

KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **26-Apr-19** Curriculum Bulletin _____

Effective Date **Fall 2019** Approved by EPC _____

Department **Management and Information Systems**
 College **BU - Business Administration**
 Degree **MBA - Master of Business Administration**
 Program Name **Business Administration** Program Banner Code **BAD**
 Concentration(s) _____ Concentration(s) Banner Code(s) _____
 Proposal **Inactivate program (at Stark Campus)**

Description of proposal:

The on-ground M.B.A. degree for part-time students is being inactivated at the Stark Campus. In fall 2017, the degree program was approved to be offered fully online via the Kent Campus for part-time students, thereby, negating the need to offer on-ground courses at the Stark Campus.

Does proposed revision change program's total credit hours? Yes No

Current total credit hours: _____ Proposed total credit hours _____

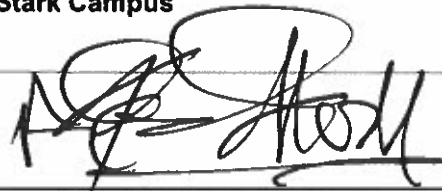
Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

No students are enrolled in the on-ground Stark program. The last cohort was in 2016. The College of Business Administration worked with all M.B.A. students at the Stark Campus to ensure they completed the degree in a timely manner. In academic year 2016-2017, M.B.A. students in courses at the Stark Campus were taught online through a synchronous system with students in the same course at the Kent Campus. A Kent Campus employee was present at the Stark Campus to proctor exams in the classroom.

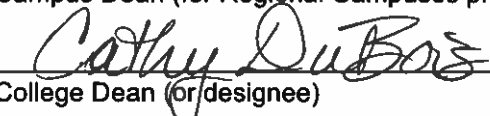
Units consulted (other departments, programs or campuses affected by this proposal):

Stark Campus

REQUIRED ENDORSEMENTS

 _____ 5,7,19
 Department Chair / School Director

_____ / /
 Campus Dean (for Regional Campuses proposals)

 _____ 5,8,2019
 College Dean (or designee)

_____ / /
 Dean of Graduate Studies (for graduate proposals)

_____ / /
 Executive Vice President for Academic Affairs and Provost (or designee)



Request for Suspension of Admissions to or Discontinuation of a Graduate Program

Please check one:

Suspension of Admissions

A university may suspend admissions into a graduate degree program if (1) the institution plans to reactivate admissions into the program within five years of the suspension, or (2) the program has existing students that need to complete their degrees prior to discontinuation of the program.

If, after suspension of admissions into a graduate degree program, the program is not reactivated within the specified period, the program will be declared permanently discontinued. Reinstatement of a discontinued program will require formal approval as a new graduate degree program.

Immediate Discontinuation

An institution may immediately discontinue a program if there are no students currently enrolled in the program, and there is no intent to reactivate the program in the future. Reinstatement of a discontinued program will require formal approval as a new graduate degree program.

Date of request: 26 April 2019

Implementation date: Fall 2019

Name of institution: KENT STATE UNIVERSITY

Degree designation: Master of Business Administration degree, Kent State University at Stark
(the degree is and will continue to be offered through the Kent Campus)

Primary institutional contact for this request:

Name: Melody J. Tankersley
Title: Senior Associate Provost and Dean of Graduate Studies
Phone: 330-672-8613
E-mail: mtankers@kent.edu

Please respond to the following:

1. Provide a rationale for the suspension of admission or immediate discontinuation of the program.

For several years, Kent State's College of Business Administration offered its M.B.A. degree at the Stark Campus for part-time students. In fall 2017, the degree program was approved to be offered fully online for part-time students, thereby, negating the need to offer on-ground courses at the Stark Campus.

2. Indicate number of students currently enrolled in the program.

No students are enrolled in the program at the Stark Campus. During its tenure at the Stark Campus, enrollment averaged approximately 24 students a semester. The last Stark cohort (12 students) was in 2016. Since then, no on-ground courses have been offered on the Stark Campus.

3. Describe how the suspension of admissions and any plan for discontinuation of program will affect the program and the students currently in the program. Explain plans for notifying current students and assisting them in the completion of their degrees, when applicable.

The College of Business Administration worked with all M.B.A. students at the Stark Campus to ensure they completed the degree in a timely manner. In academic year 2016-2017, M.B.A. students in courses at the Stark Campus were taught online through a synchronous system with students in the same course at the Kent Campus. A Kent Campus employee was present at the Stark Campus to proctor exams in the classroom.

4. Will there be a loss of faculty or staff positions? If so, indicate when the faculty or staff members were or will be informed.

There were no loss of faculty or staff with this inactivation on the Stark Campus. Full-time faculty who taught the courses on-ground at Stark also teach at the Kent Campus.

5. Describe the plan for communicating the suspension of admissions or discontinuation.

Since 2017, the university has not marketed or admitted students to the M.B.A. degree at the Stark Campus. The college does outreach on all regional campuses to market the online M.B.A. degree.

The signature below verifies that this request has received the necessary institutional approval and that this information is truthful and accurate.

Respectfully,

Melody J. Tankersley, PhD
Senior Associate Provost and Dean of Graduate Studies
Kent State University