



TO: Members of the Educational Policies Council (EPC)
FROM: Therese E. Tillett, associate vice president, curriculum planning and administration
SUBJECT: EPC meeting schedule and deadlines for Academic Year 2024-2024
DATE: Monday, 8 May 2023

Fall 2023 meetings will be held via Microsoft Teams. The meetings **begin at 3:20 p.m.**

EPC MEETING DATES

- **Monday, 21 August 2023**
 - Submission deadline: Monday, 31 July 2023
- **Monday, 18 September 2023**
 - Submission deadline: Monday, 28 August 2023
- **Monday, 16 October 2023**
 - Submission deadline: Monday, 25 September 2023
- **Monday, 20 November 2023**
 - Submission deadline: Monday, 30 October 2023
- **Monday, 4 December 2023**
 - Submission deadline: Monday, 13 November 2023
- **Monday, 22 January 2024 and Monday, 29 January 2024**
 - Submission deadline: Monday, 11 December 2023
 - January is the final meeting(s) for approving course and program proposals for fall 2024 implementation. Program proposals include new and inactivated programs*; revisions to a program's course, grade or GPA requirements; and any other revisions that change the criteria for students to progress in or graduate with a degree, minor or certificate.
- **Monday, 19 February 2024**
 - Submission deadline: Monday, 29 January 2024
- **Monday, 18 March 2024**
 - Submission deadline: Monday, 26 February 2024
- **Monday, 15 April 2024**
 - Submission deadline: Monday, 25 March 2024
 - April is the final meeting for university and college policy proposals for fall 2024 implementation.
- **Monday, 20 May 2024**
 - Submission deadline: Monday, 29 April 2024
 - May is the final meeting for new course proposals for spring 2025 implementation.
 - May is the final meeting for approving admission revisions to be published in the fall 2024 catalog (fall 2025 implementation). [See next page for deadlines for admission revisions.](#)

2024 University Catalog published 21 May 2024

* *Exceptions to the December deadline are proposals to establish or inactivate a degree or major, or to offer a major fully online, in an accelerated delivery or at another campus or location — all of which require additional and external steps for approvals. Please work with the Office of Curriculum Services to determine a timeline for implementation for this type of proposals.*

MORATORIUM

Proposals **NOT** accepted for fall 2024 implementation:

- Revision of name of a major, degree, concentration or certificate
- Revision of name of a non-degree program
- Establishment, revision of name or inactivation of an academic college, department or school
- Administration restructure of a major or certificate (e.g., major moving from one department to another)

Office of Curriculum Services

Implementation of Revisions to Program Admission Criteria

Because the admission window for a semester opens so far in advance of the start of that semester (e.g., admission for fall 2024 opens 1 July 2023, admission for spring 2025 opens 1 April 2025), the implementation date for revisions to a program’s admission criteria cannot follow the same deadlines as other program revisions.

Therefore,

- A revision to a program’s admission criteria will be implemented for the next admission window unless a later term is requested.
- Revisions will be implemented only after approval by the Educational Policies Council (EPC).
- Revised admission criteria will be noted in the next-published University Catalog after current admission criteria (e.g., *Effective for spring 2025 admission term...*).

EPC Approval of Admission Revision	College May Request Effective Term	First Noted in Catalog
August 2023	Spring 2025 or Fall 2025	Fall 2024
September 2023	Spring 2025 or Fall 2025	Fall 2024
October 2023	Spring 2025 or Fall 2025	Fall 2024
November 2023	Spring 2025 or Fall 2025	Fall 2024
December 2023	Spring 2025 or Fall 2025	Fall 2024
January 2024	Spring 2025 or Fall 2025	Fall 2024
February 2024	Spring 2025 or Fall 2025	Fall 2024
March 2024	Spring 2025 or Fall 2025	Fall 2024
April 2024	Fall 2025	Fall 2024
May 2024	Fall 2025	Fall 2024