENGR 43320 Applied Embedded Systems II	View	Inactivate
214 ENGR 45121 Aerospace Propulsion for Engineering and Engineering Technology to: Aerospace Propulsion for Engineering	View	Revise
215 ENGR 46312 Wireless Network and Telecommunication Systems	View	Revise
216 ENGR 46350 Network Management and Design Technology	View	Inactivate
217 ENGR 48002 Spacecraft Attitude Dynamics, Determination and Control	View	Revise
218 ENGR 52610 Industrial Robotics and Vision Systems to: ENGR 62610	View	Revise
219 ENGR 52611 Industrial Robotics and Vision Systems Laboratory to: ENGR 62611	View	Revise
220 ENGR 52620 Industrial Automation and Control to: ENGR 62620	View	Revise
221 ENGR 52621 Industrial Automation and Control Laboratory to: ENGR 62621	View	Revise
222 ENGR 52710 Additive Manufacturing to: ENGR 62710	View	Revise
223 ENGR 52711 Additive Manufacturing Laboratory to: ENGR 62711	View	Revise
224 ENGR 56350 Network Management and Design Technology	View	Inactivate
225 ENGR 58002 Spacecraft Attitude Dynamics, Determination and Control	View	Revise
226 ENGR 60092 Industrial Practice	View	Establish
227 ENGR 61096 Individual Investigation in Engineering	View	Establish
228 ENGR 64312 Advanced Wireless Telecommunication System and Network Technologies	View	Revise
229 ENGR 66380 Advanced Networking	View	Revise
230 ENGR 67220 Life Cycle Design I	View	Inactivate
231 ENGR 67221 Life Cycle Design II	View	Inactivate
232 ENGR 78002 Spacecraft Attitude Dynamics, Determination and Control	View	Revise

Course and Title	Proposal	Overview
233 ENGR 81095 Special Topics in Engineering	View	Establish
234 ENGR 81096 Individual Investigation in Engineering	View	Establish
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
235 AGD 43025 Real-Time Rendering for Animation	View	Revise
236 EERT 12000 Electric Circuits I	View	Revise
237 EVHS 21010 Industrial Hygiene II	View	Revise
238 IT 26315 Certification Prep in Information Technology	View	Establish
239 OTEC 26656 CDT Coding to: Current Dental Terminology (CDT) Coding	View	Revise
240 RADT 24015 Clinical Education V	View	Revise
241 RESP 21000 Critical Care	View	Revise
242 RESP 21001 Mechanical Ventilation	View	Revise
243 RESP 21003 Perinatal and Pediatric Respiratory Therapy	View	Revise
244 RIS 44062 Computed Tomography Image Production II	View	Revise
245 TAS 37900 Technical and Applied Studies Cornerstone	View	Revise
COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN		
246 ARCS 10123 Principles and Techniques of Design	View	Revise
247 ARCS 20124 Scale and Perception Studio	View	Revise
248 ARCS 20125 Systems and Networks Studio	View	Revise
249 ARCS 30321 Structural Typology	View	Revise
250 ARCS 30421 Environmental Imperatives	View	Revise
251 CMGT 41040 Construction Estimating I	View	Revise
252 CMGT 42105 Construction Contracts and Law	View	Revise
253 CMGT 42107 Construction Scheduling	View	Revise
COLLEGE OF ARTS AND SCIENCE		
254 AS 20010 Success in a Flash	View	Establish
Department of Biological Sciences		
255 BSCI 40270 Plant Ecology	View	Establish
Department of Chemistry and Biochemistry		
256 CHEM 20481 Basic Organic Chemistry I	View	Revise
257 CHEM 20482 Basic Organic Chemistry II	View	Revise
258 CHEM 30481 Organic Chemistry I	View	Revise
259 CHEM 30482 Organic Chemistry II	View	Revise
Department of Geography		
260 GEOG 42052 Medical Geography to: Health Geography	View	Revise
261 GEOG 52052 Medical Geography to: Health Geography	View	Revise
262 GEOG 72052 Medical Geography to: Health Geography	View	Revise
Department of Modern and Classical Language Studies		
263 GER 51365 Classical German Literature	View	Inactivate
264 RUSS 42093 Variable Title Workshop in Russian Language and Literature	View	Inactivate
Department of Physics		
265 PHY 50020 Advanced Physics Lab to: Advanced Physics Laboratory	View	Revise
Department of Political Science		
266 POL 10200 Introduction to the American Legal Profession	View	Establish

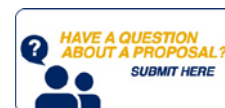| Course and Title	Proposal	Overview
School of Multidisciplinary Social Sciences and Humanities		
267 PLST 28004 Principles and Practice of Litigation to: Civil Procedure	View	Revise
COLLEGE OF COMMUNICATION AND INFORMATION		
268 CCI 10095 Special Topics in Communication and Information	View	Revise
269 CCI 10195 Selected Topics in Communication and Information	View	Inactivate
270 CCI 20001 Introduction to Media Advocacy	View	Revise
271 CCI 55089 International Experience in the College of Communication and Information	View	Establish
272 CCI 56089 International Experience in the College of Communication and Information	View	Establish
School of Media and Journalism		
273 MDJ 20005 Fundamentals of Media Messages	View	Inactivate
274 MDJ 20011 Production Fundamentals	View	Revise
275 MDJ 21004 Advertising and Public Relations Industry Tools	View	Inactivate
276 MDJ 21005 Advertising Messaging and Communication	View	Inactivate
277 MDJ 21015 Foundations of Strategy and Communication	View	Establish
278 MDJ 23130 Directing for Picture	View	Revise
279 MDJ 23140 Production I	View	Revise
280 MDJ 26001 Writing Across Platforms to: Writing for Media	View	Revise
281 MDJ 26005 Storytelling Across Platforms to: Multimedia Journalism	View	Revise
282 MDJ 26007 Reporting	View	Revise
283 MDJ 26008 Broadcast Reporting	View	Revise
284 MDJ 33033 Sound for Picture	View	Revise
285 MDJ 33036 Multimedia Engineering to: MDJ 34036	View	Revise
286 MDJ 33042 Studio Television	View	Revise
287 MDJ 33043 Digital Cinematography	View	Revise
288 MDJ 36020 Storytelling with Sound to: Audio Storytelling and Podcasting I	View	Revise
289 MDJ 36395 Special Topics in Journalism Reporting	View	Inactivate
290 MDJ 40006 Law of Mass Communication to: Law of Media and Journalism	View	Revise
291 MDJ 40027 Managing Media Diversity to: Race, Gender, Class and Dis/ability in Media Industries	View	Revise
292 MDJ 40095 Special Topics in Journalism and Mass Communication to: Special Topics in Media and Journalism	View	Revise
293 MDJ 40096 Individual Projects in Mass Communication to: Individual Projects in Media and Journalism	View	Revise
294 MDJ 40201 Public Relations Practice: Public Affairs	View	Revise
295 MDJ 40202 Public Relations Practice: Crisis Communication	View	Revise
296 MDJ 40295 Selected Topics in Journalism and Mass Communication to: Selected Topics in Media and Journalism	View	Revise
297 MDJ 41075 Political Advertising	View	Revise
298 MDJ 41080 Activation Advertising	View	Inactivate
299 MDJ 41395 Selected Topics in Advertising and Public Relations	View	Establish

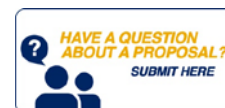| Course and Title	Proposal	Overview
300 MDJ 43092 Student Media Practicum in Journalism to: MDJ 43082 Student Media Newslab	View	Revise
301 MDJ 43395 Selected Topics in Digital Media Production	View	Establish
302 MDJ 44055 sUAS Aerial Cinematography	View	Revise
303 MDJ 45020 Avid Editor Certification	View	Revise
304 MDJ 46020 Magazine Design	View	Revise
305 MDJ 46030 Audio Storytelling and Podcasting II	View	Establish
306 MDJ 46395 Special Topics in Journalism Practice to: Selected Topics in Journalism	View	Revise
307 MDJ 48003 Digital Public Relations and Social Media	View	Revise
308 MDJ 50006 Law of Mass Communication to: Law of Media and Journalism	View	Revise
309 MDJ 50027 Managing Media Diversity to: Race, Gender, Class and Dis/Ability in Media Industries	View	Revise
310 MDJ 50295 Selected Topics in Journalism and Mass Communication to: Selected Topics in Media and Journalism	View	Revise
311 MDJ 54055 sUAS Aerial Cinematography	View	Revise
312 MDJ 55020 Avid Editor Certification	View	Revise
313 MDJ 56020 Magazine Design	View	Revise
314 MDJ 60001 Theory of Mass Communication to: Media Theory	View	Revise
315 MDJ 60002 Legal Problems in Mass Communication	View	Inactivate
316 MDJ 60007 Research Methods in Mass Communication	View	Inactivate
317 MDJ 60010 Qualitative Research in Journalism and Mass Communication: Data Collection	View	Inactivate
318 MDJ 60011 Theory and Societal Role of Mass Media to: Theory and Societal Role of Media and Journalism	View	Revise
319 MDJ 60040 Qualitative Research Methods in Journalism and Mass Communication: Data Analysis	View	Inactivate
320 MDJ 60096 Individual Investigation in Mass Communication to: Individual Investigation in Media and Journalism	View	Revise
321 MDJ 60195 Special Topics Seminar to: Special Topics Seminar in Media and Journalism	View	Revise
322 MDJ 60196 Readings in Mass Communication to: Readings in Media and Journalism	View	Revise
323 MDJ 60296 Advanced Readings in Journalism and Mass Communication	View	Inactivate
324 MDJ 66092 Internship in Journalism and Mass Communication to: Internship in Media and Journalism	View	Revise
325 MDJ 80001 Theory of Mass Communication to: Media Theory	View	Revise
326 MDJ 80007 Research Methods in Mass Communication	View	Inactivate
327 MDJ 80010 Qualitative Research in Journalism and Mass Communication: Data Collection	View	Inactivate
328 MDJ 80011 Theory and Societal Role of Mass Media to: Theory and Societal Role of Media and Journalism	View	Revise
329 MDJ 80012 Mass Communication Law and Ethics to: Media Law and Ethics	View	Revise
330 MDJ 80040 Qualitative Research Methods in Journalism and Mass Communication: Data Analysis	View	Inactivate

Course and Title	Proposal	Overview
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Foundations, Leadership and Administration		
331 CULT 29535 Education in a Democratic Society	View	Revise
332 RPTM 26001 Introduction to Community Inclusion for Individuals with Disabilities to: CULT 26001 Introduction to Disability Studies	View	Revise
333 RPTM 46001 Principles and Methods of Community Inclusion to: CULT	View	Revise
334 RPTM 56001 Principles and Methods of Community Inclusion to: CULT	View	Revise
School of Health Sciences		
335 EXSC 45023 Professional Certificate Preparation	View	Revise
336 HED 64054 Developmental Approaches in Teaching School Health Education	View	Inactivate
337 HED 68092 Developmental Approaches in Teaching School Health Education	View	Establish
338 HED 84054 Developmental Approaches in Teaching School Health Education	View	Inactivate
339 HED 88092 Developmental Approaches in Teaching School Health Education	View	Establish
340 NUTR 23520 Sports Nutrition	View	Establish
341 NUTR 43520 Sports Nutrition	View	Inactivate
342 NUTR 53520 Sports Nutrition	View	Inactivate
343 NUTR 63518 Advanced Sports Nutrition	View	Establish
School of Lifespan Development and Educational Sciences		
344 CES 67492 Practicum I: Clinical Mental Health Counseling	View	Revise
345 CES 67592 Practicum II: Clinical Mental Health Counseling	View	Revise
346 CES 68192 Internship I: School Counseling	View	Revise
347 HDFS 14027 Introduction to Human Development and Family Studies to: HDF 14027 Introduction to Human Development and Family Science	View	Revise
348 HDFS 24012 Child Development to: HDF	View	Revise
349 HDFS 24013 Early Adolescence to: HDF	View	Revise
350 HDFS 24014 Bridging Cross-National Relationships for Individuals and Families to: HFS	View	Revise
351 HDFS 24095 Special Topics in Human Development and Family Studies to: HDF 24095 Special Topics in Human Development and Family Science	View	Revise
352 HDFS 25512 Management of Family Resources to: HDF	View	Revise
353 HDFS 34031 Cultural Diversity: Implications for the Helping Professions to: HDF	View	Revise
354 HDFS 41093 Variable Topic Workshop: Human Development and Family Studies to: HDF 41093 Variable Topic Workshop in Human Development and Family Science	View	Revise
355 HDFS 41095 Special Topics in Human Development and Family Studies to: HDF 41095 Special Topics in Human Development and Family Science	View	Revise
356 HDFS 41096 Individual Investigation to: HDF	View	Revise
357 HDFS 44018 Professional Development in Human Development and Family Studies to: HDF 44018 Professional Development in Human Development and Family Science	View	Revise
358 HDFS 44020 Adolescent Development to: HDF	View	Revise
359 HDFS 44021 Family Intervention Across the Lifespan to: HDF	View	Revise

Course and Title	Proposal	Overview
360 HDFS 44022 Changing Roles of Men and Women to: HDF	View	Revise
361 HDFS 44023 Building Family Strengths to: HDF	View	Revise
362 HDFS 44028 Parent-Child Relationships to: HDF	View	Revise
363 HDFS 44029 Family Policy to: HDF	View	Revise
364 HDFS 44030 Family Life Education Methodology to: HDF	View	Revise
365 HDFS 44032 Nonprofit Fundraising and Grantwriting to: HDF	View	Revise
366 HDFS 44034 Principles and Practices of Nonprofit Management to: HDF	View	Revise
367 HDFS 44035 Assessment and Strategies in Case Management to: HDF	View	Revise
368 HDFS 44036 General Case Management Methods to: HDF	View	Revise
369 HDFS 44037 Positive Youth Development to: HDF	View	Revise
370 HDFS 44038 Professional Child and Youth Work Practice to: HDF	View	Revise
371 HDFS 44039 Bereavement, Trauma and Other Losses to: HFD	View	Revise
372 HDFS 51093 Variable Title Workshop in Human Development and Family Studies to: HDF 51093 Variable Title Workshop in Human Development and Family Science	View	Revise
373 HDFS 51095 Special Topics in Human Development and Family Studies to: HDF 51095 Special Topics in Human Development and Family Science	View	Revise
374 HDFS 51096 Individual Investigation to: HDF	View	Revise
375 HDFS 52089 Human Development and Family Science International Experience to: HDF	View	Revise
376 HDFS 54020 Adolescent Development to: HDF	View	Revise
377 HDFS 54021 Family Intervention Across the Life Span to: HDF 54021 Family Intervention Across the Lifespan	View	Revise
378 HDFS 54022 Changing Roles of Men and Women to: HDF	View	Revise
379 HDFS 54023 Building Family Strengths to: HDF	View	Revise
380 HDFS 54028 Parent-Child Relationships to: HDF	View	Revise
381 HDFS 54029 Family Policy to: HDF	View	Revise
382 HDFS 54032 Nonprofit Fundraising and Grantwriting to: HDF	View	Revise
383 HDFS 54037 Positive Youth Development to: HDF	View	Revise

Course and Title	Proposal	Overview
384 HDFS 54038 Professional Child and Youth Work Practice to: HDF	View	Revise
385 HDFS 54039 Bereavement, Trauma and Other Losses to: HDF	View	Revise
386 HDFS 54092 Practicum in Human Development and Family Studies to: HDF 64092 Practicum in Human Development and Family Science	View	Revise
387 HDFS 61091 Seminar to: HDF	View	Revise
388 HDFS 61098 Research to: HDF	View	Revise
389 HDFS 61099 Master's Project to: HDF	View	Revise
390 HDFS 61199 Thesis I to: HDF	View	Revise
391 HDFS 61299 Thesis II to: HDF	View	Revise
392 HDFS 64023 Family Theories and Processes to: HDF	View	Revise
393 HDFS 64024 Family Life Education to: HDF	View	Revise
394 HDFS 64026 Professional Issues in Human Development and Family Studies to: HDF 64026 Professional Issues in Human Development and Family Science	View	Revise
395 HDFS 64027 Early Adolescence to: HDF	View	Revise
396 SPED 43030 Applied Behavior Analysis I: Theory and Techniques	View	Revise
397 SPED 43062 Curriculum Methods Mild/Moderate Intervention	View	Revise
398 SPED 43063 Curriculum Methods Moderate/Intensive Intervention	View	Revise
399 SPED 53030 Applied Behavior Analysis I: Theory and Techniques	View	Revise
400 SPED 70092 College Teaching and Practicum	View	Establish
401 SPED 70094 College Teaching	View	Inactivate
402 SPED 80092 Practicum in College Teaching	View	Inactivate
COLLEGE OF THE ARTS		
403 CA 20003 Speaker Series in Arts Entrepreneurship	View	Inactivate
404 CA 20004 Best Practices in the Arts	View	Establish
405 CA 20005 Innovative Applications in the Arts	View	Establish
School of Fashion Design and Merchandising		
406 FDM 30161 Fashion Design Studio I	View	Revise
407 FDM 60005 Research Methods in the Fashion Industry	View	Establish
408 FDM 60015 Fashion Systems Thinking	View	Establish
409 FDM 60025 Global Consumer in the Fashion Industry	View	Establish
410 FDM 60099 Fashion Industry Practicum Capstone	View	Establish

VI. **Next Meeting:**
    Monday, 30 January 2023

KENT STATE UNIVERSITY

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Joanna Liedel, Ashley N. Maher, Christa N. Ord

Administrators present: Senior Associate Provost Manfred H. van Dulmen; Deans Sonia A. Alemagno, Versie Mallard-Johnson

Faculty present: Professors Karen Gracy, Tiffany Taylor; Associate Professors Vanessa J. Earp, Doug Ellison, Michael J. Ensley, Michael R. Fisch, Eric S. Kildow, Dandan Liu, Denise M. McEnroe-Petitte, Mitchell J. McKenney, Abe G. Osbourne, Blake D. Stringer, Jonathan F. Swoboda, Brett D. Tippey; Assistant Professors Bethany G. Lanese, Tina Patel, Maggie Stedman-Smith; Senior Lecturers Tracy A. Laux, Jennifer R. Metheney; Associate Lecturer Shelley K. Marshall; Lecturer Kristy Jacobson

Faculty not present: Associate Professors Brian R. Barber, Christopher Rowan, Helen Piontkivska, Geoffrey Steinberg

Students present: Jeremy Foust

Guests: Susan Augustine, Michael Beam, Neil Cooper, Alicia Crowe, Jennifer Cunningham, Jo Dowell, Radd Ehrman, Susan Emens, Stephanie Fussell, James Hannon, Brian Harvey, Sarah Harvey, Ryan Hediger, Julie Mazzei, Babacar M'Baye, Noël Palomo-Lovinski, Liz Piatt, Eboni Pringle, Matthew Rollyson, Hollie Simpson, Alison Smith, Kathleen Spicer, Linnea Stafford, Deirdre Warren, Cathy Zingrone

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 23 January 2022, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 5 December 2022
Associate Lecturer Marshall made a motion to approve, and Associate Professor Tippey seconded.

With no questions or comments, the item was approved.

II. Structure Proposals Review
A. Action Items
College of Arts and Sciences
1. Center for Democracy, Social Justice and Peaceful Change—Establish Center
VIEW THE DISCUSSION

Neil stated that the proposal is to establish a center for democracy, social justice and peaceful change. The proposed center builds on and substantially extends the impressive interdisciplinary work already undertaken under the umbrella of what is known the Growing Democracy Project. This existing body of work includes community workshops, a podcast series that, while only launched in the summer of 2020, includes 75 episodes with thousands of listeners, a growing democracy blog, secured funding of around $35,000 and production of scholarly papers. The mission of the news center is to be an inclusive community that strengthens democracy, fosters equity-centered civic engagement and facilitates peaceful change through transformative research, learning and community-engaged practice. The existing Growing Democracy Project already represents an impressive example of interdisciplinary collaboration in and of itself, involving as it does faculty from SBCS, Africana studies and economics, as well as colleagues from geography, political science, and the Women's Center. But the new center will substantially expand on this level of cross disciplinary collaboration to include a wide range of additional colleagues with expertise in a range of areas, including in elections and voting, regional identity, human rights, political violence and youth civics. Over and above this, as well as continuing with the existing workshops, podcasts, et cetera that have been inaugurated under the auspices of the Growing Democracy Project, the new center will launch a range of new projects, including a democracy roundtable, community organizing workshops and a civics academy. It is also envisaged that it will offer a further fee for service applied research service. The proposed head of the center, Ashley Nickels, has an impressive record of producing original, high quality, high impact publications. Some of which have also received prestigious external awards. Dr. Nickels status as a leading scholar in the field, means she will be an excellent figurehead for the new center. Likewise, a central role in the Growing Democracy Project, I think means she is well suited to understand the demands of having the new sensor and growing its portfolio of research, extramural funding, and applied work in the community. The proposed center also fills a gap in the university's current portfolio as centers and institutes. There are some existing centers whose work connects into cognitive concerns and themes that the center will be addressing. The Antiracism and Equity Institute, for instance, or the Institute for African American Affairs come to mind. But I don't think there is any current center or institute that is specifically designed to address questions of democracy, civic engagement, community rights and community empowerment writ large. Given both the salience and polarized nature of current discussions in the US about the state of democracy, this represents quite a notable gap in the university's architecture of centers and institutes, which the center will amply fill. Moreover, the center proposal demonstrates there is a good deal of research, teaching and applied work going on in KSU that would benefit from being harnessed under the umbrella of the new center. The framework of activities envisaged for the center offer a real potential for university researchers in this field to discover new synergies and areas of collaboration, whether it be in research teaching, funding applications or applied work. It is also worth noting that the proposal is consistent with the vision and mission set out in the university strategic roadmap, most notably the emphasis placed on meaningful voice as well as priority four of the roadmap community impact. Finally, the work of the center, in general, but particularly the proposal to create a civics academy to

overlap with the annual May 4th commemoration, cause real potential, not just to honor the legacy of May 4th, but to link that legacy with contemporary concerns about the issues of democracy, voice participation and civic rights that were at the very heart of the student protests on May 4th. The center builds on an impressive body of work already under undertaken under the umbrella of the Growing Democracy Project. It promises to develop several promising new strands of work. It fills in a gap in the current portfolio centers and institutes and it has the potential to provide a collaborative forum for existing KSU researchers in this field to explore new research, teaching and funding synergies. Above all, I think the sensor will be addressing questions of democracy, participation, and peaceful change that are central to local and national debates today about politics, community and society and those processes of peaceful change associated with those factors.

Associate Professor Kildow motioned to approve, and Associate Professor Ensley seconded. Secretary Tillett asked if the new center would absorb all funding and all activities from the Growing Democracy Project and if it will cease to exist.

Neil replied, yes, it will subsume the Growing Democracy Project within the auspices of the new center.

Secretary Tillett asked why to create a center and not just continue with the activities of the project.

Neil said, the Growing Democracy Project has grown to the point where it is almost a center already, but we have just not given it that label. So, this is a kind of proposal, in part, to recognize where it is or where it is going and to make that direction of travel more concrete.

Secretary Tillett asked if the budget would be funded, for the first three years, by grants that have already come in for the project or is it university money that is funding.

Neil explained that there is a mix. There is funding from money that has been provided to Ashley herself that she is putting forward towards the new center. The funding that the school is providing as part of the support. That is part and parcel of the kind of funding mechanism. The aim is really to utilize the framework and the umbrella of the new center to optimize the funding applications. The aim is to gradually move towards funding model where the funding is coming in from extramural sources, whether it is through grant activities or fee for service work.

With no further questions or comments, the item passed unanimously.

III. Policy Proposals Review
A. Action Items
Graduate Dean's Advisory Council
1. Combined Bachelor's/Master's Degree Program—Revise policy to align with ODHE directive (*fall 2023*)
VIEW THE DISCUSSION
Senior Associate Provost van Dulmen stated that this is coming down from the ODHE and is something all public universities in the state that offer combined degree programs need to be

compliant. Currently, Kent State allows combined degree programs to double count anywhere from 9 to 12 credits. Under the change policy, the number is decreased to 9. Conversations have been had at Graduate Deans Advisory Council, various offices on campus and coordinators or associate deans and colleges where their programs currently allow for more than 9 credits to be double counted to ensure that we have a teach out program for students in those programs. Going forward only 9 credits can be double counted in combined bachelor's and master's programs. What has been allowed in combined programs has not been clear for some time. The state wants to make sure they are compliant with the HLC. They have had some concerns from HLC about practices. This new directive also is basically an effect of that.

Associate Lecturer Marshall motioned to approve, and Associate Professor seconded the motion.

An EPC member asked if this is at the state level as it runs contrary to the ideas of making these academic endeavors possible. This seems like a tiny step in the opposite direction of wanting to reduce the number of credit hours for students to make education more affordable.

Senior Associate Provost van Dulmen said he agrees. The Council for Graduate Deans was not to have a cap on the number of credits that could be double counted, but leave it up to each institution to decide what that cap should be and how should how it should work. We also have master's programs that have a large number of credits. However, ODHE said that is not the direction KSU can move.

An EPC member asked for clarification on double counting credit hours.

Senior Associate Provost van Dulmen explained that for undergraduate degree at minimum 120 credits and for a master's with at least 30 credits now 9 credits can count both towards the bachelor's degree and the master's degree.

With no further questions or comments, the item passed.

2. Transfer of Graduate Credit—Revise Policy allow Kent State students pursuing subsequent degrees to double count courses (*fall 2023*)
VIEW THE DISCUSSION
Senior Associate Provost van Dulmen said the second proposal is in proposal for transfer of graduate credit. The proposal is for students who are entering or wanting to seek a dual degree program, but have not entered at the same time in both degrees. They currently cannot count the credits from the first degree earned towards the second degree. If a student wants to do a dual degree in the MSN and an MBA, they need to be enrolled simultaneously. However, if the student earned MSN before the MBA, they cannot earn a dual degree because they were not enrolled at the same time and transferred those credits. The policy is to make modifications to the current transfer policy to allow the credits earned from a previous graduate degree from Kent State to be also count to a future degree at Kent.

Associate Professor Tippey made a motion to approve, and Associate Professor Liu seconded.

An EPC guest asked if students go into one degree in the fall, can they start another degree without finishing the first degree.

Senior Associate Provost van Dulmen said, yes, as long as the program approves it.

An EPC member asked if someone has a professional degree, that in the future, they could try to use some courses towards another degree at Kent State.

Senior Associate Provost van Dulmen said yes, as long as it is approved by the faculty in the program.

With no further questions or comments, the item passed unanimously.

University College
3. Destination Kent State: First Year Experience to: Flashes 101 (New Student Orientation)—Revision policy to align with courses changes (*fall 2023*)
VIEW THE DISCUSSION
Associate Dean Piatt stated that the policy language will bring the already approved revisions into alignment.

Associate Professor Kildow made a motion to approve, and Associate Professor Ensley seconded.

With no questions or comments, the item passed.

IV. Program Proposals Review
A. Action Items
College of Aeronautics and Engineering
1. Aeronautical Studies – B.S.—Establish program (*fall 2023*)
2. Aeronautics – B.S.—Inactivate program (*fall 2023*)
3. Air Traffic and Airspace Management – B.S.—Establish program (*fall 2023*)
4. Aviation Management – B.S.—Establish program (*fall 2023*)
5. Professional Pilot – B.S.—Establish program (*fall 2023*)
6. Unmanned Aircraft Systems Flight Operations – B.S.—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Assistant Professor Fussell said after looking at recruitment and retention and the marketing abilities of the program, the college realized and was advised to split the concentrations into their own bachelor's degree programs which also lets certain things happen for accreditation purposes. Currently, the college can only market the professional pilot program in certain ways because it is a concentration. By moving the aeronautical studies air traffic and airspace management, aviation management and professional pilot and unmanned aircraft systems flight operations from concentrations into their own bachelor science degree programs, that left the college with the inactivation of the Aeronautics – B.S.

Associate Professor Kildow motioned to approve, and Associate Lecturer Marshall seconded.

With no questions or comments, items 1-6 were approved unanimously.

College of Arts and Sciences: Department of Modern and Classical Language Studies
7. Classics – Graduate Minor—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Professor Larson stated that the classics faculty have proposed a graduate minor, because many students from other graduate programs, were taking MCLS courses. The department thought it would be beneficial for them to have that coursework memorialized on their transcript if they have enough coursework. This can be done either completely online, hybrid, partly online, partly in person or all in person. Supporting data on student enrollment and documents are included with the proposal.

Associate Lecturer Marshall motioned to approve the item, and Associate Professor Ensley seconded.

With no questions or comments, the item passed unanimously.

College of Communication and Information: School of Emerging Media and Technology
8. Broadcast Engineering Technology—Establish program (*fall 2023*)
VIEW THE DISCUSSION
School Director Beam said that the proposal is an interdisciplinary collaboration between faculty in the School of Emerging Media and Technology and the School of Media and Journalism in the College of Communication and Information and faculty from the College of Aeronautics and Engineering. The college consulted with Kent State's working broadcast engineers in tele productions and members of the Society of Broadcast Engineers when developing the program. As noted in the proposal, the minor provides coursework where students learn technical applications, skills and networking, multimedia production and coding and problem solving. Students will have the opportunity to use technology to facilitate media recording and coding, distribution, streaming and interaction. This is a 19-credit hour minor with 13 core credit hours and six minor elective hours between EMAT, MDJ and CAE. The program is relying on existing coursework.

Associate Professor McKenney made a motion to approve, and Professor McEnroe-Petitte seconded the motion.

Secretary Tillett asked if there were any other majors that would benefit from this minor.

Associate Professor McKenney said that there are number of parts of the program that students may be interested in. For example, if they were involved with TV2 and loved that, they could get into this minor. It is not a big hill to climb if the students are already in some of those courses, but could be picked up from outside.

Secretary Tillett asked what kind of jobs are out there for broadcast engineers.

Associate Professor McKenney explained that the jobs are for people making sure everything is working. These days, with all the streaming options and all the different ways that stuff is connecting, the information they have to know in order to make that work is rapidly changing. With no further questions or comments, the item passed unanimously.

Secretary Tillett asked if broadcast engineers are at streaming companies along with local and national TV stations.

School Director Beam said, yes. Currently, there is a lot of move from regional sports networks to streaming services. Broadcast engineers are working at those companies to help with the encoding and distribution from the truck outside the sports stadium to the streaming platform company, then distribution out to viewers.

Secretary Tillett asked what kind of background do broadcast engineers have. Is it the engineering part or the media or the integration of both?

School Director Beam exampled that it is an integration. There are a lot of these types of roles across different companies and I think some roles are more on the production side. Some are maybe more on the technical application side and then some are more on the engineering side. All those different backgrounds play a distinct role in these types of jobs. A range of jobs that are going to require more or less hard engineering versus understanding the production elements from inside a studio and camera operation or being able to code or script.

With no further questions or comments the item passed.

School of Media and Journalism
9. Journalism – Minor—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Associate Professor McKenney said there has not been a journalism minor available going back several years. Students were encouraged to take the major if they wanted to be in journalism. There were other minors that were kind of adjacent but not journalism itself. A couple things have changed. One is the accreditation body allows our students to consume more of our program. Before there was a ceiling on that. Electives were fine, but they were not graduating any sooner. If a student had a minor within the program, it was almost counterproductive in their graduation timeline. That is no longer true. The school is seeing students interested in public relations major, journalism minor, digital media production major and communication studies from across CCI and elsewhere. The school designed an 18-hour minor. The first five classes are the same ones that students take for journalism or for PR. Then, three-hour elective out of several of the class that come next. It allows the school to offer that to students to be able to do storytelling. Another change is to offer one writing course for everyone instead of a writing course for majors and one for non-majors.

Associate Professor Tippey motioned to approve, and Associate Professor seconded.

Secretary Tillett stated that the program will need more upper-division credit hours to meet the minimum for minors. Curriculum Services will work with Associate Professor McKenney to make that correction.

Associate Lecturer Marshall recommended that the motion is modified to say that the proposal is supported with the modifications made by Curriculum Services.

Chair Dauterich said, yes and requested a motion to approve and a second for the friendly amendments.

Associate Lecturer Marshall motioned to approve, and Associate Professor Earp seconded.

With no further questions or comments, the item passed unanimously.

B. Discussion Items
College of the Arts—School of Fashion Design and Merchandising
1. Fashion Industry Studies – M.F.I.S.—Revise delivery mode, description, program requirements, graduation requirements (*fall 2023*)
VIEW THE DISCUSSION
Professor Palomo-Lovinski stated that what the school is trying to do is shift the M.F.I.S. to be more industry facing for people that are needing to upscale. The delivery mode is online and in person. There are a lot of international students, so the school wants to be able to have the international students on campus should they choose and also industry people, that are predominantly in New York, to be able to engage online. There are some redundancies in courses. The school now has a research methods in fashion industry course and fashion systems thinking which is more critical thinking and revisioning of the fashion industry. The school took an elective that was global consumer in the fashion industry and moved that to a required course. They will be keeping the thesis requirement for those would like to propose their own research ideas and a non-thesis option which bounces off of the required fashion practicum. This is where students are immersed for a semester in an industry with a very particular problem that they are trying to solve while engaged in industry practice. Students are taking what they have done in the practicum and writing about it, exploring it and pushing it a little bit more robustly.

Secretary Tillett asked how the program moved away from its original intention.

Professor Palomo-Lovinski explained that its original intention was to be something that was really hybridized between design and merchandising, and it became, given that fact that two merchandise faculty were the directors, it kept moving more and more towards something that was much more heavily focused. In merchandising, it really did not address a lot of the creative practice that is incredibly important to design and how that design practice can be pragmatically implemented and usable to industry. In the associate director role, the program could be shifted back to what was originally planned.

Secretary Tillett asked what graduates of the program tend to go on to.

Professor Palomo-Lovinski said that it is a little bit of the problem. Merchandising faculty generally go into a Ph.D. program. The courses were being treated like Ph.D. prep. Design is going to be much more focused on design and reflective practice and the on-the-ground solutions. Students come in with a smattering of outcomes. Most of them go right back into industry and are doing exactly what they were doing. The school is trying to figure out a more pointed way in which students can do something very pointedly and pragmatically in the fashion industry.

School of Theatre and Dance
2. Theatre and Social Change – Minor—Establish program at Trumbull Campus; revise learning outcomes (*fall 2023*)
VIEW THE DISCUSSION
Associate Professor Kildow this is an attempt to rectify an oversight. The theatre major was established at the Trumbull campus back in 2018. There was the theatre and society concentration. The minor had not been created at Trumbull due to error in not selecting that option. The school is now looking to establish the minor at Trumbull to rectify this.

College of Communication and Information: School of Media and Journalism
3. Digital Media Production – Minor—Establish minor at Trumbull Campus; revise program graduation requirements (*fall 2023*)
VIEW THE DISCUSSION
Associate Professor McKenney explained that Trumbull approached about offering the digital media production minor. It was previously approved for Stark. It was not a difficult task to arrange, so they are ready to move forward.

An EPC member asked if the only change was to offer on an additional site.

Associate Professor McKenney said yes, with minor administrative changes.

Secretary Tillett asked how the minor is doing at Stark and why Trumbull and not any other campus.

Associate Professor McKenney said that students from Trumbull Career and Technical Center (TCTC) could easily flow right into the program at the Trumbull Campus. In particular, there is student interest in this issue at all campuses wanting the idea of film and video recording. The Trumbull Campus believes they could really take advantage of the connection there. Additionally, they are looking into building some CCP courses, so students could get some of the coursework done before they graduate high school. Stark just adopted this about two or three years ago. They are not pursuing it aggressively right now. The numbers have not supported that. They thought with the music technology major there would be some overlap, but there has not been. Stark is not seeing big numbers in this, but it is known that the regionals have had some challenges. It cannot be attributed, necessarily, to lack of interest.

V. Course Proposals Review
A. Discussion Items – University Requirements Curriculum Committee (*fall 2023*)
Diversity Requirement
Kent Core Requirement
1. ENG 11002 College Writing I-Stretch to: College Writing-Stretch
2. ENG 11011 College Writing I to: College Writing
3. ENG 21011 College Writing II to: Research Writing
VIEW THE DISCUSSION

Associate Professor Cunningham explained that Executive EPC had a question about removing roman numerals. It is obvious, by the course numbers and GPS, that students cannot take ENG 21011-College Writing II until they complete ENG 11011-College Writing I. The roman numerals does not suggest to students that they need to take both courses or that the focus of each is different. While 21011 is a continuation of the first writing course, it is an extension and more involved. The language of it being a continuation indicates that students will continue using the processes they learned in 11011, which is peer review, workshops drafts and revisions. The proposed name changes articulate both to students and instructors how these classes are related, but different. Students who have had any writing exposure in high school tend to assume that they do not need the basic information that they presume is included in the first writing course. The college writing courses shift focus from purely academic writing and the writing process to academic writing requiring research and analysis. For example, that is not the same kind of transition as elementary French one to French two. The new titles make the distinction very clear. Roman numerals are not necessary to indicate that students need to take both. The course numbers indicate that one is 10,000 level and the next is 20,000 level. Further, in the GPS system, students see all of the classes that they need to take, which will only continue to improve and become more obvious with the Kent Core initiatives. Anecdotally, the students that have been spoken to, a lot of whom are already in these classes or some of whom have moved on, liked the new titles and thought that they made more sense. One member of the Writing Program Committee said that she could not tell you how many times students waited until later in their academic career to take College Writing II. The students mentioned how they wished they would have taken it sooner as it would have helped with the research foundation and all of their other courses. It is not obvious to students that is what the class is, so it is being renamed Research Writing. The name change will help make the content more obvious. Other Ohio institutions are interested in the name change and would like to do similar. This would make Kent State's writing program at the forefronts of these changes in how composition courses are perceived by students and others outside of the discipline. The Executive EPC also asked about more information about the confusion students were experiencing. Students were misinterpreting the roman numerals to mean that they only need to take one of the two courses and that they can skip the first one entirely. What they do not understand, because the names are vague, is that the first course provides a foundation for writing and teaches students how to write drafts and receive feedback. Before coming to college, most students do not understand that writing is a dialogic process and undervalue or do not understand the importance of receiving feedback in order to revise. They also tend to write in a five-paragraph essay format largely due to standardized testing, which we totally understand. This class helps them understand that and move beyond it. The second writing course applies all of what they learned in the first writing course, but it focuses more on finding, evaluating and integrating secondary sources. Including the word research is in line with the field of writing studies, and the less about what is considered research

in terms of empirical research and other disciplines. Finding, evaluating and integrating secondary sources applies to all disciplines, and the name research writing is not meant to be a class for all majors, but a class for all students. It is a foundational class that is relevant to all other core classes and to basic academic research concepts that can be applied to all fields. The second course has had a research component since the state learning outcomes were updated about 15 years ago and is meant to give students the opportunity to understand the basic concepts of researching, writing, and using secondary sources that can be applied to any discipline. Changing that name will help instructors who have been teaching before these updates occurred when that class was a literature class and some are trying to hold on to that, even though that meets none of the learning outcomes, it is a research writing course. The other issue that arose with Executive EPC was confusion with transfer students. The Writing Program Committee does not believe that these name changes would confuse any transfer students who already work with advisors and the writing program when they are figuring out which courses to transfer. The state maintains course equivalency management system that would be updated with these name changes. The Flash Credit Estimator would also be updated with the name changes.

An EPC member asked how students do not understand that they have to take College Writing I and II and how do they know students are confused. Additionally, the new name for the course may be more confused with this course name being like others within other majors.

Associate Professor Cunningham explained that the confusion comes from the roman numeral that makes students to believe that they are beyond that course and can skip it and they do not need College Writing I at all.

An EPC member asked if the Kent Core requirements say students must take both.

Associate Professor Cunningham said there are ways they do not have to take it. In the past, when Kent was using ACT, if students had a 26 or above, they could skip College Writing I. Now that it is test optional, students need to take College Writing I. The department wants students to understand that when they are looking at the core, there is a class called College Writing and a course called Research Writing. They are similar because they are both writing classes. However, they are different in the content and the research part of it is this idea of finding an integrating secondary sources, learning how to evaluate those courses, know what is credible, what is not credible, understand the basics of how a research essay is written and how to integrate valid sources.

An EPC member asked if students can test out of College Writing I in some manner.

Associate Professor Cunningham said they can still do that with the ACT score, but very few do.

An EPC member asked why they are still proposing College Writing and not something that is more specific to what happens in the course.

Associate Professor Cunningham explained that the Writing Program Committee has debated this for some time. It makes most sense to the committee to because college writing is learning

the writing process and that writing requires a dialogue and feedback. They though of a lot of names, but College Writing fit best.

An EPC member asked what technical writing is compared to research writing. Also, should there be sections focused more on what STEM students are writing about as opposed to standard English.

Associate Professor Cunningham said that professional and technical writing is something completely different than research writing. The course does apply to STEM. They are teaching in a way that should apply to all fields and disciplines in terms of finding sources, integrating sources and knowing how to make sure that sources are credible. APA is used in the courses because it is used more widely. The way that research writing in College Writing II is taught already applies to STEM.

An EPC member asked how long College Writing II has been taught that way.

Associate Professor Cunningham explained that the change at the state level happened 15 years ago and the focus on APA began in 2018.

An EPC member expressed concern that students get to their senior year and are asked to do projects and they cannot write. There is obviously a disconnect senior and sophomore year.

Associate Professor Cunningham stated that the name change could also help with that. Some students do wait until senior year to take College Writing II. They wish they had taken it sooner as it would have helped with other courses. The hope is if they know that it is research writing, then they will be more likely not to wait and realizing it can help with other courses.

Chair Dauterich added that there are two seniors and three juniors in College Writing II. That is not typical of previous the college writing teaching experience.

Associate Dean Warren explained that these changes passed through Arts and Sciences Curriculum Committee unanimously. There were no concerns brought up by any of the representation within our units, which include Psychology and Biology. If there were any concerns, they would have been raised and asked for these changes to be tabled.

An EPC member asked if the name change would help students take the course sooner.

Associate Professor Cunningham explained that if students get an idea of what the course is about from the name, they are more likely to take it sooner.

Secretary Tillett asked if students may feel daunted by taking a course called research writing so early in their academic career.

Associate Professor Cunningham said she would rather know students know what the course entails than a title that they do not know or understand. If it says, "research writing," at least they will know it involves research.

An EPC member asked about hyphenating with College Writing – English I and Research Writing – English II.

Associate Professor Cunningham explained that they did not see the need to make the title longer.

An EPC member asked if students would understand they have to take both.

Associate Professor Cunningham said, yes. There is no reason why students think they have to take College Writing I and II right now, except through GPS.

An EPC member suggested seeing if there is a way, university-wide, to get the writing courses in early in the college career to alleviate some of the deficits.

Associate Professor Cunningham said that students working with advisors are getting these courses in their freshman and sophomore years. She agreed that would be ideal to for all students to take the writing courses early in their college career.

With no further questions, comments or concerns, Chair Dauterich concluded the meeting at 4:56pm.

Respectfully Submitted,

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

Educational Policies Council
AGENDA

Monday, 30 January 2023, 3:20 PM

Or call in (audio only) at 330-349-5345, Conference ID: 728 492 575#

I. **Approval of Minutes**

   A. **Meeting on 23 January 2023**
   View minutes

II. **Program Proposals Review**

   A. **Action Items**

Program	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Accounting *(presented by Acting Department Chair R. Drew Sellers)*		
1 Accounting Analytics - Graduate Certificate	View	Establish program *(fall 2023)*
2 Advanced Accounting - Graduate Certificate	View	Establish program *(fall 2023)*
Department of Management and Information Systems *(presented by Associate Dean Cathy DuBois)*		
3 International Business - Graduate Certificate	View	Establish program *(fall 2023)*
4 Quantitative Business Management - Graduate Certificate	View	Establish program *(fall 2023)*
COLLEGE OF ARTS AND SCIENCES *(presented by Associate Dean Deirdre M. Warren)*		
5 Pre-Health - Undergraduate Certificate	View	Establish program *(fall 2023)*
Department of Chemistry and Biochemistry *(presented by Associate Professor Diane Stroup)*		
6 Biochemistry - B.S.	View	Establish program *(fall 2023)*
Department of Computer Science *(presented by Professor Feodor Dragan and Associate Professor Maha Allouzi)*		
7 Cybersecurity Foundations - Minor	View	Establish program *(fall 2023)*
School of Peace and Conflict Studies *(presented by Assistant Professor Elaine Hsiao and Professor David Kaplan)*		
8 Environment, Peace and Justice - Minor	View	Establish program *(fall 2023)*
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Communication Studies *(presented by School Director Paul Haridakis)*		
9 Communication and Advocacy - Graduate Certificate	View	Establish program *(fall 2023)*
School of Media and Journalism *(presented by School Director Emily Metzgar)*		
10 Journalism Education - Graduate Certificate	View	Establish program *(fall 2023)*

Program	Proposal	Overview
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Foundations, Leadership and Administration *(presented by Assistant Professor Jennifer Ray-Tomasek)*		
11 Educational Studies - B.S.	View	Revise name to Professional Studies; revise delivery to mostly online in addition to in person; revise description and CIP code *(fall 2023)*
COLLEGE OF PUBLIC HEALTH *(presented by Interim Associate Dean Melissa Zullo for #12 and 15; Associate Professor Maggie Stedman-Smith for #13; Associate Professor Tom Brewer for #14; Professor Eric Jefferis for #15)*		
12 Clinical Research - Graduate Certificate	View	Establish program *(fall 2023)*
13 Environmental Health Sciences for Natural Science Majors - Minor	View	Establish program *(fall 2023)*
14 Healthcare Compliance - Graduate Certificate	View	Establish program *(fall 2023)*
15 LGBTQ+ Public Health - Graduate Certificate	View	Establish program *(fall 2023)*

B.   Lesser Action Items

Program	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
1 Business Administration - Ph.D.	View	Temporarily suspend admission to the Human Resource Management concentration *(fall 2023)*
Department of Economics		
2 Economics - B.B.A.	View	Revise learning outcomes *(fall 2023)*
Department of Management and Information Systems		
3 Business Administration - Executive - M.B.A.	View	Revise description *(fall 2023)*
4 Dual Degree M.P.H./M.B.A.	View	Establish program *(fall 2023)*
5 Dual Degree M.S. Knowledge Management/M.B.A.	View	Establish program *(fall 2023)*
Department of Finance		
6 Finance - B.B.A.	View	Revise program requirements *(fall 2023)*
7 Finance - Minor	View	Revise program requirements *(fall 2023)*
8 Financial Management - Graduate Certificate	View	Revise delivery, learning outcomes, description, program requirements *(fall 2023)*
COLLEGE OF ARTS AND SCIENCES		
Department of Computer Science		
9 Computer Science - B.S.	View	Revise description, program requirements, learning outcomes, roadmap *(fall 2023)*
Department of English		
10 Creative Writing - Minor	View	Revise program requirements *(fall 2023)*
11 English - B.A.	View	Revise program requirements *(fall 2023)*
12 English - Minor	View	Revise program requirements *(fall 2023)*
Department of History		
13 History - M.A.	View	Revise graduation requirements *(fall 2023)*
14 History - Ph.D.	View	Revise program requirements, graduation requirements *(fall 2023)*
Department of Modern and Classical Language Studies		
15 American Sign Language - B.A.	View	Revise program requirements, roadmap *(fall 2023)*

Program	Proposal	Overview
School of Multidisciplinary Social Sciences and Humanities		
16 Integrative Studies - B.I.S.	View	Revise delivery to fully online, in addition to continuing in person; revise learning outcomes, description, program requirements, admission requirements *(fall 2023)*
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Communication Studies		
17 Communication Studies - B.A.	View	Revise program requirements, graduation requirements, roadmap *(fall 2023)*
School of Information		
18 Dual Degree M.S. Knowledge Management/M.B.A.	View	Establish program *(fall 2023)*
School of Visual Communication Design		
19 Design - Minor	View	Revise program requirements *(fall 2023)*
20 Photography - B.F.A.	View	Revise program requirements, admission requirements *(fall 2023)*
21 Visual Communication Design - B.A.	View	Revise program requirements *(fall 2023)*
22 Visual Communication Design - B.F.A.	View	Revise program requirements, admission requirements *(fall 2023)*
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Teaching, Learning and Curriculum Studies		
23 Alternative Licensure Professional Development Institute, English/ Language Arts - Non-Degree	View	Establish program *(fall 2023)*
24 Alternative Licensure Professional Development Institute, Mathematics - Non-Degree	View	Establish program *(fall 2023)*
25 Alternative Licensure Professional Development Institute, Science - Non-Degree	View	Establish program *(fall 2023)*
26 Alternative Licensure Professional Development Institute, Social Studies - Non-Degree	View	Establish program *(fall 2023)*
27 Curriculum and Instruction - M.Ed.	View	Inactivate Stark Campus location; inactivate Physical Education Teacher Education concentration; revise description, program requirements *(fall 2023)*; revise admission requirements *(spring 2024)*
28 Early Childhood Education - M.A.T.	View	Revise accreditation, program requirements *(fall 2023)*
29 Early Childhood Generalist (Grades 4-5) Endorsement Preparation - Graduate Non-Degree	View	Inactivate program *(fall 2023)*
30 Early Childhood Generalist (Grades 4-5) Endorsement Preparation - Undergraduate Non-Degree	View	Inactivate program *(fall 2023)*
31 Earth Science - B.S.E.	View	Revise progression requirements *(fall 2023)*
32 Integrated Science - B.S.E.	View	Revise progression requirements, program requirements *(fall 2023)*
33 Life Science - B.S.E.	View	Revise progression requirements *(fall 2023)*

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Program	Proposal	Overview
34 Life Science/Chemistry - B.S.E.	View	Revise progression requirements, program requirement *(fall 2023)*
35 Physical Science - B.S.E.	View	Revise progression requirements, program requirements *(fall 2023)*
36 Secondary Education - M.A.T	View	Establish Physical Education concentration; revise description, program requirements *(fall 2023)*
COLLEGE OF NURSING		
37 Nursing - B.S.N.	View	Revise learning outcomes, program requirements, graduation requirements, roadmap, admission requirements *(fall 2023)*
38 Nursing - D.N.P.	View	Establish two concentrations: Executive Nurse and Systems Leadership; revise learning outcomes, description, program requirements, progression requirements, graduation requirements, roadmap *(fall 2023)*; revise admission requirements *(spring 2024)*
39 Nursing - M.S.N.	View	Revise learning outcomes *(fall 2023)*
40 Nursing - Ph.D.	View	Establish post-baccalaureate track; revise program requirements, learning outcomes, progression requirements, graduation requirements, roadmap *(fall 2023)*
COLLEGE OF PUBLIC HEALTH		
41 Clinical Epidemiology - M.S.	View	Revise program requirements *(fall 2023)*; revise admission requirements *(spring 2024)*
42 Dual Degree M.P.H./M.B.A.	View	Establish program *(fall 2023)*
43 Environmental Health Sciences - Minor	View	Revise name to Environmental Health Sciences for Non-Natural Science Majors; revise description, program requirements, admission requirements *(fall 2023)*
44 Public Health - M.P.H.	View	Revise graduation requirements, program requirements *(fall 2023)*; revise admission requirements *(spring 2024)*
45 Public Health - Ph.D.	View	Revise program requirements, graduation requirements *(fall 2023)*
46 Public Health - Undergraduate Certificate	View	Establish mostly online delivery, in addition to continuing online and in person; revise learning outcomes, program requirements *(fall 2023)*
COLLEGE OF THE ARTS		
47 Arts Entrepreneurship - Minor	View	Revise learning outcomes, program requirements *(fall 2023)*
School of Art		
48 Art Education - M.A.	View	Revise description, learning outcomes, program requirements *(fall 2023)*
49 Ceramics - Minor	View	Revise learning outcomes, program requirements *(fall 2023)*
50 Glass - Minor	View	Revise learning outcomes, program requirements *(fall 2023)*
51 Sculpture and Expanded Media - Minor	View	Revise learning outcomes, program requirements *(fall 2023)*
52 Studio Art - B.F.A.	View	Revise description, program requirements *(fall 2023)*

Program	Proposal	Overview
53 Studio Art - M.F.A.	View	Revise program requirements, graduation requirements *(fall 2023)*

III. **Course Proposals Review**

A. **Lesser Action Items – University Requirements Curriculum Committee** *(fall 2023)*

Course and Title	Proposal	Overview
DIVERSITY REQUIREMENT		
1 ARTH 22010 Introduction to Asian Art *(Global)*	View	Revise
2 ARTH 42028 Contemporary African Art: 1980-Present *(Global)*	View	Revise
3 ARTH 42059 African American Art and Visual Culture *(Domestic)*	View	Revise
4 ARTH 42065 Feminist and Queer Art and Cultural Theory *(Domestic)*	View	Revise
5 ENG 33005 Native American Literature *(Domestic)*	View	Establish
6 HIST 41071 American Social and Intellectual History, 1876-Present to: Ideas in Action: U.S. Intellectual History *(Domestic)*	View	Revise
7 MUS 42161 History of Jazz *(Domestic)*	View	Revise
8 MUS 42181 Popular World Music *(Global)*	View	Revise
EXPERIENTIAL LEARNING REQUIREMENT		
9 ARTE 41002 Art Education: Foundations and Concepts - Secondary	View	Revise
10 ARTE 41192 Art Education: Field Experience	View	Revise
11 ARTE 41592 Art Education: Student Teaching and Seminar	View	Revise
12 ARTH 42090 Study Away: Art History	View	Revise
13 ARTS 45090 Study Away: Studio Art	View	Revise
14 ARTS 45099 Senior Thesis Exhibition	View	Revise
15 CS 49999 Capstone Project	View	Revise
16 DAN 37272 Kent Dance Ensemble to: DAN 37092	View	Revise
17 ECED 30292 Clinical Experience Primary II	View	Revise
18 ECED 30392 Clinical Experience Primary III	View	Revise
19 ECED 40492 Clinical Experience Primary IV	View	Revise
20 EDST 44092 Practicum in Educational Studies to: PROS 44092 Practicum in Professional Studies	View	Revise
21 ENG 40089 Variable Title: Themes in Study Abroad	View	Establish
22 ENG 41009 Student Teaching to: ENG 41392	View	Revise
23 ENGR 46099 Computer Engineering Technology Capstone	View	Revise
24 ENTR 47048 Entrepreneurial Experience I	View	Revise
25 GEOG 40292 Field Experience in Geography	View	Inactivate
26 NURS 41089 International Experience Health Care Polices	View	Establish
27 POL 40589 International Experience	View	Establish
28 POL 40992 Internship	View	Revise
29 VCD 49199 Capstone Project	View	Revise
KENT CORE REQUIREMENT		
30 MUS 22111 The Understanding of Music to: Understanding Western Music *(Humanities)*	View	Revise
WRITING-INTENSIVE COURSE REQUIREMENT		
31 ART 40008 Professional Practices in Visual Arts	View	Revise
32 ARTE 41192 Art Education: Field Experience	View	Revise
33 CS 49999 Capstone Project	View	Revise

Course and Title	Proposal	Overview
34 ECED 40403 Developing a Balanced Literacy Program in the Elementary Years to: Teaching Writers in The Elementary Years	**View**	Revise
35 EDST 44004 Research and Writings in Educational Studies PROS 44004 Research and Writings in Professional Studies	**View**	Revise
36 PHIL 31091 Philosophers in Depth	**View**	Establish

B. **Lesser Action Items – Course Changes** *(fall 2023)*

Course and Title	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Accounting		
1 ACCT 43034 Nonprofit Accounting and Auditing	**View**	Revise
Department of Economics		
2 ECON 42050 Data Acquisition, Preparation and Visualization	**View**	Revise
Department of Finance		
3 FIN 36061 Principles of Real Estate	**View**	Revise
4 FIN 36072 Law of Commercial Transactions	**View**	Revise
5 FIN 36081 Principles of Insurance	**View**	Revise
6 FIN 46054 Financial Risk Management	**View**	Revise
7 FIN 46055 Advanced Derivative Securities	**View**	Revise
8 FIN 46056 Advanced Fixed Income Management	**View**	Revise
9 FIN 46061 Real Estate Finance	**View**	Revise
10 FIN 46067 Advanced Portfolio Analysis	**View**	Revise
11 FIN 46068 Commercial Bank Management	**View**	Revise
12 FIN 46070 Advanced Commercial Bank Management	**View**	Revise
13 FIN 46072 Business Financial Distress and Bankruptcy	**View**	Establish
COLLEGE OF AERONAUTICS AND ENGINEERING		
14 ENGR 43550 Computer-Aided Manufacturing	**View**	Revise
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
15 IT 30000 Python Programming in Information Technology	**View**	Establish
COLLEGE OF ARTS AND SCIENCES		
Department of Computer Science		
16 CS 33302 Introduction to Intelligent Robotics	**View**	Establish
17 CS 35101 Computer Organization	**View**	Revise
18 CS 35201 Computer Communication Networks	**View**	Revise
Department of English		
19 ENG 30052 Medical and Scientific Writing	**View**	Inactivate
20 ENG 30061 Writing in Business	**View**	Inactivate
21 ENG 30072 Editing and Publishing I to: ENG 40072 How to Edit Professionally	**View**	Revise
22 ENG 30073 Editing and Publishing II to: ENG 40073 How to Publish: Books and Beyond	**View**	Revise
23 ENG 30075 Starting A Novel	**View**	Establish
24 ENG 34070 Knights and Outlaws in Literature and Culture	**View**	Establish
25 ENG 35101 Literature and Other Disciplines	**View**	Inactivate
26 ENG 36001 Applied Literary Criticism	**View**	Inactivate
27 ENG 37101 Critical Rhetorical Studies of Texts in Context	**View**	Inactivate
28 ENG 39195 Special Topics in Drama	**View**	Inactivate
29 ENG 39295 Special Topics in Poetry	**View**	Inactivate
30 ENG 39395 Special Topics in Fiction	**View**	Inactivate

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Course and Title	Proposal	Overview
31 ENG 39495 Special Topics in Comparative Literature to: Special Topics in Literature	View	Revise
32 ENG 39695 Special Topics in Ethnic Literature of the United States	View	Inactivate
33 ENG 39795 Special Topics in Women's Literature	View	Inactivate
34 ENG 49095 Senior Special Topics to: Senior and Graduate Special Topics	View	Revise
35 ENG 51009 Student Teaching to: ENG 53392	View	Revise
36 ENG 51525 Inquiry into Professional Practice	View	Establish
37 ENG 59095 Senior and Graduate Special Topics	View	Establish
Department of Geography		
38 GEOG 40285 Field Experience in Geography	View	Establish
39 GEOG 50285 Field Experience in Geography	View	Establish
40 GEOG 50292 Field Experience in Geography	View	Inactivate
41 GEOG 70285 Field Experience in Geography	View	Establish
42 GEOG 70292 Field Experience in Geography	View	Inactivate
Department of History		
43 HIST 31071 U.S. Foreign Relations Through 1898 to: America and the World Through 1898	View	Revise
44 HIST 31072 U.S. Foreign Relations, 1898-1945 to: America and the World, 1898-1945	View	Revise
45 HIST 31073 U.S. Foreign Relations Since 1945 to: America and the World Since 1945	View	Revise
46 HIST 41077 The Great Depression in America to: New Deal America and Beyond	View	Revise
47 HIST 48897 Colloquium in African American History Since 1877 to: HIST 48800 Seminar in Modern African American History	View	Revise
48 HIST 58897 Colloquium in African-American History Since 1877 to: HIST 58800 Seminar in Modern African American History	View	Revise
49 HIST 62360 Marginality and Power: History from Below	View	Establish
50 HIST 78897 Colloquium in African-American History Since 1877 to: HIST 78800 Seminar in Modern African American History	View	Revise
51 HIST 82360 Marginality and Power: History from Below	View	Establish
Department of Political Science		
52 PADM 60387 Electronic Governance	View	Revise
Department of Sociology		
53 CRIM 13000 Crime and Technology	View	Establish
School of Peace and Conflict Studies		
54 PACS 45060 Environmental Justice	View	Establish
55 PACS 55060 Environmental Justice	View	Establish
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Communication Studies		
56 COMM 25902 Communication Theory to: COMM 35902	View	Revise
57 COMM 26001 Public Communication in Society to: COMM 36001	View	Revise
58 COMM 26501 Introduction to Health Communication to: COMM 35600 Health Communication	View	Revise

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Course and Title	Proposal	Overview
59 COMM 45095 Special Topics in Communication Studies to: COMM 40095	View	Revise
60 COMM 55095 Special Topics to: COMM 50095 Special Topics in Communication Studies	View	Revise
61 COMM 65000 Foundations of Communication Inquiry to: Foundations of Communication and Advocacy	View	Revise
62 COMM 65091 Seminar in Persuasion to: COMM 65070 Social Influence	View	Revise
63 COMM 65662 Mass Media Effects to: Media Effects	View	Revise
64 COMM 65686 Global Cultures, Intergroup Communication and Identities	View	Establish
65 COMM 65851 Organizational Communication	View	Revise
66 COMM 66501 Health Communication	View	Revise
67 COMM 75000 Foundations of Communication Inquiry to: COMM 85000 Foundations of Communication and Advocacy	View	Revise
68 COMM 75091 Seminar in Persuasion to: COMM 85070 Social Influence	View	Revise
69 COMM 75095 Special Topics to: COMM 70095 Special Topics in Communication Studies	View	Revise
70 COMM 75662 Mass Media Effects to: COMM 85662 Media Effects	View	Revise
71 COMM 75851 Organizational Communication to: COMM 85851	View	Revise
72 COMM 86501 Health Communication	View	Revise
School of Media and Journalism		
73 MDJ 60012 Mass Communication Law and Ethics to: Media Law and Ethics	View	Revise
74 MDJ 60701 Advising Student Media	View	Revise
75 MDJ 66011 Reporting, Writing and Editing for Media	View	Revise
76 MDJ 67067 Teaching Media Literacy	View	Establish
77 MDJ 67075 Teaching Multimedia to: Media Content Creation	View	Revise
78 MDJ 67087 Advising Yearbook	View	Revise
School of Visual Communication Design		
79 VCD 13001 Introduction to Visual Communication Design Studio	View	Revise
80 VCD 17000 Color: Theory and Application	View	Revise
81 VCD 18002 Photography II	View	Revise
82 VCD 22000 Design/Illustration Techniques I	View	Revise
83 VCD 22001 Design/Illustration Techniques II	View	Revise
84 VCD 23000 Intermediate Studio Skills: Graphic Design and Illustration	View	Inactivate
85 VCD 23001 Typography I	View	Revise
86 VCD 28003 Digital Imaging I	View	Revise
87 VCD 30008 Junior Portfolio Review - Photo-Illustration	View	Inactivate
88 VCD 30009 Junior Portfolio Review: Graphic Design/Illustration	View	Inactivate
89 VCD 32000 Illustration I	View	Revise
90 VCD 32001 Illustration II	View	Revise
91 VCD 33000 Graphic Design I	View	Revise
92 VCD 33001 Graphic Design II	View	Revise
93 VCD 34005 Introduction to 3D Graphic Design	View	Revise

Course and Title	Proposal	Overview
94 VCD 34006 Motion Design to: VCD 44006 Motion Design I	View	Revise
95 VCD 38001 Photographics	View	Inactivate
96 VCD 38004 Advanced Photography	View	Revise
97 VCD 38007 Photography Techniques	View	Revise
98 VCD 38011 Editorial Photography	View	Revise
99 VCD 40025 Professional Portfolio	View	Inactivate
100 VCD 40035 Professional Portfolio BFA Design	View	Revise
101 VCD 40052 Graphic Design-Travel and Field Experience to: VCD 40089	View	Revise
102 VCD 40053 Glyphix Research Laboratory	View	Revise
103 VCD 40095 Special Topics: Graphic Design/Illustration to: Special Topics in Design, Illustration and Photography	View	Revise
104 VCD 40195 Selected Topics: Graphic Design/Illustration to: Selected Topics in Design, Illustration and Photography	View	Revise
105 VCD 40295 Selected Topics in Design, Illustration and Photography	View	Establish
106 VCD 42000 Advanced Illustration: Media	View	Inactivate
107 VCD 42002 Editorial Illustration	View	Revise
108 VCD 42003 Advertising Illustration	View	Revise
109 VCD 42005 Character Development and Design: The Human Figure	View	Revise
110 VCD 42006 Character Development and Design: Animals and Environments	View	Revise
111 VCD 42007 Graphic Narrative	View	Revise
112 VCD 43001 Interaction Design I to: VCD 33101	View	Revise
113 VCD 43002 Typography II	View	Revise
114 VCD 43003 Identity Systems	View	Revise
115 VCD 43005 Packaging, Promotion and Retail Environments to: Packaging and Promotion	View	Revise
116 VCD 43006 Environmental Graphic Design	View	Revise
117 VCD 43007 Information Design	View	Revise
118 VCD 43008 Branded Identity	View	Inactivate
119 VCD 43051 Type High Press	View	Revise
120 VCD 43060 Typeface Design	View	Revise
121 VCD 43101 Interaction Design II	View	Revise
122 VCD 44001 Exhibition Design	View	Revise
123 VCD 46003 Typography III	View	Revise
124 VCD 48001 Photographic Project	View	Revise
125 VCD 48002 Advanced Photographic Project	View	Revise
126 VCD 48003 Professional Portfolio Photography	View	Revise
127 VCD 48005 Color Photography	View	Revise
128 VCD 48008 Advanced Digital Imaging	View	Revise
129 VCD 48009 Fashion Photography	View	Revise
130 VCD 48010 Architectural Photography	View	Revise
131 VCD 50025 Professional Portfolio	View	Inactivate
132 VCD 50052 Graphic Design-Travel and Field Experience to: VCD 50089	View	Revise
133 VCD 50053 Glyphix Research Laboratory	View	Revise
134 VCD 50095 Special Topics in Graphic Design/Illustration to: Special Topics in Design, Illustration and Photography	View	Revise

Course and Title	Proposal	Overview
135 VCD 50195 Selected Topics Graphic Design and Illustration to: Selected Topics in Design, Illustration and Photography	View	Revise
136 VCD 50295 Selected Topics in Design, Illustration and Photography	View	Establish
137 VCD 52000 Advanced Illustration/Media	View	Inactivate
138 VCD 52002 Editorial Illustration	View	Revise
139 VCD 52003 Advertising Illustration	View	Revise
140 VCD 52005 Character Development and Design to: Character Development and Design: The Human Figure	View	Revise
141 VCD 52006 Character Development and Design: Animals and Environments	View	Revise
142 VCD 52007 Graphic Narrative	View	Revise
143 VCD 53002 Typography II	View	Revise
144 VCD 53003 Identity Systems	View	Revise
145 VCD 53005 Packaging, Promotion and Retail Environments to: Packaging and Promotion	View	Revise
146 VCD 53006 Environmental Graphic Design	View	Revise
147 VCD 53007 Information Design	View	Revise
148 VCD 53051 Type High Press	View	Revise
149 VCD 53060 Typeface Design	View	Revise
150 VCD 53101 Interaction Design II	View	Revise
151 VCD 54006 Motion Design I	View	Establish
152 VCD 56003 Typography III	View	Revise
153 VCD 58010 Architectural Photography	View	Revise
154 VCD 60011 Typographic Structures and Systems	View	Revise
155 VCD 60012 Concept Development and Implementation	View	Revise
156 VCD 60013 Graphic Design Advanced	View	Revise
157 VCD 60020 Graduate Studio in Visual Communication Design	View	Revise
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Foundations, Leadership and Administration		
158 EDST 40095 Special Topics in Educational Studies to: PROS 40095 Special Topics in Professional Studies	View	Revise
159 EDST 40096 Individual Investigation in Educational Studies to: PROS 40096 Individual Investigation in Professional Studies	View	Revise
160 EDST 44003 Seminar in Educational Studies to: PROS 44003 Seminar in Professional Studies	View	Revise

161 EDST 44005 Exploration and Application of Leadership Skills for Varied
    Professional Settings to:
    PROS
	View	Revise

School of Teaching, Learning and Curriculum Studies		
162 CI 55051 Elementary School Physical Education Methods to: PESP	View	Revise
163 CI 55053 Elementary School Physical Education Content to: PESP	View	Revise
164 CI 55058 Secondary School Physical Education Methods to: PESP	View	Revise
165 CI 55059 Secondary School Physical Education Content to: PESP	View	Revise
166 CI 62000 Principles of Teaching with Differentiation	View	Establish
167 CI 62001 Assessment Procedures and Praxis	View	Establish
168 CI 62002 Culturally Responsive Classroom Management Practices	View	Establish

Course and Title	Proposal	Overview
169 CI 62003 Literacies in the Content Areas	View	Establish
170 CI 62101 Curriculum Studies of Secondary English Language Arts	View	Establish
171 CI 62102 Curriculum Studies of Secondary Mathematics	View	Establish
172 CI 62103 Curriculum Studies of Secondary Science	View	Establish
173 CI 62104 Curriculum Studies of Secondary Social Studies	View	Establish
174 CI 62121 Foundations of Literacy and Phonics for Secondary Teachers	View	Establish
175 ECED 20105 Family-School-Community Partnerships in Diverse Settings	View	Revise
176 ECED 30201 Languages and Literacies to: Teaching Early Readers	View	Revise
177 ECED 30202 Mathematics and Science in the Early Years	View	Revise
178 ECED 30205 Culturally and Linguistically Sustaining Pedagogy	View	Revise
179 ECED 40203 Critical Inquiry: The International Baccalaureate Framework	View	Revise
180 ECED 40301 Teaching Social Studies in the Elementary Years	View	Revise
181 ECED 40302 Appropriate Phonics Instruction and Word Study to: Teaching Phonics and Word Study	View	Revise
182 ECED 40303 Teaching Mathematics in the Elementary Years I	View	Revise
183 ECED 40304 Teaching Science in the Elementary Years	View	Revise
184 ECED 40305 Guidance and Assessment: Supporting All Children	View	Revise
185 ECED 40401 Teaching Science and Social Studies in the Elementary Years	View	Revise
186 ECED 40402 Developmental Reading and Writing in the Elementary Years to: Teaching Readers in the Elementary Years	View	Revise
187 ECED 40404 Teaching Mathematics in the Elementary Years II	View	Revise
188 ECED 44444 Development and Pedagogy in Upper Elementary School	View	Revise
189 ECED 50125 Inquiry into Professional Practice	View	Revise
190 ECED 50203 Critical Inquiry: The IB Framework to: Critical Inquiry: The International Baccalaureate Framework	View	Revise
191 ECED 50301 Teaching Social Studies in K-5 Classrooms	View	Revise
192 ECED 50302 Appropriate Phonics Instruction and Word Study to: Teaching Phonics and Word Study	View	Revise
193 ECED 50303 Teaching Mathematics in the Elementary Years I	View	Revise
194 ECED 50304 Teaching Science in the Elementary Years	View	Revise
195 ECED 50402 Developmental Reading and Writing in the Elementary Years to: Teaching Readers in the Elementary Years	View	Revise
196 ECED 50403 Developing a Balanced Literacy Program in the Elementary Years to: Teaching Writers in the Elementary Years	View	Revise
197 ECED 50404 Teaching Mathematics in the Elementary Years II	View	Revise
198 ECED 54444 Development and Pedagogy in Upper Elementary School	View	Revise
199 ECED 60103 Social Studies and the Arts in Preschool	View	Revise
200 ECED 60113 Preschool Education	View	Revise
201 ECED 60115 Science Technology Engineering and Mathematics Foundations for Early and Middle Childhood Education	View	Revise
202 ECED 60201 Language and Literacies to: Teaching Early Readers	View	Revise
203 ECED 60392 Clinical Experience Primary III	View	Establish
204 ECED 60492 Clinical Experience Primary IV	View	Establish
205 ECED 63333 Family-School-Community Partnerships in Diverse Settings	View	Revise
206 PESP 49525 Inquiry into Professional Practice in Physical Education	View	Revise
207 PESP 59525 Inquiry into Professional Practice in Physical Education	View	Establish
COLLEGE OF NURSING		

Course and Title	Proposal	Overview
208 NURS 10060 Introduction to Professional Nursing Practice	View	Revise
209 NURS 20005 Clinical Calculations in Nursing I	View	Establish
210 NURS 20015 Clinical Calculations in Nursing II	View	Establish
211 NURS 20035 Accelerated Clinical Calculations	View	Establish
212 NURS 31010 Applications for Statistical Findings for Evidence Based Practice	View	Revise
213 NURS 40005 Professional Nursing Development	View	Revise
214 NURS 40035 Senior Level Skill Competency Laboratory	View	Establish
215 NURS 60210 Adult Gerontology Clinical Nurse Specialist II	View	Revise
216 NURS 60310 Adult Gerontology Clinical Nurse Specialist III	View	Revise
217 NURS 61692 Primary Care Pediatrics Practicum	View	Revise
218 NURS 62192 Adult Gerontology Clinical Nurse Specialist II Practicum	View	Revise
219 NURS 63192 Adult Gerontology Clinical Nurse Specialist III Practicum	View	Revise
220 NURS 70641 Executive Leadership in Nursing	View	Establish
221 NURS 70651 Advanced Legal, Regulatory and Policy Considerations for Nurse	View	Establish
222 NURS 70686 Applied Economic and Financial Principles for the Nurse Executive	View	Establish
223 NURS 70716 Innovation and Intervention Research	View	Establish
224 NURS 70718 Roles and Evaluation	View	Establish
225 NURS 70739 Research in Health Disparities	View	Establish
226 NURS 70753 Data Science and Nursing	View	Establish
227 NURS 70798 Research in Nursing	View	Revise
COLLEGE OF PUBLIC HEALTH		
228 EHS 53014 Built Environment and Public Health	View	Revise
229 EPI 50013 Clinical Epidemiology Basics	View	Revise
230 EPI 50014 Clinical Trials Management	View	Revise
231 EPI 50018 Regulatory Affairs in Clinical Research	View	Revise
232 EPI 52010 Understanding the COVID-19 Pandemic	View	Establish
233 EPI 63192 Research Practicum in Clinical Epidemiology	View	Revise
234 HPM 52015 Emerging Issues in Public Health Policy and Management to: HPM 62015	View	Revise
235 HPM 52017 Healthcare Law and Regulation to: HPM 62017	View	Revise
236 HPM 53008 Foundations for Effective Public Health Leadership to: HPM 63018	View	Revise
237 HPM 53009 Whole Systems Approaches to Leading Organizational Change in Public Health to: HPM 63019	View	Revise
238 HPM 53011 Public Health Evaluation Methods to: HPM 63011	View	Revise
239 HPM 53012 National Health Reform to: HPM 63012	View	Revise
240 HPM 53013 Sex: A Wicked Public Health Problem to: HPM 63013	View	Revise
241 HPM 60001 Essentials of Health Insurance I	View	Establish
242 HPM 60002 Essentials of Health Insurance II	View	Establish
243 HPM 63008 Healthcare Privacy and Security	View	Establish
244 HPM 63009 Healthcare Compliance I	View	Establish
245 HPM 63010 Healthcare Compliance II	View	Establish
246 HPM 64002 Global Health Immersion: Geneva, Switzerland to: HPM 60089	View	Revise

	Course and Title	Proposal	Overview
247	HPM 84002 Global Health Immersion: Geneva, Switzerland to: HPM 80089	View	Revise
248	PH 42010 Understanding the COVID-19 Pandemic	View	Establish
249	PH 43013 Built Environment and Public Health	View	Establish
250	PH 44002 Global Health Immersion: Geneva, Switzerland to: PH 40089	View	Revise
251	SBS 54600 Emerging Issues in LGBTQ+ Public Health Practice	View	Establish
252	SBS 54630 Sexual Orientation and Gender Identity in Public Health Practice	View	Establish
253	SBS 54700 Community-Based Substance Abuse Prevention for Public Health Professionals to: SBS 64700	View	Revise
254	SBS 73018 Theories of Prevention Science I to: Theories of Prevention Science	View	Revise
255	SBS 73019 Theory Prevention Science II to: Methods of Prevention Science	View	Revise
	COLLEGE OF THE ARTS		
	School of Art		
256	ART 10024 Digital Media	View	Revise
257	ARTE 31001 Art Education: Foundations and Concepts - Elementary	View	Revise
258	ARTE 41004 Pre-Kindergarten-12 Design Education	View	Revise
259	ARTE 41009 Art Education Major Review	View	Revise
260	ARTE 41525 Art Education: Inquiry into Professional Practice	View	Revise
261	ARTE 51002 Art Education: Foundations and Concepts Secondary	View	Inactivate
262	ARTE 51004 Pre-Kindergarten-12 Design Education	View	Revise
263	ARTE 51192 Art Education: Field Experience	View	Revise
264	ARTE 51525 Art Education: Inquiry into Professional Practice	View	Revise
265	ARTE 61101 Research Seminar in Art Education	View	Revise
266	ARTE 61191 Seminar in Art Education I	View	Revise
267	ARTE 61291 Seminar in Art Education II	View	Revise
268	ARTE 61380 Master's Research Seminar	View	Inactivate
269	ARTE 61398 Master's Project Research	View	Inactivate
270	ARTE 61399 Art Education: Graduate Project Capstone	View	Establish
271	ARTH 52090 Study Away: Art History	View	Revise
272	ARTS 24051 Introduction to Sculptural Practice	View	Revise
273	ARTS 25400 Ceramics I	View	Revise
274	ARTS 34051 Sculptural Object	View	Revise
275	ARTS 34052 Time Arts	View	Revise
276	ARTS 34053 Site and Installation	View	Revise
277	ARTS 35400 Functional Approaches to Clay	View	Revise
278	ARTS 35401 Sculptural Approaches in Clay	View	Revise
279	ARTS 44051 Advanced Sculptural Practice	View	Revise
280	ARTS 45400 Advanced Ceramics	View	Revise
281	ARTS 55090 Study Away: Studio Art	View	Revise
282	ARTS 64000 Graduate Seminar I: Studio Art	View	Revise
	School of Music		
283	MUS 25312 World Music Ensemble to: MUS 45314	View	Revise
284	MUS 40295 Special Topics in Music	View	Revise
285	MUS 41091 Music Learning Theory Approach	View	Establish

Course and Title	Proposal	Overview
286 MUS 41342 Jazz Composing and Arranging	View	Revise
287 MUS 41351 Jazz Improvisation II	View	Revise
288 MUS 42131 America's Music to: Music of the United States	View	Revise
289 MUS 42162 Jazz Styles and Analysis	View	Revise
290 MUS 42345 Orff Schulwerk Teacher Education Level I	View	Establish
291 MUS 42346 Orff Schulwerk Teacher Education Level II	View	Establish
292 MUS 42347 Orff Schulwerk Teacher Education Level III	View	Establish
293 MUS 43264 Methods in Rock Band Performance and Pedagogy	View	Revise
294 MUS 48251 Pedagogy of Music Theory	View	Revise
295 MUS 50295 Special Topics in Music	View	Revise
296 MUS 51011 Introduction to Tonal Aural Skills	View	Revise
297 MUS 51012 Introduction to Tonal Music Analysis	View	Revise
298 MUS 51091 Music Learning Theory Approach	View	Establish
299 MUS 51342 Jazz Arranging to: Jazz Composing and Arranging	View	Revise
300 MUS 51351 Jazz Improvisation II	View	Establish
301 MUS 52131 America's Music to: Music of the United States	View	Revise
302 MUS 52161 History of Jazz	View	Revise
303 MUS 52162 Jazz Styles and Analysis	View	Establish
304 MUS 52171 Music from World Cultures to: MUS 62171	View	Revise
305 MUS 52181 Popular World Music	View	Revise
306 MUS 52345 Orff Schulwerk Teacher Education Level I	View	Establish
307 MUS 52346 Orff Schulwerk Teacher Education Level II	View	Establish
308 MUS 52347 Orff Schulwerk Teacher Education Level III	View	Establish
309 MUS 53264 Methods in Rock Band Performance and Pedagogy	View	Revise
310 MUS 55312 World Music Ensemble to: MUS 55314	View	Revise
311 MUS 62411 Music Bibliography and Research Methods	View	Revise
312 MUS 70295 Special Topics in Music	View	Establish
313 MUS 71091 Music Learning Theory Approach	View	Establish
314 MUS 72131 Music of the United States	View	Establish
315 MUS 72161 History of Jazz	View	Establish
316 MUS 72181 Popular World Music	View	Establish
317 MUS 72345 Orff Schulwerk Teacher Education Level I	View	Establish
318 MUS 72346 Orff Schulwerk Teacher Education Level II	View	Establish
319 MUS 72347 Orff Schulwerk Teacher Education Level III	View	Establish
320 MUS 73264 Methods in Rock Band Performance and Pedagogy	View	Establish
321 MUS 75314 World Music Ensemble	View	Establish
322 MUS 78251 Pedagogy of Music Theory	View	Revise
323 MUS 82171 Music from World Cultures	View	Establish
324 MUS 82411 Music Bibliography and Research Methods	View	Establish
School of Theatre and Dance		
325 DAN 37010 Dance Pedagogy	View	Establish
326 DAN 37020 Teaching Dance and Movement for Nontraditional Populations	View	Establish

VI. Next Meeting:
Monday, 20 February 2023

Educational Policies Council
Meeting Minutes
Monday, 30 January 2023
View the Meeting

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Joanna Liedel, Ashley N. Maher, Christa N. Ord

Administrators present: Senior Associate Provost Manfred H. van Dulmen; Deans Sonia A. Alemagno, Versie Mallard-Johnson

Faculty present: Professors Karen Gracy, Tiffany Taylor; Associate Professors Brian R. Barber, Doug Ellison, Michael J. Ensley, Michael R. Fisch, Dandan Liu, Denise M. McEnroe-Petitte, Mitchell J. McKenney, Abe G. Osbourne, Helen Piontkivska, D. Blake Stringer, Jonathan F. Swoboda, Brett D. Tippey; Assistant Professors Bethany G. Lanese, Tina Patel, Maggie Stedman-Smith; Senior Lecturers Tracy A. Laux, Jennifer R. Metheney; Lecturer Kristy Jacobson; Associate Lecturer Shelley K. Marshall

Faculty not present: Associate Professors Vanessa J. Earp, Eric D. Kildow, Christopher Rowan, Geoffrey Steinberg

Students present: Jeremy Foust

Guests: Maha Allouzi, Candance Bowen, Tom Brewer, Neil Cooper, Alicia Crowe, Chris Dorsten, Jo Dowell, Feodor Dragan, Cathy Dubois, Susan Emens, Michele Ewing, James Hannon, Dana Hansen, Paul Haridakis, Eric Jefferis, David Kaplan, Cheryl Ann Lambert, Erin Lawson, Miriam Matteson, Julie Mazzei, Emily Metzgar, Tracey Motter, Felix Offodile, JD Ponder, Jennifer Ray-Tomasek, Any Reynolds, Matthew Rollyson, R. Drew Sellers, Hollie Simpson, Alison Smith, Stephanie Smith, Kathleen Spicer, Linnea Stafford, Julia Stoll, Diane Stroup, Deirdre Warren, Cindy Wilk, Tewodros Workneh, Cathy Zingrone, Melissa Zullo

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 30 January 2023, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 23 January 2023

Associate Professor Piontkivska made a motion to approve, and Associate Lecturer Marshall seconded the motion.

With no questions, comments or corrections, the item was passed unanimously.

II. Program Proposals Review
A. Action Items
Ambassador Crawford College of Business and Entrepreneurship
Department of Accounting
VIEW THE DISCUSSION
1. Accounting Analytics – Graduate Certificate—Establish program (*fall 2023*)
2. Advanced Accounting – Graduate Certificate—Establish program (*fall 2023*)
Acting Chair Sellers stated that the department took their Master of Science in Accounting online. This is an extension of that. Each certificate is a four-course bundle. This is filling a need in the marketplace for people who may not want a complete master's, but will benefit from specific courses from within the master's. The Advanced Accounting certificate is designed to for people with a B.A. in Accounting to give them four extra courses to prepare and study for the CPA exam. The Accounting Analytics certificate is targeted to students who may be working professionals and have a need for updating their skills. They hope these certificates will satisfy the needs in the marketplace and that some will finish the master's degree after completing a certificate.

Associate Professor Liu made a motion to approve, and Associate Lecturer Marshall seconded the motion.

Chair Dauterich asked about the support from the community and students.

Acting Chair Sellers explained that they have an accounting board that is made up of, primarily, alumni. There is universal interest in analytics as people see that in their everyday life and are looking to upskill the people that they have. Prior, they wanted people to be CPA ready by the time they are hired. Now, there is more demand for accountants than there is supply. They are starting to see graduates with a B.A. being hired, and the graduates getting their CPA while working. There should be a lot of interest in the medium to large size firms in the area. Meetings are scheduled with businesses in the area to discuss this further. The certificates are leveraging off of existing courses.

With no other questions or comments, the items passed.

Department of Management and Information Systems
3. International Business – Graduate Certificate—Establish program (*fall 2023*)
4. Quantitative Business Management – Graduate Certificate—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Associate Dean Dubois said that a couple of years ago, they created certificates that provided a stackable certificate approach to getting the M.B.A. Certificates were also created business analytics and human resource management. The certificates have had a good uptake. Students have stacked them towards the M.B.A. and their concentration within the M.B.A. These new certificates will be an expansion. International Business has a range of courses. None of the courses have prerequisites, so they are available to anyone across campus as well. If someone is a working business professional and they want to go towards jobs in international business, they can use this certificate to go towards that. Quantitative Business Management is a renaming of

what used to be Financial Management stackable certificate. The Finance department wanted that name of their certificate. Quantitative Business Management has no new courses. The Financial Management certificate will have finance courses. The college expects uptake in these certificates.

Associate Professor Liu made a motion to approve, and Associate Lecturer Marshall seconded the motion.

Secretary Tillett asked why they would not market to the students who are in the International Business concentration within the M.B.A.

Associate Dean Dubois explained that students are able to put on their LinkedIn that they have a certificate in international business rather than a concentration. It draws more attention and has greater legitimacy.

Secretary Tillett asked for confirmation that the students would be earning two credentials for the same curriculum.

Associate Dean Dubois added that students do take an extra course in the certificate.

Secretary Tillett asked if the college has thought about removing the concentrations and making them all certificates.

Associate Dean Dubois said no. Some students do not want to take the extra course. She said they will think and discuss it.

 Secretary Tillett asked why the extra course was in the certificate and not in the concentration.

Associate Dean Dubois said that this is so students have a choice to take the extra course. Not every M.B.A. student does this. People who do not want to do the M.B.A. also take the certificates. The certificates provide different pathways and are stackable.

Secretary Tillett asked why they would want to market to current students in the M.B.A. within a concentration.

Associate Dean Dubois said that it looks better on students' LinkedIn profile if they have a certificate.
With no further questions, the items passed unanimously.

College of Arts and Sciences
5. Pre-Health – Undergraduate Certificate—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Associate Dean Warren the college is proposing a pre-health certificate that targets students who graduated with a non-health degree and want to come back to get the prerequisite courses that are required for medical schools. This includes medical, dental, pharmacy, physician assistant and veterinary. There are not any other programs that currently serve this population. Consultation

and support have come from Arts and Sciences and other units in the university. The certificate has some core requirements that are common to other professional schools. There are a number of electives that students will take based on what professional school they are interested. All courses currently exist. The college and units, biology, chemistry, physics and psychology, have academic and faculty advisors to guide the students through the requirements. This certificate will allow students to get financial aid. The students will also be tracked and advisors can ensure they get all they need.

Academic Program Coordinator, Erin Lawson, added that a big component would be guidance. Students coming in would need to have a minimum 3.000 GPA to declare the certificate. Students will not be setup for unrealistic expectations for what they might pursue in the future. Guidance would be provided along the way to also ensure that students are meeting extracurriculars.

Associate Professor Ensley made a motion to approve, and Associate Professor Piontkivska seconded.

Associate Professor Osbourne asked if the College of Podiatric Medicine could play a part in the certificate. There are only a couple students from Kent State.

Associate Dean Warren explained that they visited the College of Podiatric Medicine (CPM) and had discussion about how they could collaborate.

Erin added that would be a fantastic opportunity and that there is room to guide students to CPM's admission representatives. The college would like to look more into this in the future.

Secretary Tillett asked if they foresee articulation agreements with community colleges or other universities.

Erin said there may be a possibility for that, but it would depend on the particular student and professional school they desire to attend. A number of professional schools require a degree from a four-year institution.

With no further questions or comments, the item passed unanimously.

Department of Chemistry and Biochemistry
6. Biochemistry – B.S.—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Associate Professor Stroup stated that the proposal is to convert the concentrations into a major. The proposal has retained the program requirements. The B.S. Chemistry major is not going away. It will retain the Chemistry, Industrial Chemistry and Material Chemistry concentrations. The structural change will be big for the department. The B.S. Chemistry/Biochemistry concentration is a concentration of chemistry and not a standalone B.S. in Chemistry program. The department has prepared a plan to reduce disruption and loss of enrollment and to create a smoother transition. The existing Biochemistry program has a combined enrollment of 120

students for 2022. Materials Chemistry, Industrial Chemistry and Chemistry, the combined enrollment is 41. There is also a process for continued review.

Associate Professor Piontkivska made a motion to approve, and Associate Lecturer Marshall seconded the motion.

Associate Dean Warren added that since the Biochemistry concentration has been so popular, elevating it to a standalone program could possibly increase student enrollment.

With no further questions or comments, the item passed.

Department of Computer Science
7. Cybersecurity Foundations – Minor
VIEW THE DISCUSSION
Professor Dragan said that 10 years ago, the department created a cybersecurity concentration in their bachelor's program. Based on that concentration, the department wants to create a minor so that students in other areas in the university can take the minor. College of Aeronautics and Engineering and Department of Sociology uses some of the courses for cybersecurity and cybercriminal. The minor is being proposed so that students from other departments can have exposure different top domains of cybersecurity. Consultation has been conducted and support gathered with other units throughout the university and with the cybersecurity committee. The minor is named Cybersecurity Foundations, so that the name "Cybersecurity" can be used for future programs.

Associate Professor Piontkivska motioned to approve, and Associate Professor Osbourne seconded.

With no questions or comments, the item passed.

School of Peace and Conflict Studies
8. Environment, Peace and Justice – Minor
VIEW THE DISCUSSION
Professor Kaplan stated that the minor will combine the elements from Peace and Conflict Studies and Environmental Studies.

School Director Cooper added that they support the proposal. They believe it responds to demand in those areas and broadly. The combination of the required courses work really well together. This is a program that delivers on the Kent State University's commitment to promote learning that sparks sustainable outcomes to better the World.

Secretary Tillett asked how the title was created and if Peace, Justice and the Environment was considered.

Professor Kaplan said that was not considered, but asked if there was a better reason to use that title.

Secretary Tillett explained that the question comes from the focus and also alphabetical order. She asked if the focus comes from peace and conflict or environment.

Professor Kaplan said that they wanted to attract students from both peace and conflict and environment. They thought this would be a good minor for either of those programs to expand their studies. Also, students outside the two majors who have an interest. The order of words in the title was not considered.

School Director Cooper added that the program leads with environment. The courses are environmentally based. The minor provides a clear focus on practices of conflict resolution around environmental disputes.

Secretary Tillett asked why the program decided to go with 21 credits.

Professor Kaplan explained that most of their minors have about 18 credits. The additional three credits in this minor were from courses they really felt they needed in the minor. They do anticipate that many of the students taking this minor will have taken some of these courses already. Two of the classes are Kent Core courses. Given that there is so much potential for overlap, they do not see that there will be an issue completing the 21 credit hours.

Associate Professor Piontkivska motioned to approve, and Associate Lecturer Marshall seconded.

With no further questions or comments, the item passed unanimously.

College of Communication and Information
School of Media and Journalism
9. Communication and Advocacy – Graduate Certificate—Establish program (*fall 2023*)
VIEW THE DISCUSSION
School Director Haridakis stated that advocacy is a seminal roots of the field of communication studies. Advocacy courses have always been a part of the school. In recent years, there is a growing number of students interested in advocacy and activism. There also have been a growing number of jobs with advocacy within the field. This has been a discussion for a long time and the coursework has been developed along the way. It is a 12-credit program. Students have an option of six courses to choose from and from various advocacy areas.

Associate Professor Piontkivska made a motion to approve, and Associate Professor McEnroe-Petitte seconded.

With no questions or comments, the item was approved.

School of Media and Journalism
10. Journalism Education – Graduate Certificate—Establish program (*fall 2023*)
VIEW THE DISCUSSION
School Director Metzgar stated that the proposal is for a graduate certificate in Journalism Education. A total of 12-credit hours, two required courses and a selection of two courses from

four electives. This is for established teachers, advisors and media professionals who are interested in transitioning to teach in the post-secondary space. The program will be offered 100% online. It is associated with the Center for Scholastic Journalism, which is also funded with support from the James L. Knight Foundation. The certificate is comprised of a subset of courses from the existing master's degree with a specialization in journalism education. This is not a teacher certification program. The need for the program builds on existing M.A., responds to call for non-degree credentials, data driven, aligned with CSJ and Knight Chair missions and supports future journalism. The learning outcomes are intended to build a well-designed, comprehensive and pedagogical experience for people working in this space. Only one new course, which is Teaching Media Literacy. This will help to serve that is not already being served within the journalism program and also those losing steam in the master's program.

Associate Professor Piontkivska motioned to approve, and Associate Professor Tippey seconded.

Secretary Tillett asked if they see students who would have gone into the master's go into the certificate instead.

School Director Metzgar said no. They see the opposite. The school had conversations with the Cleveland Metro School District with trying to provide training for teachers already working in the system. The school believes that the certificate will be enticing to teachers not interested in pursing a master's, but would like more specialized training.

With no further questions or comments, the item passed unanimously.

College of Education, Health and Human Services
School of Foundations, Leadership and Administration
11. Educational Studies – B.S.—Revise name to Professional Studies; revise delivery to mostly online in addition to in person; revise description and CIP code (*fall 2023*)
VIEW THE DISCUSSION
Assistant Professor Ray-Tomasek said that Educational Studies was established 40 years ago. This has worked as a degree completer program for many years. In more recent years, they have found they are serving students in diverse backgrounds. The name has not been a good fit for some time. Professional Studies is more fitting. The program has been online for some time and will now be clearly identified as mostly online. There were some raised concerns from CATS about the concern for confusion for students regarding the name change. The school did embark on meetings to more clearly define the degree completion programs that exist. There will also be a website to provide more understanding.

Associate Professor Piontkivska motioned to approve, and Associate Professor McEnroe-Petitte seconded.

With no questions or comments, the item passed unanimously.

College of Public Health
12. Clinical Research – Graduate Certificate—Establish program (*fall 2023*)
VIEW THE DISCUSSION

Interim Associate Dean Zullo stated that Clinical Research graduate certificate will be comprised of four existing courses within the college. Two are being reactivated at the graduate level. It also includes an option for a new course that is being developed for the Healthcare and Compliance certificate. The certificate can count as electives in the M.P.H. in Epidemiology or Biostatistics. It can also lead to the M.S. in Clinical Epidemiology. The certificate is very efficient and is a pathway that can lead to a program within the college. It is 100% online. There is a need, nationwide, for clinical researchers. This program is largely aimed at people who currently work in a clinical setting that have no training in clinical research and who want to move into the research setting. A 2020 survey from Association of Clinical Research Professionals that job postings in clinical research increased by 9.3% from the previous three years. Currently, 380 job opening in Ohio and 15,000 nationwide.

Associate Professor Piontkivska motioned to approve, and Associate Lecturer Marshall seconded the motion.

Chair Dauterich asked if the college sees this more for students that will move onto a master's program or for students that want to add on credentials.

Interim Associate Dean Zullo explained that it will be good for both.

With no further questions or comments, the item passed.

13. Environmental Health Sciences for Natural Science Majors – Minor—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Interim Associate Dean Zullo said that the college currently has a minor in Environmental Health Sciences, but this change will help make it more readily available for students in the basic sciences to take public health courses and then take the registered sanitarian exam. This will add some course options to the minor.

Associate Professor Piontkivska motioned to approve, and Associate Lecturer Marshall seconded the motion.

With no questions or comments, the item passed unanimously.

14. Healthcare Compliance – Graduate Certificate—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Associate Professor Brewer said that field of healthcare compliance has been growing steadily for the last 30 years. The demand for healthcare compliance professionals was accelerated by the Affordable Care Act (ACA). There was a requirement in the ACA that every long-term care, skilled nursing facilities and other healthcare facilities had to have a dedicated healthcare compliance professional. Before that, it was strongly suggested. This is a legacy regulation that was supposed to come into effect in 2018. In 2018, there was a concern to find qualified professionals for these roles. Associate Professor Brewer did a survey with the Ohio Healthcare Association surveying every for-profit, long-term care facility in Ohio and many of them said they do not know how or where to meet this. The Trump Administration tried to re-write the

regulation that was ease the requirement, but were not able to follow through. In October 2022, CMS started auditing on this. There is a lot of concern for this in the field of how to meet the requirement. There are a lot of third-party organizations setup that can come in on a periodic basis to fulfill the need. There is a huge need for people with this skillset. This certificate will be submitted for accreditation through the Healthcare Compliance Association that would allow graduates to sit for the certification exam. The certificate would be stackable on the M.P.H. Students would not have to take anymore courses. Students would either add this as a credential or continue onto a master's. Consultation has taken place with EHHS. One long-term care course from EHHS is listed as an "or." The college also worked with Ambassador Crawford College (ACCBE) of Business and Entrepreneurship to put in an ECON class in the future. ACCBE students could also use this certificate with their Nursing Home Administration degree. The college believes there will be a broad appeal across the university and form the field.

Associate Professor Tippey motioned to approve, and Associate Professor McEnroe-Petitte seconded.

With no questions, comments or concerns, the item passed unanimously.

15. LGBTQ+ Public Health – Graduate Certificate—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Interim Associate Dean Zullo stated that the certificate is aimed for individuals who treat LGBTQ+ individuals, whether they work in a public health setting or a clinical medicine setting. It has two new courses and three established courses. All courses can lead to the M.P.H. It is a unique program in the area and nationally. Only a handful of programs that offer training in this area. The college directed a local needs assessment which showed a great need to address the unique health needs and concerns of the LGBTQ+ community. The information gathered showed that only 19% of individuals in this community receive care at established LGBTQ-focused clinics. This means the majority receive care from a clinician who likely has no training. Allies were also surveyed. That data showed that 64% were uninformed or knew little about LGBTQ+ issues. Under 35% reported that they witnessed LGBTQ+ discrimination in a medical or mental health setting. 46% indicated that they do not know where to go for information on how to support these individuals with healthcare. Overall, data from the community needs assessment shows that allies need help identifying the health problems that might be unique to this community and guidance on how to provide help. There was also qualitative research that came from the needs assessment. It showed that LGBTQ+ individuals feared being denied healthcare or not having access to healthcare and being able to take care of themselves as they age with fear of medical discrimination. Overall, there is a need to train practitioners in public and clinical health settings to meet the needs of LGBTQ+ individuals. Students in the college, local community of public health practitioners and healthcare partners have offered strong support for the certificate and have indicated that they will encourage their staff to use their tuition reimbursement and enroll in the program.

Associate Professor McEnroe-Petitte made a motion to approve, and Associate Professor Piontkivska seconded.

With no questions, comments or concerns, the item passed unanimously.

With no further questions, comments or concerns, Chair Dauterich concluded the meeting at 4:35p.m.

Respectfully Submitted,

Christa N. Ord

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

KENT STATE
UNIVERSITY

Educational Policies Council
AGENDA

Monday, 20 February 2023, 3:20 PM

Click here to join the meeting

Or call in (audio only) at 330-349-5345, Conference ID: 853 027 708#

I. **Approval of Minutes**

   A. **Meeting on 30 January 2023**
      View minutes

II. **Subcommittee Reports**

   A. **University Requirements Curriculum Committee**
      Renée Roll and Alison Smith, co-chairs
      Overview of the Current State of the Experiential Learning Requirement

   B. **Committee-Wide Discussion: Time Limits for Subcommittee Chairs**
      Subcommittees and their membership

III. **Policy Proposals Review**

   A. **Action Items**

Policy	Proposal	Overview
UNDERGRADUATE POLICY COUNCIL *(presented by Co-chairs Charity Miller and Sue Wamsley)*		
1 Grade Point Average (GPA) Adjustment	View	Revise policy *(fall 2023)*

   B. **Lesser Action Items**

Policy	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
1 Limitations on Applicability of Credits	View	Inactivate policy *(fall 2023)*
2 Residence Requirements for Minors	View	Inactivate policy *(fall 2023)*

IV. **Program Proposals Review**

   A. **Action Items**

Program	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Management and Information Systems *(presented by Associate Dean Cathy DuBois)*		
1 Leading Through Challenge - Graduate Certificate	View	Establish program *(fall 2023)*
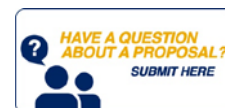
Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
Department of Political Science *(presented by Chair Anthony Molina)*		
2 Global Issues - Undergraduate Certificate	View	Establish program *(fall 2023)*

B. **Lesser Action Items**

Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
School of Biomedical Sciences		
1 Biomedical Sciences - Cellular and Molecular Biology - M.S.	View	Revise admission requirements *(fall 2024)*
2 Biomedical Sciences - Cellular and Molecular Biology - Ph.D.	View	Revise admission requirements *(fall 2024)*
3 Biomedical Sciences - Human Evolutionary Biology - Ph.D.	View	Revise admission requirements *(fall 2024)*
4 Biomedical Sciences - Neurosciences - M.S.	View	Revise admission requirements *(fall 2024)*
5 Biomedical Sciences - Neurosciences - Ph.D.	View	Revise admission requirements *(fall 2024)*
6 Biomedical Sciences - Pharmacology - M.S.	View	Revise admission requirements *(fall 2024)*
7 Biomedical Sciences - Pharmacology - Ph.D.	View	Revise admission requirements *(fall 2024)*
8 Biomedical Sciences - Physiology Interdisciplinary - M.S.	View	Revise admission requirements *(fall 2024)*
9 Biomedical Sciences - Physiology Interdisciplinary - Ph.D.	View	Revise admission requirements *(fall 2024)*

V. **Course Proposals Review**

A. **Lesser Action Items – Course Changes (fall 2023)**

Course and Title	Proposal	Overview
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
1 IT 36339 Cloud and Virtualization Technologies in Information Technology	View	Establish
COLLEGE OF ARTS AND SCIENCES		
Department of Earth Sciences		
2 ESCI 43189 Wicked Problems: Tackling Global Issues in the 21st Century	View	Establish
Department of Political Science		
3 POL 43499 Capstone in Global Issues	View	Establish

VI. **Next Meeting:**
Monday, 20 March 2023

Meeting Minutes
Monday, 20 February 2023
View the Meeting

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Joanna Liedel, Ashley N. Maher, Christa N. Ord

Administrators present: Senior Associate Provost Manfred H. van Dulmen; Deans Sonia A. Alemagno, Versie Mallard-Johnson

Faculty present: Professor Karen Gracy, Helen Piontkivska, Tiffany Taylor; Associate Professors Brian R. Barber, Michael J. Ensley, Michael R. Fisch, Dandan Liu, Denise M. McEnroe-Petitte, Mitchell J. McKenney, Abe G. Osbourne, Blake Stringer, Jonathan F. Swoboda; Assistant Professors Doug Ellison, Bethany G. Lanese, Tina Patel, Maggie Stedman-Smith; Senior Lecturers Tracy A. Laux, Jennifer R. Metheney; Associate Lecturers Kristy Jacobson, Shelley K. Marshall

Faculty not present: Associate Professors Vanessa J. Earp, Brett D. Tippey

Guests: Neil Cooper, Alicia Crowe, Cathy Dubois, James Hannon, Marcia Kibler, Charity Miller, Anthony Molina, Liz Piatt, Renée Roll, Matthew Rollyson, Hollie Simpson, Alison Smith, Kathleen Spicer, Sue Wamsley, Deirdre Warren, Cathy Zingrone

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 20 February 2023, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 30 January 2023

Professor Piontkivska made a motion to approve, and Associate Lecturer Marshall seconded the motion.

With no questions, comments or corrections, the item was passed unanimously.

II. Subcommittee Reports
A. University Requirements Curriculum Committee
VIEW THE REPORT
Dean Smith stated that the URCC reviewed the ELR this past year. The ELR is a high impact practice and is recommended for the undergraduate students across the country. Kent State has been using this since Fall of 2012. Students can earn ELR credit through for-credit courses or non-credit course experiences. URCC is interested in how it is going and what the trends are and

what can be recommended. There are five categories of ELR and they still remain strong areas. There are 415 ELR courses available and in 2021-2022, 45% of ELR courses were offered only during summer or winter/spring break. The majority of the ELR courses are offered in the upper division, 21% shared across the campuses and lower division were primarily offered at the regional campuses. Three ELR courses also count in the Kent Core. Most enrollment are in the practical experience ELR's, and capstone have the greatest growth. URCC recommends offering more opportunities in the lower division level for ELR credit, make identifiable links or pathways to upper division ELR experiences, develop a way to recognize ELR completion in a tangible way and consider incorporating the ELR into the revised Kent Core.

Associate Professor said that ELR status can be requested for one semester only under special circumstances and is approved by the URCC.

Secretary Tillett asked if they looked into what worked best as ELR courses based on student data and input. She asked if the assessment showed if scheduling sections of a course worked or if it caused any problems.

Dean Smith explained that they did not use surveys, but relied on the enrollment data. This was mean to be a snapshot evaluation. The enrollment data shows that practical experience wins. Students are really making use of those courses. If the URCC did survey, they would go to students and alums, but that was not the scope of this overview.

Secretary Tillett asked if students and faculty saw that students were getting something out of the ELR courses, since the report said URCC did not want this to not be just checking a box.

Dean Smith said they do not have direct data on that. The single section ELR's have happened throughout the university curriculum, and it seems to be successful in some areas. That is shown with people coming back year after year to designate a section as ELR. Where it has shown the most potential is in the Kent Core. The Kent Core has many sections and some instructors have figured out a way to make it an ELR for that semester. There is good potential to reach into the Kent Core and make more of them an ELR. Without having surveys from faculty and students, there is not much more to confirm single-section success.

Secretary Tillett asked if URCC reviewed how the ELR's that are not tied to a course are doing.

Dean Smith explained that they tried. They reviewed with Wayne Schneider on this, but there was not an easy way to get numbers of that.

An EPC member asked if there was still a one credit hour ELR that could be added to a course.

Dean Smith said, yes it still exists. Faculty can designate a course ELR, designate a section and ELR (per semester), a one credit attachment and the practical experience makes it an ELR.

An EPC member asked if there is an approval process for the one credit attachment before requesting ELR designation on a course.

Dean Smith said to try it out on a section.

An EPC guest asked for the civic and community engagement category to be reviewed, and possibly more options added as it seemed to be the lowest in the categories.

Dean Smith explained that URCC noticed was most of the ELR courses were upper division. When this was setup, the idea was that it would include both upper and lower division courses. There is a lot of room to consider leveraging experiences in the lower division and connect them to the upper division.

B. Committee-Wide Discussion: Time Limits for Subcommittee Chairs
VIEW THE DISCUSSION
Chair Dauterich stated that this was discussed at the Exec EPC meeting. The committee thought it would be a good idea to have a two to three-year term for committees unless the members want to stay on. They would be staggered terms. The suggestion was also that chairs be there for more than one year. There is also the possibility that some committees need different timelines/terms than others.

Secretary Tillett asked if the committee agreed to put a two-year term limit on chairs, should the clock start when the subcommittees started, on current chairs or a future date.

Chair Dauterich said that is open for discussion.

An EPC member suggested to start the term when the policy is made. Also, it should be made clear that if a committee wants to re-elect a chair after their term, they can.

Chair Dauterich said that is fine if someone wanted to re-run for chair.

An EPC member asked if specific types of chairs, such as faculty, administrator or one faculty one admin.

Chair Dauterich said he believes that is listed on the charges of the subcommittees.

An EPC member asked how big of a deal it is to have terms. There is concern with continuous turnover of chairs and members.

Chair Dauterich said none will be forced to leave. It is a standard way of moving forward with the committee if a member is no longer able to serve or wanting to serve. The term limit helps to committee to move on in those circumstances. Chairs will have to be elected by the committee. It is more difficult to get people to serve, so none would be forced out.

An EPC member asked if we would want vice chairs to train people in the role, so that there is the transfer of universal knowledge.

Chair Dauterich said that is something we could try to create for the subcommittees.
Secretary Tillett added that Curriculum Services has discussed providing more resources to the committees. A lot of the committees become either revisions or new academic policies. The

resources would help with how to get feedback, policy writing and revisions and what the proposal should contain. Step-by-step of how to move proposals forward.

Chair Dauterich asked if this is something to be put on as a future action item.

Secretary Tillett suggested elevating the item during the current meeting unless others would like more conversation.

Chair Dauterich asked for a motion to instate the term limits discussed.

Associate Lecturer Marshall made a motion to establish two year limits for chairs and the ability to be re-elected if desired, and Professor Piontkivska seconded.

An EPC member mentioned that a three-year term may be better for the committee.

Chair Dauterich suggested making the term for EPC chair, subcommittee chairs and subcommittee members three years.

Associate Lecturer Marshall motioned to, instead, establish a three year term limit for EPC chair, subcommittee chairs and members. Professor Piontkivska seconded the motion.

Chair Dauterich opened the floor for any questions or concerns on the motion.

With no questions or concerns, the item passed.

III. Policy Proposals Review
A. Action Items
Undergraduate Policy Council
1. Grade Point Average (GPA) Adjustment—Revise policy (*fall 2023*)
VIEW THE DISCUSSION
Co-chair Miller stated that after the GPA Adjustment Policy was implemented, the committee realized that there were some questions that arose from advisors. The eligibility requirements were not quite clear enough as it was reflected in some of the questions. In addition, the requirements for a student to complete a quiz was considered an equity issue as no other policy requires that. The committee decided to make a revision to clarifying that students must be seeking a Kent State degree or certificate and students must be enrolled in undergraduate Kent State courses. This policy does not apply to guest or former students. The committee also wants to remove the completion of a quiz for eligibility. Instead, as students apply for eligibility, there is a statement they will initial that would have been a part of the quiz. It is meeting the same intentionality, but not requiring a quiz. The committee found that some of the pages did not get changed with the new name, so there is cleanup for that as well. This will help the policy be clear about who the policy applies, removing the quiz that causes equity issues and ensuring the policy name is correct.

Associate Professor Wamsley added that Secretary Tillett will be including the policy history.

Associate Lecturer Marshall motioned to approve, and Professor Piontkivska seconded the motion.

With no questions or comments, the item passed unanimously.

IV. Program Proposals Review
A. Action Items
Ambassador Crawford College of Business and Entrepreneurship
Department of Management and Information Systems
1. Leading Through Challenge – Graduate Certificate—Establish program (*fall 2023*)
VIEW THE DISCUSSION
Associate Dean Dubois said that both Peace and Conflict Studies and Business have courses that address leadership skills. When reviewing what cooperations are doing for leadership skills and training, they can never have enough. They also prefer to get training from a university and that it is trusted and high quality. People are leading through challenge as there is challenge and change everywhere. The proposal is to be combine two courses from Business and three from Peace and Conflict Studies, which will prepare students with solid skills to lead effectively. One of the courses from Business is Leadership and Management Skills, which is very hands on with feedback. The other course is Leading Positive Organizational Change and is taught by someone with a lot of experience in organizational change.

School Director Cooper said three courses from Peace and Conflict Studies include a specialist course on negotiation, a course on mediation and another course on organizational conflict and cooperation. They are practice and skills-based courses, so students can develop needed skills.

Associate Dean Dubois added that this certificate is only offered in person, since there is so much hands on practice. The courses are already existing, so nothing new is being establish. It will be beneficial for students in both subject areas to hear from one another. This also meets the university's goal to have more multi-disciplinary study.

Secretary Tillett asked if they plan on moving the certificate online.

Associate Dean Dubois said they have discussed this as the two business courses are online. However, it is what is happening in the hands-on practice in the Peace and Conflict Studies courses.

School Director Cooper added that since the focus is practice-based, they have been traditionally run in person. The next stage of discussion would be to consider offering it online. As it is currently structured and delivered, including classroom-based work, they would need to consider how that could be done online.

With no further questions or comments, the item passed unanimously.

College of Arts and Sciences
Department of Political Science
2. Global Issues – Undergraduate Certificate—Establish program (*fall 2023*)

VIEW THE DISCUSSION

Chairperson Molina stated that the proposal is based off of a two -ear discussion with History, Peace and Conflict Studies, Geography and Political Science. Much of the motivation comes from the desire to increase enrollment and provide more coherent experience for Florence students. One of the problems was that Florence students had already taken the courses offered. The department wanted to create courses that were unique to the Florence campus. The program requirements show many "or" options. Students can complete the certificate in Kent, Florence and both on and off campus. A credit hour was added to make it possible for visiting students and post baccalaureate students to get financial aid. The vision was to have a companion program similar to the Washington and Columbus programs, but in Florence. The department has cross-listed courses with Geography and Environmental Science to continue to build with interdisciplinary collaboration.

Associate Lecturer Marshall motioned to approve, and Professor Piontkivska seconded the motion.

Chair Dauterich asked about the collaboration with History.

Chairperson Molina explained that they are still working with History and that their curriculum committee did not have time to consider it. Conversation will continue. This will be the first credential that students can obtain fully abroad.

An EPC member asked about some the courses that do not appear to exist yet.

Chairperson Molina explained that some of the courses went through, and some are on the current agenda.

An EPC member asked for confirmation that the required courses are created and just need approval.

Chairperson Molina said that the Earth Sciences cross-listing had been tabled but is on the agenda now. The other course was a capstone class that needed to be 16 hours in order for students to be eligible for financial aid.

With no further questions or comments, the item passed unanimously.

With no further questions, comments or concerns on the agenda, Chair Dauterich concluded the meeting at 4:16p.m.

Respectfully Submitted,

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

Educational Policies Council

AGENDA

Monday, 20 March 2023, 3:20 PM

Click here to join the meeting
Or call in (audio only) at 330-349-5345, Conference ID: 511 788 468#

I. **Approval of Minutes**

   A. **Meeting on 20 February 2023**
      View minutes

II. **Subcommittee Reports**

   A. **Graduate Policies Committee**
      Brian Barber and Sean Broghammer, co-chairs

   B. **International Committee**
      Sarah Malcolm and Marianne Martens, co-chairs

III. **Structure Proposals Review**

   A. **Action Items**

Policy	Proposal	Overview
COLLEGE OF AERONAUTICS AND ENGINEERING *(presented by Associate Professor Blake Stringer)*		
1 Center for Advanced Air Mobility	View	Establish center *(fall 2023)*
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Lifespan Development and Educational Sciences *(presented by Professor Darlene Unger and Assistant Professor Mykal Leslie)*		
2 Center for Disability Inclusion	View	Merge the Center for Disability Studies and the Center for Innovation in Transition and Employment to form the new center *(fall 2023)*

IV. **Policy Proposals Review**

   A. **Lesser Action Items**

Policy	Proposal	Overview
COLLEGE OF PODIATRIC MEDICINE		
1 Academic Dismissals, Probation and Reinstatement	View	Revise policy to clarify criteria for probation *(fall 2023)*
2 Academic Performance and Student Organizations	View	Revise policy to replace "his/her" with "they" for inclusive language *(fall 2023)*
3 American Podiatric Medical Licensing Examination (APMLE)	View	Revise policy to no longer hold students back from clinicals for a year when going into Pathway II due to failure of APMLE exam *(fall 2023)*
4 Clerkship and Senior Medicine Rotations	View	Revise policy to broaden the potential locations for students to complete their senior medicine rotations and to clarify the policy *(fall 2023)*

	Policy	Proposal	Overview
5	Cleveland Foot and & Ankle Clinic (CFAC) Shadowing (1st Year Students)	View	Revise policy to extend to students in all years; revise policy name to Cleveland Foot and Ankle Clinic (CFAC) Shadowing *(fall 2023)*
6	Remediation and Mandatory Academic Counseling	View	Revise policy to remove all mentions of sole discretion of course coordinator to determine student remediation and to add clarifying language for students who do not attend clinicals *(fall 2023)*

V. Program Proposals Review

A. Action Items

	Program	Proposal	Overview
	COLLEGE OF ARTS AND SCIENCES		
	School of Multidisciplinary Social Sciences and Humanities *(presented by School Director Julie Mazzei)*		
1	Gender and Sexuality Studies - B.A.	View	Establish program to be offered in person at the Kent Campus *(fall 2023 pending final approvals)*

B. Discussion Items

	Program	Proposal	Overview
	COLLEGE OF ARTS AND SCIENCES		
	Department of Computer Science *(presented by Professor Hassan Peyravi)*		
1	Computer Science - M.C.S.	View	Program development plan to establish a Master of Computer Science degree (with concentrations in Cybersecurity and Data Science), to be offered online only

C. Lesser Action Items

	Program	Proposal	Overview
	COLLEGE OF APPLIED AND TECHNICAL STUDIES		
1	Agribusiness - B.S.	View	Suspend admissions temporarily *(fall 2023)*
2	Agribusiness - Minor	View	Suspend admissions temporarily *(fall 2023)*
3	CAD for Manufacturing - Undergraduate Certificate	View	Revise delivery to be offered fully online in addition to continuing in person at Tuscarawas Campus; add learning outcomes *(fall 2023)*
4	Computer-Aided Drafting Design Technician - Undergraduate Certificate	View	Revise location to be offered at Trumbull and Tuscarawas campuses in addition to continuing at Ashtabula Campus; add learning outcomes *(fall 2023)*
	COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
	School of Foundations, Leadership and Administration		
5	Higher Education Administration and Student Affairs - M.Ed.	View	Revise admission requirements *(fall 2024)*

VI. Course Proposals Review

A. Lesser Action Items – University Requirements Curriculum Committee *(fall 2023)*

	Course and Title	Proposal	Overview
	WRITING-INTENSIVE COURSE REQUIREMENT		
1	FDM 40270 Fashion Marketing to: Fashion Industry Research Methods	View	Revise

B. Lesser Action Items – Course Changes *(fall 2023)*

Course and Title	Proposal	Overview
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
1 ECET 21095 Special Topics in Early Childhood Education Technology to: EYEC	View	Revision
2 ECET 21096 Individual Investigation in Early Childhood Education Technology to: EYEC	View	Revision
COLLEGE OF ARTS AND SCIENCES		
3 GSS 10100 Introduction to Gender and Sexuality Studies	View	Establish
4 GSS 30500 Methodologies and Praxis in Gender and Sexuality Studies	View	Establish
5 GSS 40450 Gender and Sexuality Roundtable	View	Establish
6 GSS 40591 Seminar in Gender and Sexuality Studies	View	Establish

C. Updates to 14 November EPC Agenda *(fall 2023)*

Course and Title	Proposal	Overview
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
1 ENGT 33363 Materials Science and Technology to: ENGT 43363 *(was listed on agenda as revision to ENG 43363)*	View	Revision

D. Updates to 23 January EPC Agenda *(fall 2023)*

Course and Title	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
Department of Management and Information Systems		
7 MIS 64275 Global Strategic Management to: MGMT *(was listed on agenda without new subject code)*	View	Revision
COLLEGE OF APPLIED AND TECHNICAL STUDIES		
8 OTEC 26656 CPT Coding to: Current Procedural Terminology (CPT) Coding *(was listed on agenda as revision to "Current Dental Terminology (CDT) Coding")*	View	Revision
COLLEGE OF EDUCATION HEALTH AND HUMAN SERVICES		
School of Lifespan Development and Education Sciences		
9 HDFS 44089 Families in Florence, Italy: Love, Parenting and Policy to: HDF *(was listed on agenda as revision to HDF 44089)*	View	Revision

E. Updates to 30 January EPC Agenda *(fall 2023)*

Course and Title	Proposal	Overview
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Communication Studies		
1 COMM 26501 Introduction to Health Communication to: COMM 36500 Health Communication *(was listed on agenda as COMM 35600)*	View	Revision
COLLEGE OF PUBLIC HEALTH		
2 SBS 64600 Emerging Issues in LGBTQ+ Public Health Practice *(was listed on agenda as establishment of SBS 54600)*	View	Establish
3 SBS 64630 Sexual Orientation and Gender Identity in Public Health Practice *(was listed on agenda as establishment of SBS 54630)*	View	Establish

VI. Next Meeting:
Monday, 17 April 2023

Meeting Minutes
Monday, 20 March 2023
View the Meeting

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Joanna Liedel, Ashley N. Maher, Christa N. Ord

Administrators present: Senior Associate Provost Manfred H. van Dulmen; Deans Sonia A. Alemagno, Versie Mallard-Johnson

Faculty present: Professors Karen Gracy, Helen Piontkivska, Tiffany Taylor; Associate Professors Brian R. Barber, Doug Ellison, Michael J. Ensley, Michael R. Fisch, Dandan Liu, Denise M. McEnroe-Petitte, Mitchell J. McKenney, Abe G. Osbourne, Jonathan F. Swoboda; Assistant Professors Bethany G. Lanese, Tina Patel; Senior Lecturers Tracy A. Laux, Jennifer R. Metheney; Lecturer Kristy Jacobson; Associate Lecturer Shelley K. Marshall

Faculty not present: Associate Professors Vanessa J. Earp, Geoffrey Steinberg, D. Blake Stringer, Brett D. Tippey; Assistant Professor Maggie Stedman-Smith

Guests: Donna Alexander, Susan Augustine, Chris Dorsten, Susan Emens, James Hannon, Lynette Johnson, Mykal Leslie, Sarah Malcolm, Julie Mazzei, Stephen Mitchell, Hassan Peyravi, David Putman, Hollie Simpson, Alison Smith, Kathleen Spicer, Darlene Unger, Deirdre Warren, Cathy Zingrone

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 20 March 2023, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 20 February 2023

Professor Piontkivska made a motion to approve, and Associate Professor Barber seconded the motion.

With no questions, comments or corrections, the item was passed unanimously.

II. Subcommittee Reports
A. Graduate Policies Committee
VIEW THE REPORT
Associate Professor Barber stated that the subcommittee focused on two policy revisions. The first one is academic forgiveness. The committee has discussed course repeat included within the policy. The committee will be sending out a request for feedback on recommendations from

GDAC and chairs and directors. The focus is to make the course repeat section of the policy fairer and clearer for graduate students. Recommendations are to allow graduate students to repeat up to two courses with a C- or below between 50000/80000 level. There are no more than two repeat attempts allowed. The university will recalculate the student's GPA with the highest-grade attempt and credit hours associated with the grade. This would only affect the student's overall GPA at this time. The committee will be working on defining program GPA. Courses designated as repeatable for credit are exempt from the two-attempt limit. The recommendations have not been distributed, but will be within the next week for feedback. The second policy being worked on is academic standing and dismissal. This will be going to GDAC and chairs and directors for feedback. The recommended changes are removing the word "systemic," clarifying academic standards may go above the university requirement, replacing "must" with "should," replacing "below C" to "below C-" to align policies, removing dean's list and good standing from academic review since they were specific to podiatric medicine and changing probation requirements to extend 3.0 GPA requirement to the following semester to allow more time to improve. Students who are on an official leave of absence cannot be issued probation. If the student on probation does not take any graded coursework that semester will not count as their probation.

Associate Dean Mitchell, member of the Graduate Policies Council, added that there is no reference to grades in the probation section. Previously, there was reference to eight hours of B- or lower and four hours of C- or lower. This was removed due to the difference in credit hours among programs. Some programs are 60 hours, 45 hours and some are 30 hours. It was not fair to have the same expectations for all. Additionally, students who have a GPA above 3.0 within three or four courses have gotten grades of B- and are eligible for dismissal. This did not make sense, because students can graduate with a 3.0 or higher. The committee also did not want to remove a student from a GA position midway through the year when they have the opportunity to improve their GPA. The dismissal is now based on whether a student can get themselves off probation. Once the student is on probation, they have one semester during which they have to get a GPA above 3.0. If they do that, but they are still ineligible to be off probation, then they receive another semester to raise their GPA above 3.0. If the student still remains on probation, they will be dismissed. Further semesters to alleviate probation are at the discretion of the academic unit.

Senior Associate Provost van Dulmen asked if this would come to EPC again.

Associate Professor Barber said, yes, it will come for a vote in the near future.

B. International Advisory Committee
VIEW THE DISCUSSION
OGE Executive Director Sarah Malcolm stated that the committee is working on identifying four awards that will be centered around internationalization. This is in response to Kent State being recognized in the 2022 Simon Award for Comprehensive Internationalization. The committee felt the next step was finding a way to recognize faculty and staff. Three of them will be faculty awards and one will be for staff. The committee is hoping to have a monetary award attached to that. The plan is during International Education Week in November, they will be awarded.

III. Structure Proposals Review
A. Action Items
College of Aeronautics and Engineering
1. Center for Advanced Air Mobility—Establish center (*fall 2023*)
VIEW THE DISCUSSION

Associate Professor Stringer said that the center will be a multidisciplinary community of researchers and practitioners addressing one of the most emergent and disrupted technologies in both aeronautics and engineering. The incorporation of small, autonomous aircraft into the national airspace and the global economy, with a particular emphasis on sustainability and clean energy. Advanced air mobility (AAM) refers to the integration of autonomous aircraft technology and low-level air transportation with the aim of providing safe, efficient and sustainable air transportation solutions for passengers and cargo. It comprises an ecosystem of new aircraft designs, air traffic management systems and infrastructure regulatory frameworks to enable the widespread use of passenger air vehicles. The goal of AAM is to provide faster, more convenient and cost-effective access to cities as well as remote and underserved areas, while reducing traffic congestion, emissions and the carbon footprint of urban and aviation transportation. This ecosystem is mainly being brought about by the Air Force and NASA with the FAA. Not only are there different types of aircraft and they all function from electric propulsion or some kind of hybrid, but also have to deal with the airspace that can get these into and out of the air safely without affecting what we think of as traditional. There are a unique blend of researchers and practitioners in the area. They have had significant student population growth of 30% in the last five years. The underrepresented student growth percentage has doubled in the last five years. Students are placing well in national competitions in both aeronautics and engineering. The college wants to conduct research and develop technologies for this emerging area, train a workforce that can function in this new area and engage several partners whether those partners be other universities, state officials and the population that needs to understand the benefits of this technology. Current advanced air mobility activities include programs and workforce development, facilities and labs, operations, systems and security, policies, propulsion and power, government and professional service and robotics, autonomy and human factor apps. The state of Ohio is making significant strides and significant investment. They have identified areas, manufacturers, airports and academic institutions and the ecosystem capabilities many of which are already in place in the college. In their strategic planning, the ecosystem capabilities the college is seeking to build and identify how the units within the university can fit in and partner on multidisciplinary projects, especially being an R1 institution and continuing to further this in terms of demand. The United States is behind in this technology compared to Europe and other countries such as Malaysia. The state of Ohio commissioned a report through the Ohio Department of Transportation Commission and found AAM has about a $13 billion economic impact in the upcoming years, with an estimated 15,000 jobs. It parallels Ohio's other big high-tech pushes, the Intel plant that's coming to the Columbus area, and the transformation of the Lordstown plant into a plant building electric trucks. In terms of uniqueness and how Kent State complements what is happening in southwest Ohio. The college will also bring in partners, such as Case Western, Cleveland State, Youngstown State, Baldwin Wallace and others. The five-year plan includes year one to establish identifying an advisory board, identify a director, set up an inaugural symposium and begin to setup those processes, year two will be to implement, year three is to assess and readjust as necessary and then years four and five will be to further develop proposals, research and pursue launching an institute.

Associate Professor Stringer made a motion to approve, and Senior Lecturer Laux seconded the motion.

With no questions or comments, the item passed unanimously.

College of Education, Health and Human Services
2. Center for Disability Inclusion—Merge the Center for Disability Studies and the Center for Innovation in Transition and Employment to form the new center (*fall 2023*)
VIEW THE DISCUSSION
Professor Unger stated that the reason for the merger is that the two former directors of each of the centers have retired and left the university. Both of the centers have very common interests and have collaborated on proposals for external funding and worked on student initiatives. The college would like to pull the resources across the two centers to provide greater resources, strength and ability to secure external funds. The mission of the center is to advance the inclusion of individuals with disabilities across all aspects of society. The work across the two centers has focused on youth and young adults with disabilities across the spectrum of physical and cognitive disabilities. The mission would be interdisciplinary research to primarily secure external funding to support research endeavors. Additionally, the mission would be to provide training and technical assistance to community providers, state agencies, families of individuals with disabilities and individuals with disabilities. The proposal offers to operate pre employment transition service program, which is a federally recognized program through the Workforce Opportunities and Innovation Act. The program is essentially a fee for service program. Kent State would be reimbursed for those services from the state agency (Opportunities for Ohioans with Disabilities). Another task of the center will be to initially operate a telehealth or tele support line for individuals with disabilities, families and caregivers. Often times, through experience and research findings have indicated that disability services can be complex systems for families to navigate. The center has an external advisory board, and the goal is to merge operations.

Associate Lecturer Marshall motioned to approve, and Associate Professor Fisch seconded the motion.

With no questions or comments, the item passed unanimously.

V. Program Proposals Review
A. Action Items
College of Arts and Sciences
School of Multidisciplinary Social Sciences and Humanities
1. Gender and Sexuality Studies – Establish program to be offered in person at the Kent Campus (*fall 2023 pending final approvals*)
VIEW THE DISCUSSION
Associate Professor Mazzei said that what makes this program strong relative to other programs is having experts across the university who are either related to or tangentially related to gender and sexuality studies, which gives the program the ability to offer dimensionality and nuance and intersectionality that other programs in gender and sexuality studies cannot offer. The major is 30 hours. It involves the creation of four new courses and electives.

Professor Taylor motioned to approve, and Associate Professor Fisch seconded.

With no questions or comments, the item passed.

B. Discussion Items
College of Arts and Sciences
Department of Computer Science
1. Computer Sciences – M.C.S.—Program development plan to establish a Master of Computer Science degree (with concentrations in Cybersecurity and Data Science), to be offered online only
VIEW THE DISCUSSION
Professor Peyravi stated that this program mimics the existing programs except this is a professional degree. The courses are geared towards professional experience rather than research. Students will discuss technologies used for cybersecurity.

Secretary Tillett asked how the department would restrict course registration from other programs since the new courses overlap with current courses.

Professor Peyravi explained that the department will tell the Ph.D. students that the course would not count. This will be done with advising. The department does not know whether it can be done electronically (registration restriction).

Secretary Tillett asked if a student in another program took one of the new courses, it would not be counted toward their degree.

Professor Peyravi said that is correct. Course registration will be given by permission.

An EPC member asked how this program compares to Aeronautics cybersecurity degree.

Professor Peyravi explained that they have a committee that reviews cybersecurity across campus as well as data science. Differences are discussed and distinguished.

Associate Dean Warren added that the courses are aimed at this specific population of students that are in the workforce and want to get a master's degree. The courses could be restricted in banner to students within the degree.

An EPC member asked if more faculty was going to be needed to cover the new courses.

Professor Peyravi explained that there is a plan. The department is currently hiring one full time TT faculty member and two new NTT's.

An EPC member asked what other units have been consulted and if there are letters of support attached.

Professor Peyravi said that the information was informally discussed, but the curriculum coordinator typically takes care of the letters of support. They should be attached to the proposal.

Chair Dauterich added the final proposal should include a letter or e-mail of support.

Associate Dean Warren clarified that this is the initial PDP, and more will be included in the full proposal.

With no further questions, comments or concerns on the agenda, Chair Dauterich concluded the meeting at 4:30p.m.

Respectfully Submitted,

Christa N. Ord

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

Educational Policies Council
AGENDA

Monday, 17 April 2022, 3:20 PM

Join Teams Meeting
Or call in at 330-349-5345, Conference ID: 728 406 185#

I. Approval of Minutes

A. Meeting on 20 March 2022
View minutes

II. Presentations

A. College pilot of portfolio-based prior learning assessment
Peggy Shadduck, VP and dean of College of Applied and Technical Studies

III. Subcommittee Reports

A. Undergraduate Policies Council
Charity Miller and E. Sue Wamsley, co-chairs

IV. Structure Proposals Review

A. Action Items

Policy	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES *(presented by Associate Dean Deirdre Warren, Chair Anthony Molina, Professor Christopher Banks)*		
1. Center for Pre-Law Education	View	Establish center *(fall 2023)*

V. Policy Proposals Review

A. Action Items

Policy	Proposal	Overview
OFFICE OF THE PROVOST *(presented by Senior Associate Provost Manfred van Dulmen)*		
1. Accommodations for Student Religious and Spiritual Beliefs (University Catalog) 3-01.14 Administrative policy regarding accommodations for student religious and spiritual beliefs (Policy Register)	View	Establish policy to comply with section 3345.024 of the Ohio Revised Code *(spring 2023)*
2. Class Attendance and Absence (University Catalog) 3-01.2 Administrative policy regarding class attendance and class absence (Policy Register)	View	Revise policy to remove reference of religious observance, which will now be covered in a new policy; catalog policy renamed Class Attendance and Class Absence *(fall 2023)*

B. Lesser Action Items

Policy	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
1. Foreign Language College Requirement, B.S.	View	Revise policy to add language that exempts two programs from the requirement *(fall 2023)*

VI. Program Proposals Review

A. Action Items

Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES *(presented by Associate Dean Deirdre Warren and Professor Hedieh Nasheri and Associate Lecturer Shelley Marshall from College of Applied and Technical Studies)*		
School of Multidisciplinary Social Sciences and Humanities		
1. Cybercriminology - B.S.	View	Establish new degree program to be offered fully online and mostly online at all Kent State campuses and the Twinsburg Academic Center *(fall 2023 pending final approvals)*

B. Discussion Items

Program	Proposal	Overview
COLLEGE OF APPLIED AND TECHNICAL STUDIES *(presented by Associate Dean Susan Emens)*		
1. Business Management Technology - A.A.B.	View	Offer program (Management and Entrepreneurship concentration only) at the Federal Correctional Institution, Elkton in Lisbon, Ohio *(fall 2023)*
2. Individualized Program - A.T.S.	View	Offer program at the Stark Campus and Twinsburg Academic Center *(fall 2023)*
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES		
School of Teaching, Learning and Curriculum Studies *(presented by Associate Dean Alicia Crowe)*		
3. Middle Childhood Education - B.S.E.	View	Suspend admission temporarily at the Geauga Campus *(spring 2024)*

C. Lesser Action Items

Program	Proposal	Overview
COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN		
1. Architectural Studies - B.A.	View	Establish combined degree with the Master of Landscape Architecture degree *(fall 2023)*
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Emerging Media and Technology		
2. Emerging Media and Technology - M.S.	View	Revise admission requirements *(spring 2024)*

VII. Course Proposals Review

A. Lesser Action Items – Course Changes *(fall 2023)*

Course and Title	Proposal	Overview
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Information		
1. LIS 40645 Database Fundamentals for Information Professionals	View	Revision
2. LIS 50645 Database Fundamentals for Information Professionals	View	Revision
3. LIS 60511 Digital Technologies II: Internet Fundamentals	View	Revision

Course and Title	Proposal	Overview
4. LIS 60512 Digital Technologies III: Information Systems Fundamentals	View	Revision
5. LIS 60609 Marketing the Library	View	Revision
6. LIS 60612 Library Materials and Services for Adults	View	Revision
7. LIS 60613 Information Needs, Seeking and Use	View	Revision
8. LIS 60615 The Academic Library	View	Revision
9. LIS 60616 The Special Library	View	Revision
10. LIS 60631 Introduction to Digital Preservation	View	Revision
11. LIS 60633 Digital Curation	View	Revision
12. LIS 60635 Cultural Heritage Informatics	View	Revision
13. LIS 80613 Information Needs, Seeking and Use	View	Revision
14. LIS 80631 Introduction to Digital Preservation	View	Revision
15. LIS 80633 Digital Curation	View	Revision
16. LIS 80635 Cultural Heritage Informatics	View	Revision
17. LIS 80649 Indexing and Abstracting	View	Revision

B. **Lesser Action Items – Course Changes** *(spring 2024)*

Course and Title	Proposal	Overview
COLLEGE OF COMMUNICATION AND INFORMATION		
School of Emerging Media and Technology		
1. EMAT 80310 Creative Coding Fundamentals	View	Establish
2. EMAT 82110 Interactive Data	View	Establish
COLLEGE OF PUBLIC HEALTH		
3. BST 60010 Using R in Public Health	View	Establish
4. BST 60011 Using SAS in Public Health	View	Establish
5. BST 60012 Using Excel in Public Health	View	Establish
6. BST 70010 Using R in Public Health	View	Establish
7. BST 70011 Using SAS in Public Health	View	Establish
8. BST 70012 Using Excel in Public Health	View	Establish
COLLEGE OF THE ARTS		
School of Fashion Design and Merchandising		
9. FDM 55389 Fashion Industry International Experience Study Tour	View	Establish

VI. **Next Meeting:**
Monday, 15 May 2023

Educational Policies Council
Meeting Minutes
Monday, 17 April 2023
View the Meeting

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Joanna Liedel, Ashley N. Maher, Christa N. Ord

Administrators present: Senior Associate Provost Manfred H. van Dulmen; Deans Sonia A. Alemagno, Versie Mallard-Johnson

Faculty present: Professors Karen Gracy, Helen Piontkivska; Associate Professors Brian R. Barber, Doug Ellison, Michael J. Ensley, Michael R. Fisch, Eric S. Kildow, Denise M. McEnroe-Petitte, Mitchell J. McKenney, Abe G. Osbourne, Jonathan F. Swoboda, Brett D. Tippey; Assistant Professors Bethany G. Lanese, Tina Patel, Maggie Stedman-Smith; Senior Lecturers Tracy A. Laux, Jennifer R. Metheney; Lecturer Kristy Jacobson

Faculty not present: Professor Tiffany Taylor; Associate Professors Vanessa J. Earp, Dandan Liu, Geoffrey Steinberg, Blake Stringer; Associate Lecturer Shelley K. Marshall

Students present: Jeremy Foust

Guests: Donna Alexander, Christopher Banks, Michael Beam, Alicia Crowe, Chris Dorsten, Susan Emens, James Hannon, Lynette Johnson, Anthony Molina, Hedi Nasheri, Eboni Pringle, Matthew Rollyson, Peggy Shadduck, Hollie Simpson, Alison Smith, Kathleen Spicer

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 17 April 2023, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 20 March 2023
Professor Piontkivska made a motion to approve, and Associate Professor Tippey seconded the motion.

With no comments or corrections, the minutes passed unanimously.

II. Presentations
A. College pilot of portfolio-based prior learning assessment
VIEW THE PRESENTATION
Dean Shadduck stated that portfolio-based prior learning assessment is for students to provide an option for evaluating learning that occurred outside of the pre-screened realm. This includes professional training that has not been pre-screened and learning that occurred outside of a

classroom or training session. Kent State would screen the information and determine how much, if any, credit would be applied. Students with applied and technical careers often achieve learning through a variety of experiences. Individuals who can get some credit through prior learning assessment has shown to impact the percentage of non-traditional learners who complete an academic credential. Testing portfolio-cased prior learning assessment can be done by dovetailing existing KSU professional training with CATS AAS level courses and/or develop a process to assess workplace learning equivalencies applied towards CATS credit.

An EPC member asked for confirmation that the credit would be towards CATS degrees and not for specific courses, such as a math course.

Dean Shadduck confirmed that was correct. That is why the pilot would be through CATS. It makes sense for CATS where it may not make sense for other colleges. To go beyond the pilot to other colleges, if things go well, the committee would be coming back to EPC for additional approval. The assessment may only be limited to CATS, but that is a decision the university faculty would have to make.

An EPC member asked if a group has been set up to oversee the committee.

Dean Shadduck said that has not formally been confirmed, but that can be part of the current setup.

Secretary Tillett asked if there has been a timeline setup for the pilot.

Dean Shadduck said yes and that there are two pieces. The first piece is the group working under the AACU. They have presented the plan and the next steps of the plan are currently being worked on. This includes creating a rubric and portfolio. The goal is to pilot this fall. It depends on interested individuals. The committee would like to work with one or two companies to identify the right individuals. Susan Perry is in on the conversation to make sure if there is anything to notify the HLC.

Secretary Tillett asked if there is a maximum amount of credit hours or upper division and lower division limits.

Dean Shadduck explained that they are only piloting one 10000-level course right now. If it continues, then the committee will look at upper and lower division courses. The committee will need to see what portfolios people bring in and assess credit limits. The committee will need to create policies on credit hours and course limits. The pilot will help to determine what is needed.

An EPC member asked if it is possible that some perspective students may look at portfolios and think they do not have that type of experience.

Dean Shadduck said yes. Most people come in without any of that. This would never be something that would be required, but would be an option.

III. Subcommittee Reports
A. Undergraduate Policies Council
VIEW THE REPORT
Associate Professor Wamsley stated that probation subgroup, within the committee, is working with the retention taskforce on dismissal. The dismissal policy is being reviewed to make sure the language is student-friendly and consistent. The committee is looking at policies from other universities to get a sense what others do. The policy currently says that students with a .5 GPA are dismissed in one semester. The committee is considering if this should not apply to first-year students, but instead an alert or notice. Some on the committee believe it's less about terminology, but helping students throughout the process. Students are dismissed from the university, but have to appeal to the college. The committee is looking to have an appeals committee with a range of members across the university. Since that is a lot of work, the committee is considering that membership be on a regular rotating basis. The committee is considering an electronic application for appeal. The name would not be visible to members of the appeals committee. They would review based on the application information. The committee is also considering electronic redaction of dismissal to streamline the process.

Senior Associate Provost van Dulmen asked that the undergraduate council work with the graduate level on this as well.

An EPC guest asked to consider having the appeals committee gathering information from an academic advisor, faculty and/or staff who know the student's situation and be able to offer more insight. A rubric would be helpful to understand what the students would need to provide for an appeal.

An EPC member asked if this would extend to the College of Podiatric Medicine (CPM).

Senior Associate Provost van Dulmen explained that CPM has their own dismissal policy, but there can be conversation in the future if the college would like to discuss.

Associate Professor Wamsley said that the policy currently considers reinstatement after 12-months of a student being away. The committee is considering the timeline and making a reinstatement application. Another consideration for the committee is reaching out to students who have been dismissed and away 12 months.

IV. Structure Proposals Review
A. Action Items
College of Arts and Sciences
1. Center for Pre-Law Education—Establish center (*fall 2023*)
VIEW THE DISCUSSION
Associate Dean Warren stated that the proposal is to create a center within the college for pre-law. This will elevate to the college-level and expand upon work that Chris Banks has already been doing in political science. This will provide a structure that facilitates the coordination of co-curricular activities, internships and other areas of interest to students related to pre-law. There is also the opportunity to collaborate with students from other colleges. This would also expand to an existing advisory board that includes people in the legal community, lawyers and judges. A faculty list is being created to provide collaboration and networking on research and

partnerships. The center will have space in Bowman Hall. A faculty director will be in charge of the center and an academic coordinator. There would be zero additional cost. The college has foundation money to fund the center. The faculty director has also already been doing this work. of pre-law student success for northeast Ohio and across the state.

Professor Banks added that the mission for the center is to become the preeminent source center is wholly student driven, inclusive and interdisciplinary in scope. The center is universally endorsed and has robust support from the Kent State community and legal stakeholders. With three years preparation, the center is poised to hit the ground running. In terms of advising, the center will be able to unify, plan and create institutional networks between departmental advising structures across the college and university. In one location, students will be given updated, coordinated pre-professional advice using informational technology and best practices to guide them through the complex and specialized law school preparation requirements. Interested faculty and advisors will be incentivized to help students begin their law school journey. Students will be able to take advantage of the revised interdisciplinary minor set to launch this fall and they will be able to tap into undergraduate and graduate 3+3 programs. Kent State has partnerships with Akron, Cleveland State and Case Western law schools. The plan is to expand those partnerships in Ohio and elsewhere. Pre-law students or those interested in studying law or law careers will become part of an inclusive, pre-professional community and be able to draw off of talents and participation of several student organizations, career development and study abroad programs. Students will benefit greatly from the networking opportunities. The center has already lined up a number of faculty affiliates across the campus and college to begin work on pre-law student success.

Senior Lecturer Laux made a motion to approve, and Professor Piontkivska seconded the motion.

An EPC member asked if there is a possibly that the center would help pre-law recruitment and how would the center do that.

Associate Dean Warren said with the center and all it offers; it is seen as a recruitment and retention tool.

Chairperson Molina added that there are other career pathways in the legal profession. Some students may choose to go onto law school or to be a paralegal. This is a way for students to explore different career opportunities.

With no further questions, the item passed unanimously.

V. Policy Proposals Review
A. Action Items
Office of the Provost
1. Accommodations for Student Religious and Spiritual Beliefs (University Catalog) 3-01.14 Administrative policy regarding accommodations for student religious and spiritual beliefs (Policy Register)— Establish policy to comply with section 3345.024 of the Ohio Revised Code (*spring 2023*)
VIEW THE DISCUSSION

2. Class Attendance and Absence (University Catalog) 3-01.2 Administrative policy regarding class attendance and class absence (Policy Register)— Revise policy to remove reference of religious observance, which will now be covered in a new policy; catalog policy renamed Class Attendance and Class Absence (*fall 2023*)

Senior Associate Provost van Dulmen stated that the proposal is to be compliant with the new state law that went into effect on April 3rd. According to the new law, instructors need to provide up to three absences or accommodations due to religious or spiritual holidays or participation in spiritual or religious events. The policy outlines specific instructions for students. Instructors cannot question the request or nature of the request. There are also instructions for students on working with instructors on accommodations that work for both parties. The university has seen that other universities have created a separate policy from the absence policy, so that is also what is being proposed and why there is a change to the existing policy for class attendance and absence. They have worked with general counsel, Amy Quillin, accommodations office and affirmative action. There will also be a memo to faculty and syllabus language for guidance to faculty on the implementation of the policy.

Associate Professor Kildow motioned to approve both item one and two, and Professor Piontkivska seconded.

Senior Associate Provost van Dulmen added that next year, the current absence and attendance policy can be reviewed after implementation of this policy and practices.

An EPC member asked if the language from the policy "sincerely held" and "organized activities" is purposefully vague.

Senior Associate Provost van Dulmen said that is correct and that language is in the house bill. According to this policy, if there is a request to observe a religious holiday or event, instructors have to take that at face value.

An EPC member asked if there is possibly backlash from allowing more than three accommodations.

Senior Associate Provost van Dulmen said yes. Talking with other colleagues around the state, they are wondering if there will be a modification of this in the future.

An EPC member asked about clinical nursing hours that are set up by the board. There is concern that there may be a conflict.

Senior Associate Provost van Dulmen said there were similar issues related to practicum, and that would be discussed going forward.

With no further questions or comments, the item passed.

VI. Program Proposals Review
A. Action Items
College of Arts and Sciences
School of Multidisciplinary Social Sciences and Humanities
1. Cybercriminology – B.S.— Establish new degree program to be offered fully online and mostly online at all Kent State campuses and the Twinsburg Academic Center (*fall 2023 pending final approvals*)
VIEW THE DISCUSSION
Associate Dean Warren stated that this degree would be fully online. The collaboration is between the Department of Sociology and Criminology, College of Arts and Sciences and College of Applied and Technical Studies. It will be housed in the College of Arts and Sciences under the School of Multidisciplinary Social Sciences and Humanities. There is a huge demand in the public and private sectors for people trained and knowledgeable. Both departments have the resources to deliver the program. One course will be created.

Professor Piontkivska motioned to approve, and Associate Professor Barber seconded the motion.

With no questions or comments, the item was passed unanimously.

B. Discussion Items
College of Applied and Technical Studies
1. Business Management Technology – A.A.B.—Offer program (Management and Entrepreneurship concentration only) at the Federal Correctional Institution, Elkton in Lisbon, Ohio (*fall 2023*)
2. Individualized Program – A.T.S.—Offer program at the Stark Campus and Twinsburg Academic Center (*fall 2023*)
VIEW THE DISCUSSION
Associate Dean Emens stated that these proposals are addition of locations to offer the programs. The Business Management Technology – Management and Entrepreneurship concentration will be offered at the Federal Correctional Institution – Elkton in Lisbon. Currently, the courses can be offered, but the program cannot be marketed without state approval. Adding the location will allow for the full program to be offered. The Individualized Program will now be offered at the Stark Campus and Twinsburg Academic Center. Some of the articulation agreements with Mercy Health make it difficult for the students because it is in close proximity to the Stark Campus, but the students have to be funneled through the Salem Campus. Adding Stark will make it easier for students and advisors helping those students.

College of Education, Health and Human Services
School of Teaching, Learning and Curriculum Studies
3. Middle Childhood Education – B.S.E.— Suspend admission temporarily at the Geauga Campus (*spring 2024*)
VIEW THE DISCUSSION
Associate Dean Crowe stated that the school would like to suspend admission to the Geauga Campus to reassess. There are only two students admitted for the coming year and the school has good ways to support them.

With no further questions, comments or concerns on the agenda, Chair Dauterich concluded the meeting at 4:40p.m.

Respectfully Submitted,

Christa N. Ord

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost

KENT STATE
U N I V E R S I T Y

Educational Policies Council
AGENDA

Monday, 15 May 2022, 3:20 PM

Join the Teams Meeting
Or call in (audio only) at 330-349-5345 Conference ID: 538 204 716#

I. **Approval of Minutes**

    A. **Meeting on 17 April 2022**
       View minutes

II. **Presentations**

    A. **Update on Re-Envisioning the Kent Core**
       Senior Associate Provost Manfred van Dulmen and Honors College Dean Alison Smith

    B. **Role of Policy in Student Success and Equity Work**
       Associate Provost Denise Bartell

III. **Subcommittee Reports**

    A. **Transfer Credit Committee**
       Edward Dauterich and Joanna Liedel, co-chairs

IV. **Policy Proposals Review**

    A. **Action Items**

Policy	Proposal	Overview
EPC ACADEMIC CALENDAR ADVISORY COMMITTEE *(presented by Associate Vice President Therese Tillett)*		
1. Summer Term	View	Revise parts of term in the summer to accommodate term length decreasing from 13 to 12 weeks *(summer 2024)*
2. Spring Break	View	Revise placement of spring break to the ninth week *(spring 2024)*
EPC NF MARK COMMITTEE *(presented by Registrar Chris Dorsten, Bursar Stina Olafsdottir, Associate Vice President Therese Tillett)*		
3. NF Mark	View	Revise the process of assigning the NF mark at the end of term *(fall 2023)*

    B. **Lesser Action Items**

Policy	Proposal	Overview
UNIVERSITY COLLEGE		
1. University Readiness Standards and Placement Assessment	View	Revise language in foreign language section; revise GPA for English placement *(fall 2023)*

V. Program Proposals Review

A. Action Items

Program	Proposal	Overview
COLLEGE OF ARTS AND SCIENCES		
Department of Modern and Classical Language Studies *(presented by Associate Professor Stephanie Libbon)*		
1. German - M.A.	View	Inactivate program; last student enrolled in spring 2022 *(fall 2023)*

B. Lesser Action Items

Program	Proposal	Overview
AMBASSADOR CRAWFORD COLLEGE OF BUSINESS AND ENTREPRENEURSHIP		
1. Business Administration - Ph.D.	View	Revise admission requirements *(fall 2024)*
COLLEGE OF AERONAUTICS AND ENGINEERING		
2. Aerospace Engineering - B.S.	View	Revise admission requirements *(fall 2024)*
3. Cybersecurity Engineering - B.S.	View	Revise admission requirements *(fall 2024)*
4. Mechatronics Engineering - B.S.	View	Revise admission requirements *(fall 2024)*
COLLEGE OF ARTS AND SCIENCES		
Department of Biological Sciences		
5. Biology - M.S.	View	Administratively inactivate program per policy, admission suspended since 2017; last student enrolled in 2012 *(fall 2023)*
Department of Computer Science and Department of Mathematical Sciences		
6. Data Science - M.S.	View	Revise admission requirements *(fall 2024)*
Department of Modern and Classical Language Studies		
7. Business Russian - Minor	View	Temporarily suspend admission *(fall 2023)*
COLLEGE OF PODIATRIC MEDICINE		
8. Podiatric Medicine - D.P.M.	View	Revise progression and graduation requirements *(fall 2023)*

VI. Micro-Credential Proposals Review

A. Lesser Action Items

Program	Proposal	Overview
MICRO-CREDENTIAL REVIEW COMMITTEE		
1. 3D Printing	View	Establish micro-credential
2. Drafting and Design	View	Establish micro-credential
3. Electrical Technical I	View	Establish micro-credential
4. Electrical Technical II	View	Establish micro-credential
5. Introduction to Semiconductors for STEM Majors	View	Establish micro-credential; includes two new special topics under EERT 22095 and ENGT 33095
6. Nursing Administration and Health Systems Leadership	View	Establish micro-credential to be offered fully online to students admitted to the M.S.N. degree

VII. Meeting Dates for Next Academic Year: (submission deadlines)

Monday, 21 August 2023	Monday, 4 December 2023	Monday, 18 March 2024
Monday, 18 September 2023	Monday, 22 January 2024	Monday, 15 April 2024
Monday, 16 October 2023	Monday, 29 January 2024	Monday, 20 May 2024
Monday, 20 November 2023	Monday, 19 February 2024	

KENT STATE
U N I V E R S I T Y

Leadership present: Chair Edward Dauterich; Secretaries Therese E. Tillett, Jennifer S. Kellogg, Kristi M. Kamis, Joanna Liedel, Christa N. Ord

Administrators present: Senior Associate Provost Manfred H. van Dulmen; Dean Sonia A. Alemagno

Administrators not present: Dean Versie Mallard-Johnson

Faculty present: Professors Karen Gracy, Tiffany Taylor; Associate Professors Brian R. Barber, Doug Ellison, Michael J. Ensley, Dandan Liu, Mitchell J. McKenney, Abe G. Osbourne, Blake Stringer, Jonathan F. Swoboda; Assistant Professors Bethany G. Lanese, Maggie Stedman-Smith; Senior Lecturers Tracy A. Laux, Jennifer R. Metheney; Associate Lecturer Shelley K. Marshall; Lecturer Kristy Jacobson

Faculty not present: Professor Helen Piontkivska; Associate Professors Vanessa J. Earp, Michael R. Fisch, Eric S. Kildow, Denise McEnroe-Petitte, Geoffrey Steinberg, Brett D. Tippey; Assistant Professor Tina Patel

Guests: Donna Alexander, Susan Augustine, Chris Dorsten, Susan Emens, James Hannon, Jennifer Marcinkiewicz, Tracey Motter, Mandy Munro-Stasiuk, Jennifer Newberger, Stina Olafsdottir, Eboni Pringle, Andrew Shipka, Hollie Simpson, Cathy Zingrone

Chair Dauterich called the meeting to order at 3:20p.m., on Monday, 15 May 2023, via Microsoft Teams.

I. Approval of Minutes
A. Meeting on 17 April 2023
Associate Lecturer Marshall made a motion to approve, and Associate Professor Ensley seconded.

With no questions, comments or corrections, the minutes passed unanimously.

II. Presentations
A. Update on Re-Envisioning the Kent Core
VIEW THE PRESENTATION
Senior Associate Provost van Dulmen stated that subcommittees have been working on questions about the Kent Core. Phase one began this past year. The phase included involvement of 100

individuals and three subcommittees focusing on budget questions, focusing on distinction and design and organization. In the fall semester, members of leadership and subcommittees went to all academic departments to get a sense of what worked and did not work in the Kent Core and what they would like to see going forward. The consensus from other universities on trying to re-envision the general education program failed, because people were trying to do it too quickly and others were not on board. Doing something different requires having multiple conversations, having everyone at the table, making it student-focused and meaningful experiences for instructors in the education program. This project will last approximately five years. The design subcommittee focused on six areas of student outcomes and are currently working on the use Q-Sort to inform prioritization of strategies (educational experiences) supporting student outcomes. The subcommittee did not want to focus on which courses are on the Kent Core, but wanted to focus on student experience and meaningful for instructors. The distinctiveness subcommittee focused on how to make the experience unique to Kent State. The subcommittee identified four broad themes and carefully gathered and reviewed data. The budget subcommittee's main focus is to answer how current RCM is impeding the Kent Core and options to improve it.

Dean Smith explained that the next steps are to develop an advising listening tour this summer and solicit feedback from advisors. URCC will be starting conversation about infrastructure and starting a strategy on student listening tours. Data analysis of the faculty listening tour will be completed and combined with the NSSE data. In August, URCC will launch the alumni phone campaign to hear feedback from employees and employers in the workforce. A summit will be held in the fall along with finalizing the initial phase of subcommittee work including developing initial piloting projects.

Chair Dauterich asked how faculty can get more information on how RCM impacts the Kent Core.

Dean Munro Stasiuk explained that the subcommittee asked this question to a number of people on the campus. A lot of it was on decision making on offering classes and how RCM was implementing the offering of those classes. The feedback showed that the RCM was affecting how the classes were being offered. The subcommittee will focus recommendations for student experience and how the classes are offered.

Secretary Tillett asked if there were any universities reviewed that they believe could be considered an aspirant gen ed structure.

Associate Professor Marcinkiewicz said that there were pieces of many that are great, but not one that stood out.

Senior Associate Provost van Dulmen added that Paul Gaston was one of the consultants that was adamant about not locking into a certain model or university. The consideration should be what is best for Kent State and consider bits and pieces from other universities that work well instead of one as a prototype.

Senior Lecturer Laux asked if there was a noticeable difference between units that were offering Kent Core courses that are must-haves and those that are options.

Dean Munro Stasiuk said there was a trend of split between courses that must be taken and courses that are options.

III. Subcommittee Reports
A. Transfer Credit Committee
VIEW THE REPORT

Director Liedel stated that the transfer committee aims to provide education about transfer credit. The committee has also worked on documenting business practices. Another topic that the committee has discussed is how to evaluate alternative credit. Discussions are centered around what is fair, consistent among students, transparent to students and faculty and keeping within Kent State ethos. This semester, the committee continued discussion on awarding upper division general credit for lower division courses. The discussion will continue with looking at what other universities do. Other work included creating documents and a presentation for faculty on how to award credit and other transfer credit information. The committee will be offering to come to other committees to present and provide more information on transfer credit. There is a program for the state of Ohio called One Year Option (OYO). This is for students pursuing the ATS degree and adult students participating in the Ohio technical centers. Technical center students who have gone back to get certain certificates and want to roll that into an associate's degree can roll it into the ATS. The committee also discussed if this could be awarded to students from proprietary schools or students pursuing other degrees and has a program from an Ohio technical center. The committee agreed to stick with the state's standards. Otherwise, an articulation agreement could be created so there is a one-to-one legal document for what is accepted. The committee had a lot more faculty participation this year and encourages more faculty to participate.

IV. Policy Proposals Review
A. Action Items
EPC Academic Calendar Advisory Committee
1. Summer Term—Revise parts of term in the summer to accommodate term length decreasing from 13 to 12 weeks (*summer 2024*)
VIEW THE DISCUSSION

Secretary Tillett stated that the Academic Calendar Advisory Committee is an EPC subcommittee. There were approved changes to the fall and spring semesters that will go into effect this coming fall 2023. Those changes will allow fall to start on a Monday as well as ensure both fall and spring semesters have enough instructional days for our contact to credit hour ratio. Alternatively, the changes caused a loss of one week in the summer term. This affects the last week of the summer term and reduces summer to 12 weeks instead of 13 weeks. The charge of the committee was to determine options that would provide minimum disruption as well as options with accelerated seven-week offerings, preserve as much as possible, activities that occur during intersession and review offerings in open learning. Recent federal regulations have brought forth more rules that said non-standard terms and open learning courses would be considered non-standard. They must comply with more complex rules for federal financial aid. Those rules may delay aid disbursement to students who are taking courses in open learning. The committee wanted to look at how many courses are in open learning and how to alleviate that. Another open learning issues is a lack of transparency of deadlines, because it is not part of an established part of term. The deadlines are not in a public place, because the start and end date of the particular course may be unique to that section. Additionally, final grades for open learning

sections do not roll to history or the student transcript until the end of the term. The committee did a deep data dive reviewing five years' worth of summer terms. This does not include the pandemic summer. The data showed that summer one is the most enrolled followed by summer three and open learning. The committee reviewed other Ohio universities. Fifty percent of Ohio public universities have a 12-week summer term. They are all inconsistent and do it slightly differently. They all have two six-week sessions. Additionally, a survey for feedback of options was sent to full-time faculty, department chairs, school directors and campus and college administrative leadership. The data showed that students and faculty need a break. The first recommendation is to leave intercession as it is, summer one starts two weeks after spring semester, summer two starts the same time as intercession and there will be a two-week break between summer three and fall semester. The benefits of this will be to keep all parts of term at current length and this does not negatively affect students' financial aid if they take both summer one and summer three courses. The challenges include 18% of survey respondents said overlapping intersession with summer one and two was not acceptable. Recommendations for the first and second seven weeks would be to either overlap or to create a first and second six-weeks. The overlapping seven weeks would keep the length and remain aligned with seven weeks schedule in fall and spring. The first and second six weeks allow seven-week courses to shorten by a week if the program area does not want to overlap, allows summer two courses to increase if program area does not want to teach in five weeks and 61% survey respondents selected it as their first option. The full-term recommendation is for 13 weeks to be reserved for practical experience only. The final recommendation is for a full term or 12 weeks that includes a break before and after. If approved, the recommendations would go into effect in summer 2024.

Associate Lecturer Marshall motioned to approve, and Associate Professor Stringer seconded the motion.

Senior Associate Provost van Dulmen asked what it would mean for the recommendations to be implemented.

Registrar, Chris Dorsten, stated that the new parts of term fall on the schedulers and the college/departments to build. Any parts of term that already exist do not need built. The lift of scheduling the parts of term falls on chairs and directors and deans to review the schedule. Faculty will also need to submit grades more often with more parts of term. Financial aid will need to see how SAF will roll in the summer. It will make things more complex, but will be doable. There was a lot of conversation about added lift.

An EPC member asked if there would be any impact on faculty load.

Senior Lecturer Laux stated that there are some restrictions. Everything for full-time, non-tenure track and contract would be covered regardless of the change because of language that puts an overall restriction on 15 credit hours for the summer, not including intersession. Regardless of how many session there are, there is always that fall back language in the CBA. No impact is expected in regards to the CBA.

Chair Dauterich asked if only the 13-week session is limited to what departments are doing or can they mix and match whatever works best for their pedagogy or desires.

Secretary Tillett said yes, that is what the committee is recommending. The 13 week will only be for practical experiences.

The Registrar, Chris Dorsten, added that a report could be created to monitor the parameters of the terms as needed.

With no further questions or comments, the item passed unanimously.

2. Spring Break—Revise placement of spring break to the ninth week (*spring 2024*)
VIEW THE DISCUSSION
Secretary Tillett stated that the committee worked on reviewing spring break for two years. The current structure of spring break is in the 11th week of the semester. It falls between the second and third five week and falls near the beginning of the second seven-week classes. The committee's recommendation is to move up spring break to the ninth week. It will almost be in the middle. The recommendation is for the ninth week and would become effective in spring 2025. Data showed that 62% of Ohio public and private universities schedule spring break in the ninth week. Only Kent State and The University of Akron have spring break during the 11th week. Most courses are scheduled for the full term. If moving spring break to the ninth week, it would be in the second, five weeks. The majority of students are scheduled for full-term courses and the fewest are scheduled for the second five-week courses. When surveying students, faculty and staff, 42% chose the ninth week for spring break. Respondents liked the ninth week, because it was in the middle of the semester. Additionally, it would allow everyone to recharge after midterms. Many respondents noticed that with the 11th week spring break, students do not want to return or are less engaged. Additionally, concern about local school district's spring breaks came up. They tend to follow what the universities do. Any school districts around Kent will align with the changes.

An EPC member asked about Nursing's perspective on the ninth week.

Dean Motter stated that the ninth week is perfect as it will give students a break before they start again.

Associate Lecturer Marshall made a motion to approve, and Professor Taylor seconded the motion.

With no further comments or questions, the item passed.

EPC NF Mark Committee
3. NF Mark—Revise the process of assigning the NF mark at the end of term (*fall 2023*)
VIEW THE DISCUSSION
Therese explained that EPC approved the temporary NF mark (never attended) subcommittee last year. It has not had a comprehensive review since it was created. Two recommendations are being brought forward for the council to approve one of the options. In 2003, the university established the NF (never attended) and SF (stopped attending) marks. It was a federal mandate to all universities that for students receiving federal financial aid, they should not get aid if they did not attend the course, or they get partial aid if they stopped attending. The university approved two marks to replace the NA. They now count as an "F" grade in the student's GPA.

Associate VP for Business and Administration Services, Stina Olafsdottir, explained that faculty assign the NF mark using the academic engagement verification roster. It is calculated as an "F" grade in the student's GPA. It is displayed on the student's transcript and appears on the degree audit as not counting towards the program course. This triggers a system email to the student that they have been assigned an F marker for the course. Some faculty submit an earlier alert notification of a pending "F." Advisors also reach out. Students are liable, if applicable, for tuition and or fees for courses reported as "never attended." Students must petition if they want the NF mark removed from their academic record. There are two different petitions. Current term courses, if approved, the course is removed from the academic record. For prior term courses, if approved, the course is not removed from the academic record and the student receives a "W" grade. With both, if applicable, a tuition and/or fee credit is applied to the student's account. Kent State is required to send outstanding student account balances to the OAG's office for collections. Kent State is unable to recover balances of courses with NF markers. The court system views these as unjust enrichment with no benefit conferred. Students at the OAG office must file a tuition refund appeal to have tuition and/or fees revered for courses they never attended.

University Registrar, Chris Dorsten, stated that one of the things that the data showed is that the NF marker is a great motivator for students to take action. They either start attending the class or withdraw. The data showed that students who start attending those courses do really well. If they missed a few classes at the beginning, an instructor indicates that they have not been attending. Notification goes to the student which, most of the time, alerts them to either withdraw or start attending the class. Most students (80%) who initially received an NF mark either started attending the class or withdrew. The academic record of the students who started attending the class was not negatively impacted. Almost 74% passed the class with 62% of those students earning either an A to a B-. The majority of students (88%) had one to two NF marks. Only a few students earned an NF mark in all of their classes did not return to Kent State. If a student received all NF marks, they did not return. Most students who earned an NF mark in two or three courses also did not return. Overall, 80% of students who receive an NF mark are successful while 20% are unsuccessful. This attests to what the NF mark and alert is doing for students.

Secretary Tillett added that Kent State does a lot of effective communication to students. Students receive notification from the Registrar's Office, Student Financial Aid and Bursar's. Additionally, some faculty also reach out immediately to students. The Student Success Program reaches out to students if faculty put in an early alert. Colleges and campuses all do their own outreach when they see students having an NF mark. There is no lack of communication with the students which helps them take action.

Stina explained that both recommendations include automating the removal of the course after the term has ended. Both options result in removing it from the GPA, not appearing on the audit or transcript and reversal of tuition which may or may not result in a refund. Option one removes the course after the term has ended for all students who receive one or more NF marks as a final grade. Option one is a way to address administrative barriers and equally apply the benefit of removal of the NF mark to all students. Consider with this option that if students know the grade will automatically be removed at the end, they may not start the course. Option two is the removal of the course after the term has ended, but only for students who received all NF marks

as a final grade. Option two addresses administrative barriers. It does not equally apply the benefit of the removal of the NF marker to all students.

An EPC member asked if the removal of the NF mark at the end of the semester has any impact on students who fall below full time because of an NF mark.

Stina said that, currently, as soon as the NF marker is assigned it is deducted from their time status. This means, even though they are unofficially withdrawn, the Bursar's office runs a report each week to watch for that. The Bursar's Office does not wait until the end of the semester for those. One reason the NF mark was created was to be able to watch for students not attending or stopped attending a course.

An EPC member asked if that would impact internal scholarships.

Stina said it could impact their federal financial aid.

An EPC member asked which option of the two the committee chairs recommend.

Chris stated that there are challenges with both. Option one applies the benefits to all and option two only applies to students with all NF's. The data shows that we have more students that will fall under option one.

Stina added that the process for adding an NF mark would not change. After the semester ends, a report is run and for those students who did not withdraw and did not attend the course, there would be an automated process to reverse tuition and remove the NF mark. The amount of students that this would impact is low compared to how important it is to allow the semester go as it should. Not every NF mark results in money owed. It depends on what it is for, the time and status.

An EPC guest asked for clarification as to how or why these options would remove the administrative barriers.

Stina explained that if students realize they during the semester as opposed to after the semester, the instances are treated differently. Navigating the petition is also very cumbersome. The committee wants to avoid the barrier to students. Treating both instances the same can help with that barrier.

Chris added that, currently, students have to petition and ask for the NF mark to be removed. Sometimes they do not know to ask, or they do not follow up. If the process was automated, then every student would get the same outcome. None of the students would be penalized by this, because it does currently impact their GPA which leads to potential probation or dismissal.

Therese added that the data shows that students that get all NF marks do not come to Kent State and had no intention to come. They probably registered for courses and then decided not to come, or they were going to another university and did not check their Kent State e-mail. The population of students with all NF's is small. If NF's are removed from all students, including continuing matriculating students, students may have no inclination to do anything because they know it will be removed at the end of the semester. That is something to consider.

An EPC guest asked if the NF will still impact financial aid.

Therese said the NF mark impacts financial aid no matter what. How financial aid handles the NF mark will not be changed. Also, the SF and NF marks do not shutdown Canvas as it did for Blackboard.

An EPC guest asked if it would also impact satisfactory academic progress.

Therese said yes. There are repercussions. Students who are on federal financial aid and the NF mark drops them below full-time, then they are on aid. This would motivate them to get in the class or register for another class.

An EPC member added that when an SF or NF grade is assigned, the student needs to talk to them to get back into the course. The student needs to agree to a contract about how they are going to get caught up and stay caught up. They are manually deactivated in Canvas until then.

Chair Dauterich asked for members to raise a virtual hand in favor of options one or two. Option one had the most votes. Chair Dauterich asked for a motion to approve option one.

Associate Lecturer Marshall made a motion to approve option one, Professor Taylor seconded the motion.

With no other comments, questions or concerns, the item passed unanimously.

V. Program Proposals Review
A. Action Items
College of Arts and Sciences—Department of Modern and Classical Language Studies
1. German – M.A.—Inactivate program; last student enrolled in spring 2022 (*fall 2023*)
VIEW THE DISCUSSION
Associate Dean Warren stated that the department is waiting to inactivate the program due to no students being in the M.A. The department is trying to make some changes and reviewing their programs.

Professor Taylor made a motion to approve, and Associate Professor Ensley seconded the motion.

With no questions, comments or concerns, the item passed unanimously.

With no other comments or questions, Chair Dauterich concluded the meeting at 5:11p.m.

Respectfully Submitted,

Christa N. Ord

Christa N. Ord
Operations and Special Projects Coordinator, Curriculum Services
Office of the Provost