

Proposed EPC Subcommittees

1. Undergraduate Policy Council
 2. Graduate Policy Council
 3. Academic Calendar Advisory Committee
 4. Transfer Credit Committee
 5. Fiscal Impact Statement Review Committee
 6. Internationalization Advisory Committee
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1. UNDERGRADUATE POLICY COUNCIL

- a. **New or Existing:** Replaces the EPC Ad Hoc Committee for Academic Policies
- b. **Type:** Standing
- c. **Charge:**
 - i. Determine immediate and long-range goals for undergraduate academic policies that support the university's strategic priority of "Students First" while upholding the integrity, quality and standards of a Kent State undergraduate education
 - ii. Review undergraduate education issues that have been raised by the faculty, students and administrators/staff and determine if the issue warrants recommendation of a new or revised policy
 - iii. Review proposals submitted to the EPC to establish or revise undergraduate academic policies, ensuring that such proposals align with the mission of the university, do not create unintended obstacles for student success and comply with institutional, state and federal regulations.
 - iv. Consult with internal and external sources and stakeholders, including those who will be affected directly by the policies and those who will be responsible for implementing and enforcing the policies
 - v. Set and maintain a timeline for review of current undergraduate academic policies and procedures
- d. **Chair:** Full-time faculty member (*to be determined*)
- e. **Membership:**
 - i. One full-time faculty member from each undergraduate-degree-granting college who teaches in, advises for and/or coordinates undergraduate programs
 - ii. Representative from each undergraduate-focused office/division/body:
 - (a) Advising
 - (b) Curriculum Services
 - (c) Enrollment Management
 - (d) Institutional Research
 - (e) Registrar
 - (f) Student Affairs
 - (g) Student Financial Aid
 - (h) Undergraduate Deans Council
 - (i) University College
 - iii. Undergraduate students, including a member of Undergraduate Student Government and a student studying at a regional campus

2. GRADUATE POLICY COUNCIL

- a. **New or Existing:** Replaces the EPC Ad Hoc Committee for Academic Policies
- b. **Type:** Standing
- c. **Charge:**
 - i. Determine immediate and long-range goals for graduate academic policies that provide a supportive learning environment for graduate students while upholding the scholarship, academic rigor and intellectual integrity of a Kent State graduate education
 - ii. Review graduate education issues that have been raised by the faculty, students and administrators/staff and determine if the issue warrants recommendation of a new or revised policy
 - iii. Review proposals submitted to the EPC to establish or revise graduate academic policies, ensuring that such proposals align with the mission of the university, do not create unintended obstacles for student success and comply with institutional, state and federal regulations.
 - iv. Consult with internal and external sources and stakeholders, including those who will be affected directly by the policies and those who will be responsible for implementing and enforcing the policies
 - v. Set and maintain a timeline for review of current graduate academic policies and procedures
- d. **Chair:** Full-time faculty member *(to be determined)*
- e. **Membership:**
 - i. One full-time faculty member from each graduate-degree-granting college who teaches in, advises for and/or coordinates graduate programs
 - ii. Representative from each graduate-focused office/division/body:
 - (a) Curriculum Services
 - (b) Enrollment Management
 - (c) Global Education
 - (d) Graduate Admissions
 - (e) Graduate Dean's Advising Council *(Lique Coolen has volunteered to serve)*
 - (f) Institutional Research
 - (g) Registrar
 - (h) Student Affairs
 - (i) Student Financial Aid
 - iii. Graduate students, including a member of the Graduate Student Senate *(Mitch Powers and Jeremy Foust have volunteered to serve)*

3. ACADEMIC CALENDAR ADVISORY COMMITTEE

- a. **New or Existing:** Replaces an ad hoc committee run by Office of Curriculum Services
- b. **Type:** Standing
- c. **Charge:**
 - i. Maintain a list of operating guidelines to be considered in planning the academic calendar
 - ii. Recommend future academic calendars to the university president
 - iii. Ensure that Kent State's instructional time is compliant with state, federal and accrediting regulations
 - iv. Evaluate requests for changes to the current or future calendars
- d. **Co-chairs:** Full-time faculty member and an administrator from Provost's Office (*to be determined*)
- e. **Membership:**
 - i. Full-time faculty members
 - ii. Associate Provost
 - iii. Representative from each office/division/body:
 - (a) Admissions
 - (b) Curriculum Services
 - (c) Facilities, Planning and Operations
 - (d) Faculty Senate
 - (e) Human Services
 - (f) Registrar
 - (g) Student Affairs
 - iv. Student representatives from Undergraduate Student Government and Graduate Student Senate

4. TRANSFER CREDIT COMMITTEE

- a. **New or Existing:** New
- b. **Type:** Standing
- c. **Charge:**
 - i. Review university-wide transfer policies and procedures
 - ii. Recommend new and revised policies on the transfer of credits and awarding of Kent State credit/courses for special examinations and alternative learning credentials
- d. **Chair:** Full-time faculty member (*to be determined*)
- e. **Membership:**
 - i. Full-time faculty members (*Shelley Marshall has volunteered to serve*)
 - ii. Department chair(s)
 - iii. Advising dean(s)
 - iv. Representative from each office:
 - (a) Adult and Veteran Services
 - (b) Credit Transfer/Admissions
 - (c) Enrollment Management
 - (d) Global Education
 - v. Student representatives from Undergraduate Student Government and transfer students

5. FISCAL IMPACT STATEMENT REVIEW COMMITTEE

- a. **New or Existing:** New
- b. **Type:** Ad Hoc
- c. **Charge:**
 - i. Review the [Fiscal Impact Statement](#) required by the Board of Trustees and the Ohio Department of Education for new degree programs
 - ii. Ascertain the needs of colleges and the Kent State Board of Trustees to be able to sufficiently determine the fiscal impact of a new program on current resources
 - iii. Recommend changes/additions to current statement
- d. **Co-chairs:** Full-time faculty member and RCM/budget administrator *(to be determined)*
- e. **Membership:**
 - i. Full-time faculty members
 - ii. Department chair(s)
 - iii. College RCM business managers
 - iv. Representative from each office/division:
 - (a) Academic Budget and Resource Management
 - (b) Enrollment Management
 - (c) Finance and Administration

6. INTERNATIONALIZATION ADVISORY COMMITTEE

Proposal to include an Internationalization Advisory Committee sub-committee of EPC

Office of Global Education, International Partnerships

Sarah J. Malcolm, Executive Director

Valerie Reed, Senior International Partnerships Coordinator

International partnerships and collaborations are critical components of the university's goals because they connect faculty, staff, and students to global knowledge production networks and facilitate international student enrollment pathways. Kent State University has a rich history of international collaboration from welcoming Iranian students prior to that country's revolution and developing exchange opportunities in the former Soviet Union, to modern day partnerships with centers abroad and faculty research opportunities. Now, more than ever, it is increasingly important for cross-cultural collaborations to be developed and maintained as the need for universities to share resources increases.¹

At present, Kent State's international partnerships tend to be initiated either by a few active faculty members or by prospective partners abroad. This method, while producing some effective and significant partnerships, lacks direction and oversight. To enhance the university's internationalization efforts and provide for a coherent strategy in utilizing international partnerships in service of the university's overall goals, an Internationalization Advisory Committee as a sub-committee of the Educational Policies Council (EPC) should be established.

¹ Sage, Ch. 9 – Sutton, Egginton, & Favela. Collaborating on the Future: Strategic Partnerships and Linkages (pp. 147-165)

In addition to providing guidance for international partnerships, strategy and goals, we propose the subcommittee review strategic partnerships that require curriculum review, investment of university resources and commitment of faculty. Examples include, 2+2 programs, joint degree programs, online degree program collaborations and customized programs similar to the American Academy program in Brazil.

Traditional partnership programs such as faculty linkages, study abroad and visiting student initiatives **would not require approval by the subcommittee**, instead they would continue to be approved through the Partnerships Proposal Process. This would ensure faculty members who need formal partnership agreements for research or other academic endeavors would not be impeded.