

## Frequently Asked Questions (FAQ)

**1. How does the GPA Adjustment policy differ from the Academic Forgiveness policy?**

The Academic Forgiveness policy has been revised and renamed GPA Adjustment. The process for applying and the eligibility requirements have been modified to simplify the process and remove unintended barriers for students to receive a second chance at pursuing their academic goals and progress for degree completion.

**2. What is the difference between the GPA Adjustment policy and the Course Repeat policy?**

GPA Adjustment allows for students to select a maximum of six courses with grades C- and lower to be removed from the calculation of their GPA and overall credit hours.

Course Repeat also allows for courses taken to be excluded the student's GPA; however, in contrast to the GPA Adjustment Policy, students must take the same course again (i.e., repeat), and have only the highest grade earned in the attempts be applied to the GPA.

You should consult with your academic advisor regarding both policies to help determine which one applies best to your circumstances.

**3. How will using GPA Adjustment affect my financial aid?**

Courses forgiven under GPA Adjustment still will be used in determining your financial aid eligibility. Grades and credit hours (earned and attempted) from forgiven courses will be reflected in your Satisfactory Academic Progress calculation found in FlashLine.

**4. Who can I talk to if I have further questions about this policy?**

You should talk with your academic advisor. Your advisor will explain the policy and its impact on your academic situation.

**5. Can I request GPA Adjustment for a course required in my program?**

You could, but then you would need to repeat the course to satisfy the program requirement. The GPA Adjustment does not change your program's requirements for graduation unless the dean of your program's college approves a suitable substitution. Therefore, it's very important to speak to an advisor before requesting GPA Adjustment for any course.

**6. What should I focus on in my rationale/explanation for the GPA Adjustment?**

The purpose of the rationale is for you to explain the steps you will take, or have taken, to be academically successful going forward as you work toward graduation.

**7. If I have more than six classes I want adjusted, how do I decide which classes to choose?**

The courses to adjust will depend on your academic goals. You should talk with your academic advisor who can explain the options available to you and their impact on your academic situation.

**8. When should I request a GPA Adjustment?**

You may submit your application (or multiple applications) until you meet the maximum six courses, or you have graduated, whichever comes first. You can request a grade adjustment only for final grades that are on your transcript. In other words, you cannot request GPA Adjustment for an in-progress course where you have not received your final grade yet.

**9. Can I change my mind about which grades have been adjusted after I have submitted the GPA Adjustment form?**

No. Once the grade(s) and credit hours have been removed from your GPA, they will not, under any circumstances, be reinstated.

**10. Will courses for which I requested GPA Adjustment be removed from my transcript?**

No. These courses remain on your transcript and in your degree audit with a special notation of "E" in the repeat column (meaning the grade has been excluded from your GPA and earned hours). The grade will have an "X" before it (e.g., XC-, XD, XF) on the transcript.

**11. How will the GPA Adjustment policy affect admission to graduate school?**

While some graduate programs use the GPA listed on the student's transcript for admission consideration, many include all grades on the transcript, even those excluded by GPA Adjustment and Course Repeat. Therefore, it's important to speak to your advisor about future implications when requesting this policy.

**12. Does GPA Adjustment affect my GPA for Latin Honors (e.g., magna cum laude)?**

All Kent State grades, even those forgiven under GPA Adjustment or Course Repeat, will be calculated in your GPA for Latin Honors eligibility.

**13. Can I request GPA Adjustment for a Pass/Fail (X/Y) grade or Unsatisfactory (U) grade?**

You can request GPA Adjustment for a course with an Unsatisfactory grade. Pass/fail grades do not count in your GPA; therefore, you cannot request GPA Adjustment for those grades.

**14. Can I request GPA Adjustment for a course that I transferred in from another college?**

No. Only Kent State courses are eligible for GPA Adjustment. Please note that grades from transfer courses do not count in the Kent State GPA.

**15. Can I request GPA Adjustment for a graduate course?**

No. The GPA Adjustment policy is for undergraduate courses and undergraduate students only.

**16. Does the GPA Adjustment policy apply to College Credit Plus (CCP) courses taken through Kent State University?**

Students currently enrolled in College Credit Plus cannot request GPA Adjustment while they are enrolled in high school. Former CCP students who have graduated from high school and are enrolled at Kent State as degree- or certificate-seeking can request GPA Adjustment for a Kent State course taken while a CCP student.

- 17. I would like to request GPA Adjustment for an upper-division course that I failed two times several years ago (i.e., weren't forgiven under the current Course Repeat policy). Do those F grades count as one or two courses?**

The two F grades will count as two toward the six-course limit. Another option is to attempt the course for a third time. If you receive a passing grade, the two F grades from the previous attempts will be removed from your GPA. You should consult with your academic advisor regarding both this and the Course Repeat policy to help them determine which one applies best to your circumstances.

- 18. I repeated a course I failed, but then failed the course again. If I request GPA Adjustment for my second F grade, will my first F still be forgiven under the Course Repeat policy? Basically, can I use Course Repeat on my first attempt and GPA Adjustment on second attempt?**

Yes. If the first grade in the course was removed from your GPA due to your Course Repeat, it will continue to stay removed, even if you request GPA Adjustment for the second grade.

- 19. I took a Kent State course several years ago. Can I request GPA Adjustment for that course?**

To be eligible for the policy, you must be (1) officially admitted, reenrolled or reinstated to Kent State, (2) seeking an undergraduate degree or certificate and (3) enrolled in Kent State credit courses.

- 20. Once my advisor submits the application, how long will it take for my GPA to be updated?**

Processing a GPA adjustment typically takes one to three business days in the Registrar's Office. Please allow for additional processing time during peak periods (e.g., start and end of the semester).

- 21. Will I be notified when the grades are removed from my GPA?**

Yes. Both you and the advisor who submitted your request are notified via Kent State email after the request has been processed.