

# KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **10-Dec-19** Curriculum Bulletin \_\_\_\_\_  
 Effective Date **Fall 2020** Approved by EPC \_\_\_\_\_

Department **English**  
 College **AS - Arts and Sciences**  
 Degree **BA - Bachelor of Arts MA - Master of Arts**  
 Program Name **ENG** Program Banner Code **ENG**  
 Concentration(s) **Literature and Writing** Concentration(s) Banner Code(s) **LITW**  
 Proposal **Revise program**

**Description of proposal:**

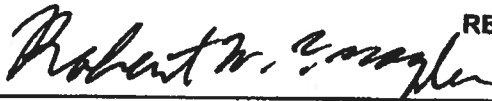

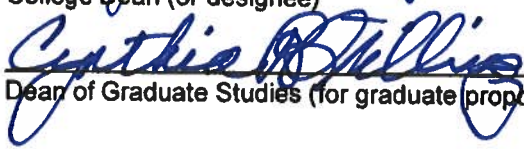
**This proposes a new BA-to-MA option in English in which 9 credit hours are shared between the undergraduate BA program and the graduate MA program. Students can apply for the program from the second semester of the sophomore year through the Fall semester of their senior year. When they graduate with a BA, they can enroll full-time as MA students.**

Does proposed revision change program's total credit hours?  Yes  No  
 Current total credit hours: **153** Proposed total credit hours **144**

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):  
**There is no expected impact on other programs, policies, or procedures.**

Units consulted (other departments, programs or campuses affected by this proposal):  
**There is no need to consult other programs, as this change is within the English department.**

**REQUIRED ENDORSEMENTS**

 Department Chair / School Director	<u>10</u> / <u>12</u> / <u>2019</u>
_____ Campus Dean (for Regional Campuses proposals)	____ / ____ / ____
 College Dean (or designee)	<u>12</u> / <u>13</u> / <u>19</u>
 Dean of Graduate Studies (for graduate proposals)	<u>1</u> / <u>13</u> / <u>20</u>
_____ Provost (or designee)	____ / ____ / ____

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Department of  
Higher Education

**Miko DeWine**, Governor  
**Randy Gardner**, Chancellor

## Combined Bachelor's/Master's Degree Program Request Form

Date of submission: **[December 9, 2019]**

Name of institution: **Kent State University**

Primary institutional contact for the request

Name: Therese E. Tillett  
Title: Associate Vice President, Curriculum Planning and Administration  
Office of the Provost  
Phone: 330-672-8558  
E-mail: ttillet1@kent.edu

Name of bachelor's degree program: **B.A. in English**

Name of master's degree program: **M.A. in English**

Proposed implementation date: **Fall 2020**

1. Identify the total number of credit hours in the undergraduate and master's programs combined.

**144 credit hours: 120 undergraduate hours, with 9 of those undergrad hours double-counted as toward MA program, which requires 33 credit hours; 24 graduate hours beyond the 9 that were double-counted.**

2. Describe how the university will ensure that students meet the expected baccalaureate program outcomes before the bachelor's degree is awarded.

**Student will apply for Graduation Clearance via FlashLine and undergo GPS Degree Audit, to ensure satisfactory completion of required credits toward B. A. in English.**

3. Describe how students are informed of this combined degree program. Include in the answer how students are advised regarding opportunities and challenges associated with the option.

**The option will be described on Kent English department web site, under both "Undergraduate Programs" and "Graduate Programs," with a section and page heading labeled "Dual-Credit B.A. in English and M.A. in Literature & Writing."**

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**English Department undergraduate advisors will be notified that option is available and encouraged to discuss it with students having appropriate undergraduate GPAs during second semester of second undergraduate year (sophomore) and each subsequent academic term, through first term of fourth undergraduate year (senior).**

**Undergraduate Advisors will notify students that full-time graduate credit hour course work is generally considered 8 hours per semester, which is approximately equivalent to 15 undergraduate hours. Therefore, a reasonable calculation is that the work required for 3 hours of graduate credit at 60,000 level is roughly equivalent to 5-6 hours of undergraduate credit at 40,000 level. However, to achieve full-time status while still an undergraduate, graduate hours are counted at same rate as undergraduate. Students are advised to meet the minimum of 12 credit hours per semester if required for financial aid or other purposes but are cautioned against more than 15 combined hours (graduate and undergraduate) if 3 hours of graduate credit are scheduled in a single semester. Likewise, students are cautioned against more than 12 combined credit hours (graduate and undergraduate) if 6 hours of graduate credit are scheduled in a single semester.**

**Undergraduate Advisors will notify students of financial advantage that 9 credit hours are double-counted should the student continue and complete the aligned graduate degree at Kent State and may transfer to another Ohio university that offers dual-credit degrees: pay once, double-count 9 hours.**

**Undergraduates must apply to and be accepted into the M. A. <sup>in English</sup> in Literature and Writing program in the semester BEFORE the student begins dual-credit course work. Only upon program acceptance is the student permitted to enroll at graduate level with dual-credit option. At present, an application requires the following: official GRE score report, 3 letters of recommendation, official transcripts, statement of purpose, and a writing sample. (For purposes of this dual-credit program, an earned BA is not required at time of admission into graduate course.)**

**Graduate Advisors will caution students that transfer of graduate credit to non-Ohio colleges or Ohio colleges that do not offer dual-credit degrees will be at the discretion of the graduate university and college or program to which student applies.**

4. Describe the options available for students who wish to leave the program with a bachelor's degree before finishing the graduate-level work.

**A student may complete the undergraduate degree, 120 hours, while accruing 3, 6, or 9 double-counted hours. The student earns the undergraduate degree by the usual counting of credit hours, regardless of whether any credit hours are dual-counted toward a graduate degree.**

**If the student is concerned that he or she may drop, withdraw from, or fail a graduate course, the qualifying credit hours for the undergraduate degree, those that are associated with that graduate course, will not be earned either. The student must still satisfy English B.A. degree requirements.**

**If a student is permitted to take an incomplete for personal or other circumstances, undergraduate rules apply for completing the dual-credit course work: one additional semester is allowed, not one year.**

5. Describe how the institution ensures that students will pay undergraduate tuition throughout the completion of the undergraduate degree.

**Per Kent State policy, students in a combined bachelor's/master's degree program are classified as undergraduate until the bachelor's degree is awarded. Kent State's tuition rate is assigned to the student's level, and not at the course level. Therefore, undergraduate students taking graduate courses will be charged the undergraduate tuition rate.**

*Attach to this document a listing of the graduate courses in the master's degree program that will apply toward the bachelor's degree program and explain the requirements they will satisfy in the bachelor's degree.*

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Kent State University agrees to monitor the success of the program and will submit an annual report to Ohio Department of Higher Education on the scope of the program and student success.

Kent State University verifies that the information in this request is truthful and accurate.

Respectfully,

*Signed after the request goes to EPC*

Melody J. Tankersley, Ph.D.  
Senior Vice President for Academic Affairs and Provost (Interim)  
Kent State University

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**Note:** Courses in the left column, at graduate level, may be dual-counted with designated undergraduate courses in the right column, in the same row.

### English (Literature) Program Courses

MA in Literature and Writing	B.A. in English
ENG 61000, Intro. To Res. & Ped. In Critical Reading	ENG 38001, Critical Theory and Reading ENG 36001, Applied Literary Criticism
ENG 66103, Ethnic Literature of the United States	ENG 39695, Special Topics in Ethnic Literature of the United States
ENG 66104, African American Literature	ENG 33010, African American Literature to 1900 ENG 33012, Modern African-American Literature
ENG 66891, Seminar: Literature of the United States	ENG 33001, U.S. Literature to 1865 ENG 33002, U.S. Literature from 1865 to 1945 ENG 33003, U.S. Literature from 1945 to Present
ENG 67591, Seminar: Theory and Criticism	ENG 36001, Applied Literary Criticism
ENG 66595, Shakespeare	ENG 34055, Shakespeare
ENG 66791, Chaucer	ENG 34065, Chaucer
ENG 66791, Seminar: British and Irish Literature	ENG 34002, British Literature, 1500-1660 ENG 34001, Medieval Literature
ENG 66002, British and Irish Literature from the Early Romantics Onward	ENG 34004, British Literature, 1800-1900 ENG 34005, British and Irish Literature, 1900-Present
ENG 66895, Special Topics	ENG 39095, Special Topics in Literary Studies ENG 34095, Special Topics: Major Author Studies (if ENG 66895 offered as major author study.)

### Rhetoric & Composition (LRSP) Program Courses

ENG 65022, Rhetorical Theory: Greek & Roman	ENG 37001: Classical Rhetoric
ENG 65053, Linguistics for Rhetoricians	ENG 31095, Special Topics in Linguistics

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