

Proposed Interim Pass/Fail Policy

The Provost and Faculty Senate approve an interim Pass/Fail policy for summer 2020, fall 2020 and spring 2021 to support students during the period of remote instruction taking place due to the continuing issues caused by the COVID-19 pandemic. This interim policy does not mandate the Pass/Fail grade for any course; instead, it expands the number of courses that students may request the Pass/Fail grading option.

This interim policy supersedes the permanent policy for these three terms only, as well as the temporary exception policy put in place for the spring 2020 semester.

1. Students will be allowed to switch from a letter grade to a Pass/Fail grade for **up to two courses** in each term (summer 2020, fall 2020 and spring 2021).
2. Students will be limited to **no more than four courses from the three terms combined**.
3. Program areas may restrict specific letter-graded courses in a student's program from being approved for the Pass/Fail grade. This is true for both undergraduate and graduate programs. It is likely that the Pass/Fail grade will be available on a more limited basis for graduate courses.
4. Course instructors will not be informed of a student's request for the Pass/Fail grade.
5. For undergraduate courses (00000-40000 levels), letter grades A through D will be converted to the Pass grade, and the letter grade F will be converted to the Fail grade.
6. For graduate courses (50000-80000 levels), letter grades A through C will be converted to the Pass grade, and letter grades C- through F will be converted to the Fail grade.
7. The Pass/Fail grade will not be factored into the computing of any Kent State GPA, including major GPA, overall GPA and Latin Honors GPA.
8. Student transcripts will list only the Pass/Fail grade for the course.
9. The letter grade reported by course instructors will display in students' degree audit and will be used in prerequisite checking for course registration and in students meeting requirements for admission, progression and graduation in programs.
10. Students who earned a Pass grade but not the letter grade required for a course prerequisite or program requirement will not be able to move forward without repeating the course for a higher grade.
11. Students may not request that the Pass/Fail grade be converted back to a letter grade after the deadline indicated below.

Criteria for Students to Request the Pass/Fail Grade

- The student is enrolled in the requested Kent State course in summer 2020, fall 2020 or spring 2021.
- The student has not withdrawn from the requested course.
- The student has not earned a SF (Stopped Attending-Fail) or NF (Never Attended-Fail) grade or has not requested the AU (Audit) mark for the requested course.
- The requested course is not graded S/U (Satisfactory/Unsatisfactory).
- The student is not requesting more than two courses for the term.
- The student has not exceeded four courses for the three terms combined.

Timeline to Request the Pass/Fail Grade

Term	First Day to Request	Last Day to Request
Summer 2020	<i>To be determined</i>	<i>To be determined</i>
Fall 2020	Thursday, November 5, 2020 (12:00 a.m.)	Thursday, December 24, 2020 (11:59 p.m.)
Spring 2021	<i>To be determined</i>	<i>To be determined</i>

Example of the Process for the Interim Pass/Fail Grade

1. Student 1 and Student 2 request Pass/Fail grade for MATH 11010 (3 credits) in fall 2020.
2. MATH 11010 instructor submits final grades for **Student 1 (C-)** and **Student 2 (B+)**.
3. On roll to academic history, both the C- and B+ grades are converted to Y (Pass) grade.
4. MATH 11010 with Y grade and 3 credit hours display on both students' transcript.
5. MATH 11010's 3 credit hours are counted in both students' attempted and earned credit hours.
6. MATH 11010's grade and credit hours are **not counted in both students' Kent State GPA**.
7. Both students' program requires a C grade in MATH 11010 to graduate. The students' GPS degree audit will show the requirement as **not met for Student 1** and **met for Student 2**.*
8. Both students need to register for MATH 11022, which requires a minimum C grade in MATH 11010. **Student 1 is unsuccessful** and **Student 2 is successful** in registering for MATH 11022.*

** In the GPS degree audit for program requirements and in Banner for prerequisite checking, we will be using grade attributes connected to the instructor-reported letter grade to ensure requirements are enforced. These grade attributes will not affect the student's GPA in the degree audit or in Banner.*

Comparison of the Kent State Pass/Fail Policies

	Current KSU Policy	KSU Waiver Policy	Proposed KSU Interim Policy
Effective terms:	<ul style="list-style-type: none"> Permanent 	<ul style="list-style-type: none"> Spring 2020 	<ul style="list-style-type: none"> Summer 2020 Fall 2020 Spring 2021
Student eligibility:	<ul style="list-style-type: none"> Minimum 2.000 term GPA Transfer students not on probation in first term 	<ul style="list-style-type: none"> Enrolled in spring 2020 courses that were in session on or after 9-Mar-20 	<ul style="list-style-type: none"> Enrolled in courses in any of the following terms: summer 2020, fall 2020, spring 2021
Students may <u>not</u> request Pass/Fail for the following:	<ul style="list-style-type: none"> Courses meeting program requirements Kent Core courses Developmental courses Graduate courses Courses graded S/U 	<ul style="list-style-type: none"> Courses graded S/U Courses grade SF/NF Specific courses in student's program as determined by the program area 	<ul style="list-style-type: none"> Courses graded S/U Courses grade SF/NF Specific courses in student's program as determined by the program area
Limits per term:	<ul style="list-style-type: none"> 1 course 	<ul style="list-style-type: none"> No limit 	<ul style="list-style-type: none"> 2 courses (summer I, II, III combined are treated as one term)
Total limit:	<ul style="list-style-type: none"> 12 credit hours toward program 	<ul style="list-style-type: none"> No limit for spring 2020 12 credit-hour limit toward program <u>excludes</u> spring 2020 semester 	<ul style="list-style-type: none"> 4 courses for summer 2020, fall 2020 and spring 2021 <u>combined</u> 12 credit-hour limit toward program <u>excludes</u> spring 2020, summer 2020, fall 2020, spring 2021 terms
Instructor grade equivalency:	<p>Undergraduate courses:</p> <ul style="list-style-type: none"> A–D = Pass (Y) F, NF, SF = Fail (Z) <p>No graduate courses</p>	<p>Undergraduate courses:</p> <ul style="list-style-type: none"> A–D = Pass (Y) F = Fail (Z) <p>Graduate courses:</p> <ul style="list-style-type: none"> A–C = Pass (Y) C-, D+, D, F = Fail (Z) 	<p>Undergraduate courses:</p> <ul style="list-style-type: none"> A to D = Pass (Y) F = Fail (Z) <p>Graduate courses:</p> <ul style="list-style-type: none"> A–C = Pass (Y) C-, D+, D, F = Fail (Z)
Pass grade meets program requirements?	<ul style="list-style-type: none"> No (only counts as general elective) 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Yes if grade recorded by instructor meets requirement's minimum grade No if grade recorded by instructor does not meets requirement's minimum grade
Pass grade meets course prerequisites?	<ul style="list-style-type: none"> Yes if prereq has <u>no</u> required grade above D No if prereq has required grade above D 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Yes if grade recorded by instructor meets prerequisite's minimum grade No if grade recorded by instructor does not meets prerequisite's minimum grade
Pass grade meets WIC requirement?	<ul style="list-style-type: none"> No 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Yes if grade recorded by instructor is C or higher No if grade recorded by instructor is C- or lower
Window to request:	<ul style="list-style-type: none"> Start: Student registration End: 14th day of semester (prorated for part-of-term) 	<ul style="list-style-type: none"> Start: 20-Mar-20 End: 18-May-20 (5 days after final grades posted) 	<ul style="list-style-type: none"> Start: 5-Nov-20 for fall 2020 End: 24-Dec-20 for fall 2020 (1 day after final grades posted)